

AGENDA
TOWN BOARD MEETING

Meeting Date: January 06, 2011
Meeting Time: 8:00 PM

Town House, 179 Westchester Avenue
Pound Ridge, NY 10576-1743

CALL TO ORDER:

CALL FOR EXECUTIVE SESSION:

ANNOUNCEMENTS:

- The Continuation of the Public Hearing on the T-Mobile Application for a Cell Tower at the Ambulance Corps property in Scotts Corners will be held on Thursday January 13, 2011, 7:00 pm, at Conant Hall.

MINUTES: Acknowledge/correct/accept minutes of the Town Board's: November 24, 2010 Work Session; November 24, 2010 Executive Session and; December 2, 2010 Regular Meeting.

PUBLIC HEARINGS:

- Continuation of Public Hearing to consider amendments to Chapter 39 of the Town Code: Animals: Control of Dogs.

NEW BUSINESS:

- Conservation Board Request to sponsor a Pound Ridge Youth, age 12-14, to attend the NYSDEC Education Summer Camp, cost \$350.
- Accept Resignation of Deputy Court Clerk.

FINANCIAL MATTERS:

ADJOURN REGULAR MEETING:

CALL TO ORDER: ORGANIZATIONAL MEETING:

Supervisor's Appointments:

Deputy Supervisor
Confidential Secretary to the Supervisor
Director of Finance
OEM Executive Director

Special Advisors to the Supervisor and Town Board:

Insurance
Croton Watershed & NYC DEP Representative
Airspace Alliance Representative
Environmental Initiatives and Comprehensive Plan Advisor
Westchester County Septic Committee Representative
Northern Westchester Energy Action Coalition Representative

Town Board Liaisons:

Audit Bills
Business District
Conservation Board
Drug Abuse Prevention Council
Highway Department

AGENDA
TOWN BOARD MEETING

Housing Board
Landmarks & Historic Districts Commission
Office of Emergency Management
Open Space Acquisitions Committee
Planning Board
Police Department
Recreation Commission
Sustainability Task Force
Water Control Commission
Zoning Board of Appeals

Ad Hoc Committees:

Employees Handbook Committee
Safety Committee
Biotic Corridor Committee
Community Center Construction Committee
Airspace Committee
Sustainability Task Force
Deer Management Committee
Wireless Telecommunications Advisory Committee

Town Board Appointments:

Town Attorney
Deputy Town Attorney
Town Historian
Registrar of Vital Statistics
Office Manager
Deputy Receiver of Taxes
Dog Control Officer
Court Officer
IT Manager

Appointments to Boards and Commissions:

Board of Assessment Review
Board of Ethics
Conservation Board
Drug Abuse Prevention Council
Housing Board
Landmarks & Historic District Commission
Open Space Acquisitions Committee
Planning Board
Recreation Commission
Water Control Commission
Zoning Board of Appeals

Policies and Procedures:

- Payments in Advance of Audit
- Meeting Dates and Procedures:
- Agenda
- Chief Administrative Officer – Chief Fiscal Officer
- Procurement Procedures
- Appointment of Marriage Officers
- Mileage Reimbursement
- Official Newspaper
- Bank Depository
- Annual Update Document of Supervisor to State Comptroller

AGENDA
TOWN BOARD MEETING

- Investment policy
- Indemnification of Town Officers
- Regulation on Reporting for Elected or Appointed Town Officials

SUPERVISOR'S AUTHORIZATION TO EXECUTE AND PAY CONTRACTUAL OBLIGATIONS:

- Association of Towns Membership
- Westchester Putnam Association of Town Supervisors & Westchester Municipal Officials Association Memberships
- Independent Auditor
- Network Support Services
- Cleaning Services
- July 4th Celebration
- Advance Life Support System
- District Nursing Assn. of No. Westchester
- KDG Pound Ridge LLC for use of Shopping Center for Toddler Arts
- MRB Group, Tax Map Maintenance
- North East Westchester Special Recreation (Program for Disabled)
- Northern Westchester Counseling Center
- Northern Westchester Shelter for Victims of Domestic Violence
- Westchester Hospice
- Drug Abuse Prevention Council
- S.P.C.A. of Northern Westchester, Inc.

HOLIDAY SCHEDULE – GENERAL STAFF:

New Year's Day	Columbus Day
Martin Luther King, Jr. Birthday	Election Day
President's Day	Veterans Day
Memorial Day	Thanksgiving Day
Independence Day	Day after Thanksgiving Day
Labor Day	Christmas Day

If any of the above holidays falls on a weekend, the holiday will be observed in accordance with the designation of New York State for State Employees.

HIGHWAY DEPARTMENT HOLIDAY SCHEDULE – (As shown in Highway 2011 Contract)

POLICE DEPARTMENT (including Secretarial Staff) as follows:

New Year's Day	Labor Day
Martin Luther King, Jr. Birthday	Columbus Day
President's Day	Veterans Day
Memorial Day	Thanksgiving Day
Fireworks Day	Christmas Day

PERSONNEL POLICIES HANDBOOK:

SALARY RATIFICATION AND AUTHORIZATION TO PAY:

ADJOURN ORGANIZATION MEETING: