

MINUTES OF THE APRIL 5, 2012 MEETING OF THE TOWN BOARD OF THE TOWN OF POUND RIDGE AND PUBLIC HEARING HELD AT THE TOWN HOUSE, 179 WESTCHESTER AVENUE, POUND RIDGE, N.Y., COMMENCING AT 8:00 P.M.

PRESENT: SUPERVISOR WARSHAUER; COUNCIL MEMBERS: DANIEL PASCHKES AND PETER FALCO

ALSO PRESENT: TOWN ATTORNEY, JAMES J. SULLIVAN, ESQ.
TOWN CLERK, JOANNE PACE

ABSENT: COUNCILMAN RICHARD LYMAN
COUNCILWOMAN ALISON BOAK

CALL TO ORDER: Supervisor Warshauer called the meeting to order at 8:00 p.m.

CALL FOR EXECUTIVE SESSION:

Board Action: Motion by Councilman Paschkes, seconded by Councilman Falco, all voting aye to hold an Executive Session immediately following the Town Board meeting for a personnel and legal matter.

Board Action: Motion by Councilman Falco, seconded by Councilman Paschkes, all voting aye to hold an Executive Session on Thursday, April 12, 2012 at 6:00 p.m. for a personnel and legal matter.

ANNOUNCEMENTS:

- The May 3, 2012 Town Board meeting has been cancelled, so Board members can attend the "Taste of Pound Ridge" fundraiser.
- The Supervisor's Forum will be held on Saturday, April 14th, 10:00 a.m. at the Town House and the focus will be on N2N Programs and Services.

MINUTES: Acknowledge/correct/accept minutes of Town Board Meeting March 8, 2012 and Work Session March 21, 2012.

This will be accepted at the April 12, 2012 Town Board meeting.

*The Town Board members convened the Public Hearing section of the Town Board meeting as Parking District Commissioners.

PUBLIC HEARING: To consider approval of Pound Ridge Partnership request for a "Pocket Park" in Scotts Corners.

Board Action: Motion by Councilman Paschkes, seconded by Councilman Falco, all voting aye to open the Public Hearing to consider approval of Pound Ridge Partnership request for a “Pocket Park” in Scotts Corners.

James Best along with Valerie Price, representing the Partnership, gave an overview of the proposed “pocket park” between 70 and 72 Westchester Avenue. There is currently a path that they will take out and replace it with the same brick sidewalk connecting it with the existing sidewalk on Westchester Avenue through to the back. They would also like to put in a serpentine wall as a retaining wall because there is a grade that slopes and they will put in plantings. This would be the first phase of the project. The second phase of the project would be to continue the plantings and the walkway through the parking area in the back.

The Planning Board gave their approval for the “pocket park” at their March 22, 2012 Planning Board meeting.

Town Counsel, James Sullivan, mentioned that the Town is currently working on a revised, accurate map of the Parking District. He also asked if they have made any arrangements with the contiguous property owners regarding liability insurance. James Best said that at the current time, the liability will be covered by two property owners on which the park is built. Town Attorney Sullivan asked who would be maintaining the proposed “pocket park”. James Best said that the property owners agreed to keep that sidewalk shoveled and the Partnership would also have volunteers to keep up the maintenance. One shop owner, Audrey Free of Plum Plums, also volunteered to maintain the park.

Board Action: Motion by Councilman Falco, seconded by Councilman Paschkes, all voting aye to close the Public Hearing to consider approval of tow Property Owners and Pound Ridge Partnership’s request for a “Pocket Park” in Scotts Corners.

RESOLUTION #: 87-12

Board Action: Motion by Councilman Paschkes, seconded by Councilman Falco, all voting aye on the following:

RESOLVED, that the Town Board hereby approves, as Parking District Commissioners, the proposed “pocket park” as presented.

*The Town Board reconvened as Town Board members for the remainder of the meeting.

NEW BUSINESS:

Pound Ridge Partnership-Request for a special event permit for the “Pound Ridge Pride Festival” on Sunday, May 20, 2012

Susan Grissom and Teri Pike gave a synopsis of what is planned for the Pound Ridge Pride Festival. The beginning of the festival will be beautification of the Parking District with community services planting and painting signs and cleaning up the islands near the shops and possibly educating people about plantings. They will possibly celebrate the opening of the “pocket park” at the same time. The Partnership brings together three elements: beautification, education and community.

They have reviewed the logistics with Police Chief David Ryan, which include having the street closed with many activities going on including food, pie-eating contests, possibly a micro-brewery and music. This festival is also co-sponsored by the Pound Ridge Library.

RESOLUTION #: 88-12

Board Action: Motion by Councilman Paschkes, seconded by Councilman Falco, all voting aye on the following:

RESOLVED, that the Town Board hereby grants the Special Event Permit to the Pound Ridge Partnership for the “Pound Ridge Pride Festival” on Sunday, May 20, 2012 with a raindate of Sunday, June 10, 2012.

Highway Department- requesting authorization for Superintendent to attend annual Highway School

RESOLUTION #: 89-12

Board Action: Motion by Councilman Paschkes, seconded by Councilman Falco, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Vincent Duffield, Superintendent of Highways, to attend the annual Highway school in Ithaca, NY June 11-13, 2012. The total costs are not to exceed \$500.00.

Town Clerk – authorization to sell cemetery plot

RESOLUTION #: 90-12

Board Action: Motion by Councilman Falco, seconded by Councilman Paschkes, all voting aye on the following:

RESOLVED, that the Supervisor be and is hereby authorized to sell Town Cemetery Plot #35-2 Section 3 to Lorraine Belliveau, 1106 Killian Drive, Mansfield, Tx 76063 in the amount of \$1,000 for one gravesite.

IT Coordinantor – request authorization to purchase three new computers as part of the technology/upgrade program

RESOLUTION #: 91-10

Board Action: Motion by Councilman Falco, seconded by Councilman Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the proposal submitted by Sullivan Data Management for the purchase of three computers: Recreation, Planning and Supervisor's office. The total cost to replace these machines is under \$4,500 and is in the budget in A1680.410 and 205.

Maintenance Department-requesting authorization to hire one person as summer help

The Maintenance Department is requesting permission to hire one additional person as summer help. Two maintenance employees are out on medical leave. The person would be hired as summer help only and terminate at the end of the summer season. This has not been budgeted but there are monies available in other maintenance lines.

RESOLUTION #: 92-10

Board Action: Motion by Councilman Paschkes, seconded by Councilman Falco, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the hiring of an additional summer employee for the Maintenance Department as soon as possible with employment terminated after the summer season.

Councilman Paschkes requested discussing this further in Executive Session following the Town Board meeting.

FINANCIAL MATTERS

2011 Annual Financial Report filed with Town Clerk and State Comptroller

The 2011 Annual Update Report for the Office of the State Comptroller has been filed with the Town Clerk and State Comptroller, pursuant to Article III, Section 29 subsection 10a of the Town Law.

Tax Receiver-requesting authorization to refund overpayment

Due to some confusion over the dollar amounts, the Town Board is going to ask Deborah Damascus, Tax Receiver, for clarification of the refund request. This will then be discussed, at the April 12, 2012 meeting.

Celebrations- request approval for payment in advance of audit for Memorial Day

RESOLUTION #: 93-12

Board Action: Motion by Councilman Paschkes, seconded by Councilman Falco, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the payment in advance of audit for the Mt. Kisco Scottish Pipes and Drums (\$1,000.00) for the Memorial Day Celebration and payment in advance of audit for the Bearcats Entertainment (\$1,000.00) for performing in the Memorial Day Parade and Ceremony on Monday, May 28, 2012.

On Tuesday, April 3, 2012, the Town Clerk had a bid opening for the Highway Road Materials which includes Town Refuse collection. We did not receive any bids for Town Refuse collection and it needs to be re-bid.

Board Action: Motion by Councilman Paschkes, seconded by Councilman Falco, all voting aye to re-bid the Town Refuse collection.

ADJOURNMENT: There being no further business to come before the Board, the meeting was adjourned at 8:40 p.m.

Joanne Pace
Dated at Pound Ridge, New York
April 6, 2012