

# Pound Ridge Day Camp

HANDBOOK  
AND  
CALENDAR OF EVENTS

June 28<sup>th</sup> - August 6<sup>th</sup>  
2010

**Pound Ridge Day Camp**  
**2009**  
**June 28<sup>th</sup> - August 6th**  
**Camp Phone: 764-8234**  
**Recreation Department: 764-0947**  
**Camp Nurse: 764-8234**

***Meet our Directors...***

**Joe Klausz** is beginning his tenth summer as our Day Camp Director. During the school year, Joe teaches physical education at Fox Lane High School and is the coordinator of health and physical education for the Bedford Central School District. Joe has been in the Bedford Central School District for eleven years. Prior to arriving to Bedford, Joe taught fourth and fifth grade physical education, coached football, and was the head baseball coach for the Ossining Union Free School District. From 1990 to 1995, Joe was an assistant football coach at Brown University in Providence, Rhode Island.

Joe received his Master of Education degree in physical education in 1990 from Norwich University, in Northfield, Vermont. Joe was a graduate assistant football and track coach while at Norwich University. He received his Bachelor of Science degree in 1989 from the State University of New York, College at Cortland, where he played football and ran track. Joe is from Yonkers, New York and graduated from Roosevelt High School in 1984.

**Lou Angiolillo** is beginning his sixth summer as our Assistant Day Camp Director. Lou is responsible for the planning of the trips, the scheduling of our entertainment, and the day-to-day schedule for our Day Camp. He will also be bringing his extensive baseball experience to the camp, running our baseball specialty camp. Lou has been teaching physical education and health in the Mount Vernon School District for eighteen years. Lou has coached football, basketball, and baseball for the past nineteen years. Lou also runs baseball clinics in the winter and spring.

Lou received his Master's Degree in Special Education from Lehman College in 1993. He received his Bachelor of Science degree in 1989 from the State University of New York, College at Cortland. Lou is from Hartsdale, New York and graduated from Woodlands High School.

**Jill Tatarzewski** is beginning her fifth summer as our Assistant Day Camp Director and her tenth summer with us at the Town of Pound Ridge Recreation Day Camp. Jill began working with the second grade, was the Senior Head Counselor for the fifth grade for one summer, and then was the Senior Head Counselor for the sixth grade for two summers. Jill will be performing a multitude of tasks, and is excited about continuing as an Assistant Director. Jill was a competitive gymnast for thirteen years and was a two year captain of the Bison Girls Dance Team at Bucknell University. Currently, Jill is a teaching assistant for the Ripawam Ciska School and has begun working on her Master's degree in Education at Fordham University.

Jill received her Bachelor's of Arts degree in Education from Bucknell University majoring in Education this past May. Jill is from Bedford, New York and graduated from Fox Lane High School. She was a member of the dance team and served as captain for two years.

**Hayes Sgaglio, Camp Nurse.** is beginning her second year as our camp nurse. Nurse Hayes will be on site during camp hours. If you need to contact Hayes, please call the camp/nurse office at 764-8234. Hayes was a camper at Pound Ridge Day Camp for eight years. Hayes is a head lifeguard for the town of Pound Ridge. She graduated from both Pound Ridge Elementary School and Fox Lane High School. She is a sophomore nursing student at St. Peter College. Hayes is also a member of the swimming and diving team and the track and field team.

## **A**ntibacterial Soap...

Each group will have antibacterial soap that does not require water which will be used prior to eating and used as necessary.

## **B**efore Camp Begins...

Please make certain that all of your emergency contact phone numbers are accurate and on file before camp begins. Please list work, cell phones, and pager numbers as well. Medical Forms must be on file. It is imperative that all emergency contact information is accurate. Please make sure that there is always someone available to pick up your child in case of a sudden rain closure or emergency. Please notify the Camp Director and Nurse if any changes on your child's forms need to be updated.

## **B**icycle Days...

Campers in Grades K through three are scheduled for this activity (see calendar). Campers **MUST** bring their own bicycle and helmet. **NO CAMPER MAY RIDE WITHOUT A HELMET OR SNEAKERS.** Scooters are permitted on bicycle days; however, knee pads and elbow pads are required.

## **C**amp Sites...

- Kindergarten - Shelter Area
- First Grade - Gazebo
- Second Grade - Third Base Dug-Out by the playground/camp office
- Third Grade - Along the stone wall by the camp office
- Fourth Grade - Third Base Dug-Out by the front parking lot
- Fifth Grade - First Base Dug-Out by the front parking lot
- Sixth Grade - On the hill behind the Third Base Dug-Out by the front parking lot
- Seventh grade - Stage Area

## **C**arnival Day...

Our fourth annual Carnival Day, sponsored by the Pound Ridge Police Benevolent Association and the Pound Ridge Business Association, will be held on Thursday, July 29th. We welcome parent volunteers for this event; please sign up with Lou Angiolillo during camp.

# **C**CHAIN OF COMMAND - THE COUNSELORS...

Senior Head Counselor  
(the head of a grade level, sub-group leader)

Head Counselor  
(sub-group leader)

Counselor  
(sub-group leader)

Junior Counselor

Counselor in Training

# **C**•I.T. PROGRAM...

Counselors in Training need to attend all staff meetings (held each Monday morning from 9:00-9:50a.m. They will be required to be at camp by 9:45a.m. Their day is over at 3:15p.m. In addition to their grade level responsibilities, they will have rotating assignments in various activities and will perform specific duties. Their performance and attitude will help assess their potential for future camp employment.

# **C**ontacting the Camp Directors...

Please contact the camp directors about any concerns that you may have concerning your child. If you need immediate attention when camp is not in session, please call the Recreation Supervisor, Mr. David Goldberg, or leave a message there for the Camp Director (764-0947). The phone number at the camp is 764-8234. You can e-mail Joe Klausz at [Jklausz0574@gmail.com](mailto:Jklausz0574@gmail.com).

# **D**ISCIPLINE STATEMENT...

Campers are expected to cooperate with the C.I.T.'s, Junior Counselors, Counselors, Head Counselors, Senior Head Counselors, Assistant Directors, Director, Nurse, Arts and Crafts personnel, Specialty Camp staff members, Recreation Staff, Grounds Crew, special guests, adult chaperones, and anyone else in a leadership role. **All campers should expect to be supervised at all times and no camper may leave their group without an escort - for ANY reason.** The use of inappropriate language is unacceptable. This includes foul language as well as "put-downs." In the event a camper is deemed a threat to others or refuses to cooperate, the camper's parents will be contacted immediately and they will be sent to the camp office. If it is a serious enough matter, they will be brought to the Recreation Office in the Town House with Mr. David Goldberg, our Recreation Supervisor. If a camper's unsuitable behavior continues to present a problem, that camper's family will be contacted and the child will be asked to leave the program and will not be allowed back at camp in the future. **CAMPER INSUBORDINATION WILL NOT BE TOLERATED.**

## **D**onations Accepted...

We will gladly accept any donations of sporting equipment (tennis racquets, tennis balls, toys, balls, etc.) Please call the Recreation Office for pick-up or bring your donations to the Recreation Office or the Camp Office once camp begins.

## **D**riving...

Please do not drive beyond the parking area during camp hours. According to Police Chief Ryan, summons will be issued for violators. The lower gate will be closed to all traffic after camp begins and visitors to the park must provide identification. The park is closed to non-campers until 3:00p.m. We do this as an extra measure of safety and security and regret any inconvenience to you.

## **E**quipment...

We have replenished our equipment supplies and ordered some new, and exciting equipment. Please contact us if you would like to see different equipment in the future.

## **F**ood Pantry...

On Wednesdays, since lunch is provided, we will be collecting non-perishable food for donation to the Katonah Food Pantry. This will be our third summer donating food and we hope to continue to surpass our donation poundage. THANK YOU FOR YOUR CONTRIBUTIONS!!!!!!!!!!!!!!!!!!!!

## **F**ourth of July Weekend... There will be no camp on Monday, July 5th. Enjoy!

## **F**ox Money...

Campers will have the opportunity to "earn" Fox Money beginning on Monday, July 12th to be used during Carnival Day.

## **G**as...

Please conserve gas by carpooling! It will help ease the congestion in the parking lot. Don't forget the sign-in/sign-out policy!

## **H**ealthy Snack Thursdays...

We would like to continue to encourage positive eating habits among our campers, and will reinforce this on every day, especially on Thursdays! So, please pack healthy snacks!

## **I**ce Pops...

Campers will have ice pops on Wednesdays!

## **J**UST IN CASE...

The camp administration will carry walkie-talkies. They will have direct contact with the Town of Pound Ridge Police Department.

Each camp counselor will have a whistle. If you hear a whistle blow, please STOP, LOOK AND LISTEN.

**IF YOU HEAR A LONG (FIVE SECONDS OR MORE) STEADY WHISTLE, WE HAVE AN EMERGENCY THAT WILL REQUIRE MEDICAL AND/OR POLICE ATTENTION. PLEASE FOLLOW THE DIRECTIONS OF THE PERSON IN CHARGE.**

## **L**ost and Found...

Unfortunately, each summer there is a large amount of unclaimed items in our lost and found. Please make every effort to emphasize to your children the importance of keeping track of their personal belongings. **Labeling your children's items with their name and grade will help the retrieval of temporarily lost items.** The lost and found is located outside of the camp office and at the pool.

## **L**unch

Campers need a bag lunch with plenty to drink every day. It is suggested that your child brings a bottle of water each day and refill the bottle throughout the day as needed.

## **P**ool...

We will get campers in the pool every day. We have a buddy system in place for safety and call out the camp out of the pool every 15 minutes.

## **R**AIN...

In the event of rain, camp will be held at Pound Ridge Elementary School from 10:00 to 1:00p.m. A large wooden sign noting a location change will be placed at the Town Park entrance for confirmation. Please check out our web site at [www.townofpoundridge.com](http://www.townofpoundridge.com) for morning information.

**Rain (and thunder and lightning) Policy...** Heavy rain occurring during regular camp hours will require you to pick up your child immediately. Several non-emergency contacts must be arranged so that you have local coverage in case camp is closed early. You must arrange another adult who will be on call in the Pound Ridge area to be responsible to pick up your child, on a daily basis, if rain occurs and camp shuts down.

## **R**ain Day Dismissal Procedures...

Campers in **Grades K through 3** will be dismissed at the Lower Playground/Shelter and Gazebo.

**Grades 4 through 7...** will be dismissed from the Pool Shelter.

## **R**eward Days...

Groups will have a pre-determined day, one day a week, when they can bring in money to use at the snack bar. This is a behavior modification program that has helped each grade level's behavior in the past.

## **S**ign-in Procedures...

All parents must sign-in their children with the Senior Head Counselor at the fence by the driveway. Each group will be escorted by a counselor to their respective campsite where another counselor will be awaiting them. Late campers will have to be personally escorted by a parent to their group. Campers who enroll in special district and non-district educational programs need to check in at the director's office when they arrive by other means. This is a great time to meet the young men and women who are working with your child.

## **S**ign-out Procedures...

All parents must sign-out their children at each individual camp-site.

Pick-up Note. If a camper is to go home with another camper's parent, they must provide a note verifying this information in the morning. We will not release any children without the consent of their parents/legal guardians.

**\*\* Please be on time for drop-off and pick-up. If there is a continued abuse of a timely pick-up, this may result in the camper's dismissal. Supervision by the camp ends when the camp day is over.**

Since we have many activities and campers, the responsibility is on the parents to inform their camper and their Senior Head Counselor of all dismissal procedures for the day. A counselor from their group will escort them to each of these locations, but parents must provide this specific information to their child.

\*The camp is not responsible for your child after they have been escorted to their after-camp activity. Parents who provide no supervision are seriously putting their child at risk. There is no one from the camp responsible for your children after their regular dismissal time. Please note that we are in a park, open to the public by day's end, and counselors are off duty at 3:15.

## **S**neaker/**S**andal Policy...

For the safety of campers, we highly recommend that all campers wear sneakers during activities. **All kindergarten, 1st, and 2nd grade campers will be required to wear sneakers.** We have experienced a great deal of injuries and would like to eliminate this risk by going to a sneaker-only policy. Closed toe sandals with a backing are permitted. Flip flops are discouraged. Thank you for your cooperation in this manner.

## **S**taff Identification...

A Royal Blue STAFF T-shirt will identify the Camp Director, Assistant Directors, and Camp Nurse.

A Green STAFF T-shirt will identify the Senior Head Counselors.

A White STAFF T-shirt will identify Head Counselors and Counselors.

A Light Blue STAFF T-shirt will identify Junior Counselors and C.I.T.'s.

*\*Only royal blue, green and white shirt workers can have director supervision of campers.*

## **S**uggestion Box...

Please feel free to leave a message in our suggestion box. We are always looking for ways to improve our camp.

## **S**unscreen...

Please remember to apply sunscreen before camp and pack sunscreen (in a zip lock bag) in your child's backpack.

## **S**wim Team/Little Dolphins...

Members who attend morning swim team practices are not the camp's responsibility until after practice. Children who have swim lessons will be escorted by a counselor after practice at 10:30a.m. Please note, we are not responsible for your children before practice.

## **T**-SHIRTS... T-shirts will be distributed to all campers the week of June 29th.

We will be taking camp pictures on July 9th.  
Campers must wear camp t-shirts for all trips.

## **T**rips...

Trips are scheduled for July 2nd, July 9th, July 16th, Thursday, July 22<sup>nd</sup>, July 23<sup>rd</sup> and July 30th. These trips require pre-registration and payment at the Recreation Department. There will be no camp at the Park on the dates that we have trips on *Fridays*. No refunds can be made for any trip or special program paid for during pre-registration. Sorry!

## **W**ater...

Please provide your children with bottled water each day.

## **W**ednesdays...

Pizza or hot dogs will be distributed to all campers for lunch. If your child does not like pizza or hot dogs, or is allergic to pizza or hot dogs, please provide a bag lunch.

## **W**ww.Townofpoundridge.com...

Please check out our website for rain day plans, weekly reminders, and other pertinent information.