

Town of Pound Ridge



Tel.: 914-764-0947/3987

Fax: 914-764-0102

RECREATION DEPARTMENT STAFF APPLICATION

POSITION APPLYING FOR: _____

RETURN TO: RECREATION DEPARTMENT, 179 WESTCHESTER AVENUE, POUND RIDGE, NY 10576
(PHONE #: 764-0947 OR 764-3987)

NAME _____ SOCIAL SECURITY # _____

ARE YOU 18 YEARS OF AGE OR OLDER? YES _____ NO _____

MAILING ADDRESS _____ CITY _____ STATE _____ ZIP _____

HOME PHONE _____ COLLEGE PHONE _____ CELL PHONE _____

EDUCATION: YEAR IN HIGH SCHOOL _____ YEAR IN COLLEGE _____

<u>NAME OF SCHOOL</u>	<u>LOCATION</u>	<u>YEAR OF GRADUATION</u>	<u>COURSE OF STUDY</u>
(High School)	_____	_____	_____

(College)	_____	_____	_____
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(Other)	_____	_____	_____
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PREVIOUS EMPLOYMENT AND EXPERIENCE:

<u>SUPERVISOR'S NAME AND PHONE #</u>	<u>DATES FROM/TO</u>	<u>TITLE AND DUTIES</u>
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1.	_____	_____
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2.	_____	_____
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3.	_____	_____
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REFERENCES: (Two must be in writing)

<u>NAME</u>	<u>ADDRESS</u>	<u>RELATIONSHIP</u>	<u>PHONE NUMBER</u>
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1.	_____	_____	_____
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2.	_____	_____	_____
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3.	_____	_____	_____
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The answers to the foregoing questions are true and correct to the best of my knowledge and belief.

Signature

FOR OFFICE USE ONLY

BASICS OF THE APPLICANT:

Dates available to work: _____ to _____
Month/Day Month/Day

Has obtained working papers: 14-15 yr old _____ 16-17 yrs. old _____
yes/no yes/no

Holds current certificate: Lifeguard Training Expires _____ First Aid Expires _____
M/D/Y M/D/Y

BLS (CPR) Expires _____ WSI Expires _____
M/D/Y M/D/Y

Swim suit size: Men's M ___ L ___ XL ___
Women's 4 (28) ___ 6 (30) ___ 8 (32) ___ 10 (34)___

T-Shirt size: M ___ L ___ XL ___

CHECK ALL REFERENCES: (their responses)

1. _____
2. _____
3. _____

IF THIS PERSON IS A LIFEGUARD CANDIDATE THEY MUST TAKE A TEST GIVEN BY US. IT IS A WATER TEST THAT IS GIVEN TWICE A YEAR.

OVERALL IMPRESSION OF APPLICANT:

DATE HIRED _____ POSITION _____ SALARY _____

DATE TERMINATED _____ REASON _____

COMMENTS:

SIGNATURE OF INTERVIEWER _____ DATE _____