MINUTES OF THE AUGUST 8, 2019 MEETING OF THE TOWN BOARD OF THE TOWN OF POUND RIDGE HELD AT THE TOWN HOUSE, 179 WESTCHESTER AVENUE, POUND RIDGE, N.Y. COMMENCING AT 8:00 P.M.

# PRESENT: SUPERVISOR KEVIN HANSAN; COUNCIL MEMBERS: DANIEL PASCHKES, JODY SULLIVAN, DAVID DOW AND DIANE BRIGGS

ALSO PRESENT: TOWN CLERK, JOANNE PACE TOWN ATTORNEY WILLIAM P. HARRINGTON DEPUTY SUPERVISOR ALISON BOAK

# CALL FOR EXECUTIVE SESSION: None

#### **ANNOUNCEMENTS:**

- Supervisor Hansan mentioned the shootings in El Paso and Dayton and reassured everyone that Pound Ridge does an excellent job with active shooter drills/training. The OEM team is well versed on situations like this. On another note, he mentioned that there was a mama bear and two cubs sighted in the Town Park the other day and the campers were all lead into the fenced-in pool area for safety while a team was able to make noise and get the bears to flee.
- Supervisor Hansan mentioned that the September 12, 2019 Town Board Meeting has been moved to September 19, 2019 due to the Town hosting a mandated Municipal dinner.
- Food Truck Friday will be held on August 16, 2010 from 5:00-9:00 p.m.
- Friends of Pound Ridge will be hosting a BBQ and Tailgate Drive-In Fundraiser Event in Scotts Corner on September 7, 2019 starting at 5:00 p.m. The movie will be "Back to the Future".
- Supervisor Hansan thanked Westchester County for celebrating each town, village and city with its own Town Day. Pound Ridge Town Day at Playland Park will be Wednesday, August 14, 2019. Proof of address will give each resident discount coupons.
- Pound Ridge Car Show will be held Saturday, September 14, 2019 from 9:00 a.m.-4:00 p.m.
- Recreation registration for Flag Football is going on.
- Supervisor Hansan reminded everyone that the single use bag ban goes into effect September 1, 2019. Bring your own reusable bags.
- The Scotts Corner Kiwi Festival in Market Square will take place Saturday, August 17, 2019 from 10:00 a.m.-2:00 p.m.
- Councilwoman Sullivan mentioned that the Department of Public Service sent a memo stating that NYSEG requested that the NYS Public Service Commission approve proposed increases in their electric and gas rates to take effect in April, 2020. They scheduled public statement hearings to gather public input on this proposal in August and also the full text of the rate cases may be viewed online at DPS's www.dps.ny.gov website.

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# MINUTES: Acknowledge/correct/accept minutes of the Town Board Meeting held on July 11, 2019

**Board Action:** Motion by Councilman Paschkes, seconded by Councilwoman Sullivan, to accept the minutes of the Town Board Meeting held on July 11, 2019.

# **OLD BUSINESS:**

• Conservation Board – update on Community Compost and survey results

Carla Brand, Conservation Board member, briefed the Town Board on the Community Compost and survey results. The Pound Ridge Community Compost Program launched April 15, 2019 and there are currently over 75 residents participating. There have been no issues with animals to report and in three months, residents removed 2.6 metric tons of GHGs from the waste stream cycle by participating in the program reducing the carbon footprint. Toter cleanliness is being addressed and Bill Schelling is thoroughly cleaning and drying the toters weekly.

An online survey was conducted between June 17 & July 10 and 59% of the recipients responded overwhelmingly very satisfied with the compost program. Carla Brand read some comments that were left online and one of them was a request to hold a "give back" day where residents can pay a fee to take compost back home for their gardens. The Conservation Board will look into possibly having that as a celebration of Arbor Day.

#### **NEW BUSINESS:**

• Assessor-Authorization to attend Annual NYS Assessor's Association Seminar

# **RESOLUTION #: 142-19**

**Board Action:** Motion by Councilwoman Sullivan, seconded by Councilwoman Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Diane Briganti, Assessor to attend the annual NYS Assessor's Association Seminar in Lake Placid, NY, September 22-September 25, 2019. Expenses for lodging, meals, registration and travel are not expected to exceed \$1,300 and has been budgeted.

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# • Conservation Board-approval for Waste Reduction Program in the Town House

#### **RESOLUTION #: 143 - 19**

**Board Action:** Motion by Councilman Paschkes, seconded by Councilwoman Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Carrie Sears, Conservation Board Chair, to purchase the recycling baskets and containers for the Town House, Police Department and Conant Hall as outlined in the amount of \$964.77 and this will be paid through the Conservation/Recycling fund A8710.4. In addition to the interior containers, the Town Board hereby authorizes Carrie Sears to purchase recycling bins for the Town Park, Pool area and Sachs Park as outlined in the amount of \$1,213.90 and this will be paid through Contingency Fund A1990.4.

# • Finance Department- authorize new phone system

Steve Conti, Director of Finance, is requesting authorization for approval of a proposal from Altice to upgrade the current phone system. The cost per line is the same as the old system with new equipment provided. There is additional cost for 100MB of Internet covering the Town House and Police Department but the majority of these costs are offset by canceling multiple accounts that we currently have for Internet through Verizon and Optimum.

# **RESOLUTION #: 144 -19**

**Board Action:** Motion by Councilman Paschkes, seconded by Councilwoman Sullivan, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Steve Conti, Director of Finance, to purchase the upgrade system from Altice for the Town House, Town Park Pool, Police Department and the Highway Department. The total monthly recurring charge will be \$1,490.00 for a five year contract.

#### -authorize new camera system

Steve Conti, Director of Finance, is requesting authorization for the approval of a video camera proposal from Get Unplugged for installation at the Town Park Pool, the Town House Front Desk and the Highway Department Recycling Center. The cost of the three locations is \$12,950.00 and is covered in the budget.

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# **RESOLUTION #: 145-19**

**Board Action:** Motion by Councilwoman Sullivan, seconded by Councilman Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Steve Conti, Director of Finance, to purchase the video camera system along with installation, labor and materials from Get Unplugged Now- A Beacon Wi-Fi Company in the amount of \$12,950.00. The services will cover the Town Park Pool, Town House Reception Area and the Highway Recycling Center.

Councilman Paschkes asked Steve Conti if he discussed the possible FOIL requests that may result because of an incident. He suggested talking to Chief David Ryan regarding this. Councilwoman Sullivan suggested putting up signs stating that there are surveillance cameras at that location.

# -authorize Recreation Commission to use funds from Nordheim Trust

In April 202, the Town Board authorized the Director of Finance to accept donations for Memorial Tributes to Natalie Nordheim, former Recreation Director and Elda Prezioso, a long-time resident of Pound Ridge. The fund currently has \$725 and it was suggested to use it to purchase a permanent game table to be placed in the Town Park.

#### **RESOLUTION #: 146-19**

**Board Action:** Motion by Councilman Paschkes, seconded by Councilwoman Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Steve Conti, Director of Finance, to disburse the donation fund in the amount of \$725.00 set up for Natalie Nordheim, former Recreation Director and Elda Prezioso, a long-time resident of Pound Ridge, to the Recreation Fund.

#### • Friends of Pound Ridge – request to hang banner

The Friends of Pound Ridge are hosting a Tailgate Drive-In Movie event on September 7, 2019 and would like authorization to hang a banner over Westchester Avenue promoting the event.

#### **RESOLUTION #: 147 - 19**

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**Board Action:** Motion by Councilwoman Sullivan, seconded by Councilman Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the Friends of Pound Ridge to hang a banner across Westchester Avenue to promote their Tailgate Drive-In Movie event on September 7, 2019. They would hang the banner on August 24<sup>th</sup> and take it down after the event.

#### • Planning Board – request to terminate project at 15 Bender Way

Geraldine Tortorella, Hocherman Tortorella & Wekstein, LLP, gave a memo to Supervisor Hansan dated August 1, 2019 representing Mr. and Mrs. Carter McClelland, owners of 15 Bender Way and vacant lot on Bender Way, Pound Ridge, NY. The memo is requesting the Town Board's consent and cooperation to terminate a restrictive covenant recorded against the Restricted Parcel and a stormwater maintenance agreement recorded against the Residence Parcel. In May of 2017, the Planning Board granted site plan approval for improvements on the Residence Parcel prohibiting the construction of any buildings on that Parcel (the Restrictive Covenant). The approval also required that the McClellands record a stormwater maintenance agreement against the Residence Parcel. The McClellands recorded both the Restrictive Covenant and the Stormwater Maintenance Agreement in the Office of the Westchester County Clerk. They have since decided not to move forward with the project and the approval has lapsed. The Restrictive Covenant and Stormwater Maintenance Agreement remain "of record" in the County Clerk's Office and the Planning Board consented to cancel and terminate the Restrictive Covenant and the Stormwater Maintenance Agreement. Termination would be accomplished by recording in the Westchester County Clerk's Office "termination agreements" for each instrument signed by the McClellands and the Town Supervisor. Ms. Tortorella is requesting consideration of this matter at the Town Board meeting.

#### **RESOLUTION #: 148-19**

**Board Action:** Motion by Councilwoman Sullivan, seconded by Councilman Dow, all voting aye on the following:

RESOLVED, that the Town Board hereby consents to the cancellation and termination of the Restrictive Covenant and Stormwater Maintenance Agreement on property owned by Mr. & Mrs. McClellands, 15 Bender Way, Block 9822, Lot 3 and vacant lot on Bender Way, Block 9822, Lot 6. Authorization is given to Supervisor Hansan to sign the "termination agreements" provided by Hocherman Tortorella & Wekstein, LLP.

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#### • Police Department – accept resignation of two Police Officers

#### **RESOLUTION #: 150 -19**

**Board Action:** Motion by Councilwoman Briggs, seconded by Councilman Dow, all voting aye on the following:

RESOLVED, that the Town Board hereby accepts the resignations of Police Officer Dennis Donohue effective August 15, 2019 and Police Officer Francis Christian effective October 31, 2019.

• Supervisor:

#### -Approval to reappoint Assessor

New York State Department of Taxation and Finance, Office of Real Property Tax Services, informed the Town Board that the appointment of Pound Ridge Assessor Diane Briganti is expiring September 30, 2019. The next term will begin October 1, 2019 and end September 30, 2025.

#### **RESOLUTION #: 151 - 19**

**Board Action:** Motion by Councilman Paschkes, seconded by Councilwoman Sullivan, all voting aye on the following:

RESOLVED, that the Supervisor hereby reappoints Diane Briganti as Assessor for the Town of Pound Ridge with a 6 year term beginning October 1, 2019 and ending September 30, 2025.

# -Approval for County's wireless communication upgrade for Adam's Lane Tower

Westchester County has submitted to the Town Board a Special Use Permit to upgrade their Emergency Communication equipment on the existing unmanned Adams Lane telecommunication facility, including 2 GPS antennas to the existing ice bridge; add new DC Power Plant; add DC Plant Maintenance bypass switch; add intake louver and add exhaust fan to equipment shelter; replace existing VHF dipole at 155'AGL with a new RFI VHF dipole; add a new RFI VHF dipole and replace existing 3 UHF dipoles with new Sinclair dipoles on the tower. A draft resolution is as follows:

#### Westchester County Wireless Upgrade, 29 Adams Lane, Block 9817, Lot 41.9-5,

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WHEREAS, the Town Board has reviewed the application of Westchester County (the "Applicant") on behalf of American Tower (the "Owner") for Special Permit Approval for the installation of (1) new antenna on the existing tower on the existing side arm mount, removal of (4) existing antennas and replacement with (4) new antennas on existing mounts, installation of new Coax Hard Line for all new antennas, total of (5), installation of (2) GPS antennas on existing cable ice bridge, installation of new Radio Equipment inside existing Westchester County shelter (the "Proposed Action" or "Project"); and

WHEREAS, the subject property is located at 29 Adams Lane, designated as Block 9817, Lot 41.9-5 on the Town tax maps and zoned R-3A (the "Subject Property" or "Site"); and

WHEREAS, because the Proposed Action involves a new permit-required "structure," Town Board Special Permit Approval is necessary pursuant to Section 113-36.B(i) of the Zoning Law; and

WHEREAS, the Applicant has submitted for review:

- 1. Amended Special Use Permit Application dated 08-02-2019.
- 2. Letter from Susan Spear to Kevin Hansan dated 07-24-19 concerning the County public safety radio project for the Adams Lane Pound Ridge site.
- 3. Scope of Work for the proposed installation.
- 4. Details of Voice Radio Communications System Replacement by Motorola Solutions, Pyramid Network Services, LLS and Centek Engineering, Inc. dated 03/19/19.
- 5. Revised details of Voice Radio Communications System Replacement by Motorola Solutions, Pyramid Network Services, LLS and Centek Engineering, Inc. dated 08/02/19, and further revised on 08/5/19.
- 6. Structural Evaluation by American Tower Corporation of the 153 ft. Monopine located at 29 Adams Lane, Pound Ridge, NY dated 05/21/19, and revised 08/07/19.
- 7. Letter of Authorization from American Tower Corporation dated 08/06/19

WHEREAS, the Town Board has referred the Application for review by Douglas Fishman, RF Engineering Consultant, having an office at 100 Woodbridge Center Drive, Woodbridge, NJ. who submitted comments on the initial submission dated 08/04/19 and further comments dated 08/07/19 on the revised submission, and

WHEREAS, the Town Board is familiar with the Subject Property and its surroundings, and has reviewed the Project in accordance with the standards for approval contained in the Zoning Law; and

WHEREAS, the proposed construction will not adversely affect the use of adjacent properties.

#### NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

- 1. The Town Board hereby adopts and incorporates the recitations and statements set forth above as if fully set forth and resolved herein.
- 2. In accordance with Article 8 of the State Environmental Conservation Law and 6 NYCRR Part 617 (SEQRA), the Town Board hereby finds that the Proposed Action is a Type II action which has been determined not to have a significant adverse impact on the environment and is not subject to environmental review in accordance with SEQRA.
- 3. The application for Special Use Permit approval for the installation of (1) new antenna on the existing tower on the existing side arm mount, removal of (4) existing antennas and replacement with (4) new antennas on existing mounts, installation of new Coax Hard Line for all new antennas, total of (5), installation of (2) GPS antennas on existing cable ice bridge, installation of new Radio Equipment inside existing Westchester County shelter at the property located at 29 Adams Lane, Pound Ridge, NY, designated as Block 9817, Lot 41.9-5 on the Town tax maps as shown on the application materials specified above, is hereby approved subject to the following conditions which must be satisfied prior to signing the plan by the Town Supervisor and prior to the initiation of any construction activity:

a. The Applicant shall submit justification from American Tower for review by Doug Fishman, RF Consultant, as to why an FCC emissions study is not required, or provide such a study along with this application, as requested in Doug Fishman's evaluations dated 8/4/19, and 08/07/19.

b. The Applicant shall submit for review an updated structural analysis from American Tower to be consistent with the other documents, as indicated in his evaluations dated 08/4/19, and 8/07/19.

c. Drawing C-3 should be corrected to resolve the inconsistencies between the antenna schedule and the elevation drawing, as indicated in Doug Fishman's evaluations dated 08/04/19 and 08/07/19.

- d. The Applicant shall pay all applicable fees.
- 4. When the conditions above have been satisfied, three (3) sets of the above referenced plans shall be submitted for the endorsement of the Town Supervisor. One (1) set of the endorsed plans will be returned to the Applicant, one (1) set will be retained by the Planning Board, and one (1) set will be provided to the Town Building Department.

5. No Building Permit or Certificate of Occupancy shall be issued for the Project except in accordance with the approved plan. No further modifications to the plan shall be made without prior Approval of the Town Board.

6. Unless otherwise extended by the Town Board for good cause shown, conditional approval of the plan shall expire unless all of the requirements in Condition 3 above have been certified as completed and unless a Building Permit has been issued and construction has begun within one (1) year from the date of the adoption of this resolution or if construction is not completed within three (3) years from said date.

Susan Spear, Assistant to County Executive George Latimer and Thomas Raffaelli, Westchester County Department of Informational Technology went over the Resolution and thanked everyone involved with reviewing and revising it and had one line to add before the Town Board approves the Special Use Permit and Resolution. Under *Therefore, Be It Resolved As Follows*, number 3 C., the following last line should be added: *or a letter from Doug Fishman indicating the inconsistencies have been resolved without the need for revised drawings*.

# **RESOLUTION #: 152-19**

**Board Action:** Motion by Councilman Paschkes, seconded by Councilwoman Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby approves of the Special Use Permit and Resolution from Westchester County to upgrade the existing Adams Lane telecommunication facility for their Emergency Communication System as proposed above with the amendment adding the additional line *or a letter from Doug Fishman indicating the inconsistencies have been resolved without the need for revised drawings*.

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#### -Discussion on transfer of maintenance of Lions Park

The Lions Club is no longer a working entity and they were using and maintaining a Town owned parcel for their pumpkin sales. RoeCo Holdings sent a formal request to the Town Board to take over all operations with regard to repairs and maintenance of the Lion Park property. This is strictly the start of discussion. Town Attorney William Harrington will draw up an appropriate license agreement to have them sign if and when they take over the responsibilities. Carrie Sears, Conservation Board chair stated that she would like included in the agreement that whoever takes over the maintenance of the property leave a certain area near the water unmanaged.

• Town Clerk – sale of cemetery plot

# **RESOLUTION #: 153-19**

**Board Action:** Motion by Councilwoman Sullivan, seconded by Councilman Paschkes, all voting aye on the following:

RESOLVED, that the Supervisor be and hereby authorizes the sale of cemetery Plot #: 238-1, Section 3 to Carol Powers, 27 Trinity Pass, Pound Ridge, NY 10576 in the amount of one thousand (\$1,000) dollars for one gravesite.

# • Liaison Reports

The Town Board members gave a briefing on their various Boards and Commissions meetings for the month of July.

# FINANCIAL MATTERS:

#### • Finance Department- release highway bonds

Many older Trust and Agency Water Control Bonds and Driveway Bonds were discovered and claims have been made up to reflect the return of such bonds.

#### **RESOLUTION #: 154 - 19**

**Board Action:** Motion by Councilwoman Sullivan, seconded by Councilman Paschkes, all voting aye on the following:

RESOLVED, that the Town Board here by authorizes the refund of the following Water Control Bonds and Driveway Bonds:

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# WATER CONTROL BOND RELEASES

Name	Address	Bond #	<u>Amount</u>
Rockcorp LLC	34 Lower Shad Rd.	1995-38	\$ 1,000
Donald Layton	84 Trinity Pass Rd.	2006-21	\$10,000
Brook Payner	52 Siscowit Rd.	2006-19	\$15,000
Thomas Ferrara &	38 Westchester Ave.	2007-29	\$ 2,500
Sarah Becker			
Doug Sarnoff	22 Patterson Rd.	2018-02	\$ 1,000
Jeffrey Schreier	66 High Ridge Rd.	2014-04	\$ 5,000
Bradford Holley	72 hack Green Rd.	2004-13	\$ 5,000
Peter Williamson	10 Petit Lane	2007-16	\$ 6,000
Eric Dobkin	146 Old Church Lane	2007-22	\$10,000
Timothy Walsh	50 Upper Shad Rd.	2018-03	\$15,000
James Walker	240 Stone Hill Rd.	2005-23	\$ 5,000
James Walker	240 Stone Hill Rd.	2010-14	\$ 5,000
Stuart Spodek	22 Midway Lane	2008-04	\$15,000
Stuart Spodek	22 Midway Lane	2009-09	\$ 5,000
Carter McClelland	8 Bender Way	2008-13	\$ 1,000
Carter McClelland	8 Bender Way	2010-02	\$ 5,000
Carter McClelland	8 Bender Way	2017-09	\$ 1,000
Ira & Rita Clair	229 Salem Rd.	2010-05	\$ 2,000
PR Ambulance	89 Westchester Ave.	2010-21	\$ 1,000
Anthony Sirabella	57 Fox Run Rd.	2008-05	\$10,000
Andrew Melinek	1 Great Hill Farms	2007-31	\$ 5,000
Nga Tran-Pedretti	116 High Ridge Rd.	2010-01	\$ 3,000
Kenneth Olsen	101 Old Stone Hill Rd.	2007-32	\$ 5,000

# **DRIVEWAY BOND RELEASES**

Name	<u>Address</u>	Bond #	<u>Amount</u>
Michael Kagan	51 Old Stone Hill Rd.	13-01	\$750
Andrew Melinek	1 Great Hill Farms	96-07	\$500
Steven Gruskin	17 Waring Rd.	97-18	\$500
Nancy Volin	44 Lower Shad Rd.	97-24	\$500
Andrew Manjuck Jr.	193 Upper Shad Rd.	98-33	\$500
Joseph DiPietro	68 Westchester Ave.	99-03	\$500
Greg Manocherian	52 S. Bedford Rd.	99-05	\$500
Clayton Fowler	215 Upper Shad Rd.	95-03	\$500
Luigi Spadafora	11 Spring House Rd.	99-09	\$500

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Lee Manning-Vogelstein	24 Old Stone Hill Rd.	06-02	\$500
Peter Derow	20 Col Sheldon Rd.	13-02	\$750

• Receiver of Taxes – refund request for duplicate payments/penalties

#### **RESOLUTION #: 155-19**

**Board Action:** Motion by Councilwoman Sullivan, seconded by Councilwoman Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the following refunds:

<u>Name</u>	Block/Lot	<u>Amount</u>	<u>Reason</u>
Weld	10264-1.2	\$8,391.70	Duplicate payment
Tran	10543-1	\$ 390.32	Duplicate payment

#### • Recreation Department - refunds of camp fees and camp trip fees

# **RESOLUTION #: 156 -19**

**Board Action:** Motion by Councilman Paschkes, seconded by Councilwoman Sullivan, all voting aye on the following:

RESOLVED, that the Town Board hereby approves of the following refunds:

<u>Name</u>	<u>Amount</u>	Reason
Christeen Dur	\$65.00	Cancelled camp trip
419 Long Ridge Road		
Bedford, NY		
Grace Smith	\$240.00	Cancelled tennis lessons
26 Highcliff Terrace		
Pound Ridge, NY		
Bedford, NY 10506		
Christina Brent	\$65.00	Cancelled camp trip
PO Box 326		
Pound Ridge, NY		

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Phoung Siders\$65.0010 Eastern Farms Rd.Pound Ridge, NY

Cancelled camp trip

# • Monthly Reports

The monthly reports have been received from the various departments for June and are on file with the Town Clerk's office.

# • Pay Bills

#### **RESOLUTION #: 157-19**

**Board Action:** Motion by Councilman Paschkes, seconded by Councilman Dow, Board polled, motion passing 4-0 with Councilwoman Briggs abstaining, to authorize payment of bills:

WHEREAS, Councilwoman Briggs has audited claims for payment and has reported that same could be paid subject to obtaining additional documents or department head signatures to approve them, Now, Therefore, Be It

RESOLVED, that the Supervisor be and is hereby authorized to pay the following claims for payment provided there are sufficient funds in the account to which a claim may be charged:

GENERAL FUND	G	\$172,030.32
HIGHWAY FUND	D	\$122,606.43
TRUST AND AGENCY	Т	\$358,317.22
CAPITAL	H	\$ 0

**ADJOURNMENT:** There being no further business to come before the Board Supervisor Hansan adjourned the regular meeting at 9:05 p.m.

#### **RECONVENE AS THE PARKING DISTRICT COMMISSION**

• Pay Bills

**RESOLUTION #: 158-19** 

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**Board Action:** Motion by Councilman Dow, seconded by Councilman Paschkes, Motion carried 4-0 with Councilwoman Briggs abstaining on the following:

WHEREAS, Councilwoman Briggs has audited claims for payment and has reported that same could be paid, Now, Therefore, Be It

RESOLVED, that the Supervisor be and is hereby authorized to pay the following claims for payment provided there are sufficient funds in the account to which a claim may be charged:

PARKING DISTRICT	ST	\$ 507.00

# ADJOURNMENT

Supervisor Hansan adjourned the Parking District meeting at 9:10 p.m.

Joanne Pace, Town Clerk Dated at Pound Ridge, New York August 9, 2019