

MINUTES OF THE APRIL 5, 2018 MEETING OF THE TOWN BOARD OF THE TOWN OF POUND RIDGE HELD AT THE TOWN HOUSE, 179 WESTCHESTER AVENUE, POUND RIDGE, N.Y., COMMENCING AT 8:00 P.M.

PRESENT: SUPERVISOR KEVIN HANSAN; COUNCIL MEMBERS: DANIEL PASCHKES, JODY SULLIVAN, DAVID DOW AND DIANE BRIGGS

ALSO PRESENT: TOWN ATTORNEY, WILLIAM P. HARRINGTON, ESQ.  
TOWN CLERK, JOANNE PACE  
DEPUTY SUPERVISOR ALISON BOAK

**CALL TO ORDER:** Supervisor Hansan called the meeting to order at 8:00 p.m.

**ANNOUNCEMENTS:**

- Supervisor Hansan said that there was a lot of activity at the County and State level regarding the NYSEG response to the recent storms. The NYS Public Service Commission will hold an open meeting for the public at the Town House on Tuesday, April 24<sup>th</sup> from 12:00 -5:00 p.m.; overseen by an administrative judge to hear any concerns or complaints. They will be in lower Westchester on Monday, April 23<sup>rd</sup> and in Somers on Tuesday, April 24<sup>th</sup> in the evening. He encourages all to attend.
- The Public Hearing for the Community Choice Aggregation (CCA) Energy Program has been rescheduled to Thursday, May 3, 2018 at 8:00 p.m.
- Supervisor Hansan received a donation of an old map of Pound Ridge from a former resident, Karen Wetzel, who lived here in 1955. Her father, Frank H. Wetzel was Deputy Supervisor in the 1970's. The framed map came from the PTA and is hanging in the Dining Room of the Town House.
- Councilman Paschkes mentioned that the Town lost one of our dearest, oldest residents Theresa Oelsen in March. She will be missed.

**MINUTES: Acknowledge/Correct/Accept Minutes of Work Session and Town Board Meetings of March 8, 2018**

**Board Action:** Motion by Councilwoman Briggs seconded by Councilman Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby accepts the minutes of the Town Board Meeting of March 8, 2018.

**NEW BUSINESS:**

- **Assessor: request for authorization to attend annual NYSAA-Cornell University Education Class**

**RESOLUTION #: 60 -18**

**Board Action:** Motion by Councilwoman Sullivan, seconded by Councilman Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Diane Briganti, Assessor, to attend the annual NYSAA-Cornell University Education Class Sunday July 15- July 20, 2018. Expenses for lodging, meals, tuition, registration and travel are not expected to exceed \$1,400. This has been budgeted in the 2018 Budget and a portion of the tuition/registration fee may be reimbursable through NYS.

- **Highway- requesting permission to sell surplus equipment**

**RESOLUTION #: 61-18**

**Board Action:** Motion by Councilwoman Sullivan, seconded by Councilwoman Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Vinnie Duffield, Highway Superintendent, to sell one International truck and some old supplies and parts that they have no use for anymore. They will be auctioned off using Auctions International website.

- **Requesting authorization to attend Superintendent of Highways annual State Conference**

**RESOLUTION #: -62-18**

**Board Action:** Motion by Councilman Paschkes, seconded by Councilman Dow, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Vinnie Duffield, Highway Superintendent, to attend the annual State Conference in Cornell, NY June 3-6, 2018. The registration cost is \$110 and the cost of the conference is not to exceed \$600.

- **Requesting permission to hire 2 summer employees**

**RESOLUTION #: 63-18**

**Board Action:** Motion by Councilman Paschkes, seconded by Councilwoman Sullivan, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Vinnie Duffield, Highway Superintendent, to hire 2 summer employees at the rate of \$15.00 per hour. One candidate will be returning from last year and we will advertise the second candidate.

**-Acceptance of Highway Material and Service bid**

The Town Clerk had a bid opening for Road Materials on Tuesday, March 20, 2018 at 10:00 a.m. and the results are as follows:

	<u>Tree Work</u>			
	<u>Daily</u>	<u>Weekly</u>	<u>Daily</u>	<u>Weekly</u>
	<u>Barney Zipkin</u>		<u>Red Cedar</u>	
<u>Bucket Truck w/op</u>	\$900	\$4,000	\$1,750	\$7,875
<u>Bucket Truck w/op &amp; chipper</u>	\$1,300	\$6,000	\$2,050	\$9,225
<u>Chip Truck w/op &amp; chipper</u>	\$1,000	\$4,500	\$1,700	\$7,650
<u>Stump Grinder w/op</u>	\$960	\$4,800	\$1,700	\$7,650
	<u>Blacktop – per ton</u>			
	<u>Peckham</u>			
<u>Base course type 1</u>	\$79.50			
<u>Binder course type 3</u>	\$79.50			
<u>Shim course type 5</u>	\$90.50			

<u>Top course type 6f</u>	\$79.50
<u>Top course type 7</u>	\$86.50
<u>Playground</u>	\$86.50
<u>Curb mix</u>	\$90.50
<u>Recycled Item 4</u>	\$ 7.00

**Line Striping**

	<b><u>Atlantic Pavement</u></b>	<b><u>Safety Marking</u></b>
Double yellow line	\$349 per mile	\$406
Single white line	\$185 per mile	\$239

**Catch Basin & Vortech Cleaning**  
**Fred Cook**

<b><u>Vac Truck w/op</u></b>	<b>\$225/hour</b>	<b>\$1800/day</b>	<b>\$9000/week</b>
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**Blacktop Laid in Place**

**Bilotta** \$113.50 per ton

**Kect** \$ 90.00 per ton

**Aggregates & Road Sand**  
**Per Ton Delivered**

	<b><u>Putnam</u></b>	<b><u>Wingdale</u></b>	<b><u>Thalle</u></b>
<b><u>3/4" White Item 4</u></b>	<b>\$23.75</b>		
<b><u>3/4" Brown Item 4</u></b>			<b>\$23.00</b>
<b><u>Recycled Item 4</u></b>	<b>\$19.75</b>	\$21.00	\$20.00

<u>3/4" Stone</u>	<b>\$28.25</b>	\$30.25	\$28.95
<u>3/8" blue stone</u>		\$31.15	<b>\$30.00</b>
<u>Rip-Rap stone</u> <u>5" – 6"</u>	\$31.50	\$33.50	<b>\$31.00</b>
<u>Rip-Rap stone</u> <u>5" or less</u>		\$33.50	<b>\$31.00</b>
<u>Road Sand</u>			<b>\$24.00</b>

Refuse/Carters

Winter Brothers

<u>Town House</u>	\$50 month
<u>30 yard per pull</u>	\$505 per ton
<u>20 yard per pull</u>	\$415 per ton
<u>10 yard 1 x week</u>	\$250/month
<u>2 yard 1 x week</u>	\$85/month

City Carting

<u>Town House</u>	<b>\$30 month</b>
<u>30 yard per pull</u>	<b>\$500 per ton</b>
<u>20 yard per pull</u>	<b>\$450 per ton</b>
<u>10 yard 1 x week</u>	<b>\$350/month</b>
<u>2 yard 1 x week</u>	<b>\$52/month</b>

Suburban Carting

<b><u>Town House</u></b>	<b>\$150 month</b>
<b><u>30 yard per pull</u></b>	<b>\$595 per ton</b>
<b><u>20 yard per pull</u></b>	<b>\$515 per ton</b>
<b><u>10 yard per pull</u></b>	<b>\$295/month</b>
<b><u>2 yard 1 x week</u></b>	<b>\$125/month</b>

**RESOLUTION #: 64-18**

**Board Action:** Motion by Councilman Paschkes, seconded by Councilwoman Sullivan, all voting aye on the following:

RESOLVED, that the Town Board hereby accepts the recommendations from Highway Superintendent Vinnie Duffield and awards the bids to the lowest responsible bidders for the Road Materials as follows:

Line Striping – **Atlantic Pavement** for the single white line and double yellow line

Blacktop – **Peckham**

Aggregates & Road Sand – **Putnam Peckham** for ¾” White Item 4, recycled Item 4 and ¾ Stone; **Thalle Industries** for ¾” Brown Item 4, 3/8” washed blue stone, Rip-Rap Stone 5”-6”, Rip-Rap Stone 5” and Road Sand.

Refuse – **City Carters** for Town House 1x a week pick up, for 30 yard per pull, 20 yard per pull, 10 yard per pull 1 x week and 2 yard per pull 1 x per week.

Tree Work – **Barney Zipkin**

Catch Basin – **Fred Cook**

Blacktop Laid in Place – **Kect**

- **Planning Board: request authorization to hire budgeted temporary employee**

**RESOLUTION #: 65-18**

**Board Action:** Motion by Councilwoman Sullivan, seconded by Councilwoman Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Karen Taft, Planning Secretary to advertise for the hiring of a temporary office assistant to transcribe minutes for the Planning Board, Zoning Board and Water Control Commission at

rate of \$20 per hour starting immediately. This is a budgeted item in the 2018 budget.

- **Police Department – request to accept resignation of/reinstatement of Police Officer Drew Thierstein**

**RESOLUTION #: 66-18**

**Board Action:** Motion by Councilman Paschkes, seconded by Councilwoman Sullivan, all voting aye on the following:

RESOLVED, that the Town Board hereby accepts the resignation of Drew Thierstein effective March 31, 2018 and his reinstatement with the Pound Ridge Police Department effective April 2, 2018.

**-request to replace car totaled during storm**

**RESOLUTION #: 67-18**

**Board Action:** Motion by Councilman Paschkes, seconded by Councilwoman Sullivan, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Chief David Ryan to purchase 2018 Ford Explorer and necessary equipment for the amount of \$33,970.75 to replace the vehicle that was totaled by a falling tree during the recent storm. Our deductible is \$1,000 and NYMIR will pay us \$32,970.75.

- **Pound Ridge Community Church – request to hang 2018 Lobster Festival banner during the first week of May through June 2, 2018**

**RESOLUTION #: 68-18**

**Board Action:** Motion by Councilman Paschkes, seconded by Councilwoman Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the Pound Ridge Community Church to erect a banner the first week of May in Scotts Corner in front of the Key Bank/Scotts Corner Market advertising their 2018 Lobster Festival subject to coordinating with the Highway and Maintenance departments to make sure this banner and the Pride Day banner can be displayed appropriately as they are within the same timeline. They will remove the banner promptly after the festival.

- **Pound Ridge Historical Society – request for authorization to name land by library “Halle Corners”.**

The Pound Ridge Historical Society is requesting that the Town designate the triangle of land opposite the Pound Ridge Library and bounded by Stone Hill and Salem Roads, as “Halle Corners” and to provide the appropriate signage. This would be named after Hiram Halle, a business man and philanthropist whose 150<sup>th</sup> birthday was in 2017. Mr. Halle rehabilitated and refurbished many homes in Town and has been responsible for the character of Pound Ridge today. Ebie Wood, Historical Chair, also mentioned that 2019 marks the 90<sup>th</sup> anniversary of Hiram Halle moving to Pound Ridge.

**RESOLUTION #: 69-18**

**Board Action:** Motion by Councilwoman Sullivan, seconded by Councilman Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby agrees to designate the triangle of land opposite the Pound Ridge Library and bounded by Stone Hill and Salem Roads, as “Halle Corners” and to provide the appropriate signage.

Ebie Wood, Historical Society Chair, briefed us on an upcoming event “Tell Me a Story of Pound Ridge 50 objects-50 objects” that will start on Sunday, April 29<sup>th</sup>. She invited all that are interested to come to the preview of the event on Friday, April 27<sup>th</sup> from 6:00 – 8:00 p.m.

- **Pound Ridge Partnership- request approval for Special Event Permit Application for Pound Ridge Pride Day and permission to hang banner for event.**

James Best, representing the Pound Ridge Partnership, spoke regarding Pride Day. The beautification will be from 11:00 am to 1:00 p.m., followed by block party and Barbecue from 2:00 p.m. to 4:00 p.m. They need approval to display a banner on Westchester Ave. for the annual Pride Day Festival on June 3, 2018 with a rain date of June 10, 2018.

**RESOLUTION #: 70-18**

**Board Action:** Motion by Councilman Paschkes, seconded by Councilwoman Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the Special Event Permit Application from the Pound Ridge Partnership for the annual Pound Ridge Pride Day Event on Sunday, June 3, 2018 with a rain date of Sunday, June 10, 2018 from 2:00 – 5:00 p.m. as presented and coordinating with Chief of Police, AND BE IT

FURTHER RESOLVED, that the Town Board hereby grants permission to erect a banner across Westchester Avenue near Chubby’s Hardware for their annual



Pound Ridge Pride Festival on June 3, 2018 with a rain date of June 10, 2018 subject to coordinating with the Highway and Maintenance departments to make sure this banner and the Lobster Day banner can be displayed appropriately as they are within the same timeline. They will erect the banner on May 14, 2018 and take it down on or before June 4, 2018.

- **Town Clerk – request for Supervisor to sign agreement with South Salem Animal Hospital**

Each year at the Town’s Organizational Meeting, we list the South Salem Animal Hospital under our AGENCIES that would be providing services to Pound Ridge and it is set forth on an “as needed” basis. We are now informed from the NYS Agriculture and Markets division that we need an actual contract between the Town of Pound Ridge and South Salem Animal Hospital. I have copied the Agreement that the Town of Lewisboro uses for the Town Board to consider.

**RESOLUTION #: 71-18**

**Board Action:** Motion by Councilman Paschkes, seconded by Councilwoman Sullivan, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the Supervisor to sign the agreement with South Salem Animal Hospital as written. Once signed, the Town Clerk will have South Salem Animal Hospital sign it.

- **Appointments to Boards and Commissions**

Supervisor Hansan noted the following appointees to the various Boards and Commission:

**Open Space Acquisition Committee**

- Elyse Arnow
- Jessica Fischer
- Jim Glasscott
- Leah Benincasa
- Terri Pike

**Housing Board**

- Rob Rauch
- Toni Nagle-Smith
- Jane Wood

**Water/Wastewater Task Force**

- Stacy French

**Add-On:**

Councilwoman Sullivan had some concern about a meeting that took place at the Town House with the Business Association and Pound Ridge Partnership recently to discuss the possibility of bringing in Food Trucks on Fridays in Scotts Corner and to expand the Sunday Farmer's Market in Scotts Corner during the warmer months. Councilwoman Sullivan was asking why the Town Board members were not invited. She felt they weren't being transparent by limiting the invitation to a chosen few. Deputy Supervisor Boak said that it was just a preliminary meeting to get a feel of whether or not it would be a good idea to bring business to Pound Ridge. She mentioned that no decisions were made at that meeting. Councilwoman Sullivan feels that these two possible ideas would bring potential activity to Scotts Corner and the entire Town Board should have been invited to weigh in on this. Supervisor Hansan said that going forward, the entire Town Board will be invited to be a part of the decision making.

**FINANCIAL MATTERS:**

- **Receiver of Taxes- requesting refund on duplicate payments with penalties**

**RESOLUTION #: 72-18**

**Board Action:** Motion by Councilman Paschkes, seconded by Councilwoman Sullivan, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the following refunds:

<u>Name</u>	<u>Parcel</u>	<u>Amount</u>	<u>Reason</u>
Strulovic	10263-82	\$1313.14	duplicate payment
Strulovic	10263-81	\$1313.14	duplicate payment
Strulovic	10263-80	\$1313.14	duplicate payment

- **Recreation Department- refund of Conant Hall rental and deposit**

**RESOLUTION #: 73-18**

**Board Action:** Motion by Councilwoman Sullivan, seconded by Councilwoman Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the refund of one thousand (\$1,000) dollars (\$500.00 rental fee and \$500 deposit fee) to Nury Malpica, 233 Upper Shad Road, Pound Ridge, NY 10576 due to cancellation of party at Conant Hall.

**ADJOURNMENT:** There being no further business to come before the Board,  
Supervisor Hansan adjourned the regular meeting at 8:50 p.m.

Joanne Pace  
Dated at Pound Ridge, New York  
April 6, 2018