

MINUTES OF THE FEBRUARY 05, 2015 MEETING OF THE TOWN BOARD OF
THE TOWN OF POUND RIDGE HELD AT THE TOWN HOUSE, 179
WESTCHESTER AVENUE, POUND RIDGE, NY, COMMENCING AT 8:00 PM

PRESENT: SUPERVISOR RICHARD LYMAN; COUNCIL MEMBERS: DANIEL
PASCHKES, ALISON BOAK, BONNIE SCHWARTZ AND SHERENE
DE PALMA

ALSO PRESENT: TOWN ATTORNEY, WILLIAM P. HARRINGTON, ESQ.
TOWN CLERK, JOANNE PACE

CALL TO ORDER: Supervisor Lyman called the meeting to order at 8:00 p.m.

CALL FOR EXECUTIVE SESSION:

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Schwartz, all voting aye to hold an Executive Session immediately following the Town Board meeting for a legal matter.

ANNOUNCEMENTS:

- Supervisor Lyman announced the passing of resident Phyllis Ward on January 31, 2015 after a long illness.
- Supervisor Lyman announced the passing of former resident Betsy Boone whose memorial will be Friday, February 06, 2015 at 11:00 a.m. at the Pound Ridge Community Church with burial immediately following at the Pound Ridge Cemetery.
- Supervisor Lyman asked for a brief moment of silence for the victims of the horrendous train crash in Valhalla, NY this week.

MINUTES: Acknowledge/correct/accept minutes of Town Board Meetings on January 15, 2015.

RESOLUTION #: 44-15

Board Action: Motion by Councilwoman Schwartz, seconded by Councilwoman De Palma, all voting aye on the following:

RESOLVED, that the Town Board hereby acknowledge/correct/accept minutes of Town Board Meetings on January 15, 2015.

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NEW BUSINESS:

• **Carpet Quotes for the Town House**

The following are the three quotes to replace the carpet in the entrance hallway, reception area, curved steps going upstairs, hallway upstairs, back stair case and the court room:

- A-1 Carpet & Floors
651 Connecticut Avenue
Norwalk, CT 06854

Total price for rip up & haul away, custom work on stairs and installation in areas described above in a lifetime stain resistance warranty low pile commercial grade multi-color carpet by Shaw (Direct Link) and a commercial grade felt padding - **\$8,900.00**. There will be a lifetime static and wear warranty.

- Kennys Carpet One Floor & Home
246 Route 52
Carmel, NY 10512

Total price for rip up & haul away, custom work on stairs and installation in areas described above in a low pile commercial grade multi-color carpet by Shaw (Direct Link) with commercial grade felt padding - **\$9,092.98** .

- Classic Carpet & Rug
84 Commerce Road
Stamford, CT 06902

Total price for rip up & haul away, custom work on stairs and installation in areas described above in a low pile commercial grade multi-color carpet by Shaw (Direct Link) with commercial grade felt padding - **\$6,991.25**. There will be a lifetime static and wear warranty.

RESOLUTION #: 45 -15

Board Action: Motion by Councilwoman Schwartz, seconded by Councilwoman Boak, all voting aye on the following:

RESOVLED, that the Town Board hereby accepts the bid from Classic Carpet & Rug, 84 Commerce Road, Stamford, CT to install new carpeting in the entrance hallway, reception area, curved steps going upstairs, hallway upstairs, back stair case and the court room using Shaw carpet in "Direct Link" in color Web Cam for the total price of \$6,991.25.

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- **Banner request of the annual Lobster Festival by the Pound Ridge Community Church**

RESOLUTION #: 46 -15

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Schwartz, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the Pound Ridge Community Church to erect a banner for their annual Lobster Festival the last week of April/first week of May in Scotts Corners in front of Key Bank/Scotts Corner Market with the review of the Building Inspector Jim Perry.

- **Discussion on prosecution of zoning offenses at Town Justice Court**

Supervisor Lyman stated that he read a synopsis in Association of Towns magazine regarding the original case Councilman Paschkes circulated to the Town Board regarding enforcement of building code violations in Justice Court. It appeared that the Appellate Court upheld the decision of the local court and Supervisor Lyman wanted to know what had changed that a discussion was no longer wanted. Councilman Paschkes stated that the full text of the Appellate terms decision was forwarded to the Town Board and while the Appellate Court did uphold the result, there was an indepth analysis of the reasoning behind it and they broke it out into different sections. He would like to discuss this matter further in Executive Session as a legal matter immediately following the Town Board meeting and if warranted, to be brought back to the Town Board for public discussion on how to proceed based on a legal analysis of the Appellate Terms decision.

Add-Ons:

Appointment to Conservation Board:

RESOLUTION #: 47-15

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Schwartz, all voting aye on the following:

RESOLVED, that the Town Board hereby appoints Sonia Biancalani-Levethan as a member of the Conservation Board effective immediately to the vacant seat expiring in 2016.

Conant Hall:

Councilwoman Boak asked to discuss Conant Hall procedures to clarify some misunderstandings. Her concern is regarding the Pound Ridge Theatre group who wanted to use Conant Hall for a fundraiser free of charge. She feels they should be recognized as a community organization and as a not-for-profit organization and should

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be added to the list of groups who are exempt from the rental fee. This would be for a limited special meeting time, not for production use. Councilwoman Boak will update the procedure/regulation manual for Conant Hall to include the Pound Ridge Theatre group and limit the use for meetings to 1 time per month or a maximum of 12 times a year.

RESOLUTION #: 48-15

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby agrees to include the Pound Ridge Theatre Group in the section of the Conant Hall Procedure/Regulation Manual that lists the organizations who can use Conant Hall free of charge and modifying it to state usage once a month.

Supervisor Lyman suggested that Councilwoman Boak make perfectly clear that the Recreation Department is responsible for the scheduling of Conant Hall activities and not the Recreation Commission.

*Note: Councilwoman De Palma expressed her opinion that there needs to be improvement in communication between the Town Board members.

*Note: Councilman Paschkes, as Town Board Liaison to OEM, stated that he would like to be better informed when the head of OEM is out of Town and when the Supervisor is out of Town when a potential disaster is expected in Town.

FINANCIAL MATTERS:

- **Recreation Department-authorization to refund deposit fee for Conant Hall**

RESOLUTION #: 49-15

Board Action: Motion by Councilwoman Schwartz, seconded by Councilwoman Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the refund of five hundred (\$500) dollars to Merri Virgilio, 207 Westchester Ave., Pound Ridge, NY for the use of Conant Hall on January 10, 2015 for a birthday party.

ADJOURNMENT: There being no further business to come before the Board, Supervisor Lyman adjourned the regular meeting at 8:45 p.m.

Joanne Pace
Dated at Pound Ridge, New York
February 6, 2015