

MINUTES OF THE OCTOBER 05, 2017 MEETING OF THE TOWN BOARD OF  
THE TOWN OF POUND RIDGE HELD AT THE TOWN HOUSE, 179  
WESTCHESTER AVENUE, POUND RIDGE, N.Y., COMMENCING AT 8:00 P.M.

PRESENT: SUPERVISOR RICHARD LYMAN; COUNCIL MEMBERS: DANIEL  
PASCHKES, BONNIE SCHWARTZ, JODY SULLIVAN AND DAVID  
DOW

ALSO PRESENT: TOWN CLERK, JOANNE PACE  
TOWN ATTORNEY, WILLIAM P. HARRINGTON  
DEPUTY SUPERVISOR JONATHAN POWERS

**CALL TO ORDER:** Supervisor Lyman called the meeting to order at 8:00 p.m.

**CALL FOR EXECUTIVE SESSION:**

**Board Action:** Motion by Councilwoman Sullivan, seconded by Councilwoman  
Schwartz, all voting aye to hold an Executive Session immediately following the Town  
Board meeting for a legal matter.

**ANNOUNCEMENTS:** None

**CALL FOR WORK SESSION:**

**Board Action:** Motion by Councilman Paschkes, seconded by Councilwoman Sullivan,  
all voting aye to cancel the Work Session for October 12, 2017.

**MINUTES: Acknowledge/correct/accept minutes of the Town Board meeting held  
on Thursday, September 14, 2017.**

**Board Action:** Motion by Councilwoman Schwartz, seconded by Councilwoman  
Sullivan, all voting aye to accept the Town Board meeting minutes of September 14,  
2017.

**\*Note: Supervisor Lyman moved the following items up from New Business:**

- **Police Department – accept Police Officer’s resignation**

**RESOLUTION #: 138-17**

**Board Action:** Motion by Councilman Paschkes, seconded by Councilwoman Schwartz,  
all voting aye on the following:

RESOLVED, that the Town Board hereby accepts the resignation of Police  
Officer Kenneth Donato effective October 31, 2017 with much gratitude for his  
dedication and services to the Town.

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**-appointment of Police Officer to Sergeant**

Police Officer Kieran Murray was promoted to Sergeant to replace Sgt. Anthony DiBernardino. Accompanied by his family and fellow Officers, Police Officer Kieran Murray was given his pins by Supervisor Lyman tonight to formally appoint him Sergeant of the Pound Ridge Police Department.

- **Town Clerk – sale of cemetery plots**

**RESOLUTION #: 139-17**

**Board Action:** Motion by Councilwoman Schwartz, seconded by Councilwoman Sullivan, all voting aye on the following:

RESOLVED, that the Supervisor be and is hereby authorized to sell Town cemetery Plot # 25, two gravesites, to Nina Orrell, 1662 Serenity Lane, Sanibel Florida 33957, in the amount of two thousand (\$2,000) dollars for two gravesites, AND BE IT

FURTHER RESOLVED, that the Supervisor be and is hereby authorized to sell Town cemetery Plot # 46, Section 3 to Deborah Golden, 100 Eastwoods Road, Pound Ridge, NY 10576 in the amount of two thousand (\$2,000) dollars for two gravesites.

- **Conservation Board – accept member resignation**

**RESOLUTION #: 140 -17**

**Board Action:** Motion by Councilwoman Schwartz, seconded by Councilman Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby accepts the resignation of Ellen Ivens as member of the Conservation Board effective immediately due to a family health emergency.

Supervisor Lyman and the Town Board had wonderful things to say about Ellen's contribution on the Conservation Board. Richard Mendes, member of Conservation Board, also expressed his appreciation of her contributions to the board.

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**PUBLIC HEARING: Continuation of B & B legislation**

**Board Action:** Motion by Councilwoman Sullivan, seconded by Councilwoman Schwartz, all voting aye to open the Public Hearing on the continuation of the B & B legislation.

At the last Town Board meeting, it was suggested that Chief David Ryan be present to clarify the reasons behind the Bed and Breakfast Registration Certification. This legislation was not to legislate but to simply know who runs B & B's in Pound Ridge. Chief Ryan gave a few examples of incidents that have happened over the years at residential homes and unless the renter of that room in that residence gives permission for the Police to enter, they are banned from entering the room to question a suspect. If the residence is properly registered as a B & B the owner of the residence would be contacted to give the permission for the Police to enter any room in the home. This would help for emergency management reasons and Fire calls. It would alert the emergency personnel that there are multiple persons occupying the residence. It would also create a contact person list for the Town. It was explained that the information received from the Certification would be confidential and probably generated through the Police Data Base System. The actual registration forms would be kept in the Town Clerk's office.

Councilman Paschkes reiterated his suggestion to add language to number 3 of the Registration form as follows: I certify *upon information and belief* that the B & B complies with all New York Bed and Breakfast Laws. The Town Board and Town Attorney agreed to the amendment. Supervisor Lyman mentioned as a side line that if they put that language in the form, then all our certification forms may need to be reviewed to see if they need an amendment as well.

**RESOLUTION #: 141-17**

**Board Action:** Motion by Councilman Paschkes, seconded by Councilwoman Schwartz, all voting aye to close the Public Hearing to consider the B & B Legislation.

**RESOLUTION #: 142-17**

**Board Action:** Motion by Councilman Paschkes, seconded by Councilwoman Schwartz, all voting aye on the following:

RESOLVED, that the Town Board hereby adopts the B and B Legislation as proposed with the amendment to the language as proposed to the Registration Certification form.

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**NEW BUSINESS:**

- **Resolution to discuss the Fire Tower replacement**

At the February 2017 Town Board meeting, the Town Board supported Mr. Tom Cohn, President of Friends of Trailside & WPRR for the project at Ward Pound Ridge Reservation to resurrect the installation of the fire tower. The following is the Resolution for this proposal:

WHEREAS, for a good portion of the last century, there stood a fire tower at Ward Pound Ridge Reservation that offered a spectacular view of the surrounding area; and

WHEREAS, the tower was decommissioned in the 1970s; and

WHEREAS, there are efforts among residents and organizations for the installation of a fire tower to replace the former tower; and

WHEREAS, the replacement tower would stand over 900 feet above sea level in nearly the exact location of the previous tower, requiring only a short trek to the tower from Pell Hill in Ward Pound Ridge Reservation; and

WHEREAS, in addition to once again providing staggering views, the replacement tower also would be a boon financially, drawing visitors from throughout the tristate area, boosting revenues for the Reservation, encouraging contributions to the Trailside Museum and bringing customers to local businesses; and

WHEREAS, the County of Westchester is considering the proposal for the tower replacement and the Town of Pound Ridge wishes to endorse the proposal.

NOW, THEREFORE, the Town Board of the Town of Pound Ridge enthusiastically endorses the proposal to install a replacement fire tower in Ward Pound Ridge Reservation and requests that the Town Clerk provide a copy of this Resolution to County Executive Rob Astorino, Deputy County Executive Kevin Plunkett, Chief of Staff Phil Oliva, Westchester County Board of Legislators Chairman Michael Kaplowitz and our County Legislator Francis Corcoran.

Supervisor Lyman mentioned that there is also a solar powered repeater for Police/Fire/OEM use. Supervisor Lyman will write a letter to Westchester County Parks Department and ask them to pursue the solar powered repeater.

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**RESOLUTION #: 143-17**

**Board Action:** Motion by Councilwoman Sullivan, seconded by Councilman Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby adopts the Resolution to support the installation of the replacement fire tower in Ward Pound Ridge Reservation.

- **Library – discuss shared services**

Richard Esman, Library Board member, came before the Town Board to discuss the possibility of Shared Services with the Town regarding financial payroll and management. Supervisor Lyman had asked him to supply their current financial service contract, but Mr. Esman did not get it in time for the meeting. He was also asked to bring a copy of their latest audit, but they haven't been audited in several years and are going through an audit currently with O'Connor Davies. The library is currently using Katonah Management Group (KMG) to do their financials and grounds maintenance. The Library Board feels that most important is the reliability factor. Councilman Paschkes suggested passing on the Town's Procurement/Guideline Policy as a starting point and see if they can internally rectify some of the financial processing.

Supervisor Lyman said that the Town Board, along with Steve Conti, Director of Finance, can consider the shared services but sometimes, it does not always create a savings. The Town and the Library would not be allowed to use the same financial system. There would have to be an additional computer and system strictly for the Library use and our personnel would have to input the information off site and off hours being paid directly from the Library District. Supervisor Lyman's goal tonight was to get a sense from the Town Board whether this is something they would consider and pursue. Some Board members felt we need more information and would like to see the audits and contracts. It may be more than the Town may want to handle at this time. Financial management is the biggest factor and it may get too complicated at the present time. There will be further discussion in the near future.

**FINANCIAL MATTERS:** None

**ADJOURNMENT:** There being no further business to come before the Board, the meeting was adjourned at 9:00 p.m.

Joanne Pace  
Dated at Pound Ridge, New York  
October 6, 2017