

MINUTES OF THE APRIL 9, 2015 MEETING OF THE TOWN BOARD OF THE TOWN OF POUND RIDGE HELD AT THE TOWN HOUSE, 179 WESTCHESTER AVENUE, POUND RIDGE, N.Y., COMMENCING AT 8:00 P.M.

PRESENT: SUPERVISOR LYMAN; COUNCIL MEMBERS: DANIEL PASCHKES
ALISON BOAK, BONNIE SCHWARTZ AND SHERENE DE PALMA

ALSO PRESENT: TOWN ATTORNEY, WILLIAM P. HARRINGTON, ESQ.
TOWN CLERK, JOANNE PACE
DEPUTY SUPERVISOR JONATHAN POWERS

CALL TO ORDER: Supervisor Lyman called the meeting to order at 8:00 p.m.

CALL FOR EXECUTIVE SESSION:

Board Action: Motion by Councilwoman Boak, seconded by Councilwoman Schwartz, all voting aye to hold an Executive Session immediately following Town Board meeting for legal matters.

ANNOUNCEMENTS: None

MINUTES: Acknowledge/Correct/Accept Minutes of Town Board Meetings of March 12, 2015

RESOLUTION #: 71-15

Board Action: Motion by Councilwoman Schwartz, seconded by Councilwoman De Palma, all voting aye on the following:

RESOLVED, that the Town Board hereby accepts the minutes of the Town Board Meeting of March 12, 2015.

NEW BUSINESS:

- **Review and Discuss Complete Streets Resolution**

John Maddocks briefed the Town Board on the draft resolution for Complete Streets defined as streets and roadways that enable safe and convenient access for all users.

**COMPLETE STREETS
DRAFT RESOLUTION**

TOWN OF POUND RIDGE

WHEREAS: "Complete Streets" are defined as streets and roadways that enable safe, and convenient access for all users, including pedestrians, children, seniors, people with

disabilities, bicyclists, motorists, movers of commercial goods and users of public transportation; and

WHEREAS: streets and roadways that support and invite multiple users promote healthy living, economic development, transportation safety and environmental benefits more than streets and roadways designed primarily for the automobile; and

WHEREAS: design and construction of new or improved streets, roadways and public facilities can anticipate future demand for walking and biking; and studies show that when streets and roadways are designed for walking and biking, more people will do so; and

WHEREAS: “Complete Streets” can provide opportunities to enhance safe walking and bicycling options for school-age children following the objectives of the National Safe Route to Schools Program and the Centers for Disease Control and Prevention’s Physical Activity Guidelines; and

WHEREAS: “Complete Streets” is supported by the Institute of Traffic Engineers, American Planning Association, American Association of Retired Persons, as well as other transportation, planning, and public health organizations: and

WHEREAS: the Federal Department of Transportation encourages States, local governments, professional associations, community organizations, public transportation planners and governmental agencies to adopt policy statements expressing their commitment to accommodating bicyclists and pedestrians as an integral element of the transportation system; and

WHEREAS: the implementation of “Complete Streets” will position the Town of Pound Ridge as a community committed to safe and healthy activities for residents and as a Climate Smart Community that will promote more favorable discussions with New York Department of Transportation, as well as future grants and other funding opportunities.

NOW THEREFORE BE IT RESOLVED THAT, the Town of Pound Ridge does hereby establish a ‘Complete Streets Policy’ that provides as follows:

Purpose and Intent

- A. The Town of Pound Ridge seeks to emphasize safety, access and convenience for transportation users of all ages and abilities, including pedestrians, people requiring mobility aids, bicyclists, motorists, freight drivers, and public transit. This can be accomplished through design, operation and maintenance of the Town’s transportation network so as to create “a connected system of facilities” that accommodates each mode of travel, that is consistent with and supportive of the local community, that recognizes that all streets and roads are different, and that accommodates the needs of various users in a balanced and flexible manner.

- B. For the purpose of this policy, the term “a connected system of facilities” shall include those facilities and amenities that are recognized as contributing to “Complete Streets” which may include, but are not limited to, sidewalks and pedestrian safety improvements, crosswalks, median refuges, improvements that provide ADA (Americans with Disabilities Act) compliant accessibility, bike lanes, bicycle accommodations, enhanced shoulders, adequate drainage facilities, street, road and sidewalk lighting, street trees, landscaping, signage, and street furniture.

Applicability

- A. Pedestrian, bicycle, motorists and transit facilities shall be considered in the design of the following activities, except as provided under subsection B below:
1. Construction of any new public or private road.
 2. Paving, re-paving, reconstruction or widening of roads or streets.
 3. Land development or re-development projects subject to Town of Pound Ridge Planning Board determination as to applicability and appropriateness.
- B. Pedestrian, bicycle and/or transit facilities may not be warranted under one or more of the following conditions:
1. A project involving ordinary maintenance activities designed to keep assets in serviceable condition, such as emergency or seasonal road repairs, mowing, cleaning, sweeping, spot repairs, joint repairs, pothole filling, or when interim measures are implemented on temporary detour or haul routes.
 2. The approving agency, in consultation with the Town Engineer, and after considering various “Complete Streets” strategies such as “road diets,” widened shoulders, “sharrows” and other accepted practices, determines there is insufficient space to safely accommodate new facilities, and that a relatively high safety risk may result from these improvements.
 3. The approving agency, in consultation with the Town Engineer, and after detailed cost comparisons have been completed, determines and can demonstrate that costs for pedestrian, bicycle and/or related facilities is not feasible or cost effective, and exceeds the approved or allocated budget for a specific project.
- C. In determining the extent or appropriateness of pedestrian, bicycle and/or transit improvements, the approving body shall consider the following:
1. Whether the improvement contributes to current or future access to a significant destination, such as a shopping area, school, park, library, government center, public transit, or other destinations that support community activities and growth.
 2. Whether the improvement provides access across a natural or man-made barrier such as a body of water or highway.
 3. Whether the improvement is in an area where an increase in non-motorized transportation modes can be reasonably expected in the future.

4. Whether the improvement provides connectivity links or continuity for an existing or proposed transportation facility, proposed trail, or path network within the Town of Pound Ridge or with adjacent communities in New York and Connecticut.
- D. The design of new or reconstructed facilities shall anticipate the likely future demand of walking, bicycling and transit facilities and should not arbitrarily preclude the provision for future improvements.
 - E. The Town of Pound Ridge shall generally follow accepted design standards when implementing improvements intended to fulfill this “Complete Streets Policy” and will consider innovative or non-traditional design options, when appropriate.
 - F. The Town of Pound Ridge may develop implementation strategies and tools that can include evaluating and revising manuals and practices, developing and adopting network plans, identifying goals and targets, and tracking measures such as safety and modal shifts in order to gauge success of any part of the “Complete Streets Policy”.

John Maddocks explained that Pound Ridge will work with this policy and implement it in the best way we can. The Town Board felt it was well written and it has a clear intent of best intentions and is reasonable efforts to the extent, practicable.

Before the Town Board adopts this resolution, they would like Counsel Harrington to review it and make any tweaks to address any plaintiff issues. This will be put on the May 7th Town Board agenda.

- **Presentation on CCA**

Scott Fernqvist, Pound Ridge Energy Action Committee Chairman and Mike Gordon Co-chair—Sustainable Westchester gave a Power Point Presentation regarding Guiding Communities through Community Choice Aggregation and on its Potential Benefit in Enabling Efficiency, Local Renewable Power, and Micro-grids. Roughly 70% of U.S. electricity is supplied by vertically integrated investor-owned utilities (IOUs), with much of the balance coming from publicly-owned municipal utilities. Competitive “retail” markets are a hybrid where key energy functions are split between regulated and unregulated entities.

CCA fits into the hybrid market & adds market clout (buying on behalf of all consumers who do not opt out of CCA) and potentially enriched services via Sustainable Westchester. In any market, there’s a default provider. CCA changes who that is: from IOU to CCA. CCA contracts with one competitive supplier & can add services.

NY: Pilot; Sustainable Westchester approval requires either:
Floating rates with discount commitments or
Fixed rates that are lower than trailing average (12 months).

The Plan is to reduce Greenhouse Gas Emissions. The power grid pays for services that include:

1. Balancing intermittent renewable generation by adjusting generation or consumption (2 seconds notice)
 2. Providing relief when the grid is stressed by over-use by either generating more, or reducing consumption (2 hours notice) and
 3. Responding to local perturbations by either generating more or reducing consumption (10 minutes notice).
- A CCA would be able to sell these services on behalf of homes who, for instance, install “Smart thermostats”. The Public Service Commission Order explicitly asks SW to submit our efficiency fund proposal, once we’re closer to “going live:”
 - If total price is still lower than utility’s, the CCA can include a bill surcharge that will accumulate dollars for an energy efficiency fund that can distribute incentives for energy efficiency upgrades even “Smart Thermostats” like, e.g., the Nest
 - Residents and small businesses will still be eligible for additional NYSEDA incentives for any qualifying efficiency upgrade.

A sample resolution is as follows:

WHEREAS, Sustainable Westchester, Inc., a not-for-profit organization comprised of several municipalities in Westchester County, including the Town of Pound Ridge, sought approval of a demonstration community choice aggregation (“CCA”) program in Westchester County, which would allow local governments to participate in a Sustainable Westchester program to procure energy supply from energy service companies (“ESCOs”) for the residents of the municipalities, and

WHEREAS, on February 26, 2015, the Public Service Commission of the State of New York approved implementation of the first community choice aggregation (“CCA”) pilot program in New York State, which allows Sustainable Westchester to put out for bid the total amount of natural gas or electricity being purchased by local residents or small businesses, and

WHEREAS, the program is intended to provide consumers with the ability to lower their overall energy costs, and

WHEREAS, the potential benefits of CCA programs include price stability for a fixed contract term, lower prices, more favorable contract terms, and the ability to design a program that reflects local preferences and needs, including a preference for cleaner power sources, and

WHEREAS, the Westchester pilot program is intended to include residential and small non-residential customers, and to permit the aggregation of both electric and natural gas purchases, and

WHEREAS, Sustainable Westchester, Inc. will issue a request for proposals to suppliers to provide energy to participants, and will then award a contract, and

WHEREAS, Sustainable Westchester, Inc. or the Town of Pound Ridge will request individual customer data from the utility, and the selected supplier will then notify the bundled customers of the contract terms and the customer's opportunity to opt-out of the program within twenty (20) days;

NOW THEREFORE, BE IT RESOLVED, that the Town of Pound Ridge shall enter into an agreement to participate in a Sustainable Westchester program for its residents and business consumers who are not currently purchasing electricity from an energy service company (ESCO), only if: 1) the default price is guaranteed to be consistently less than the utility price for the same period; or 2) the default price is fixed at a level that is less than the average utility price for the same commodity, for the same customer class, over the preceding twelve month period; or 3) the default price is at first set at a level that is less than the average utility price for electricity, for the same customer class, over the preceding twelve month period, and only floats upward by less than twenty-five percent (25%) of the price increases implemented by the utilities, and

BE IT FURTHER RESOLVED that the Supervisor of the Town of Pound Ridge is hereby authorized to execute any and all documents to give effect to this resolution as submitted and reviewed by counsel.

- **Police Department – authorization for the Animal Control Officer to attend the annual conference in May**

RESOLUTION #: 73-15

Board Action: Motion by Councilwoman Boak, seconded by Councilwoman De Palma, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Joan Dooley, Animal Control Officer, to attend the annual conference in Guilderland, NY on May 12-13, 2015. The total cost is not to exceed \$200 and is budgeted.

- purchase a new firewall

RESOLUTION #: 74 -15

Board Action: Motion by Councilwoman Boak, seconded by Councilwoman De Palma, all voting aye on the following:

RESOLVED, that the Town Board hereby retroactively approves the purchase of a new GCSIT Solutions firewall for the police computer network at a cost of \$3,284.00 including a three (3) year service contract. A memo will be forwarded

to the Town Board by Steve Conti, Director of Finance, to explain the payment of the firewall.

After several adjustments in the Police line, \$2,500 has been found to put toward the cost. The remaining \$784.00 will come from contingency.

- **Recreation Department – approval of Pool and Day Camp Staff new pay rates**

RESOLUTION #: 75-15

Board Action: Motion by Councilwoman Boak, seconded by Councilwoman Schwartz, all voting aye on the following:

RESOLVED, that the Town Board hereby agrees to the 2015 salaries for the summer Pool and Day Camp staff and Day Camp and Pool Director salaries and are hereby adopted and the Supervisor be and is hereby authorized to pay same as recommended by the Recreation Commission as follows:

A7140.102 2015 Day Camp Staff Salary Ranges

Day Camp Directors	\$25,509.00
Teen Travel Camp Staff	\$28,000.00
Arts/Crafts Directors	\$2,900 - \$3,500
Medical Director	\$3,500-\$4,500
Head Counselors	\$1,000 - \$1,800
Counselors	\$850 - \$1,000
Jr. Counselors	\$500 - \$700
Musical Entertainers	\$300 - \$900
Specialists	\$40 - \$50 per hour

2015

Day Camp Director	Stephen Muller	\$7,500-\$8,500
Day Camp Co-Director	Jeff Nurenberg	\$7,000-\$8,000
Day Camp Co-Director	TBD	TBD
Teen Travel Director	Juan Herrera	\$4,500-\$5,500

A7180.102 2015 Salaried Pool Staff

Pool Director	\$8,000-\$12,000
Assistant Pool Director	\$5,000.00-\$7,000

-requesting purchase of software upgrade

RESOLUTION #: 79 -15

Board Action: Motion by Councilwoman Schwartz, seconded by Councilwoman De Palma, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Recreation Superintendent David Goldberg to purchase software upgrading the recreation departments registration system allowing on-line registration and credit card payment. The cost of the upgrading with credit card interface will be \$11,007.00 and is in the 2015 budget.

Highway Department - Review/Award 2015 Road Material Bids & Services

The Town Clerk had a bid opening for Road Materials on Wednesday, March 18, 2015 at 10:00 a.m. and the results are as follows:

Line Stripping

Safety Marking

\$389 per-mile
 yellow double

\$109 per-mile
 white single

Catch Basin Cleaning

Easy Street Cleaning

Vac. Truck w/operator	<u>Hourly</u>	<u>Daily</u>	<u>Weekly</u>
	\$155	\$1240	\$6200

Fred Cook

Vac. Truck w/operator	\$195	\$1560	\$7500
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Blacktop Laid in Place

	<u>Clove</u>	<u>ELQ.</u>	<u>Billota</u>	<u>Kect</u>
	<u>Contr.</u>	<u>Indust.</u>	<u>Constr.</u>	<u>Constr.</u>
Per ton	\$89.80	\$118.00	\$95.00	\$89.00

Tree Work

	<u>Howard Toms</u>		<u>Barney Zipkin</u>	
	<u>Daily</u>	<u>Weekly</u>	<u>Daily</u>	<u>Weekly</u>
Bucket truck w/operator	\$704	\$3250	\$700	\$3150
Bucket truck w/oper. & chipper	\$973	\$4390	\$925	\$4150
Chip truck w/ Oper. & chipper	\$490	\$2100	\$475	\$2000
Stumpgrinder w/operator	\$475	\$1700	\$475	\$1700

Aggregates & Road Sand
Per Ton Delivered

	<u>Nicholas Domain</u>	-	<u>Thalle Const.</u>	<u>Windale Peckham</u>	<u>Putnam Peckham</u>	<u>Kect Const.</u>
<u>3/4" White Item 4</u>	\$24.25	-			<u>\$20.50</u>	
<u>3/4" Brown Item 4</u>	\$21.75		<u>\$20.70</u>	\$23.75		\$23.00
<u>3/4" Recycled Item 4</u>			<u>\$17.75</u>			
<u>3/4" Trap Rock</u>			<u>\$24.75</u>	\$29.25		
<u>3/4" Stone</u>	<u>\$23.75</u>		\$24.75	\$29.25	\$26.25	\$25.00
<u>3/8" blue stone</u>			<u>\$26.25</u>	\$31.25		
<u>Rip-Rap stone 5" - 6"</u>	\$26.50		\$27.25	\$31.25	\$29.75	<u>\$23.00</u>
<u>Stone fill</u>			<u>\$28.75</u>			
<u>Rip-Rap stone 5" or less</u>	\$26.25		\$26.25	\$31.25	\$29.75	<u>\$24.00</u>
<u>Road Sand</u>	<u>\$22</u>		\$23.90	\$31.25		\$24.80

Bituminous Concrete

Peckham – price per ton

<u>Base course type 1</u>	\$78
<u>Binder course type 3</u>	\$78
<u>Shim course type 5</u>	\$85
<u>Top course type 6f</u>	\$78
<u>Top course type 7</u>	\$85
<u>Top course type 7F</u>	\$85
<u>Playground mix</u>	
<u>Asphalt concrete</u>	\$88
<u>Curb mix</u>	
<u>Millings/recycled</u>	\$7
<u>Item 4</u>	

Refuse/Carters

R & S Waste Services

<u>Town House</u>	\$30 month
<u>30 yard per pull</u>	\$525
<u>20 yard per pull</u>	\$475
<u>10 yard 1 x week</u>	\$247/month
<u>2 yard 1 x week</u>	\$70/month

Winter Brothers

<u>Town House</u>	\$50 month
<u>30 yard per pull</u>	\$505

<u>20 yard per pull</u>	\$425
<u>10 yard 1 x week</u>	\$240/month
<u>2 yard 1 x week</u>	\$49/month

AAA Carting

<u>Town House</u>	\$32.50 month
<u>30 yard per pull</u>	\$500
<u>20 yard per pull</u>	\$465
<u>10 yard 1 x week</u>	\$290
<u>2 yard 1 x week</u>	\$70

City Carting

<u>Town House</u>	\$35 month
<u>30 yard per pull</u>	\$500
<u>20 yard per pull</u>	\$450
<u>10 yard 1 x week</u>	\$250/month
<u>2 yard 1 x week</u>	\$60/month

Suburban Carting

<u>Town House</u>	\$60 month
<u>30 yard per pull</u>	\$575
<u>20 yard per pull</u>	\$500
<u>10 yard 1 x week</u>	\$239/month
<u>2 yard 1 x week</u>	\$60/month

RESOLUTION #: 80-15

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Schwartz, all voting aye on the following:

RESOLVED, that the Town Board hereby accepts the recommendations from Highway Superintendent Vinnie Duffield and awards the bids to the lowest responsible bidders for the Road Materials as follows:

Line Striping – **Safety Marking** for the single white line and double yellow line
Catch Basin Cleaning- **Easy Street Cleaning**

Blacktop Laid in Place – **Kect Construction**

Tree Work – **Barney Zipkin**

Heavy Equipment – **Kect Construction**

Aggregates & Road Sand – **Putnam Peckham** for ¾” White Item 4, **Thalle Industries** for ¾” Brown Item 4, **Putnam Material** for ¾”, **Thalle Industries** for ¾” Trap Rock and ¾” recycled Item 4, **Domain Gravel** for ¾” Stone, **Thalle Industries** for 3/8” washed blue stone, **Kect Construction** for Rip-Rap Stone 5”-6” and for Rip-Rap Stone 5” and **Domain Gravel** for Road Sand.

Bituminous Concrete-**Peckham Material**

Refuse – **R & S Waste** for Town House 1x a week pick up and **Winters Brothers** for 30 yard per pull, 20 yard per pull, 10 yard per pull 1 x week and 2 yard per pull 1 x per week.

- **Authorization to re-hire Seasonal Personnel**

RESOLUTION #: 81-15

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the re-hiring of Elmir Pasalic and Vincent Zafonte as seasonal employees for the period of 16 weeks (May-August) at the rate of \$15.00 per hour, 36 hr/wk. This has been budgeted for 2015.

-**Advising the Town Board of the hiring of a new mechanic**

After interviewing three qualified candidates for the position of Highway mechanic, Highway Superintendent Vinnie Duffield has hired James J. Moravick of Brewster, NY as Highway mechanic replacing Bruce Near. He was interviewed by Highway Superintendent Vinnie Duffield, Town Clerk Joanne Pace and Supervisor Richard Lyman. He will commence employment on Monday April 13, 2015 at the hourly rate of \$38.47 and will be on probation for 6 months from his starting date. He has been informed of the policies of the Town handbook and the Highway contract and has agreed to follow them.

-Approval for Supt. of Highways to attend the annual School for 2015

RESOLUTION #: 82-15

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Schwartz, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Highway Superintendent Vinnie Duffield to attend Highway school in Cornell, NY on June 1 –June 3, 2015. The registration cost is \$110.00 and the costs of room and board are not to exceed \$600.00. The cost will come out of A5010.405.

Maintenance Department – request to purchase an Electric Wet Steam and Hot Water Washer

Ray Andretta, Maintenance Foreman, received three (3) quotes for an Electric Wet Steam and Hot Water Washer to clean all Town equipment. It is especially needed for the removal of road salt and sand, mud, dirt and grease. The three quotes received are:

Fastenal	\$9,532.85
Grainger	\$2,826.15
Northern Tool	\$2,199.99

RESOLUTION #: 83-15

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman De Palma, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Ray Andretta, Maintenance Foreman to purchase an Electric Wet Steam and Hot Water Washer from Northern Tool for the cost of \$2,199.00.

– Awarding of Landscaping Bid for Parking District

On Wednesday, April 1, 2015 at 10:00 a.m. at the Town House, there was a bid opening for landscaping in Scotts Corners. After reviewing the bids, Ray Andretta, Maintenance Foreman, suggests awarding the contract to Miller Landscaping as he was the lowest bid and covered all the requirements set in place by the Town. The following were the four bids received:

Miller's Landscaping, Inc.	\$ 6,400.00
Pound Ridge Home Management, LLC	\$ 8,430.00
Elmir's Lawn Maintenance	\$ 9,000.00
Luppino Landscaping	\$12,500.00

RESOLUTION #: 84 -15

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Schwartz, all voting aye on the following:

RESOLVED, that the Town Board hereby awards the Landscaping Maintenance contract for Scotts Corner to Miller's Landscaping, 78 Westchester Avenue, Pound Ridge, NY 10576 for the grand total of \$6,400.00 for all services in the contract.

- **Town Clerk – Award of Electrical, Plumbing and Water Well Works bids**

On Wednesday, April 1, 2015 at 10:00 a.m. at the Town House, there was a bid opening for electrical, plumbing and well work bids by Town Clerk Joanne Pace. The following are the results of the bid opening:

PLUMBING BIDS – Only 1 received

Hassett Plumbing & Heating

Journeyman per hour \$135.00

Journeyman outside business hours \$202.50 per hour

Helper per hour \$60.00

Helper outside business hours \$90.00 per hour

***Mark up on material is 10% above cost**

ELECTRICAL BIDS – 1 received

MIKRO ELECTRIC CO., INC.

Mechanic per hour \$97.75

Mechanic and 1 helper \$132.25

***Mark up on material is 15% above cost**

WELL WORK BIDS – 1 received

AMERICAN PUMP SERVICE

Service mechanic - \$80.00 per hour

Service mechanic with helper - \$115.00 per hour

Pump hoist - \$75.00 per hour

*****20% WHOLESALE MARKUP**

RESOLUTION #: 85 -15

Board Action: Motion by Councilwoman Schwartz, seconded by Councilwoman De Palma, all voting aye on the following:

RESOLVED, that the Town Board hereby accept the Plumbing bid from Hassett Plumbing & Heating as proposed; the Electrical bid from Mikro Electric Company, Inc. as proposed and the Well Work bid from American Pump Service, as proposed.

-Pound Ridge Business Association Special Event Applications

RESOLUTION #: 86-15

Board Action: Motion by Councilwoman Schwartz, seconded by Councilwoman De Palma, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the dates of the Holiday Outdoor Market on May 25, 2015, July 4, 2015 and September 7, 2015, AND BE IT

FURTHER RESOLVED, that the Town Board hereby approves the dates of the Pound Ridge Fine Arts Festival on October 3rd and 4th , AND BE IT

FURTHER RESOLVED, that the Town Board hereby approves the dates of the Halloween Walk on October 31, 2015, AND BE IT

FURTHER RESOLVED, that the Town Board hereby requires an agreement from the vendors for off-site parking of their vehicles, including campers and recreational vehicles, providing a map of vendor booths and where the crowd is allowed to park and not allowed to park and vendor set up being not before 7:00 a.m.

- outdoor seating in Scotts Corners-consider issuing Special Use Permit for 2015

RESOLUTION #: 87-15

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Schwartz, all voting aye on the following:

RESOLVED, that the Town Board hereby waives the Public Hearing and authorizes a Special Seasonal Use Permit for Blind Charlie's Café for outdoor seating during the months of April through October between the hours of 7:00 a.m. and 10 p.m., AND, BE IT

FURTHER RESOLVED, that the Town Board hereby waives the Public Hearing requirement and authorizes a Special Seasonal Use Permit for DiNardo's

Restaurant for outdoor seating during the months of May through October between the hours of 11:00 a.m. and 11 p.m., AND, BE IT

FURTHER RESOLVED, that the Town Board hereby waives the Public Hearing requirement and authorizes a Special Seasonal Use Permit for North Star Restaurant for outdoor seating during the months of May through October between the hours of 5:00 p.m. and 10:00 p.m., AND, BE IT

FURTHER RESOLVED, that the Town Board hereby waives the Public Hearing requirement and authorizes a Special Seasonal Use Permit for La Familia Pizza and Pasta Restaurant for outdoor seating during the months of April through September between the hours of 10:00 a.m. and 10:00 p.m.

– Scanning of Rolled Drawings

The Town Clerk met with Michael Harris, President of Smooth Solutions, to give a proposal to digitalize our Building Department files and drawings. The Town House is literally running out of storage space and we need to find a solution. The files and drawings would be converted to digital files and then as a PDF file that could be easily searchable on the computers. The cost to scan all the building department files is \$50,322.00 and the cost to scan the rolled drawings (approximately 3,000) would be \$5,625.00. At this time, I would request going ahead with the rolled drawings to help make space in the vault.

The Town Clerk was asked to obtain a couple more quotes to digitalize the drawings.

- **Discussion on Community Choice Aggregation Resolution**

After a lengthy discussion on this proposal, the Town Board felt it necessary to hold off on the adoption of the resolution until there are one or more Public Hearings to discuss this openly and get the opinions of the residents. The Town Board does not see a need to rush into this program.

- **Proposal in Pound Ridge with Form-Based Zoning**

Councilman Paschkes received a proposal from David Stolman, President, F.B. Clark Associates, Inc. regarding their professional planning and zoning services in connection with the proposed form-based zoning in Pound Ridge. The estimated budget for this is approximately \$30,000 with a breakdown as follows:

Base Mapping and Photography	\$1,100
First Draft of Regulations	\$17,500
Second Draft of Regulations	\$4,200
Preparation for Meetings	\$4,600
2 Meetings (2persons)	\$2,800
TOTAL	\$30,200

Councilman Paschkes suggested paying for ½ in 2015 and ½ in 2016. His thought was to draw this money from our contingency fund to start this project. Councilman Paschkes thought that instead of allocating \$2,800 for 2 meetings with 2 persons, have 4 meetings with one person instead without increasing the budget. He would like to give the go ahead for the Base Mapping and Photography in the amount of \$1,100 for now.

Supervisor Lyman disagrees with Councilman Paschkes' idea of having F.P. Clark Associates go ahead with this proposal as we have other issues with TEP right now and we have to lay out a lot of money on engineering just to be able to apply for a grant that we may or may not be able to get for waste water management. He doesn't want to spend any other money in Scotts Corners on cosmetic improvements until he can come up with a workable plan for waste water and how to finance it. It is his opinion that a continued focus on aesthetics rather than infrastructure is a mistake, as the final result can never be built without proper waste water infrastructure to service the commercial area.

Councilman Paschkes disagreed saying that there is a something in taking that goal and reducing it into a codified statutory framework that will layout the relationships of the buildings to the sidewalks and streets. That is done in a technical sense by redrawing the code. There are major buildings coming up in the near future and there should be a framework in place for how you want it to look when it is all done to avoid the slapdash, patchwork that we have currently.

This will be put on the May 7th Town Board meeting agenda.

Councilwoman Boak mentioned that there is a grant application that we should try to fill out and get our name on the list for money in 2016. This application or registration is due April 26, 2015 and would be put towards the TEP project in Scotts Corners.

RESOLUTION #: 88-15

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Supervisor Lyman to begin the process of registration for the grant application and sign it with the understanding that Councilwoman Boak will get the information necessary to complete the form and submit it.

FINANCIAL MATTERS

Tax Receiver-authorization to refund duplicate payment for 2014-2015 School Tax

RESOLUTION #: 89-15

Board Action: Motion by Councilwoman Schwartz, seconded by Councilwoman De Palma, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the following refunds:

<u>NAME</u>	<u>PARCEL</u>	<u>AMOUNT</u>	<u>REASON</u>
McCloskey	9824-23.2	\$230.00	overpayment
Watterson	10255-6	\$10,660.01	dup. payment

Monthly Reports

The monthly reports have been received for March and are available in the Town Clerk's office.

Pay Bills

RESOLUTION #: 90-15

Board Action: Motion by Councilwoman Schwartz, seconded by Councilwoman Boak, motion carried 4-0 with Councilwoman De Palma abstaining on the following:

WHEREAS, Councilwoman De Palma has audited claims for payment and has reported that same could be paid, Now, Therefore, Be It

RESOLVED, that the Supervisor be and is hereby authorized to pay the following claims for payment provided there are sufficient funds in the account to which a claim may be charged:

GENERAL FUND	G		\$192,189.73
HIGHWAY FUND	D		\$ 54,156.43
TRUST AND AGENCY	T		\$117,397.66
CAPITAL	H		\$3,495.75

Board Action: Motion by Councilwoman Boak, seconded by Councilwoman Schwartz, all voting aye to adjourn the regular meeting 11:00 p.m. and reconvene to pay the Parking District bills.

RESOLUTION #: 91-15

Board Action: Motion by Councilwoman Schwartz, seconded by Councilwoman Boak, motion carried 4-0 with Councilwoman De Palma abstaining on the following:

WHEREAS, Councilwoman De Palma has audited claims for payment and has reported that same could be paid, Now, Therefore, Be It

RESOLVED, that the Supervisor be and is hereby authorized to pay the following claims for payment provided there are sufficient funds in the account to which a claim may be charged:

PARKING DISTRICT	ST		\$372.51
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ADJOURNMENT: There being no further business to come before the Board, Supervisor Lyman adjourned the regular meeting at 11:10 p.m.

Joanne Pace
Dated at Pound Ridge, New York
April 10, 2015