

MINUTES OF THE FEBRUARY 14, 2019 MEETING OF THE TOWN BOARD OF THE TOWN OF POUND RIDGE HELD AT TOWN HOUSE, 179 WESTCHESTER AVENUE, POUND RIDGE, N.Y., COMMENCING AT 8:00 P.M.

PRESENT: SUPERVISOR KEVIN HANSAN; COUNCIL MEMBERS: DANIEL PASCHKES, JODY SULLIVAN, DAVID DOW AND DIANE BRIGGS

ALSO PRESENT: TOWN ATTORNEY, WILLIAM P. HARRINGTON
TOWN CLERK, JOANNE PACE
DEPUTY TOWN CLERK, LYNN PRINCISVALLE

ABSENT: DEPUTY SUPERVISOR ALISON BOAK

CALL TO ORDER: Supervisor Hansan called the meeting to order at 8:00 p.m.

CALL FOR EXECUTIVE SESSION:

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Sullivan, all voting aye to hold an Executive Session on Thursday, March 7, 2019 at 7:00 p.m. for a personnel matter.

CALL FOR PUBLIC HEARING:

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Sullivan, all voting aye to call for a Public Hearing on Thursday, March 14, 2019 at 8:00 p.m. to consider adoption of a Local Law to Regulate Retail Single-use Carryout plastic bags in Pound Ridge.

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Briggs, all voting aye to call for a Public Hearing on Thursday, April 11, 2019 at 8:00 p.m. to amend the Comprehensive Plan incorporating by reference the Natural Resource Inventory created by the Conservation Board.

CALL FOR WORK SESSION:

Board Action: Motion by Councilwoman Sullivan, Councilman Paschkes, all voting aye to hold a Work Session on Thursday, April 11, 2019 at 7:00 p.m. to discuss ideas and inquiries as to what would be an appropriate use for 77 Westchester Avenue.

ANNOUNCEMENTS: None

MINUTES: Acknowledge/correct/accept minutes of Town Board Meetings on February 7, 2019

Board Action: Motion by Councilman Dow, seconded by Councilwoman Sullivan, all voting aye on the following:

RESOLVED, that the Town Board hereby acknowledge/correct/accept minutes of Town Board Meetings on February 7, 2019.

NEW BUSINESS:

- **Police Department**

- Ratify hiring determination**

RESOLUTION #: 39-19

Board Action: Motion by Councilwoman Sullivan, seconded by Councilman Dow, all voting aye on the following:

RESOLVED, that the Town Board hereby ratifies the decision made in Executive Session to hire Todd Baremore as a part-time Coordinator of Computer Services at an annual salary of \$50,000 starting date to be determined.

- Request for permission to purchase Mobile Data Computer System**

RESOLUTION #: 40 -19

Board Action: Motion by Councilwoman Sullivan, seconded by Councilman Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Chief David Ryan to purchase a Dell Latitude 7424 Mobile Data Computer System per his detailed memo in the amount of \$28,790.52 to replace outdated current system. This was budgeted in 2019.

- Request for authorization to apply for grant**

RESOLUTION # 41-19

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Sullivan, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Chief David Ryan to apply for the Domestic Violence Grant to expand the risk reduction team Countywide and these funds would be for the Northern Westchester area. These are Federal Funds with three (3) partners, Pound Ridge, Hope's Door and My Sister's Place.

-Request for OEM budget modification

Chief David Ryan explained that the 2018 Grant he received from Dormitory Authority of the State of New York (DASNY) is a multi-year grant. The total of \$125,000.00 was approved and in 2018, \$64,950.00 was spent leaving \$60,050.00 remaining. Chief Ryan is requesting a 2019 budget modification on both the expense and revenue side to allow for the expenditure of the remaining \$60,050.00 which would be covered by the grant reimbursements.

RESOLUTION #: 42-19

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Sullivan, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Chief David Ryan to spend the remaining \$60,050.00 of the DASNY Grant received in 2018 reflecting what was detailed above.

- **Supervisor's Office: Request for authorization to form Comprehensive Plan Committee**

Elyse Arnow, Pound Ridge resident, spoke about updating the current Comprehensive Plan for the Town of Pound Ridge. This plan was adopted in 2010 and is in need of a few updates. Elyse was a former member of the Comprehensive Plan Committee and volunteered to work on it again with Committee Chairs and other volunteers. She proposes using informal working groups, giving each group a different chapter to work on. She has gracefully outlined guidelines and indexing using a wonderful model from the Town of Greenburgh. Ms. Arnow is looking to have a sustainable principle built into each chapter.

Councilman Dow asked about costs and if these costs were put in the 2019 budget. Supervisor Hansan said that there was an appropriate amount of money budgeted for planning consultants like F.P. Clark and Associates who have helped us form the Comprehensive Plan before. The purpose of bringing this up tonight is to get the approval to form a new Comprehensive Plan Committee to update the Plan.

RESOLUTION #: 43-19

Board Action: Motion by Councilman Dow, seconded by Councilwoman Sullivan, all voting aye on the following:

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RESOLVED, that the Town Board hereby approves of forming a new Comprehensive Plan Committee in the near future.

- **Garden Club: request to use Neighbor to Neighbor bus**

RESOLUTION #: 44-19

Board Action: Motion by Councilwoman Sullivan, seconded by Councilwoman Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the Pound Ridge Garden Club to use the Neighbor to Neighbor Town Bus and the hiring of the bus driver for their trip to Stonecrop Gardens in Cold Spring, NY on Tuesday, July 9, 2019 subject to confirmation from insurance carrier.

- **Pound Ridge Partnership: Food Truck Friday application**

RESOLUTION #: 45-19

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the Special Use Permit Application from Pound Ridge Partnership for the Food Truck Fridays and More. They will have the Trucks in Scotts Corner Key Bank parking lot on the following Fridays: May 17th, June 21st, July 19th, August 16th and September 20th from 5:00 – 9:00 p.m.

- **Councilwoman Sullivan: NYSEG meters/lighting**

Councilwoman Sullivan asked James Best, Pound Ridge Partnership, who would be responsible for payment of maintenance, repairs for the street lights that the Partnership is installing in the Parking District parking lots. Mr. Best explained that the Partnership pulled the permit to install the lights and meters and panels and those costs come out of the Pound Ridge Partnership; however, the maintenance and repair costs would come out of the Town of Pound Ridge Parking District funds as does the current NYSEG bills for the Parking District. The Town is no longer leasing the lighting equipment. The Town takes ownership of the lights and wiring.

- **Liaison Reports**

The Town Board members each spoke about their Board and Commissions and what was discussed at the latest meetings.

FINANCIAL MATTERS:

- **Recreation Department – Conant Hall refund**

RESOLUTION #: 46 -19

Board Action: Motion by Councilwoman Sullivan, seconded by Councilman Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the refund of five hundred (\$500) dollars to Russell Tunick for use of Conant Hall on February 2, 2019 for a party. The hall was inspected and found in good condition.

- **Water Control Commission – bond releases**

RESOLUTION #: 47-19

Board Action: Motion by Councilwoman Sullivan, seconded by Councilman Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the release of Water Control Commission Bond #2012-13 for three thousand (\$3,000) dollars to 270 Stone Hill Road, Pound Ridge, NY 10576 Block 9816, Lot 76 for site work done within wetland regulated area. The work has been completed in accordance with the Code of Town of Pound Ridge and the State of New York building requirements.

- **Monthly Reports**

The monthly reports have been received for January 2019 and are available in the Town Clerk's office.

- **Pay Bills**

RESOLUTION #: 48-19

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Sullivan, the Board polled and motion passing 4-0 with Councilwoman Briggs abstaining to authorize payment of the bills:

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WHEREAS, Councilwoman Briggs has audited claims for payment and has reported that same could be paid, Now, Therefore, Be It

RESOLVED, that the Supervisor be and is hereby authorized to pay the following claims for payment provided there are sufficient funds in the account to which a claim may be charged:

GENERAL FUND	G		\$
HIGHWAY FUND	D		\$
TRUST AND AGENCY	T		\$
CAPITAL	H		\$ 0

ADJOURNMENT: There being no further business to come before the Board, Supervisor Hansan adjourned the regular meeting at 8:45 p.m.

RECONVENE: As Parking District Commission

Board Action: Motion by Councilwoman Sullivan, seconded by Councilwoman Briggs, all voting aye to reconvene as Parking District Commissions.

- **Pay Bills**

RESOLUTION #: 49-19

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Sullivan, the Board polled and motion passing 4-0 with Councilwoman Briggs abstaining to authorize payment of the bills:

WHEREAS, Councilwoman Briggs has audited claims for payment of Parking District bills and has reported that same could be paid, Now, Therefore, Be It

RESOLVED, that the Supervisor be and is hereby authorized to pay the following claims for payment provided there are sufficient funds in the account to which a claim may be charged:

PARKING DISTRICT ST \$ 0

ADJOURNMENT: There being no further business to come before the Board, Supervisor Hansan adjourned the meeting at 9:50 p.m.

Joanne Pace
 Dated at Pound Ridge, New York
 February 15, 2019