

MINUTES OF THE JUNE 06, 2019 MEETING OF THE TOWN BOARD OF THE TOWN OF POUND RIDGE HELD AT THE TOWN HOUSE, 179 WESTCHESTER AVENUE, POUND RIDGE, N.Y., COMMENCING AT 8:00 P.M.

PRESENT: SUPERVISOR KEVIN HANSAN, COUNCIL MEMBERS: DANIEL PASCHKES, JODY SULLIVAN, DAVID DOW AND DIANE BRIGGS

ALSO PRESENT: TOWN CLERK, JOANNE PACE
DEPUTY SUPERVISOR ALISON BOAK
TOWN ATTORNEY WILLIAM P. HARRINGTON

CALL TO ORDER: Supervisor Hansan called the meeting to order at 8:00 p.m.

CALL FOR EXECUTIVE SESSION:

Board Action: Motion by Councilwoman Sullivan, seconded by Councilman Paschkes, all voting aye to hold an Executive Session on Thursday, June 13, 2019 at 5:30 p.m. for personnel matters and a Work Session on Thursday, June 13, 2019 at 7:30 p.m. to discuss Town Park pools.

ANNOUNCEMENTS/REMINDERS:

- Supervisor Hansan reminded everyone that Pound Ridge Elementary School is hosting a fundraiser “Love for Lucas” on Saturday, June 8, 2019 from 11:00 -3:00 p.m.
- June 21st is the next Food Truck Friday from 5:00 – 9:00 p.m.
- Fourth of July-celebration will be held in the Town Park on Saturday, June 29th from 6:00 – 10:00 p.m. Non-residents will pay \$30.00 per car (cash only).

MINUTES: Acknowledge/correct/accept minutes of the Town Board Meeting held on Thursday, May 9, 2019

Board Action: Motion by Councilwoman Sullivan, seconded by Councilman Paschkes, all voting aye to accept the minutes of the Town Board Meeting held on Thursday, May 9, 2019.

NEW BUSINESS:

- **Conservation Board-Approval for new recycling sign at Highway Department**

The Conservation Board is asking the Town Board for approval to put up a new Recycling Center sign at the Highway Department clearly showing the days and times of operation, Wednesday and Saturday, 8:00 a.m. – 12: 00 p.m.

RESOLUTION #: 106 -19

Board Action: Motion by Councilman Paschkes, seconded by Councilman Dow, all voting aye on the following:

RESOLVED, that the Town Board hereby approves to put up a new Recycling Center sign at the Highway Department clearly showing the days and times of operation, Wednesday and Saturday, 8:00 a.m. – 12: 00 p.m.

-request to do a needs assessment of recycling within Town Offices and public places

Carrie Sears, Conservation Board Chair, spoke about assessment of our recycling and waste management. Two actions can count toward Climate Smart Community:

- Assessing Town offices and kitchen space and properly placing a trash can and a recycling can next to each other in each office and properly recycling food items in the kitchen area
- Waste Management will include the public spaces like the Town Park, Conant Hall, Museum and events such as Memorial Day parade, July 4th and Pride Day.

Councilman Paschkes mentioned that we all can start to sort better and use the Town's recycling center. Our maintenance men can also do a better job sorting all the public trash cans. James Best, Pride Day, said he generally handles the garbage at their events and there needs to be a better plan for sorting. The public needs to be educated on this and trash bins should be properly marked. W.B. Mason will help supply the needed bins at a fair price.

RESOLUTION #: 107-19

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Sullivan, all voting aye on the following:

RESOLVED, that the Town Board hereby approves of the need to do the recycling and waste management assessment for the Town House offices and public spaces as discussed above.

• Finance Department – request to approve change in ESCO supplier

Steve Conti, Director of Finance, has been working with Dan Welsh of Westchester Power to switch our 13 Town accounts that we currently have with NYSEG to the ESCO energy plan.

RESOLUTION #: 108-19

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Sullivan, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Steve Conti, Director of Finance, to make the changes necessary to switch our current NYSEG energy supplier to ESCO energy

plan under Westchester Power. The Town Board also authorizes Steve Conti to pursue and legal action necessary to correct inappropriate action that was taken against the Town when hackers erroneously signed us up for an unauthorized ESCO plan.

-request to approve new lease for copier in Police Department

RESOLUTION #: 109-19

Board Action: Motion by Councilwoman Sullivan, seconded by Councilwoman Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby approves of the Konica Minolta copier lease for the Police Department. The cost will be \$137.38 per month for 60 months.

• Police Department-accept resignation of two Police Officers

RESOLUTION #: 110 -19

Board Action: Motion by Councilwoman Briggs, seconded by Councilwoman Sullivan, all voting aye on the following:

RESOLVED, that the Town Board hereby accepts the resignation of Court Officer Arthur Kaufman effective June 4, 2019, AND BE IT

FURTHER RESOLVED, that the Town Board hereby accepts the resignation of Police Officer Erik Marvin effective July 1, 2019. The Town Board wished them both well and thanked them for their service to the Town of Pound Ridge.

• Supervisor's Office – Ratify the hiring of Town's engineering consulting firm

The Planning Department recently had a bid opening for the Engineering position for the Town of Pound Ridge. They diligently researched all the applications and found one to be more suitable to take care of the needs of Pound Ridge. That firm is Pitingaro & Doetsch. Our Town Attorney, William Harrington has reviewed the package and asked the firm to supply a scope of their services and noted a few changes he deemed appropriate. The Planning Board and the Building Inspector interviewed the firm and approved of their services.

RESOLUTION #: 111-19

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby approves of the hiring of Pitingaro & Doetsch for the engineering position for the Town of Pound Ridge subject to the modifications and other changes deemed appropriate and the scope of work as mentioned by the Town Attorney.

-Special Use Permit for AT&T upgrades to Adams Lane Cell Tower

Leonard Cohen, associate with Cuddy & Feder, LLP, wrote a memo to Supervisor Hansan on behalf of their client, New Cingular Wireless PCS, LLC (AT&T) to obtain an amended Special Use Permit in order to upgrade AT&T's existing wireless facility located on the existing telecommunications tower on Adams Lane. The upgrade will include replacement of three (3) existing panel antennas with three (3) panel antennas similar in size, adding three (3) new panel antennas and adding six (6) RRHs as well as some updates to AT&T's existing unmanned equipment cabinets within the existing equipment area.

RESOLUTION #: 112-19

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby approves of the Special Use Permit for AT&T upgrades to Adams Lane Cell Tower to upgrade AT&T's existing wireless facility located on the existing telecommunications tower on Adams Lane. The upgrade will include replacement of three (3) existing panel antennas with three (3) panel antennas similar in size, adding three (3) new panel antennas and adding six (6) RRHs as well as some updates to AT&T's existing unmanned equipment cabinets within the existing equipment area.

• **Town Clerk – Special Use Permit for Booksy Galore**

Susan Williamson of Booksy Galore, 67 Westchester Avenue, has submitted a Special Use Permit application to host a Bloomsday Celebration on Saturday, June 15, 2019 from 1:00 – 3:00 p.m. Bloomsday is celebration of James Joyce's novel "Ulysses" in which readings from the novel would occur at various stops (and shops) in Town. It will include a procession of approximately 10 people in Victorian garb. It is celebrated in Dublin every year and has gone international.

RESOLUTION #: 113 -19

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby approves of the Special Use Permit application from Susan Williamson, owner of Booksy Galore for the Bloomsday Celebration on Saturday, June 15, 2019 from 1:00 – 3:00 p.m. as described above.

- Sale of Cemetery Plot

RESOLUTION #: 114 -19

Board Action: Motion by Councilwoman Sullivan, seconded by Councilman Dow, all voting aye on the following:

RESOLVED, that the Supervisor be and hereby authorizes the sale of cemetery Plot #: 458, 1 & 2 Section 3 and Plot #: 459, 1 & 2 Section 3 to Allen and Jane Wechsler, 9 Salem Road, Pound Ridge, NY 10576 in the amount of four thousand (\$4,000) dollars for four gravesites.

- **Water Control Commission- bond release**

RESOLUTION #: 115 -19

Board Action: Motion by Councilwoman Sullivan, seconded by Councilman Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby approves of the release of Water Control Commission bond #2011-13 in the amount of \$20,000 for 43 So. Bedford Rd., Pound Ridge, NY 10576 for improvements to the residence that was within the wetlands regulated area. The work on the property has been completed in accordance with the Code of the Town of Pound Ridge and the State of New York building requirements.

FINANCIAL MATTERS:

- **Tax Receiver: Request for refund**

RESOLUTION #: 116-19

Board Action: Motion by Councilwoman Sullivan, seconded by Councilwoman Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the following refunds to the residence as follows:

<u>Block/Lot</u>	<u>Name</u>	<u>Amount</u>	<u>Reason</u>
10047-5.1	De La Bruyere	\$48,257.86	Duplicate payment

10047-5.1 De La Bruyere \$ 2,602.11 Duplicate payment

- request for Court ordered refunds

RESOLUTION #: 117 -19

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Sullivan, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the Court-Ordered refunds as follows:

<u>Block/Lot</u>	<u>Name</u>	<u>Amount</u>	<u>Reason</u>
9318-1.22	Lawrence	\$ 451.52	SCAR
9318-1.45	Sokolow	\$ 77.32	SCAR
9318-1.46	Volpitta	\$ 125.05	SCAR
9820-48	Webb	\$1,081.27	SCAR
9820-118	Golden	\$ 165.45	SCAR
9822-2	Salemi	\$ 63.78	SCAR

- **Recreation – refund request for senior trip**

RESOLUTION #: 118 -19

Board Action: Motion by Councilman Dow, seconded by Councilman Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the refund of one hundred sixteen (\$116.00) dollars to Dennis and Lesley Gehr, 21 Old Snake Hill Road, Pound Ridge, NY 10576 for a trip to the Westchester Broadway Theatre that they were unable to attend.

ADJOURNMENT: There being no further business to come before the Board Supervisor Hansan adjourned the regular meeting at 8:35 p.m.

Board Action: Motion by Councilwoman Sullivan, seconded by Councilman Dow, all voting aye to reconvene as Parking District Commissioners.

PARKING DISTRICT:

- **Recommendation to approve Pound Ridge Partnership Commercial Site Plan Application**

At the May 23, 2019 Planning Board meeting, the Planning Board members reviewed the application for the Pound Ridge Partnership, which was referred from the Town Board, to replace 10 existing lamp posts and heads with LED lights as well installing one new light fixture. James Best said that two (2) meters and two (2) panels have already been installed. All members present at the Planning Board meeting voted in favor of the application. The Planning Board submitted a Short Environmental Assessment Form, Frederick P. Clark Associates, Inc. principal David Stolman's SEQR determination that the action is an Unlisted Action.

RESOLUTION #: 119-19

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the Pound Ridge Partnership's Site Plan Application as described above.

- **Request to remove unauthorized parking space lines from drive through in Scotts Corner**

Councilwoman Sullivan mentioned that someone painted parking space lines on the drive-through blacktop on the side of Kitchen Table. She is requesting permission to have the Town's highway department remove those unauthorized lines by painting over them with black paint or blacktop.

Board Action: Motion by Councilwoman Sullivan, seconded by Councilman Dow, all voting aye to allow the Pound Ridge Highway Department to remove the unauthorized parking space lines on the side of Kitchen Table, Scotts Corner and keep it as a drive-through. The Highway Department has permission to write NO PARKING on the blacktop.

ADJOURNMENT: There being no further business to come before the Parking District Commissioners, Supervisor Hansan adjourned the regular meeting at 8:45 p.m.