

MINUTES OF THE APRIL 12, 2018 MEETING OF THE TOWN BOARD OF THE TOWN OF POUND RIDGE HELD AT THE TOWN HOUSE, 179 WESTCHESTER AVENUE, POUND RIDGE, N.Y., COMMENCING AT 8:00 P.M.

PRESENT: SUPERVISOR HANSAN; COUNCIL MEMBERS: DANIEL PASCHKES, JODY SULLIVAN, DAVID DOW AND DIANE BRIGGS

ALSO PRESENT: TOWN ATTORNEY, WILLIAM P. HARRINGTON
TOWN CLERK JOANNE PACE
DEPUTY SUPERVISOR ALISON BOAK

CALL TO ORDER: Supervisor Hansan called the meeting to order at 8:00 p.m.

CALL FOR EXECUTIVE SESSION: None

ANNOUNCEMENTS:

- Councilman Paschkes alerted our residents that there was a bear sighting on Nancy's Lane and was caught on camera taking chickens from the coop.
- Supervisor Hansan reminded everyone of the Public Service meeting taking place at the Town House on April 24, 2018 between 2:00-5:00 p.m. He encourages everyone to attend to speak their concerns/complaints about the way NYSEG handled the recent storms
- Councilwoman Sullivan announced that there will be an Interfaith Service on April 22, 2018 at 3:00 p.m. at the Katonah Methodist Church. It is sponsored by the NEW DAA domestic violence group and open to anyone.

MINUTES: Acknowledge/Correct/Accept Minutes of Town Board Meetings of April 5, 2018

Board Action: Motion by Councilwoman Sullivan, seconded by Councilwoman Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby accepts the minutes, as corrected, of the Town Board Meeting of April 5, 2018.

NEW BUSINESS:

- **Pound Ridge Business Association: Special Use Permit applications 2018**

RESOLUTION #: 74-18

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the dates of the Antiques & Artisans Holiday Outdoor Market May 28th; July 4th and

September 3, 2018, AND BE IT

FURTHER RESOLVED, that the Town Board hereby approves the dates of the Halloween Walk on October 31, 2018 and the Holiday Tree Lighting on December 1, 2018, AND BE IT

FURTHER RESOLVED, that the Town Board hereby requires an agreement from the vendors for off-site parking of their vehicles, including campers and recreational vehicles, providing a map of vendor booths and where the crowd is allowed to park and not allowed to park and vendor set up being not before 7:00 a.m.

- **Recreation/Maintenance: request to approve proposal by Mikro Electric to install generator in Town Park**

The Recreation and Maintenance Departments are requesting the approval to install a generator in the Town Park. They will use a generator that the Highway Department already has. Mikro Electric has given a proposal to wire and install one three phase NEMA 3R breaker enclosure with a 200 AMP three phase breaker in the amount of \$5,605.15.

RESOLUTION #: 75-18

Board Action: Motion by Councilman Paschkes, seconded by Councilman Dow, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the proposal from Mikro Electric to wire and install one three phase NEMA 3R breaker enclosure with a 200 AMP three phase breaker in the amount of \$5,605.15. This is not a budgeted item but the \$5,600 originally budgeted to install the basketball hoops in the park will be used to cover this cost. The Highway Department will be installing the basketball hoops.

- **Supervisor's Office: request to Adopt TEP Resolution**

Deputy Supervisor Boak explained that the first phase of the Transportation Enhancement Project (TEP) has been completed. In order for the State to release the

funding for Phase II, the Town must pass a resolution asking for the Phase II funding and then it is given to the Attorney General for approval and the funds are released to cover 80% of the project cost. The Town Board is authorizing the Town of Pound Ridge to pay the first instance 100% of the federal and non-federal share of the cost of the project and seek reimbursement of \$1,500,900.00 that has been appropriated from the \$1,850,000.00 in Project bond funds. The date of completion has also been extended to 2020.

RESOLUTION #: 76-18

Board Action: Motion by Councilwoman Sullivan, seconded by Councilman Dow, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Supervisor Hansan to sign and execute the Resolution authorizing the implementation and funding in the first instance 100% of the federal-aid eligible costs of the Transportation Enhancement Project.

- **Town Clerk-approval of Special Use Permit applications for outdoor seating**

RESOLUTION #: 77-18

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Sullivan, all voting aye on the following:

RESOLVED, that the Town Board hereby waives the Public Hearing and authorizes a Special Seasonal Use Permit for Blind Charlie's Café for outdoor seating during the months of May through October between the hours of 7:00 a.m. and 10 p.m. subject to revocation or suspension in the exclusive discretion of the Town Building Inspector in the event of the threat to the safety, health or welfare of Town residents, pedestrians, restaurant patrons and workers created by the Town's construction of the Towns' TEP Project, AND, BE IT

FURTHER RESOLVED, that the Town Board hereby waives the Public Hearing requirement and authorizes a Special Seasonal Use Permit for DiNardo's Restaurant for outdoor seating during the months of May through October between the hours of 11:00 a.m. and 10:30 p.m. subject to revocation or suspension in the exclusive discretion of the Town Building Inspector in the event of the threat to the safety, health or welfare of Town residents, pedestrians, restaurant patrons and workers created by the Town's construction of the Towns' TEP Project, AND, BE IT

FURTHER RESOLVED, that the Town Board hereby waives the Public Hearing requirement and authorizes a Special Seasonal Use Permit for North Star Restaurant for outdoor seating during the months of May through October between the hours of 5:00 p.m. and 11:00 p.m. subject to revocation or suspension in the exclusive discretion of the Town Building Inspector in the event of the threat to the safety, health or welfare of Town residents, pedestrians, restaurant patrons and workers created by the Town's construction of the Towns' TEP Project, AND, BE IT

FURTHER RESOLVED, that the Town Board hereby waives the Public Hearing requirement and authorizes a Special Seasonal Use Permit for La Familia Pizza and Pasta Restaurant for outdoor seating during the months of June through September between the hours of 10:00 a.m. and 10:00 p.m. subject to revocation or suspension in the exclusive discretion of the Town Building Inspector in the event of the threat to the safety, health or welfare of Town residents, pedestrians, restaurant patrons and workers created by the Town's construction of the Towns' TEP Project, AND, BE IT

FURTHER RESOLVED, that the Town Board hereby waives the Public Hearing requirement and authorizes a Special Seasonal Use Permit for The Kitchen Table for outdoor seating during the months of April through October between the hours of 8:00 a.m. and 9:30 p.m. subject to revocation or suspension in the exclusive discretion of the Town Building Inspector in the event of the threat to the safety, health or welfare of Town residents, pedestrians, restaurant patrons and workers created by the Town's construction of the Towns' TEP Project, AND, BE IT

FURTHER RESOLVED, that the Town Board hereby waives the Public Hearing requirements and authorizes a Special Seasonal Use Permit for Plum Plum's Chees for outdoor seating during the months of April through November between the hours of 8:00 a.m. and 10:00 p.m. subject to revocation or suspension in the exclusive discretion of the Town Building Inspector in the event of the threat to the safety, health or welfare of Town residents, pedestrians, restaurant patrons and workers created by the Town's construction of the Towns' TEP Project.

ADD-ON:

- **Supervisor – Stormwater Management Consultant Proposal**

Supervisor Hansan is requesting authorization to sign a contract with Evans Associates, the Town's Environmental Consultant and Stormwater Manager.

RESOLUTION #: 78-18

Board Action: Motion by Councilwoman Sullivan, seconded by Councilman Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Supervisor Hansan to sign and execute the contract with Evans Associates for professional services relative to the duties of the Stormwater Management Officer. The contract shall not exceed \$5,500 and it is in the 2018 budget.

- **Supervisor – Proclamation request for Neighbor to Neighbor recipients**

Board Action: Motion by Councilman Paschkes, seconded by Councilman Dow, all voting aye to allow Supervisor Hansan to sign four proclamations for Neighbor to Neighbor recipients who are being given an award called “Friends of Felice” in honor of Felice Joaquim who ran the Neighbor to Neighbor program for many years.

- **Conservation Board: Natural Resources Inventory Update**

Carrie Sears, Conservation Board Chair, intended to demonstrate the Town GIS to introduce part of what they have done so far but the projector/computer didn't read each other. The Power Point will be shown at a future meeting. She went on to give an update of work that has been done after nearly 2 years totaling \$50,000 from multiple sources; 744 in-kind hours and still counting; and 5 documents at 150 pages and still growing. This is a natural resources inventory comprised of many maps and descriptive reports on Open Space, Water Resources, Climate Change and Habitat. Carrie asked what the procedure is for the Town Board to consider adoption of the Executive Summary/Inventory document. Town Attorney Harrington said that the report would be referred and presented to the Town Board; a Public Hearing would be scheduled to hear the presentation and answer questions; the Public Hearing would be closed and the Town Board would consider adoption of the report as a Town document with recommendations.

Carrie Sears also reminded everyone that the trees that were offered through the Conservation Board are being delivered April 27 and April 28th and she needs help with the distribution of the trees to the residents.

- **Liaison's report**

The Town Board members each gave a brief update on the Boards and Commissions meetings for the past month.

- **Monthly Reports**

The monthly reports have been received for March and are available in the Town Clerk's office.

FINANCIAL MATTERS:

- **Recreation Department-request for refund**

RESOLUTION #: 79-18

Board Action: Motion by Councilwoman Sullivan, seconded by Councilman Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the following refunds:

Philippa Perry 6 Robin Hood Road Pound Ridge, NY 10576	\$25.00	Cancelled BOCES trip
Angela Magliocca 110 Cross Pond Road Pound Ridge, NY 10576	\$25.00	Cancelled BOCES trip
Joan Frenette 42 Lower Trinity Pass Pound Ridge, NY 10576	\$25.00	Cancelled BOCES trip
Gail Pelliccone 28 Kitchawan Road Pound Ridge, NY 10576	\$25.00	Cancelled BOCES trip
Barbara Frisenda 51 Major Lockwood Lane Pound Ridge, NY 10576	\$25.00	Cancelled BOCES trip
Barbara Frisenda 51 Major Lockwood Lane Pound Ridge, NY 10576	\$58.00	Cancelled trip to WBT

- **Pay Bills**

RESOLUTION #: 80-18

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Sullivan, motion carried 4-0 with Councilwoman Briggs abstaining on the following:

WHEREAS, Councilwoman Briggs has audited claims for payment and has reported that same could be paid, Now, Therefore, Be It

RESOLVED, that the Supervisor be and is hereby authorized to pay the following claims for payment provided there are sufficient funds in the account to which a claim may be charged:

GENERAL FUND	G		\$255,831.57
HIGHWAY FUND	D		\$ 66,882.04
TRUST AND AGENCY	T		\$116,310.99
CAPITAL	H		\$ 0

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Sullivan, all voting aye to adjourn the regular meeting 8:45 p.m. and reconvene to pay the Parking District bills.

RESOLUTION #: 81-18

Board Action: Motion by Councilman Paschkes, seconded by Councilman Dow, motion carried 3-0 with Councilman Dow abstaining on the following:

WHEREAS, Councilwoman Briggs has audited claims for payment and has reported that same could be paid, Now, Therefore, Be It

RESOLVED, that the Supervisor be and is hereby authorized to pay the following claims for payment provided there are sufficient funds in the account to which a claim may be charged:

PARKING DISTRICT	ST		\$ 226.21
-------------------------	-----------	--	------------------

ADJOURNMENT: There being no further business to come before the Board, Supervisor Hansan adjourned the regular meeting at 8:48 p.m.

Joanne Pace
Dated at Pound Ridge, New York
April 16, 2018