

MINUTES OF THE MARCH 7, 2019 MEETING OF THE TOWN BOARD OF THE TOWN OF POUND RIDGE HELD AT THE TOWN HOUSE, 179 WESTCHESTER AVENUE, POUND RIDGE, N.Y., COMMENCING AT 8:00 P.M.

PRESENT: SUPERVISOR KEVIN HANSAN; COUNCIL MEMBERS: DANIEL PASCHKES, JODY SULLIVAN, DAVID DOW AND DIANE BRIGGS

ALSO PRESENT: LYNN PRINCISVALLE, DEPUTY TOWN CLERK  
WILLIAM P. HARRINGTON, TOWN ATTORNEY  
ALISON BOAK, DEPUTY SUPERVISOR

**CALL TO ORDER:** Supervisor Hansan called the meeting to order at 8:00 p.m.

**CALL FOR EXECUTIVE SESSION:**

Supervisor Hansan called for an Executive Session to be held on Thursday, March 14<sup>th</sup> at 6:30 p.m. to discuss personnel matters.

**ANNOUNCEMENTS/REMINDERS:**

- Supervisor Hansan announced that Neighbor to Neighbor is having a St. Patrick's Day Senior Luncheon on Thursday March 14<sup>th</sup> at Conant Hall at 12:00pm.
- Councilwoman Briggs said that Kahlo will be holding a Second Saturday's artist reception for new works by artist Kendall Klingbeil . The first reception for this artist will be held this Saturday March 9<sup>th</sup> from 5:30 to 8:30pm.

**MINUTES: Acknowledge/correct/accept minutes of Town Board Work Session and Town Board Meeting held on February 14, 2019.**

**Board Action:** Motion by Councilwoman Sullivan, seconded by Councilwoman Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby accepts the minutes of Town Board Meeting held on February 14, 2019.

**PUBLIC HEARING**

Supervisor Hansan reminded everyone that there is a Public Hearing for a proposal to ban plastic bags retail usage in Pound Ridge on Thursday, March 14, 2019 at 8:00 p.m.

**OLD BUSINESS:**

Councilwoman Sullivan inquired as to who is responsible for the new lighting in the Parking District parking lots. Supervisor Hansan said that Building Inspector James Perry and James Best, Pound Ridge Partnership discussed the lighting in the parking areas and it was agreed that a new site plan will be drawn-up for the new lights and meter box and that the Pound Ridge Partnership will be paying for the lighting fixtures and installation and the Pound Ridge Parking District will be responsible for the maintenance and bills associated with the new lights and meter box. Councilwoman Sullivan asked the Town

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Board to hold a Public Hearing for the Parking District once the process is started so that business and property owners are aware of the responsibilities. Supervisor Hansan said that the Town Board may have to refer this to the Planning Board and then if necessary, the Town Board will have a Public Hearing on this matter.

**NEW BUSINESS:**

- **Landmark Commission: Request authorization to release new Landmark Commission pamphlet**

Carol Cioppa, Chair of the Landmark and Historic District Commission presented a new pamphlet entitled “Preserve the Past, Protect the Future” to the Town Board. It has been edited and reviewed by the commission and is ready for print.

**RESOLUTION # 50-19**

**Board Action:** Motion by Councilwoman Sullivan, seconded by Councilwoman Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the payment to print four hundred copies of the new Pound Ridge Landmark and Historic District Pamphlet for a cost of approximately four hundred (\$400) dollars.

- **Friends of Pound Ridge: Pond House Project**

Richard Wetchler and Matt Polinsky of the Friends of Pound Ridge are looking to introduce the Town Board to the vision of the replacement of the aging shelter at the Town Park Pond House. They are currently fund raising via selling bricks and donations over the next year and then they will start the formal processes required for projects in our Town. They most recently had the “tailgate” party at Conant Hall.

**ADD ON: Stadium Seating in the Town Park:**

Dave Goldberg, Superintendent of the Recreation Department said that the Pound Ridge partnership funded stadium seating will be open for the official start of Baseball Season which is on April 13<sup>th</sup>. The seating area is behind the baseball field diamond near an 8ft grassy wall where you can sit with a chair. There is also an inflatable plastic dome for the seating area.

- **Planning Department**

**-Request to release RFQ for Town Engineer**

The Planning Department is requesting permission to advertise for a Town Engineer Consultant. They are searching for engineering firms and individual engineers interested in providing engineering services to the Town of Pound Ridge.

**RESOLUTION # 51-19**

**Board Action:** Motion by Councilwoman Sullivan, seconded by Councilman Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the Town Clerk to advertise for a Town Engineer Consultant. This will be advertised the week of March 11, 2019 and the two year contract will be effective on or about April 15, 2019.

**-Sprint Special Use Permit**

Sprint Corporation has submitted a Special Use Permit to alter the existing cell tower Site on Adams Lane, Block 9817 Lot 41.9-5, in Pound Ridge, NY. The Planning Board approved the amendment with a condition that they comply with all outstanding comments and requirements provided by the Town Engineer. Building Inspector James Perry said that the condition has been approved. The upgrade to the tower included removing three antennas, adding six new antennas and adding nine radio heads to the existing tower. The Town Board said that they can proceed as outlined in the Special Use permit submitted by the Sprint Corporation.

**RESOLUTION # 52-19**

**Board Action:** Motion by Councilman Dow, seconded by Councilman Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby approves of the Special Use Permit submitted by the Sprint Corporation to upgrade the existing telecommunication cell tower on 29 Adams lane, Block 9817, Lot 41.9-5, in Pound Ridge, NY. The upgrades include removing three antennas, adding six new antennas and adding nine radio heads to the existing tower.

- **Conservation Board:**

**-Request to ratify the Repair Café documents**

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Town Attorney, William P. Harrington tweaked the waiver document for the Repair Café to include changes in age group 0-20. This will be tabled and the edited document will be presented again at the Town Board Meeting on March 14<sup>th</sup>.

**-National Resource Inventory (NRI)**

Planning Board would like to review the Natural Resource Inventory (NRI) document presented by the Conservation Board before it is incorporated into the existing Comprehensive Plan. Westchester County Planning Board has received and reviewed the NRI document and gave their approval.

**RESOLUTION # 53-19**

**Board Action:** Motion by Councilman Paschkes, seconded by Councilwoman Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the Planning Board to review the Natural Resource Inventory (NRI) document before it is incorporated into the existing Comprehensive Plan.

- **Town Clerk – Kahlo Special Use Permit**

Kahlo did not submit the Special Use Permit for this meeting. It will be tabled to a future meeting.

- **Sustainable Westchester Update**

Sustainable Westchester did not attend the meeting. The presentation will be tabled to the next meeting.

**FINANCIAL MATTERS:**

- **Receiver of Taxes: School Tax Refunds**

**RESOLUTION # 54-19**

**Board Action:** Motion by Councilman Paschkes, seconded by Councilman Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the following refunds:

<u>NAME</u>	<u>PARCEL</u>	<u>AMOUNT</u>	<u>REASON</u>
Rossi	9816-57	\$ 212.43	Duplicate payment
Silbersher	9827-21	\$ 439.50	Penalty

- **Recreation Department: Conant Hall Refund**

**RESOLUTION #: 55-19**

**Board Action:** Motion by Councilwoman Sullivan, seconded by Councilman Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the refund of \$500.00 deposit to Pound Ridge PTA for Conant Hall event that was moved to another location.

**ADD ON : Water Control Commission Bond Release**

**RESOLUTION #: 56-19**

**Board Action:** Motion by Councilwoman Sullivan, seconded by Councilwoman Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the release of the bond #2017-17 for \$10,000 for 50 Old Pound Road, Pound Ridge, NY. The work involving construction of a new residence in a wetlands regulated area has been completed in accordance with the Code of the Town of Pound Ridge and the State of New York building requirements.

**ADJOURNMENT:** There being no further regular business to come before the Board, Supervisor Hansan adjourned the regular meeting at 8:45 p.m.

Lynn Princisvalle, Deputy Town Clerk  
Dated at Pound Ridge, New York  
March 7, 2019