

MINUTES OF THE FEBRUARY 01, 2018 MEETING OF THE TOWN BOARD OF
THE TOWN OF POUND RIDGE HELD AT THE TOWN HOUSE, 179
WESTCHESTER AVENUE, POUND RIDGE, NY, COMMENCING AT 8:00 PM

PRESENT: SUPERVISOR KEVIN HANSAN; COUNCIL MEMBERS: DANIEL
PASCHKES, JODY SULLIVAN, DAVID DOW AND DIANE BRIGGS

ALSO PRESENT: TOWN ATTORNEY, WILLIAM P. HARRINGTON, ESQ.
TOWN CLERK, JOANNE PACE
DEPUTY SUPERVISOR, ALISON BOAK

CALL TO ORDER: Supervisor Hansan called the meeting to order at 8:00 p.m.

CALL FOR EXECUTIVE SESSION:

Board Action: Motion by Councilman Dow, seconded by Councilwoman Sullivan, all voting aye to hold an Executive Session on Thursday, March 8, 2018 at 7:00 p.m. for a personnel and legal matter.

ANNOUNCEMENTS:

- Councilwoman Sullivan announced that February 14, 2018 is National Organ Donor Day and encouraged everyone to become an organ donor.

MINUTES: Acknowledge/correct/accept minutes of Town Board Meetings on January 11, 2018.

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Sullivan, all voting aye on the following:

RESOLVED, that the Town Board hereby acknowledge/correct/accept minutes of Town Board Meetings on January 11, 2018.

NEW BUSINESS:

- **Appointment of Marriage Officer**

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Briggs, all voting aye to appoint Court Clerk Sonia Mercado-Jimenez as a Marriage Officer.

- **Assessor –**
 - a. **Request to approve Cold War Veterans' Exemption**

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Governor Cuomo signed legislation extending the Cold War Veterans exemption to eliminate the 10 year limitation on the exemption and to extend the exemption for as long as the Veterans remain a qualifying owner. This would require an amendment to the existing Town of Pound Ridge Local Law 1 2008. The Supervisor will call for a Public Hearing to adopt the amendment to Local Law 1 of 2008.

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Sullivan, all voting aye to schedule a Public Hearing for March 8, 2018 at 8:00 p.m. to consider adoption of legislation eliminating the ten year time limitation for the Cold War Veteran's exemption.

b. Request to hire appraiser

The Assessor has requested, pursuant to memo dated January 23, 2018, hiring an appraiser Gregory Brann, Certified NYS Residential Real Estate Appraiser to prepare appraisal for James and Deirdre Glascott, 30 Mallard Lake Road and appear in SCAR Court to testify. The cost of the appraisal and Mr. Brann's court appearance would be \$1,500. This would come out of the legal support service line (A1420.418).

RESOLUTION #: 23 -18

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Sullivan, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the expenditure of \$1,500 for the hiring of appraiser Gregory Brann, Certified NYS Residential Real Estate Appraiser to prepare appraisal for James and Deirdre Glascott, 30 Mallard Lake Road and appear in SCAR Court to testify. The cost of the appraisal and Mr. Brann's court appearance would be \$1,500. This would come out of the legal support service line (A1420.418).

• **Conservation Board**

a. Discussion of Sachs Park limited herbicide use on invasives

Carrie Sears, Conservation Board Chair, discussed invasives that have been identified in Sachs Park and is looking for volunteers to help with controlling them and preventing spreading of them into next year. A group is looking to get together on March 3, 2018 between 10:00-12:00 to cut vines at Sachs Park with a rain date of March 10, 2018. Lower Hudson PRISM (Partnership for Regional Invasive Species Management) has worked to treat the invasive plants such as Sapphireberry, Japanese hops vine, Lindon Virburnum, and Photinia) on town properties (Sachs, Highway, Lawther, and at the entrance of Clark) and Carrie is asking that the treatment continue. The herbicide treatment would be made by licensed applicator from the NY/NJ Trail Conference/

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Lower Hudson PRISM at no cost to the town. Carrie Sears is asking for approval to have them cut and paint the invasive trees.

RESOLUTION #: 24-18

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Sullivan, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the herbicide treatment described above that would be made by a licensed applicator from the NY/NJ Trail Conference/Lower Hudson PRISM at no cost to the Town.

Counsel Harrington read over the contracts for each location to be treated and upon his recommendation and the Town Board's suggestion, it was decided to strike out the waiver to release the NYNJTC, its officers, directors, employees and agents from any liability for personal or property damage which may occur in connection with the use of herbicide on our property.

b. Energy Saving Trees update

Carrie Sears, Conservation Board chair, briefed the Town Board on the energy saving trees that are being distributed free of charge to our residents. This program made possible by the Arbor Day Foundation, NYSEG, NYDEC and the Pound Ridge Conservation Board is designed to help resident plant trees for maximum energy savings. Orders may be placed until April 15 or when the supply runs out. Volunteers are needed for April 27th in the afternoon to help fill the orders and the morning of April 28 for the distribution of the pre-ordered Energy Saving Trees.

c. Discussion of partnering with Bedford 2020- (tabled)

d. Reporting of recommendations re: Open Space Advisory

Carrie Sears, Conservation Board Chair, recommends that the Open Space Advisory Committee have annual meetings, file an annual report and update the Town's website. She also feels that a member of the Conservation Board should be an active member of the Open Space Advisory Committee since the Conservation Board is a big part of the Open Space acquisitions. She would like a formal appointment of a member of the Conservation Board and the Town Board agreed with her recommendations. Counsel Harrington agreed also that an annual report should be filed by the Open Space Advisory Board.

• **Police Department**

a. Request to purchase Visual Labs Body Worn Camera System

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Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Sullivan, all voting aye to hold an Executive Session on March 1, 2018 at 7:00 p.m. to discuss legal matters pertaining to the adoption of the policy for operation and use of body-worn cameras in the Police Department.

RESOLUTION #: 25-18

Board Action: Motion by Councilman Paschkes, seconded by Councilman Dow, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Chief David Ryan to purchase and have installed the Body Worn Camera System as proposed in the 2018 budget totaling \$9,700 along with the policy adopted in the Executive Session. The cost includes the installation of the software on the smart phones for \$7,200 and the one time implementation and training fee of \$2,500.

b. **Request to attend Empire State Law Enforcement Traffic Safety Conference**

RESOLUTION #: 26-18

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Chief David Ryan and Sergeant Michael Armistead to attend the Empire State Law Enforcement Traffic Safety Conference May 3 and May 4, 2018 as outlined in his memo dated January 25, 2018. There is no cost for the conference but there is a cost of \$204.00 for the lodging. This is in the 2018 budget.

ADD-ON: Westchester County Legislator George Latimer attended the Town Board meeting to discuss Executive Order No. 2 of 2018 pertaining to a Good Neighbor Policy regarding County owned land within a municipality. He gave us the following Resolution to review:

EXECUTIVE ORDER NO. 2 of 2018

WHEREAS, the County intends to work cooperatively with local municipalities within Westchester to enhance the quality of life for all County residents; and

WHEREAS, prior to any significant actions taken by County government, particularly with regard to County land located within

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particular municipalities, such municipalities should be provided with the opportunity to review any such action and offer suggestions as appropriate; and

WHEREAS, such a Good Neighbor Policy enables Westchester municipalities and their residents to have input into the decision-making processes regarding the use of County land located within their borders;

NOW THEREFORE, I, George Latimer, County Executive of the County of Westchester, by virtue of the authority vested in me by the Laws of Westchester County, hereby order that the County institute a Good Neighbor Policy whereby prior to any significant proposed action on County land located within a municipality in Westchester:

1. Not inconsistent with any Federal, State, or County law, the County would be required to make a formal presentation of any such significant proposed action on County land at a regularly scheduled, televised meeting of the local governing body (City Council, Town Board or Village Board);
2. The local governing body would then have sixty (60) days after such presentation and before the action would be implemented:
 - a. to hold a local public forum to gather input regarding said proposed action from local residents; and
 - b. to submit a memorandum of support, neutrality, or opposition to the action before the County proceeds.
3. Any emergency action regarding County land located in a Westchester municipality required to be taken immediately to protect the health and safety of County residents shall be exempt from this policy.

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RESOLVED, that this Executive Order shall take effect
immediately and shall remain in effect until otherwise superseded
or revoked.



GEORGE LATIMMER
County Executive

- **Recreation**
 - a. **Request to purchase snow blower attachment**

RESOLUTION #: 27 -18

Board Action: Motion by Councilman Paschkes, seconded by Councilman Dow, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the purchase of an attachment for the Ventrac snow blower to help the maintenance and recreation departments maintain clean sidewalks, bike path and pond for ice skating provided the money is transferred to the appropriate budget line from the supplies and expenses .400 line to the equipment .201 line. The cost of the attachment is \$2,650.25 and although it is not a budgeted item, the departments saved on the installation of the new basketball hoops and they will use some of that budgeted money.

- b. **Request to Attend NYS Rec & Park Society annual conference**

RESOLUTION #: 28-18

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Sullivan, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes David Goldberg, Recreation Superintendent, to attend the annual conference in Syracuse April 15-17, 2018. The total cost including program cost, lodging and meals shall not exceed \$900.00.

- c. **Request to order Outdoor Movie Equipment**

RESOLUTION #: 29 -18

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Board Action: Motion by Councilwoman Sullivan, seconded by Councilman Dow, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the purchase of a 20' movie screen and associated equipment for the outdoor movies shown at the Town Park. Three bids were received and the lowest bid was from Open Air Cinema for a total cost of \$5,077.69. This has been budgeted.

d. Request to purchase filter grids

RESOLUTION #: 30 -18

Board Action: Motion by Councilwoman Sullivan, seconded by Councilman Dow, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes David Goldberg, Recreation Superintendent, to purchase 50 filters/grids along with 100 clamps for the Town Park pools as they need replacement. David Goldberg received 3 quotes and recommends going with North American Filtration Company in the amount of \$20,420.00 and this was budgeted for 2018.

e. Request to approve Rates for Pool and Day Camp Staff

RESOLUTION #: 31-18

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Sullivan, all voting aye on the following:

RESOLVED, that the Town Board hereby agrees to the salaries for the summer Pool and Day Camp staff and Day Camp and Pool Director salaries be and are hereby adopted and the Supervisor be and is hereby authorized to pay same as recommended by the Recreation Commission as long as the rates are included in the 2018 budget, as follows:

A7140.102

2018 Day Camp Staff Salary Ranges

Day Camp Directors	\$25,509.00
Arts/Crafts Directors	\$2,900 - \$3,500
Medical Director	\$5,000 - \$6,000
Head Counselors	\$1,605 - \$1,845
Counselors	\$700 - \$1,610
Musical Entertainers	\$300 - \$900
Specialists	\$40 - \$50 per hour

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Board Action: Motion by Councilman Dow, seconded by Councilman Paschkes, all voting aye on the following:

RESOLVED, that the Supervisor be and hereby authorizes the sale of cemetery Plot 50-1 & 2, Section 3 to Martin and Joann Sarner, 128 Barnegat Road, Pound Ridge, NY 10576 in the amount of two thousand (\$2,000) dollars for two gravesites.

FINANCIAL MATTERS:

- **Receiver of Taxes – Request for approval to refund duplicate pre-payment**

RESOLUTION # 34 -18

Board Action: Motion by Councilwoman Sullivan, seconded by Councilwoman Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the following refund:

Sood	Parcel 9816-15.3	\$4,486.61	duplicate payment
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- **Water Control Commission – bond releases**

RESOLUTION #: 35-18

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the bond releases for the following:

Walker Holding, LLC, 240 Stone Hill Road, Block 9816, Lot 79, bond #2016-02 for \$2,000 for a porch. Conditions of wetland permit have been completed and inspection of work was satisfactory;

Glascott, 30 Mallard Lake Road, Block 9317, Lot 39.2-1, bond #2015-07 for \$20,000 for additions and improvements. Conditions of wetland permit have been completed and inspection of work was satisfactory;

Lewis, 156 Honey Hollow Road, Block 10255, Lot 8, bond #2010-03 for addition. Conditions of wetland permit have been completed and inspection of work was satisfactory;

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82 Trinity Pass LLC, 82 Trinity Pass, Block 9821, Lot 8.9.-9, bond #2015-10 for \$20,000 for construction within the wetlands regulated area. The work has been completed in accordance with the Town of Pound Ridge and State of New York building requirements.

ADJOURNMENT: There being no further business to come before the Board, Supervisor Hansan adjourned the regular meeting at 8:50 p.m.

Joanne Pace
Dated at Pound Ridge, New York
February 2, 2018