

MINUTES OF THE FEBRUARY 11, 2016 MEETING OF THE TOWN BOARD OF THE TOWN OF POUND RIDGE HELD AT TOWN HOUSE, 179 WESTCHESTER AVENUE, POUND RIDGE, N.Y., COMMENCING AT 9:00 A.M.

PRESENT: SUPERVISOR RICHARD LYMAN; COUNCIL MEMBERS:
DANIEL PASCHKES, BONNIE SCHWARTZ, JODY SULLIVAN AND
DAVID DOW

ALSO PRESENT: TOWN ATTORNEY, JOHN LOVELESS, ESQ.
TOWN CLERK, JOANNE PACE
DEPUTY SUPERVISOR JONATHAN POWERS

CALL TO ORDER: Supervisor Lyman called the meeting to order at 8:00 p.m.

CALL FOR EXECUTIVE SESSION: None

ANNOUNCEMENTS: None

MINUTES: Acknowledge/correct/accept minutes of Town Board Meetings on February 4, 2016.

Board Action: Motion by Councilwoman Schwartz, seconded by Councilwoman Sullivan, all voting aye on the following:

RESOLVED, that the Town Board hereby acknowledge/correct/accept minutes of Town Board Meetings on February 4, 2016.

NEW BUSINESS:

- **Pound Ridge Garden Club-requesting permission to install a plaque on a boulder and officially name a donated land parcel**

The Pound Ridge Garden Club is celebrating their 75th Anniversary this year and they are requesting that the Town Board officially designate the name of the land donated to the Town by Mary Moat to be named "The Moat Family Green" and is further requesting permission to install a plaque on the large boulder located in the rain garden recently constructed there by the Club. The plaque would read: The Moat Family Green.

RESOLUTION #: 45 -16

Board Action: Motion by Councilwoman Sullivan, seconded by Councilman Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the Pound Ridge Garden Club to install a plaque in the large boulder located in the rain garden on the property donated to the Town by Mary Moat on Pound Ridge Road. The Town Board officially designates the property as "The Moat Family Green."

- **Recreation Department-requesting permission to attend the NYS Recreation & Park Society annual conference**

RESOLUTION #: 46-16

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Schwartz, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes David Goldberg, Recreation Superintendent, to attend the annual New York State Recreation and Park Society conference in Long Island from April 17th –19th. The total cost shall not exceed \$775.00.

- **Town Clerk- requesting permission to attend NYS Town Clerk’s Association annual conference**

RESOLUTION #: 47 -16

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Schwartz, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Joanne Pace, Town Clerk to attend the annual Town Clerk’s Association conference in Saratoga, NY from April 17th -20th. The total cost shall not exceed \$1,200.

- **Town Clerk- permission to go to bid for the Scotts Corner Maintenance Services**
- **Town Clerk – request to bid Landscaping Maintenance Services for Scotts Corner Parking District 2016**

Specifications for Maintenance Services to be provided in Scotts Corners in 2016 between the months of April and October (25 weeks)

- 1) Spring and Fall Clean-up of all islands, including the back parking lot and Westchester Avenue for Est. Total Cost: \$_____).
- 2) Swales – Cleaning out the ditches (swales) and weed-whacking both sides of the Parking District to be done, as needed, (at least twice a year).

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\$_____ each clean-up. (Est. Total: \$_____).

Mowing – Shall consist of mowing grass in back of the swale on the north side and

on the south side. Weed-eater on all edging. All grass in front of the buildings that is not done by property owners shall also be done. Once per week from the middle of April to the 2nd week in August. After August 15th, once every two weeks.

Front cost - \$_____ per cutting
 Rear cost - \$_____ per cutting

(Estimate: April to mid-August = \$_____
 August 15 – October 31 \$_____ (Est. Total
 \$_____)

- 3) September, October and November: Raking and blowing leaves every other week including along the shoulders of Westchester Avenue in PBB. Remove leaves once every two weeks.

September - \$_____
 October - \$_____
 November - \$_____ If needed, first week in December – last clean-up and leaf removal \$_____. (Est. \$_____)

Estimated Grand Total for the above services = \$_____

RESOLUTION #: 48-16

Board Action: Motion by Councilman Dow, seconded by Councilwoman Schwartz, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Joanne Pace, Town Clerk to go to bid for the Scotts Corner Maintenance Service for 2016.

- **Liaisons' report**

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Town Board members gave informative reports on their various Boards and Commissions.

Supervisor Lyman gave an update to the Town Pool repairs. Elite Landscaping was hired by the Town to find the leaks in the pools at the Town Park. The leak in the Recreation Pool has been isolated to the return line at the gutter. Elite contracted with the original installer to do the repair, however when they came last Saturday instead of the scheduled Monday, they bluntly said they couldn't fix the problem at this time as it requires further exposure in order to do this. They will be back to find exactly where the problem arises and fix it. We were told that we would have to plug each individual return off of the gutter (over 100) and the plugs are a special order. They came to us Saturday, piggybacking off another job they had in New Jersey, and we were told by Elite Landscaping that the Town would not be charged for that visit. They will continue working on this project, weather permitting.

FINANCIAL MATTERS:

- **Recreation Department – requesting to refund deposit for Conant Hall**

RESOLUTION #: 49-16

Board Action: Motion by Councilwoman Schwartz, seconded by Councilman Paschkes, the Board polled and motion passing 4-0 with Councilman Dow abstaining on the following:

RESOLVED, that the Town Board hereby authorizes the refund of the five hundred (\$500) dollar deposit to Colette Dow, c/o Pound Ridge School of Dance, PO Box 44, Pound Ridge, NY 10576 as the premises were inspected and found to be in acceptable condition.

- **Monthly Reports**

The monthly reports have been received for January 2016 and are available in the Town Clerk's office.

- **Pay Bills**

RESOLUTION #: 50-16

Board Action: Motion by Councilwoman Schwartz, seconded by Councilman Paschkes, the motion passing 4-0 with Councilwoman Sullivan abstaining to authorize payment of the bills:

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WHEREAS, Councilwoman Sullivan has audited claims for payment and has reported that same could be paid, Now, Therefore, Be It

RESOLVED, that the Supervisor be and is hereby authorized to pay the following claims for payment provided there are sufficient funds in the account to which a claim may be charged:

GENERAL FUND	G		\$ 118,308.26
HIGHWAY FUND	D		\$ 63,140.86
TRUST AND AGENCY	T		\$ 39,016.61
CAPITAL	H		\$ 3,000.00

ADJOURNMENT: There being no further regular business to come before the Board, Supervisor Lyman adjourned the regular meeting at 8:20 p.m.

RECONVENE: As Parking District Commission

Board Action: Motion by Councilwoman Sullivan, seconded by Councilman Paschkes, all voting aye to reconvene as Parking District Commissions.

- **Recommendation from the Planning Board on short term convenience parking**

The Planning Board had an applicant that prompted a discussion of on street parking in the Business District. The Planning Board would like to recommend to the Town Board that they consider more opportunities for short term convenience street parking in the Business District as opposed to long term (1+ hours) parking. Clay Fowler, Chairman of Planning Board, thought that convenience parking no longer than 30 minutes be reserved for the spaces in front of the buildings along Westchester Avenue while longer term parking be at the back of the buildings.

Councilwoman Sullivan, liaison to Planning Board, mentioned that the Planning Board wanted the Town Board's support in limiting the time cars would park in front of the buildings. The old Bank of America has been rented by a dentist who would like to have patients park in front of the building for short periods of time. There is parking in the back of the building as well. There was also mention of possible signage in that regard.

Councilman Paschkes explained that the Town Board, acting as Parking District Commissioners, went through the process a few years ago regarding having trucks parked for days in spots made for transient traffic as well as shop owners and employees. That problem was basically solved asking them to park in the back parking lots and having

limits on time parked. We don't want to become a metered community as it would probably be a deterrent to businesses. We prefer a more relaxed approach and would like to keep the parking spaces for all the businesses in Town. There was a balance struck with a three (3) hour limit. He is reluctant to move away from something that has worked over the past few years. The spots in front of the businesses they are speaking of are used for other stores and Blind Charlies Restaurant. The Town Board members all agreed that this should be left alone and keep the relaxed atmosphere in the Business District. Also, if in the future, business owners feel that parking is becoming a problem the situation can always be revisited.

- **Pay Bills**

RESOLUTION #: 51-16

Board Action: Motion by Councilwoman Schwartz, seconded by Councilman Paschkes, the motion passing 4-0 with Councilwoman Sullivan abstaining to authorize payment of the bills:

WHEREAS, Councilwoman Sullivan has audited claims for payment and has reported that same could be paid, Now, Therefore, Be It

RESOLVED, that the Supervisor be and is hereby authorized to pay the following claims for payment provided there are sufficient funds in the account to which a claim may be charged:

PARKING DISTRICT	ST		\$ 711.11
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ADJOURNMENT: There being no further regular business to come before the Board, Supervisor Lyman adjourned the regular meeting at 8:30 p.m.

Joanne Pace
Dated at Pound Ridge, New York
February 12, 2016