

MINUTES OF THE JANUARY 10, 2019 MEETING OF THE TOWN BOARD OF THE TOWN OF POUND RIDGE HELD AT TOWN HOUSE, 179 WESTCHESTER AVENUE, POUND RIDGE, N.Y., COMMENCING AT 8:00 P.M.

PRESENT: SUPERVISOR KEVIN HANSAN; COUNCIL MEMBERS: DANIEL PASCHKES, JODY SULLIVAN, DAVID DOW AND DIANE BRIGGS

ALSO PRESENT: TOWN ATTORNEY, WILLIAM P. HARRINGTON, ESQ.
TOWN CLERK, JOANNE PACE
DEPUTY SUPERVISOR, ALISON BOAK

CALL TO ORDER: Supervisor Hansan called the meeting to order at 8:00 p.m.

CALL FOR EXECUTIVE SESSION:

Board Action: Motion by Councilwoman Sullivan, seconded by Councilwoman Briggs, all voting aye to hold an Executive Session on Thursday, February 7, 2019 at 7:00 p.m. for a personnel matter.

ANNOUNCEMENTS: None

MINUTES: Acknowledge/correct/accept minutes of Town Board Meetings on January 3, 2019

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Sullivan, all voting aye to accept the minutes of the Town Board Meeting held on January 3, 2019.

NEW BUSINESS:

- **Building Department -request to adopt revised fee schedule**

RESOLUTION #: 18-19

Board Action: Motion by Councilwoman Sullivan, seconded by Councilman Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby adopts the following revisions to the Fee Schedule under the Building Department:

- Section e). Plumbing Permits – under Oil Tank, *each* was added. (\$60.00 each tank)
- Section f). HVAC – eliminated: Mechanics License, License Renewal and Bond fees.

- **Police Department -**
 - **Request for authorization to attend OVW Conference and Freedom Network Conference**

RESOLUTION #: 19-19

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Sullivan, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Chief David Ryan to attend the OVW Conference in Orlando, Florida from January 28th through February 1, 2019. This is mandatory conference for all OVW grant recipients and the costs are fully covered by the grant. Airfare and hotel total \$832.00 and are budgeted as part of the grant, AND BE IT

FURTHER RESOLVED, that the Town Board hereby authorizes Chief David Ryan to attend the Freedom Network Conference on March 20 and 21, 2019 in Alexandria, VA. The cost of the conference is waived as he is the speaker at the conference. The hotel cost is \$252.00 for one night. Chief Ryan will cover travel and meal expenses.

- Request to Interview – replacement for P.O. Lee Staube

Board Action: Motion by Councilwoman Sullivan, seconded by Councilman Dow, all voting aye to include the discussion to hire a part time Police Officer to replace Police Officer Lee Staube at the Executive Session being held on Thursday, February 7, 2019 at 7:00 p.m.

- **Highway Department –**
 - Address from MEO Richard Hooker

Highway employee Richard Hooker addressed the Town Board thanking them for all their support and all the support of the community during his time off due to multiple injuries while cutting down a tree limb during the March 2018 storm. He expressed the overwhelming response received from his fellow employees and the community and it was dear to his heart. He has returned to work January 2, 2019 and looks forward to serving the residents and continuing to do an exceptional job for the Town. The Town Board thanked him and said they are thrilled that he is back working and look forward to a successful year ahead.

- Request for permission to purchase budgeted truck

RESOLUTION #: 20-19

Board Action: Motion by Councilwoman Sullivan, seconded by Councilman Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Vinnie Duffield, Highway Superintendent, to purchase a 2019 Pick-Up Truck off the Onondaga County bid to replace a truck they have. The truck is a budgeted item in 2019 and will cost approximately \$37,000.

- Request to hire MEO

RESOLUTION # 21 - 19

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Sullivan, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Vinnie Duffield to hire Joseph Carrozza of North Salem, NY for the position of Motor Equipment Operator (MEO) per Vinnie Duffield's memo dated January 3, 2019 with provisions contained in the memo to be in place. He will replace James Hunter who retired in December 2018.

- **Town Clerk –**
 - Request to sell cemetery plot – tabled to February Town Board meeting.
 - Request to accept bid proposals for Electrical, Plumbing, Well Works

RESOLUTION #: 22-19

Board Action: Motion by Councilwoman Sullivan, seconded by Councilman Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby accepts the plumbing bid from Better Water Well System as proposed as they were the lowest bidder; the electrical bid from Mikro Electric as proposed as they were the only bidder and the well work bid from American Pump Service as proposed as they were the only bidder. This is a two year agreement, so the dates of service are valid January 1, 2019 through December 31, 2020.

- **Supervisor's Office – request for permission to submit application for records management grant**

RESOLUTION #: 23 -19

Board Action: Motion by Councilman Dow, seconded by Councilman Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Supervisor Hansan to submit an application for a Records Management Grant.

- **Liaison's report**

The Town Board members reported from their various Boards and Commissions this month.

FINANCIAL MATTERS:

- **Water Control Commission – bond releases**

RESOLUTION #: 24-19

Board Action: Motion by Councilwoman Sullivan, seconded by Councilman Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the release of Water Control bond #2017-07 in the amount of twenty thousand (\$20,000) dollars to Red Panda Trust, 323 Stone Hill Road, Pound Ridge, NY 10576 for proposed site work and landscaping. The work has been completed in accordance with the Code of the Town of Pound Ridge and the State of New York building requirements.

- **Receiver of Taxes – refunds**

RESOLUTION #: 25 -19

Board Action: Motion by Councilwoman Sullivan seconded by Councilman Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the following refund:

<u>Block/Lot</u>	<u>Name</u>	<u>Amount</u>	<u>Reason</u>
9816-57	Rossi	\$212.43	duplicate

- **Receipt of monthly Departmental reports**

The monthly reports have been received for December 2018 and are available in the Town Clerk's office.

- **Pay Bills**

RESOLUTION #: 26 -19

Board Action: Motion by Councilman Paschkes, seconded by Councilman Dow, the Board polled and motion passing 4-0 with Councilwoman Briggs abstaining to authorize payment of the bills:

WHEREAS, Councilwoman Briggs has audited claims for payment and has reported that same could be paid, Now, Therefore, Be It

RESOLVED, that the Supervisor be and is hereby authorized to pay the following claims for payment provided there are sufficient funds in the account to which a claim may be charged:

GENERAL FUND	G		\$
HIGHWAY FUND	D		\$
TRUST AND AGENCY	T		\$
CAPITAL	H		\$ 0

ADJOURNMENT: There being no further business to come before the Board, Supervisor Hansan adjourned the regular meeting at 8:30 p.m.

RECONVENE: As Parking District Commission

Board Action: Motion by Councilwoman Sullivan, seconded by Councilman Paschkes, all voting aye to reconvene as Parking District Commissions.

- Pay Bills

RESOLUTION #: 27 -19

Board Action: Motion by Councilman Dow, seconded by Councilwoman Sullivan, the Board polled and motion passing 4-0 with Councilwoman Briggs abstaining to authorize payment of the bills:

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MINUTES OF THE MEETING OF THE TOWN BOARD
TOWN OF POUND RIDGE
POUND RIDGE, NY
JANUARY 10, 2019

WHEREAS, Councilwoman Briggs has audited claims for payment of Parking District bills and has reported that same could be paid, Now, Therefore, Be It

RESOLVED, that the Supervisor be and is hereby authorized to pay the following claims for payment provided there are sufficient funds in the account to which a claim may be charged:

PARKING DISTRICT ST \$

ADJOURNMENT: There being no further business to come before the Board, Supervisor Hansan adjourned the meeting at 8:35 p.m.

Joanne Pace
Dated at Pound Ridge, New York
January 11, 2019