

MINUTES OF THE DECEMBER 13, 2018 MEETING OF THE TOWN BOARD OF THE TOWN OF POUND RIDGE AND PUBLIC HEARINGS HELD AT THE TOWN HOUSE, 179 WESTCHESTER AVENUE, POUND RIDGE, N.Y., COMMENCING AT 8:00 P.M.

PRESENT: SUPERVISOR KEVIN HANSAN; COUNCIL MEMBERS: JODY SULLIVAN, DAVID DOW AND DIANE BRIGGS

ALSO PRESENT: TOWN CLERK, JOANNE PACE
DEPUTY SUPERVISOR ALISON BOAK
TOWN ATTORNEY, WILLIAM P. HARRINGTON, ESQ.

ABSENT: COUNCILMAN DANIEL PASCHKES

CALL TO ORDER: Supervisor Hansan called the meeting to order at 8:00 p.m.

CALL FOR EXECUTIVE SESSION: None

ANNOUNCEMENTS/REMINDERS:

- Toys for Tots is collecting toys at the Pound Ridge Police Department, Blind Charlies and Scotts Corner Market.
- Friday, December 14 from 6:30 – 10:00 p.m. at Kahlo Store, there will be a party to benefit the Northern Westchester New Dawn Family Resource Center. Supervisor Hansan asked everyone to go and support a good cause.
- Open Mic will be at Conant Hall on January 5, 2019 from 4:00 – 8:00 p.m.
- Scotts Corner Market is hosting “Taste of the Holidays” event on Saturday, December 15th from 11:00 a.m. – 5:00 p.m.

MINUTES: Acknowledge/correct/accept minutes of the Town Board meeting held on Thursday, December 6, 2018.

Board Action: Motion by Councilwoman Briggs, seconded by Councilwoman Sullivan, all voting aye to accept the minutes of the Town Board meeting held on Thursday, December 6, 2018.

PUBLIC HEARINGS: To consider and act upon the Water Wastewater Task Force developing long-term water supply and wastewater treatment and disposal solution for Scotts Corner.

Board Action : Motion by Councilwoman Sullivan, seconded by Councilwoman Briggs, all voting aye to open the Public Hearing to consider and act upon the Water Wastewater Task Force developing long-term water supply and wastewater treatment and disposal solution for Scotts Corner.

Ali Boak, Co-Chair of the Waste Water Task Force along with Ellen Ivens introduced the other members of the Task Force, Phil Sears, Peter Vogel, Ted Dowey, Max Mosolino, Stacey French, David Dow and James Best. Ali spoke briefly on how the Task Force

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documented feasibility studies over the years and would like to synthesize all the data. The goal is to take it to the next level to create an engineering services design to be then used to apply for the New York State funding for this project. Supervisor Hansan has been successful raising \$100,000 for this project. State Assemblyman David Buchwald gave \$30,000, County Legislator Kitley Covill gave \$10,000, Pound Ridge Partnership gave \$10,000 and the rest was raised by various property owners in the Business District.

Eight bids were received initially for this project and it was narrowed down to three finalist. The final bid was given to Lombardo Associates, Newton, Massachusetts because of their experience, organizational skills, cost and technical solutions. Ellen Ivens reviewed the current conditions report including flow requirements, locations to dispose water, water chemistry and technical solutions. There has been interaction with the property owners in the Business District and it was thought to have a Water and Wastewater Solution.

Lombardo Associates was awarded the bid because they are sensitive to the environmental issues Pound Ridge has and responsive and flexible. Lombardo Associates will utilize Town and County GIS files and tax maps to create maps on environmental conditions in Scotts Corner and then use those maps to identify potential properties that might be utilized for all or some components of a waste water treatment system. They truly understand what the Town needs and wants.

Elyse Arnow, resident, thanked the Task Force for all the work they have done and for raising the money to go ahead with the project.

Councilwoman Sullivan asked if this \$100,000 make this project “shovel ready”. It does not make it “shovel ready”. There are basically four steps to follow. Pio Lombardo, P.E.Lombardo Associates, explained that the first step is to get a conceptual plan, second, a detailed engineering plan, third, a design and construction document with plan specifications and fourth, to build it. “Shovel ready” means it is ready to go for the bid for construction of the project.

Lombardo Associates will prepare a detailed engineering report that will comply with New York State DEC Water Quality Improvement Program grant requirements. It will provide details such as size of pipes, footprints and size of properties. After that, the Town Board should pass a resolution creating a legal document to specify who is in and who is out of the area of this project and how much cost per property owner is expected. This will have sufficient specifications for the Town to go to bonding for the implementation of that plan.

Board Action: Motion by Councilman Dow, seconded by Councilwoman Briggs, all voting aye to close the Public Hearing to consider and act upon the Water Wastewater Task Force developing long-term water supply and wastewater treatment and disposal solution for Scotts Corner.

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RESOLUTION #: 178-18

Board Action: Motion by Councilman Dow, seconded by Councilwoman Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Lombardo Associates, Inc. to perform the Scope of Services described above and prepare a Scotts Corner Water Supply and Wastewater Management Feasibility Study/Engineering Report on a fixed fee basis for one hundred thousand (\$100,000) dollars, which cannot be exceeded without written authorization from the Town of Pound Ridge.

NEW BUSINESS:

- **Open Space Committee: request for authorization for Town Attorney to hire appraiser**

Board Action: Motion by Councilwoman Sullivan, seconded by Councilwoman Briggs, all voting aye to ratify decision made in Executive Session regarding Open Space.

Tom Smith, Chair of Open Space Committee, briefed the Town Board on the past Open Space acquisitions that is funded by some of our tax dollars. The Town has acquired 11 acres in the Mianus Gorge, 50 acres at the Eastwoods Preserve and now looking to buy 80 acres between Rolling Meadow, Trinity Pass and High Ridge Road that is the Oceanus-Shu property. This piece of property has always been the number 1 attraction for the Open Space Committee and now the owners are ready to sell 80 acres of the property. Longtime residents John Bria and Richard Lyman have referred to this piece of land as “paradise”.

RESOLUTION #: 179-18

Board Action: Motion by Councilwoman Sullivan, seconded by Councilman Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the hiring of an appraiser for the Open Space Committee and to make an offer for the sale of the Oceanus-Shu property in the amount of \$4.8 million dollars.

- **Police Department: request for authorization to purchase computer**

RESOLUTION #: 180-18

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Board Action: Motion by Councilwoman Sullivan, seconded by Councilwoman Briggs, all voting aye on the following

RESOLVED, that the Town Board hereby authorizes Chief David Ryan to purchase a new laptop computer in the amount of one thousand eight hundred thirty-nine (\$1,839) dollars and ninety (.90) cents

- **Finance –**
 - **2018 Budget Transfers**

RESOLUTION #: 181 -18

Board Action: Motion by Councilwoman Sullivan, seconded by Councilwoman Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Steve Conti, Director of Finance to make the following 2018 Budget Transfers:

001-1010-400	Town Board	Expenses	\$1,200.00	
001-1010-405	Town Board	Reimbursement	\$300.00	
001-1220-400	Supervisor	Expenses	\$400.00	
001-1220-405	Supervisor	Reimbursement	\$200.00	
001-1010-415	Town Board	Advisory		\$5,500.00
001-1110-415	Justice Court	Court Reporter	\$700.00	
001-1110-410	Justice Court	Service Contract		\$700.00
001-1410-400	Town Clerk	Expenses	\$500.00	
001-1410-405	Town Clerk	Reimbursement	\$1,000.00	
001-1420-415	Attorney	Advisory	\$12,000.00	
001-1620-201	Maintenance	Equipment	\$1,200.00	
001-1620-404	Maintenance	Fuel	\$4,000.00	
001-1620-410	Maintenance	Professional Services		\$4,000.00
001-1620-419	Maintenance	Uniforms	\$200.00	
001-1680-201	Shared Services	Equipment	\$2,600.00	
	Office of Emergency			
001-3010-201	Mgmt	Equipment	\$125,000.00	
001-0001-3389	State Aid			\$125,000.00
001-3120-107	Police	Overtime	\$25,000.00	
001-3120-402	Police	Telephone	\$3,000.00	
001-3120-404	Police	Fuel	\$6,000.00	
001-3120.104	Police	Court Officer	\$1,000.00	
001-3020-402	Communications	Telephone	\$3,000.00	
001-3620-103	Building	Wages	\$9,000.00	
001-3620-406	Building	Maintenance	\$100.00	

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001-5010-400	Highway	Expenses	\$2,500.00	
001-5132-400	Highway	Expenses	\$1,500.00	
001-7270-400	Band Concerts		\$500.00	
001-7450-403	Museum	Electric	\$200.00	
001-7450-406	Museum	Maintenance	\$6,100.00	
001-8020-400	Planning	Expenses	\$500.00	
001-8020-405	Planning	Reimbursement	\$200.00	
001-8090-400	Conservation	Expenses	\$12,000.00	
001-0001-3089	Grants			\$12,000.00
001-8540-400	Water Control Comm	Expenses	\$300.00	
001-9050-801	Unemployment		\$7,000.00	
001-1990-400	Contingency			\$80,000.00
Totals			\$227,200.00	\$227,200.00

- Request for approval to attend 2019 GFOA Conference

RESOLUTION #: 182 -18

Board Action: Motion by Councilwoman Briggs, seconded by Councilwoman Sullivan, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Steve Conti, Director of Finance, to attend the annual GFOA Conference in Los Angeles, May 19-May 22, 2019. The cost of the conference is \$420 with early registration plus travel expenses and would be paid out of A1310.405. Estimated costs would not exceed \$1,200. Steve Conti will cover the airfare expenses.

- **Supervisor's Office: request for authorization to sign agreement with Highway Department**

RESOLUTION #: 183-18

Board Action: Motion by Councilwoman Sullivan, seconded by Councilwoman Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Supervisor Kevin Hansan to sign the 2019-2021 Agreement between Town of Pound Ridge and Town of Pound Ridge Municipal Workers Association, Inc. as presented.

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- **Economic Development Committee appointment**

RESOLUTION #: 184-18

Board Action: Motion by Councilman Dow, seconded by Councilwoman Sullivan, all voting aye on the following:

RESOLVED, that the Town Board hereby appoints Susan Grissom as a member of the Economic Development Committee effective immediately. She will replace Chris Boey who had to step down.

- **Liaison Reports**

The Town Board reported on their Boards and Commissions.

FINANCIAL MATTERS

- **Recreation : refunds**

RESOLUTION #: 185 -18

Board Action: Motion by Councilwoman Sullivan, seconded by Councilman Dow, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the following refunds:

<u>Name</u>	<u>Amount</u>	<u>Reason</u>
David Green 20 Highcliff Terrace Pound Ridge, NY 10576	\$135.00	basketball registration
Miguel Lopez 5 Court Road Bedford, NY 10506	\$160.00	basketball registration

- **Pay Bills**

RESOLUTION #: 186-18

Board Action: Motion by Councilman Dow, seconded by Councilwoman Sullivan, Board polled, motion passing 3-0 with Councilwoman Briggs abstaining, to authorize payment of bills:

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WHEREAS, Councilwoman Briggs have audited claims for payment and have reported that same could be paid, Now, Therefore, Be It

RESOLVED, that the Supervisor be and is hereby authorized to pay the following claims for payment provided there are sufficient funds in the account to which a claim may be charged:

GENERAL FUND	G		\$ 83,908.82
HIGHWAY FUND	D		\$ 108,876.20
TRUST AND AGENCY	T		\$ 25,840.37
CAPITAL	H		\$ 0

Board Action: Motion by Councilwoman Sullivan, seconded by Councilman Dow, all voting aye to adjourn the Town Board meeting to reconvene as Parking District Commissioners.

RECONVENE AS THE PARKING DISTRICT COMMISSION

- **Pay Bills**

RESOLUTION #: 187-18

Board Action: Motion by Councilwoman Sullivan, seconded by Councilman Dow, Board polled, motion carried 3-0 with Councilwoman Briggs abstaining on the following:

WHEREAS, Councilwoman Briggs have audited claims for payment and have reported that same could be paid, Now, Therefore, Be It

RESOLVED, that the Supervisor be and is hereby authorized to pay the following claims for payment provided there are sufficient funds in the account to which a claim may be charged:

PARKING DISTRICT	ST		\$ 752.91
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ADJOURNMENT: There being no further business to come before the Board, the meeting was adjourned at 8:50 p.m.

Joanne Pace
 Dated at Pound Ridge, New York
 December 17, 2018