

MINUTES OF THE APRIL 11, 2019 MEETING OF THE TOWN BOARD OF THE TOWN OF POUND RIDGE HELD AT THE TOWN HOUSE, 179 WESTCHESTER AVENUE, POUND RIDGE, N.Y., COMMENCING AT 8:00 P.M.

PRESENT: SUPERVISOR HANSAN; COUNCIL MEMBERS: DANIEL PASCHKES, JODY SULLIVAN, DAVID DOW AND DIANE BRIGGS

ALSO PRESENT: TOWN ATTORNEY, WILLIAM P. HARRINGTON
TOWN CLERK JOANNE PACE
DEPUTY SUPERVISOR ALISON BOAK

CALL TO ORDER: Supervisor Hansan called the meeting to order at 8:00 p.m.

CALL FOR EXECUTIVE SESSION: None

ANNOUNCEMENTS:

- Supervisor Hansan announced that the Pound Ridge Library will be hosting a seminar for Heat Smart on Saturday, April 13, 2019 from 10:30 – 11:30 a.m. The program is called “How Smart? Heat Smart!” and is for residents to learn about energy saving technologies, geothermal, air source heat pumps and energy efficiencies.
- Westchester County will be holding a Household Recycling drop off day on Saturday, May 18, 2019 at the Daniel P. Thomas Material Recovery Facility, 1 Stew Leonard Drive, Yonkers, NY from 9:00 a.m. – 3:00 p.m.

MINUTES: Acknowledge/Correct/Accept Minutes of Town Board Meetings of April 4, 2019

Board Action: Motion by Councilwoman Sullivan, seconded by Councilwoman Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby accepts the minutes, as corrected, of the Town Board Meeting of April 4, 2019.

OLD BUSINESS:

- **PR Business Association Special Use Permit application for July 4th Street Fair**

The Pound Ridge Business Association applied for a Special Event Permit for a July 4th Street Fair and Antiques Market and Outdoor Arts and Crafts Fair. The Town Board approved their request to close the road for the event with the presence of Pound Ridge Police Officers and Westchester County Officers to help with traffic control. Jim Perry, Building Inspector, requested that they leave a lane open for fire vehicles to get through if there was an emergency.

RESOLUTION #: 78 -19

Board Action: Motion by Councilwoman Sullivan, seconded by Councilman Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby approves of the Special Event Permit application from the Business Association to hold a Street Fair and Antiques Market and Outdoor Arts and Crafts Fair on Thursday, July 4th from 10:00 a.m.- 5:00 p.m.

NEW BUSINESS:

- **Building Department – new vehicle purchase**

RESOLUTION #: 79 -19

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Jim Perry, Building Inspector, to purchase a 2019 Ford four wheel drive Expedition vehicle for \$40,889.68 which is State bid contract price. The vehicle will be equipped with emergency lighting, siren and radio console and graphics package. This is a budgeted item for 2019.

- **Finance**
-new computer and printer purchase for Highway Foreman

Steve Conti, Director of Finance, is requesting approval to purchase a notebook computer and printer for the Highway Foreman.

RESOLUTION #: 80 -19

Board Action: Motion by Councilwoman Briggs, seconded by Councilwoman Sullivan, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Steve Conti, Director of Finance, to purchase a notebook computer and printer for the Highway Foreman. The cost will not exceed \$2,600 and is in the 2019 budget.

-proposal for telemedicine for part-time employees

Steve Conti, Director of Finance, is requesting approval for the telemedicine proposal from AllyHealth to provide telemedicine to all Municipal Employee Benefits Consortium (MEBCO). Effective April 1, 2019, all enrollees of the Town's health plan have access to this new benefit. This proposal provided separate coverage to the group of 30 permanent part time employees that currently are not eligible for health insurance through

the Town. There is an initial cost of \$3.95 per employee and an ongoing cost of \$2.10 per employee per month. There is a \$10 co-pay for the employee for each call and no additional cost to the Town. In summary, the initial cost is \$118.50 and the annual cost to the Town is \$25.20 per employee with 30 employees costing about \$756.00 annually.

RESOLUTION #: 81 -19

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Sullivan, all voting aye on the following:

RESOLVED, that the Town Board hereby approves of the Telemedicine proposal from AllyHealth as outlined by Steve Conti, Director of Finance, to provide telemedicine to all Municipal Employee Benefits Consortium (MEBCO) effective April 1, 2019 and extend the offer to permanent part time employees that currently are not eligible for health insurance through the Town. AllyHealth will match the pricing provided to the consortium as described above.

- **Highway Department**
-approval of promotions for two employees

RESOLUTION #: 82 -19

Board Action: Motion by Councilman Dow, seconded by Councilwoman Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby approves of the promotions and salary increase of two Highway employees; James Moravick currently Automotive Mechanic to Road Maintenance Foreman at an hourly rate of \$43.94 and Joseph Carrozza from MEO to Automotive Mechanic at an hourly rate of \$39.69 effective immediately.

- **Approval to hire two (2) part time flaggers**

RESOLUTION #: 83 -19

Board Action: Motion by Councilwoman Sullivan, seconded by Councilman Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Joanne Pace, Town Clerk to advertise to hire two Highway part time flaggers for the summer months.

- **Pound Ridge Partnership – approval for Special Event Permit application for Harvest Festival, approval to hang banner and to use the Town Bus**

James Best spoke on behalf of the Partnership regarding the application submitted to the

Town Board for a Special Event Permit for their annual Harvest Festival that will be held on October 5, 2019 in the Pound Ridge Town Park. The Town Wide Party will be from 11:00 a.m. to 6:30 p.m. They have submitted a 2019 Pound Ridge Harvest Festival Alcohol Control Plan to the Town Board as requested by Chief David Ryan and the Town Board members. Supervisor Hansan will write a letter of support for the Pound Ridge Partnership's application for a liquor license for this event. They are also requesting permission to hang a banner across Westchester Avenue announcing the Harvest Festival. It will be hung no later than September 5, 2019 and will be taken down after the festival. The Committee is formally requesting use of the town bus to shuttle their event vendors and volunteers to the park.

RESOLUTION #: 84-19

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the Special Event Permit application from Pound Ridge Partnership for the annual Harvest Festival that will be held on Saturday, October 5, 2019 from 11:00 p.m. to 6:30 p.m. subject to receiving the appropriate permits from the Department of Health and Certificates of Liability Insurance no later than two (2) weeks prior to the day of the event and satisfactory review by the Town Attorney. The Committee submitted an alcohol plan to Chief Ryan and the Town Board and it looks fine, AND BE IT

FURTHER RESOLVED, that the Town Board hereby authorizes the Supervisor to write a letter of support for the Pound Ridge Partnership's application for a liquor license subject to approval by the Recreation Commission for this event, AND BE IT

FURTHER RESOLVED, that the Town Board approves of the Pound Ridge Partnership hanging a banner across Westchester Ave. from September 5, 2019, AND BE IT

FURTHER RESOLVED, that the Town Board approves the use of the town bus to shuttle event vendors and volunteers to the Town Park.

-PR Partnership-request to hang banner for Food Truck Fridays

RESOLUTION #: 85-19

Board Action: Motion by Councilwoman Sullivan, seconded by Councilman Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby approves of the request from Pound Ridge Partnership to hang a banner across Westchester Avenue to announce Food Truck Fridays & More 2019. There will be 5 events, May 17, June 21, July 19, August 16 and September 20, 2019. They will hang and take down the banner for each event date.

- **Town Clerk**
-approval of eWaste fee change

The Town's vendor EWASTE+ has informed us of an increase effective April 11, 2019 for the pickup charges for our eWaste of TV and Computer monitors. Currently, we charge residents for the disposal of CRT monitors but we will now be charged for LCD's as well. My suggestion for the new fees will be as follows:

CRT Monitors – Average weight 35 LBS. = \$15.00 each (all sizes)

CRT Televisions up to 26" screen size - Average weight 47 LBS. = \$20.00 each

CRT Televisions 27" and above screen size – Average weight 122 LBS. = \$48.00 each

Wood Console, DLP, Rear Projection and other oversized units – Average weight 144 LBS. = \$55.00 each

LCD Monitors- Average weight 11 LBS. = \$5.00 each

LCD Televisions up to 26" screen size- Average weight 20 LBS. = \$10.00 each

LCD televisions 27" and over- Average weight 47 LBS. = \$20.00 each

RESOLUTION #: 86 -19

Board Action: Motion by Councilwoman Sullivan, seconded by Councilwoman Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby accepts the new fees to be paid for eWaste for CRT and LCD monitors and televisions as proposed above.

-request to buy back Cemetery Plot

RESOLUTION #: 87-19

Board Action: Motion by Councilwoman Sullivan, seconded by Councilwoman Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the buyback of Cemetery Plot #: 307-2, Section 3 in the amount of eight hundred (\$800.00) dollars from Jane Kerns, Executor for her parent's estate (Brunner).

-Town Clerk-approval of Special Use Permit applications for outdoor seating

RESOLUTION #: 88-19

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby waives the Public Hearing and authorizes a Special Seasonal Use Permit for Blind Charlie's Café for outdoor seating during the months of May through October between the hours of 7:00 a.m. and 10 p.m. subject to revocation or suspension in the exclusive discretion of the Town Building Inspector in the event of the threat to the safety, health or welfare of Town residents, pedestrians, restaurant patrons and workers created by the Town's construction of the Towns' TEP Project, AND, BE IT

FURTHER RESOLVED, that the Town Board hereby waives the Public Hearing requirement and authorizes a Special Seasonal Use Permit for DiNardo's Restaurant for outdoor seating during the months of May through October between the hours of 11:00 a.m. and 10:30 p.m. subject to revocation or suspension in the exclusive discretion of the Town Building Inspector in the event of the threat to the safety, health or welfare of Town residents, pedestrians, restaurant patrons and workers created by the Town's construction of the Towns' TEP Project, AND, BE IT

FURTHER RESOLVED, that the Town Board hereby waives the Public Hearing requirement and authorizes a Special Seasonal Use Permit for North Star Restaurant for outdoor seating during the months of May through October between the hours of 5:00 p.m. and 11:00 p.m. subject to revocation or suspension in the exclusive discretion of the Town Building Inspector in the event of the threat to the safety, health or welfare of Town residents, pedestrians, restaurant patrons and workers created by the Town's construction of the Towns' TEP Project, AND, BE IT

FURTHER RESOLVED, that the Town Board hereby waives the Public Hearing requirement and authorizes a Special Seasonal Use Permit for La Familia Pizza and Pasta Restaurant for outdoor seating during the months of June through September between the hours of 10:00 a.m. and 10:00 p.m. subject to revocation or suspension in the exclusive discretion of the Town Building Inspector in the event of the threat to the safety, health or welfare of Town residents, pedestrians, restaurant patrons and workers created by the Town's construction of the Towns' TEP Project, AND, BE IT

FURTHER RESOLVED, that the Town Board hereby waives the Public Hearing requirement and authorizes a Special Seasonal Use Permit for The Kitchen Table for outdoor seating during the months of April through October between the hours of 8:00 a.m. and 9:30 p.m. subject to revocation or suspension in the exclusive discretion of the Town Building Inspector in the event of the threat to the safety, health or welfare of Town residents, pedestrians, restaurant patrons and workers created by the Town's construction of the Towns' TEP Project, AND, BE IT

FURTHER RESOLVED, that the Town Board hereby waives the Public Hearing requirements and authorizes a Special Seasonal Use Permit for Plum Plum's Chees for outdoor seating during the months of April through November between the hours of 8:00 a.m. and 10:00 p.m. subject to revocation or suspension in the exclusive discretion of the Town Building Inspector in the event of the threat to the safety, health or welfare of Town residents, pedestrians, restaurant patrons and workers created by the Town's construction of the Towns' TEP Project.

- **WASTEWATER Task Force- Engineering Plan Update**

In January 2019, the Town selected *Lombardo and Associates, Inc.* through a competitive bidding process to provide engineering services to develop a long-term water supply and wastewater treatment and disposal solution for the Hamlet of Scotts Corners in the Town of Pound Ridge, Westchester County, New York. *Lombardo and Associates* was tasked with the following:

Task 1 - Assess the wastewater flow requirements for a waste water disposal system

Task 2 - Identification of the location(s) for waste water disposal

Task 3 - Unit rates for any and all equipment to assess soils and ground water on selected properties.

Task 4 - The selection or prioritization of a preliminary design(s) for a comprehensive wastewater solution with a system layout, capital/annual costs, and operating and maintenance budgets.

Task 5 - Develop a preliminary design for comprehensive water supply system for Scotts Corners.

Task 6 - Meetings including progress meetings and presentations to the public and the Town.

Task 7 - Preparation of Final Report to be included in Town's grant submissions to State/County agencies

Pio Lombardo gave the Town Board a status report and showed a PowerPoint of locations outlined for the water system. He produced an engineering report that will be attached to the grant application for this project. The Pound Ridge Water Wastewater Task Force did a great deal of work on this report over the past 3 or 4 years that greatly helped with the time and expense that Lombardo Associates would have had to do. They are in the midst of examining several properties for the waste facilities. It has been estimated that the average usage of water today for existing properties is 32,500 gallons per day. They round that up to 40,000 gallons per day to allow for change of use. Mr. Lombardo mentioned that there is proposed development to The Market and possibly other stores in the near future which will add to that usage, possibly doubling it to 80,000 gallons per day.

Mr. Lombardo made it clear that we must not discharge any untreated water into the nearby lakes, ponds or reservoir. He is looking to work closely with Aquarion Water Company and possibly with the Pound Ridge Golf Course.

Some questions arose from the audience about why we are doing this project at all and he answered that Scotts Corner has a severe wastewater problem and it needs a resolution. The audience asked who would be managing the system and if it falls on the Town's employees and Mr. Lombardo said it should be outsourced. The Town will seek grants to help pay for the management of this system.

Bonnie Schwartz mentioned that the Transportation Enhancement project will be taking place before the Wastewater project and that may mean the sidewalks would have to be torn up to accommodate the pipes for the water projects. Pio Lombardo said that this will be discussed with the Transportation Enhancement project authorities beforehand and hopefully, they will allow for the trenches for the wastewater project without disturbing the new sidewalks.

- **Liaison's report**

The Town Board members each gave a brief update on the Boards and Commissions meetings for the past month.

- **Monthly Reports**

The monthly reports have been received for March and are available in the Town Clerk's office.

FINANCIAL MATTERS:

- **Pay Bills**

RESOLUTION #: 89 -19

Board Action: Motion by Councilman Paschkes, seconded by Councilman Dow, motion carried 4-0 with Councilwoman Briggs abstaining on the following:

WHEREAS, Councilwoman Briggs has audited claims for payment and has reported that same could be paid, Now, Therefore, Be It

RESOLVED, that the Supervisor be and is hereby authorized to pay the following claims for payment provided there are sufficient funds in the account to which a claim may be charged:

GENERAL FUND	G		\$
HIGHWAY FUND	D		\$
TRUST AND AGENCY	T		\$
CAPITAL	H		\$ 0

Board Action: Motion by Councilwoman Sullivan, seconded by Councilman Paschkes, all voting aye to adjourn the regular meeting 8:55 p.m. and reconvene as Parking District Commissioners.

- **Update on LED lights installation in the Parking District**

Councilwoman Sullivan had a few questions and concerns that she wanted addressed regarding who gave the Pound Ridge Partnership the authority to negotiate with NYSEG and who exactly will be paying for the lighting project and who will be maintaining the light poles. Councilman Paschkes asked her to hold her questions until James Best gave his update and he would try to answer all her questions/concerns.

James Best gave an update on the LED light project in Scotts Corner. The Green Street Committee was authorized by Supervisor Hansan in November 2018 to negotiate with

NYSEG without notifying the Town Board. James Best negotiated with NYSEG and the Pound Ridge Partnership pulled an electrical permit to install the lights. It was determined that proper authority wasn't given to the Partnership to negotiate with NYSEG and they will do whatever it takes to make it legal. The Town Board mentioned that they will call for a Public Hearing to do it correctly being it is on public property.

They discussed what to do with the existing light heads and NYSEG told them they can abandon them. The Town will take possession of the poles and light heads. The Partnership will be paying 100% of the work to install the new light poles. Going forward, the expenses will be paid by the Town and the Town's maintenance department will be in charge of the maintenance of them.

Jim Perry, Building Inspector, mentioned that going forward, any additional exterior lighting needs site plan approval by the Planning Board and the new energy code requires all lighting to be LED lighting. James Best said that they do plan to include two more poles.

RESOLUTION #: 90 -19

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Sullivan, all voting aye on the following:

RESOLVED, that the Town Board hereby refers the Pound Ridge Partnership to the Planning Board for site plan approval for the two additional light poles in Scotts Corner.

- **Pay Bills**

RESOLUTION #:

Board Action: Motion by Councilman Paschkes, seconded by Councilman Dow, motion carried 4-0 on the following:

WHEREAS, Councilwoman Briggs has audited claims for payment and has reported that same could be paid, Now, Therefore, Be It

RESOLVED, that the Supervisor be and is hereby authorized to pay the following claims for payment provided there are sufficient funds in the account to which a claim may be charged:

PARKING DISTRICT	ST		\$
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ADJOURNMENT: There being no further business to come before the Board,
Supervisor Hansan adjourned the regular meeting at 9:10 p.m.

Joanne Pace
Dated at Pound Ridge, New York
April 12, 2019