

MINUTES OF THE MAY 14, 2015 MEETING OF THE TOWN BOARD OF THE TOWN OF POUND RIDGE HELD AT THE TOWN HOUSE, 179 WESTCHESTER AVENUE, POUND RIDGE, N.Y., COMMENCING AT 8:00 P.M.

PRESENT: SUPERVISOR RICHARD LYMAN; COUNCIL MEMBERS:  
DANIEL PASCHKES, ALISON BOAK, BONNIE SCHWARTZ AND  
SHERENE DE PALMA

ALSO PRESENT: TOWN CLERK, JOANNE PACE  
TOWN ATTORNEY, WILLIAM P. HARRINGTON  
DEPUTY SUPERVISOR, JONATHAN POWERS

**CALL TO ORDER:** Supervisor Lyman called the meeting to order at 8:00 p.m.

**CALL FOR EXECUTIVE SESSION:**

**Board Action:** Motion by Councilwoman Boak, seconded by Councilwoman Schwartz, all voting aye to hold an Executive Session immediately following the Town Board meeting for a legal matter.

**ANNOUNCEMENTS/REMINDERS:**

Supervisor Lyman had two announcements as follows:

- WRAPS (Westchester Recreation and park Society, Inc.) sent a letter to John Ritzcovan, Chair of Pound Ridge Recreation Commission, stating that he will be receiving the Public Service Award: Individual. He was nominated by David Goldberg, Superintendent of Pound Ridge Parks and Recreation. He is receiving this Voluntary Service Award because he has provided unselfish service on behalf of the residents of Westchester County and made an outstanding contribution of community services for at least three years since 2012. There is a luncheon for presentation of the award on Friday, June 12, 2015 at the Shenorock Shore Club in Rye, NY at 12:00 pm and all are welcome to attend.
- Supervisor Lyman announced our guest speaker for the Memorial Day celebration. The speaker will be our own Police Officer Thomas Turchyn who has 22 years of active and reserve duty in the US Army.

**MINUTES: Acknowledge/correct/accept minutes of the Town Board Executive Session, Town Board Work Session and Town Board meeting held on May 7, 2015**

**Board Action:** Motion by Councilwoman Schwartz, seconded by Councilwoman Boak, all voting aye to accept the minutes of the Town Board meeting held on May 7, 2015.

**NEW BUSINESS:**

- **Schedule Public Hearing for Adopting CCA**

The Town Board would like to schedule a Public Hearing for adopting the Community Choice Aggregation program that was discussed a couple of Town Board meetings ago. It is an opportunity and potential benefit in enabling efficiency, local renewable power and micro-grids. Somers, Lewisboro, Croton, North Salem and Bedford have already

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adopted a resolution supporting this program and many other Westchester communities have presented it at their Town Board meetings. Supervisor Lyman will put information on this on the website for the public to review prior to the Public Hearing.

Councilwoman Boak, liaison to the Energy Action Committee, stated that the Committee is very much behind this and would like the Town Board to adopt this program.

**RESOLUTION #: 106-15**

**Board Action:** Motion by Councilwoman Boak, seconded by Councilwoman Schwartz, all voting aye on the following:

RESOLVED, that the Town Board hereby schedules a Public Hearing for adopting the CCA (Community Choice Aggregation) on Thursday, June 11, 2015 at 8:00 p.m. at the Town House.

• **Police Department – Deer Management**

Jon Powers, Committee member, gave a brief synopsis of the existing Plan that has just completed its 9<sup>th</sup> year of operation. Since the start of the program, the total deer take has been 551. The Pound Ridge Deer Management program utilizes bow hunters to cull the deer herd while maximizing safety. The properties being hunted are: Sach's Park, Horseshoe Hill, Winterbottom/Indian Hill/Aquarion, Clarke Preserve, Bye Preserve, Armstrong Preserve and Aquarion Water properties.

Over the past nine years, there has been a variety of data collected and annual photographs have been taken to determine any type of forest regeneration and return of the under-story; and there has been some under-story recovery. It was also noticed that there has been a dramatic drop in car vs. deer collisions since the inception of the program. Jon Powers mentioned that there have been no accidents due to hunting, no wounded deer roaming on properties and no complaints from residents. We must continue to review our methods and discuss the program with private land owners, the Mianus Program, the Conservation Board, the Westchester Land Trust, the County Parks Department, NYC DEP, NYS DEC and our neighboring towns.

John and Jill Posner, residents, spoke highly of the program and said they have their property hunted as well. The hunters have been very respectful and professional and they encourage the continuation of the program.

The recommendations for the Deer Management Program are as follows:

- 1) Review the data collected by our DMAP partners to understand any level of regeneration to any degree and for whatever period it may occur.

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- 2) Look to Westchester County as the collection point for all data collected to share and analyze that data and assist us in our planning as we move forward.
- 3) Consolidate the Richards preserve, Armstrong preserve and DEP property.
- 4) Require hunters on privately owned properties to report takes and possibly passing a local law requiring very specific reporting by hunters in Westchester County on the deer takes.

The Deer Management Committee would also propose a five (5) year program to get collective data over a longer period of time. The Committee will continue to make an annual presentation for the Town Board on their findings.

Other speakers from Westchester County were John Baker, Director of Conservation for Westchester County Parks and Dan Aitchison, Senior Curator of Wildlife, County Parks and Recreation. John Van Sicklin, an avid hunter, was also in the audience. John Baker said that the County can help with quality research in Pound Ridge if the program continues. Dan Aitchison does pellet counts and browsing surveys and can determine quite a bit from doing that. There used to be approximately 64 deer per square mile in 2008 and that is reduced to fewer than 20 deer per square mile in 2014. There is less browsing which means greater under-story. They have also planted oak seedlings to see how much browsing is being done.

**RESOLUTION #: 107-15**

**Board Action:** Motion by Councilwoman De Palma, seconded by Councilwoman Schwartz, the Board polled and motion passing 4-1 with Councilwoman Boak, nay, on the following:

RESOLVED, that the Town Board hereby approves the extension of the Deer Management Program for five (5) years provided we get the annual report each year as we have in the past.

• **Discussion on Waste Water Treatment Committee**

Councilwoman Boak is proposing that the Town create a new task force to address water and wastewater in Scotts Corner. Supervisor Lyman said that while he felt that when this first came up, it was premature because of the things that are happening in Scotts Corner and that we would be working with cross purposes, he now welcomes the idea of finally having a substantial discussion on wastewater after working on this issue for such a long time. The proposed task force will help facilitate efforts to secure grants to explore all options in solving waste water treatment and disposal for Scotts Corner. Councilwoman Boak mentioned that about a month ago, New York State announced \$200 million in funding specifically for municipalities to address their infrastructure issues, water and wastewater. This is through the Water Infrastructure Improvement Act. This is an

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opportunity for us to go after some matching funds, 60% State and 40% Town. We are one to two years away of being in the position to apply for these grants. The amount of work in terms of defining a project area, a feasibility study and in terms of having a shovel ready project is not a small undertaking. Doing all of those steps requires a very concerted, collaborated community effort. Councilwoman Boak suggests forming a special Task Force consisting of a very specialized group of people from the community who have expertise related to this issue. The funding has only been authorized for three (3) years, one of them including 2016, so we don't a lot of wiggle room. She is proposing a real bipartisan effort and would like to see two (2) co-chairs and a group of people who are qualified and experienced similar to the committee for the TEP project. She has spoken with the Business Association and the Pound Ridge Partnership and they all seem to be supportive of this task force.

Some discussion took place regarding who is entitled to this grant regarding the median income. We would have to be below 150% of the State's median household income. Pound Ridge doesn't fall below this and in the past we couldn't apply. By speaking with the Environmental Facility Corps, Councilwoman Boak figured out that there is another way of doing it. The way to do it is to conduct an income survey of just the project area. Our project area would be PBA, PBB and PBC. They would collect the income data from any household in that project area, analyze it, develop an engineering report prepared to New York State specifications, and if it come out below the median household income of approximately \$86,000, then we could apply for the funding. We would still have to compete with other Towns in NYS, but at least we could get the application in.

**RESOLUTION #: 108-15**

**Board Action:** Motion by Councilman Paschkes, seconded by Councilwoman De Palma, all voting aye on the following:

RESOLVED, that the Town Board establishes a Wastewater Ad-Hoc Task Force or Committee to address the water and wastewater issues in Scotts Corner along the lines of what Councilwoman Boak described above, AND, BE IT

FURTHER RESOLVED, that the Town Board hereby appoints Supervisor Richard Lyman and Councilwoman Alison Boak as co-chairs of the newly established Wastewater Ad-Hoc Task Force.

- **Liaison Reports**

Town Board members gave an update as liaisons to their assigned Boards and Commissions.

**FINANCIAL MATTERS:**

- **Finance Department – balance transfers**

Steve Conti, Director of Finance, is requesting the following budget transfers for year-end 2014:

	Department	Account	To	From
001-1220-400	Supervisor	Supplies	\$1,010.00	
001-1310-103	Finance	Hourly	\$871.89	
001-1310-100	Finance	Director of Finance		\$871.89
001-1220-109	Supervisor	Executive Asst		\$10,000.00
001-1330-103	Tax Receiver	Hourly	\$656.90	
001-1330-400	Tax Receiver	Supplies	\$597.50	
001-1355-103	Assessor	Hourly	\$8,099.50	
001-1355-100	Assessor	Assessor		\$8,099.50
001-1355-410	Assessor	Professional Services	\$1,700.00	
001-1410-410	Town Clerk	Professional Services	\$1,110.67	
001-1410-400	Town Clerk	Supplies	\$145.28	
001-1410-418	Town Clerk	Software	\$35.00	
001-1620-101	Maintenance	Superintendant	\$0.01	
001-1620-102	Maintenance	Admin	\$76.19	
001-1620-107	Maintenance	Overtime	\$5,932.46	
001-1620-400	Maintenance	Supplies	\$30,000.00	
001-1620-402	Maintenance	Telephone	\$1,624.52	
001-1620-403	Maintenance	Electric	\$3,632.65	
001-1620-404	Maintenance	Fuel	\$6,352.33	
001-1620-406	Maintenance	Repairs	\$7,245.12	
001-1620-410	Maintenance	Professional Services	\$614.78	
001-1620-419	Maintenance	Uniforms	\$581.13	
001-1680-415	Shared Services	Advisory	\$300.00	
001-1920-409	Municipal Association	Conferences	\$561.00	
001-3010-400	Office of Emergency Mgmt	Dept Supplies	\$118.90	
001-3010-201	Office of Emergency Mgmt	Equipment	\$45.03	
001-3020-400	Communications	Supplies	\$986.80	
001-3020-402	Communications	Telephone	\$3,015.93	
001-3120-102	Police	Salaried	\$30.01	
001-3120-103	Police	Hourly		\$40,000.00
001-3120-107	Police	Overtime	\$20,115.01	
001-3120-201	Police	Equipment	\$694.52	
001-3120-400	Police	Dept Supplies	\$3,036.61	
001-3120-403	Police	Electric	\$4,512.85	

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001-3120-404	Police	Fuel		\$13,000.00
001-3120-406	Police	Repairs	\$23,676.90	
001-3120-416	Police	Software	\$1,330.00	
001-3120-419	Police	Uniforms	\$1,357.81	
001-3310-400	Traffic Control	Dept Supplies	\$544.33	
001-3510-103	Dog Control	Officer	\$2,532.68	
001-3510-410	Dog Control	Professional Services	\$642.75	
001-3620-102	Safety Inspections	Inspector	\$0.15	
001-3620-402	Safety Inspections	Telephone	\$73.58	
001-3620-406	Safety Inspections	Maintenance	\$180.72	
001-3620-410	Safety Inspections	Professional Services	\$1,820.00	
001-5010-100	Highway Admin	Dept Head	\$0.01	
001-5010-400	Highway Admin	Dept Supplies	\$882.13	
001-5010-402	Highway Admin	Telephone	\$442.40	
001-5132-400	Highway Garage	Dept Supplies	\$587.35	
001-5132-403	Highway Garage	Electric	\$2,774.82	
001-5132-404	Highway Garage	Fuel	\$3,159.66	
001-5182-403	Street Lighting	Electric	\$386.13	
001-5182-406	Street Lighting	Repairs	\$444.95	
001-6772-410	Programs	N.E.W	\$116.19	
001-7020-100	Recreation	Dept Head	\$0.09	
001-7020-405	Recreation	Reimbursements	\$184.38	
001-7110-103	Park	Hourly	\$1,029.26	
001-7110-107	Park	Overtime	\$362.10	
001-7110-403	Park	Electric	\$258.71	
001-7140-103	Recreation	Wages		\$30,000.00
001-7140-410	Recreation	Professional Services	\$5,136.80	
001-7140-425	Recreation	Camp Trips		\$20,000.00
001-7180-101	Pool	Salaried	\$250.00	
001-7180-102	Pool	Lifeguards	\$2,310.15	
001-7180-107	Pool	Overtime	\$281.55	
001-7180-403	Pool	Electric	\$7,688.45	
001-7180-406	Pool	Repairs	\$2,158.22	
001-7270-400	Band Concerts		\$507.00	
001-7450-404	Museum	Fuel	\$605.44	
001-7620-103	Senior	Wages	\$2,799.50	
001-8010-102	Zoning	Salaried	\$229.04	
001-8020-410	Planning	Consulting	\$5,028.10	
001-8020-405	Planning	Reimbursements	\$25.00	
001-8030-410	Environmental	Professional Services		\$25,000.00
001-8540-103	Water Control	Hourly	\$2,300.88	
001-8710-102	Recycling	Coordinator	\$2,882.10	
001-8710-400	Recycling	Dept Supplies	\$2,790.63	
001-9030-801	Social Security		\$8,919.91	
001-9050-801	Unemployment		\$2,525.13	
001-9710-701	Serial Bond Interest		\$85.70	
001-9730-701	BAN Interest		\$90.67	

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001-1990-400	Contingency			\$46,132.57
025-5650-232	Parking	Capital Outlay	\$2,519.26	
025-5650-400	Parking	Supplies	\$15.00	
025-5650-403	Parking	Electric	\$87.22	
025-5650-410	Parking	Professional Services		\$2,621.48
<b>Totals</b>			<b>\$195,725.44</b>	<b>\$195,725.44</b>

**RESOLUTION #: 109 -15**

**Board Action:** Motion by Councilwoman Schwartz seconded by Councilwoman Boak, all voting aye on the following:

RESOVLED, that the Town Board hereby authorizes Steve Conti, Director of Finance, to make the above noted budget transfers for year-end 2014.

- **Receipt of monthly Departmental reports**

The monthly reports have been received for April 2015 and are available in the Town Clerk's office.

**Pay Bills:**

**RESOLUTION #: 110-15**

**Board Action:** Motion by Councilwoman Boak, seconded by Councilwoman Schwartz, Board polled and motion passing 4-0 with Councilwoman De Palma abstaining on the following:

WHEREAS, Councilwoman De Palma has audited the claims for payment and has reported that same could be paid, Now, Therefore, Be It

RESOLVED, that the Supervisor be and is hereby authorized to pay the following claims for payment provided there are sufficient funds in the account to which a claim may be charged:

<b>GENERAL FUND</b>	<b>G</b>		<b>\$795,611.35</b>
<b>HIGHWAY FUND</b>	<b>D</b>		<b>\$63,828.15</b>

<b>TRUST AND AGENCY</b>	<b>T</b>		<b>\$169,331.95</b>
<b>CAPITAL</b>	<b>H</b>		<b>\$1,450.00</b>

**ADJOURNMENT:** There being no further business to come before the Board Supervisor Lyman adjourned the regular meeting at 9:35 p.m.

Supervisor Lyman reopened the Town Board meeting as Parking District Commissioners to pay the Parking District claims.

**RESOLUTION #: 111-15**

**Board Action:** Motion by Councilman Paschkes, seconded by Councilwoman Schwartz, motion carried 4-0 with Councilwoman De Palma abstaining on the following:

WHEREAS, Councilwoman De Palma has audited claims for payment and has reported that same could be paid, Now, Therefore, Be It

RESOLVED, that the Supervisor be and is hereby authorized to pay the following claims for payment provided there are sufficient funds in the account to which a claim may be charged:

<b>PARKING DISTRICT</b>	<b>ST</b>		<b>\$277.89</b>
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**ADJOURNMENT:** There being no further business to come before the Board Supervisor Lyman adjourned the regular meeting at 9:40 p.m.

Joanne Pace  
Dated at Pound Ridge, New York  
May 15, 2015