

MINUTES OF THE AUGUST 2, 2018 MEETING OF THE TOWN BOARD OF THE TOWN OF POUND RIDGE HELD AT THE TOWN HOUSE, 179 WESTCHESTER AVENUE, POUND RIDGE, N.Y., COMMENCING AT 8:00 P.M.

PRESENT: SUPERVISOR KEVIN HANSAN; COUNCIL MEMBERS: DANIEL PASCHKES, JODY SULLIVAN AND DIANE BRIGGS

ALSO PRESENT: DEPUTY TOWN CLERK, LYNN PRINCISVALLE
TOWN ATTORNEY, WILLIAM P. HARRINGTON
DEPUTY SUPERVISOR ALISON BOAK

ABSENT: COUNCIL MEMBER DAVID DOW

CALL TO ORDER: Supervisor Hansan called the meeting to order at 8:00 p.m.

CALL FOR EXECUTIVE SESSION: None

ANNOUNCEMENTS:

- Supervisor Hansan announced that there will not be a second Town Board meeting on August 9, 2018.
- Supervisor Hansan announced that the September 13, 2018 Town Board meeting has been rescheduled to September 20, 2018 due to a Primary Election being held on September 13, 2018.
- Supervisor Hansan reminded everyone about the Food Truck Friday on August 10, 2018 from 5:00 p.m.-9:00 p.m. in Scotts Corner.

MINUTES: Acknowledge/correct/accept minutes of the Town Board Meeting held on July 12, 2018

The minutes were not formally accepted for the July 12, 2018 Town Board meeting.

NEW BUSINESS:

- **Police Department- request for authorization to accept domestic violence grant**

Chief David Ryan is in receipt of a twenty thousand (\$20,000) dollar grant from Senator Terrence Murphy for materials, equipment and general support of the NEW Dawn Domestic Violence Facility. He is asking for permission to accept the grant and enter into the 1-year contract with the New York State Division of Criminal Justice Services to obtain and use the funds.

RESOLUTION #: 126-18

Board Action: Motion by Councilwoman Sullivan, seconded by Councilman Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Chief David Ryan to accept the twenty thousand (\$20,000) dollar grant from Senator Terrence Murphy for materials, equipment and general support of the NEW Dawn Domestic Violence Facility. The Town Board also authorizes Chief David Ryan to enter into the 1-year contract with the New York State Division of Criminal Justice Services to obtain and use the funds. Council will review the contract before execution.

- **Conservation Board – request authorization to use herbicides on invasive plants in Sachs Park and at the Highway Department**

RESOLUTION #: 127 -18

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Sullivan, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the use of herbicides on invasive plants such as Jasmine Hopps and Sapphire Berry in Sachs Park and at the Highway Department.

- **Highway Department – request for authorization to purchase truck**

RESOLUTION #: 128 -18

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Vinnie Duffield, Highway Superintendent, to purchase an International Plow Truck and Sander. This will come out of the 2019 budget. By ordering the truck early, it will save the Town between \$8,000-\$10,000 and it going to take 4 or 5 months to build this truck. The total estimated price is \$193,524.00.

- **Assessor's Office- request to hire temporary employee**

RESOLUTION #: 129 -18

Board Action: Motion by Councilwoman Briggs, seconded by Councilwoman Sullivan, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Diane Briganti, Assessor, to hire Amanda D'Arcy as temporary office help at \$17.00 per hour for a maximum of 50 hours to help process the assessment changes for the 2018 roll and catch up on some filing.

ADD-ON:

Highway Department – ratification of decision made in Executive Session

RESOLUTION #: 130-18

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Sullivan, all voting aye on the following:

RESOLVED, that the Town Board hereby ratifies the decision made in Executive Session authorizing Vinnie Duffield, Highway Superintendent, to hire Vincent Zafonte as MEO effective August 20, 2018 to take the place of Charles Miers who is retiring in August 2018.

Court Clerk – authorization to attend annual Magistrates Conference

RESOLUTION #: 131-18

Board Action: Motion by Councilwoman Briggs, seconded by Councilwoman Sullivan, with Councilman Paschkes abstaining, motion passing 3-0 on the following:

RESOLVED, that the Town Board hereby authorizes Sonia Mercado-Jimenez, Court Clerk, to attend the NYS Association of Magistrates Conference in Lake Placid, NY from September 16th through September 19, 2018. The estimated expenses are \$1,140.00 including accommodations, meals, transportation and pre-registration fee.

- **Liaison Reports**

The Board members gave an update to their various Boards and Commissions meetings.

FINANCIAL MATTERS:

- **Recreation Dept. – refunds for trips and deposit for Conant Hall**

RESOLUTION #: 132 -18

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Sullivan, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the following refunds for a rescheduled camp trip that they weren't able to attend:

Helen Marks \$150.00
49 Blackberry Drive
Stamford, CT 06903

Matt Polinsky \$60.00
4 Twin Fawn Lane
Pound Ridge, NY 10576

Natalie Desforges \$60.00
31 Salem Road
Pound Ridge, NY 10576, AND BE IT

FURTHER RESOLVED, that the Town Board hereby authorizes a refund of five hundred (\$500) dollars to Peter Reddy, 48 Lake Kitchawan Drive, South Salem, NY 10590, for the use of Conant Hall for a Memorial Service. The premises were inspected and found to be in acceptable condition.

- **Water Control Commission – request to release bonds**

RESOLUTION #: 133 -18

Board Action: Motion by Councilwoman Sullivan, seconded by Councilwoman Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the refund of five thousand (\$5,000) dollars to CPDPR Advisory Services, LLC, 9 Tatomuck Road, Pound Ridge, NY, Block 9816, Lot 33, Bond #2017-21 for construction within the wetlands regulated area. The work has been completed in accordance with the Code of the Town of Pound Ridge and the State of New York requirements, AND BE IT,

FURTHER RESOLVED, that the Town Board hereby authorizes the refund of five thousand (\$5,000) dollars to Karin Lopp, 317 Stone Hill Road, Pound Ridge, NY 10576, Block 10047, Lot 6.2, Bond #: 2010-16 for construction of pool and plantings within the wetlands regulated area. The work has been completed in accordance with the Code of the Town of Pound Ridge and the State of New York requirements; the refund of five thousand (\$5,000) dollars to Karin Loop for the construction of a breakfast nook and pergola. The work has been completed in accordance with the Code of the Town of Pound Ridge and the State of New York requirements; and the refund of ten thousand (\$10,000) dollars additional amount for noncompliance of required plantings. The work has been completed in accordance with the Code of the Town of Pound Ridge and the State of New York requirements, AND BE IT

FURTHER RESOLVED, that the Town Board hereby authorizes the refund of five thousand (\$5,000) dollars to Michelle Goldmeer, 10 Park View Place, Pound Ridge, NY 10576, Block 10047, Lot 130, Bond #: 2017-10 for construction of the pool plantings within the wetlands regulated area. The work has been completed in accordance with the Code of the Town of Pound Ridge and the State of New York requirements.

- **Monthly Reports**

Monthly reports are on file in the Town Clerk's office.

- **Pay Bills**

RESOLUTION #: 134-18

Board Action: Motion by Councilman Paschkes, seconded by Councilwoman Sullivan, Board polled, motion passing 3-0 with Councilwoman Briggs abstaining, to authorize payment of bills:

WHEREAS, Councilwoman Briggs has audited claims for payment and has reported that same could be paid subject to obtaining additional documents or department head signatures to approve them, Now, Therefore, Be It

RESOLVED, that the Supervisor be and is hereby authorized to pay the following claims for payment provided there are sufficient funds in the account to which a claim may be charged:

GENERAL FUND	G		\$ 121,725.78
HIGHWAY FUND	D		\$ 42,426.70
TRUST AND AGENCY	T		\$ 51,173.52
CAPITAL	H		\$ 0

ADJOURNMENT: There being no further business to come before the Board Supervisor Hansan adjourned the regular meeting at 8:25 p.m.

RECONVENE AS THE PARKING DISTRICT COMMISSION

- **Pay Bills**

RESOLUTION #: 135-18

Board Action: Motion by Councilwoman Sullivan, seconded by Councilman Paschkes, motion carried 3-0 with Councilwoman Briggs abstaining on the following:

WHEREAS, Councilwoman Briggs has audited claims for payment and has reported that same could be paid, Now, Therefore, Be It

RESOLVED, that the Supervisor be and is hereby authorized to pay the following claims for payment provided there are sufficient funds in the account to which a claim may be charged:

PARKING DISTRICT	ST		\$ 1,521.00

ADJOURNMENT: There being no further business to come before the Board, Supervisor Hansan adjourned the meeting at 8:30 p.m.