

**MINUTES OF THE JANUARY 21, 2020 MEETING OF THE TOWN BOARD OF THE TOWN OF POUND RIDGE HELD AT THE POUND RIDGE TOWN HOUSE, 179 WESTCHESTER AVENUE, POUND RIDGE, NY, COMMENCING AT 8:00 PM**

**PRESENT:** SUPERVISOR KEVIN HANSAN  
COUNCILPERSON ALISON BOAK  
COUNCILPERSON CARLA BRAND  
COUNCILPERSON DIANE BRIGGS  
COUNCILPERSON DANIEL PASCHKES

**ALSO PRESENT:** TOWN ATTORNEY, WILLIAM P. HARRINGTON, ESQ  
TOWN CLERK ERIN TROSTLE  
DEPUTY SUPERVISOR LES MARON

**CALL TO ORDER:** Supervisor Hansan called the meeting to order at 8:00 pm.

**CALL FOR EXECUTIVE SESSION:**

**Board Action:** Motion by Councilperson Boak, seconded by Councilperson Briggs, all voting aye, to hold an Executive Session on Tuesday, February 4, 2020, at 7:00 pm, to discuss personnel matters.

**CONFIRM ACTION TAKEN IN EXECUTIVE SESSION:**

**RESOLUTION: #21-20**

**Board Action:** Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby accepts the resignation of Police Officer Tim Gannon effective December 29, 2019, and thanks him for his three and a half years of service; AND BE IT

FURTHER RESOLVED, that the Town Board appoints William Pataky as a police officer effective immediately.

**ANNOUNCEMENTS:**

- Town Board meetings are now scheduled for the first and second Tuesday of the month at 8:00 pm.
- Amphibian Rescue Training is scheduled for Saturday, February 1, 2020, 2:00–4:00 pm at the Pound Ridge Library.
- Special early bird rates for Town Pool memberships are still available.

**MINUTES: Acknowledge/correct/accept minutes of Town Board Meeting on January 7, 2020.**

**Board Action:** Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye to accept the minutes of the Town Board Meeting held on January 7, 2020.

**NEW BUSINESS:**

- **Westchester County Planning Department: Presentation from Norma Drummond on Census 2020**

Norma Drummond, Commissioner of the Westchester County Department of Planning, discussed the 2020 Census. For the first time ever this year, most census data will be collected digitally. Beginning in March, households will receive a code via traditional mail that they can use to respond to census questions on a computer or other digital device or by making a telephone call. A small percentage of households will be visited by census workers.

- **Fire District: Presentation from Fire District Commissioner Peter Gallagher**

Commissioner Peter Gallagher described the structure of the Fire District, the services it provides, and the issues it faces. Current challenges include the difficulty of attracting volunteers in the 31-45 age range (most are either older or younger), the need to provide subsidized housing near the firehouse, the lack of readily available water for fighting fires, and limited storage space in the existing building. Unfortunately, it has been determined that the 77 Westchester property is not currently suitable for addressing storage and housing needs.

- **Deer Management**

The deer management presentation was postponed until the February 11, 2020, Town Board meeting.

- **Sustainable Westchester: Presentation from Nina Orville on Community Solar**

Nina Orville, Director of Community Programs for Sustainable Westchester, made a presentation on the new Community Solar program. Unlike the earlier Solarize Westchester program, Community Solar involves off-site solar panel installations, is available to almost all customers, and results in guaranteed lower electric costs.

- **Conservation Board**

- a. Introduction of New Junior Associate**

Carrie Sears, chair of the Conservation Board, introduced a new Conservation Board Junior Associate, Riley Hester. Riley is working on a project to increase local opportunities for recycling postconsumer products and to increase awareness about existing recycling opportunities. The project entails placing collection boxes around town and will eventually include a map and a website as well.

- b. Update on completed DEC Forestry Grant and Tree City Recertification**

Carrie Sears reported that the Town has submitted a grant proposal for \$38,000 to inventory trees in the Town Park, at the Town House, and along the walking path. Awards will be announced in March. Also, the Town has been recertified as a Tree City.

- c. Update on Tree Risk Assessment**

Carrie Sears also provided an update on Tree Risk Assessment. The Town's contracted service provider for tree removal is not certified to identify risk, and the DEC forester can provide only limited guidance, so it will likely be necessary to put the project out to bid.

Councilperson Paschkes suggested that the Town may be able to partner with Aquarion to share the costs. Councilperson Boak suggested that the job may be so large that it would be necessary to segment the assessment or create a multi-year plan. Town Attorney Bill Harrington pointed out that regardless of how the project is structured, the Town would of course respond in a timely manner to identified risk.

Carrie Sears will work with Nicole Engel and Steve Conti to develop an RFP. After consulting with the DEC forester and Bill Harrington, they will present the RFP to the Town Board.

- d. Natural Resources Inventory**

Carrie Sears reported that the Natural Resources Inventory has been updated. The updated version will soon be uploaded to the Conservation Board web page.

- **Finance**
  - a. **Approval for Budget Transfer**

**RESOLUTION: #22-20**

**Board Action:** Motion by Councilperson Boak, seconded by Councilperson Paschkes, all voting aye, on the following:

RESOLVED, that the Town Board hereby authorizes the transfer of \$8,550.00 from contingency to the Deputy Supervisor position.

- b. **Approval for the purchase of Videolink Conferencing System**

**RESOLUTION: #23-20**

**Board Action:** Motion by Councilperson Briggs, seconded by Councilperson Paschkes, all voting aye, on the following:

RESOLVED, that the Town Board hereby authorizes the purchase of a Videolink Crestron Mercury conferencing system at a cost of \$2,146.46.

- **Supervisor: Reappointment of Board and Commission Members**

**RESOLUTION: #24-20**

**Board Action:** Motion by Councilperson Boak, seconded by Councilperson Briggs, all voting aye, on the following:

RESOLVED, that the following board and commission members be reappointed as specified below:

Conservation Board	Richard Mendes	(term expiring 2021)	
	Marilyn Shapiro	(term expiring 2021)	
	Andrew Karpowich	(term expiring 2021)	
Zoning Board of Appeals	Lisa Smith	(term expiring <del>2025</del> )	2024
Recreation Commission	Dan McDonald	(term expiring <del>2027</del> )	2026

[continued on next page]

Amended per  
Resolution  
#72-20

Open Space Committee	Elyse Arnow	(term expiring 2020)
	Jessica Fischer	(term expiring 2020)
	James Glascott	(term expiring 2020)
	Leah Benincasa	(term expiring 2020)
	Terri Pike	(term expiring 2020)
	John Bria	(term expiring 2020)
	Gail Jankus	(term expiring 2020)
	Cynthia Rigas	(term expiring 2020)

- **Town Clerk:**
  - a. **Change to Jonah Maddock's Temporary Appointment**  
Jonah Maddock's temporary appointment has expired; he will be reappointed when work on the TEP project resumes in the spring.

**RESOLUTION: #25-20**

**Board Action:** Motion by Councilperson Boak, seconded by Councilperson Paschkes, to acknowledge that Jonah Maddock's temporary appointment as General Foreman overseeing the TEP Project expired effective December 31, 2019.

**b. Approval for change to cemetery deeds**

In November 2019, Alan Walker (59 Scofield Road, Pound Ridge, NY 10576) purchased plot 210, and his daughter and son-in-law, Leslie and Thomas Hunt (also of 59 Scofield Road, Pound Ridge, NY 10576), purchased plot 209. Alan Walker's son, Stanley Walker, was subsequently buried in gravesite 210-2. Alan Walker had originally planned to be buried in gravesite 210-1, but he has agreed to sell that site to his daughter-in-law, Marcia Walker, so that she can be buried next to her husband. Consequently, Leslie and Thomas Hunt have agreed to sell gravesite 209-1 to Alan Walker so that he can be buried there. The Hunts will reserve gravesite 209-2 for themselves.

**RESOLUTION: #26-20**

**Board Action:** Motion by Councilperson Briggs, seconded by Councilperson Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby reassigns the deed to burial site 210-1 from Alan Walker to Marcia Walker and the deed to burial site 209-1 from Leslie and Thomas Hunt to Alan Walker.

**c. Approval for sale of cemetery plot**

**RESOLUTION: #27-20**

**Board Action:** Motion by Councilperson Boak, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Supervisor be and is hereby authorized to sell Gravesite 403-1, Section 3 to Mark Loonan, 49 Kitchawan Road, Pound Ridge, NY 10576 in the amount of one thousand dollars (\$1,000).

- **Love4Lucas: Request to hang banner**

**RESOLUTION: #28-20**

**Board Action:** Motion by Councilperson Briggs, seconded by Councilperson Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the Love4Lucas Foundation to hang a banner in Scotts Corners promoting Love4Lucas Fest between Friday, May 1, 2020, and Saturday, June 13, 2020.

- **Liaison Reports**

Councilperson Boak reported that the Water Wastewater Task Force is interviewing consultants to advise on the formation of a water and sewer district.

Councilperson Brand reported that Andrew Morgan, Land Steward for the Pound Ridge Land Conservancy, shared a proposal for a trail that would link the Town Park and the Slade Preserve with the Halle Ravine. She also reported that a Vassar student discussed the possibility of a motion to declare a climate emergency.

Councilperson Paschkes reported that the Landmarks and Historic District Commission is working on proposals for discounted application fees for the owners of landmarked properties and for posting video tours of landmarked properties on the town website.

**FINANCIAL MATTERS: Tax Receiver Request for Refunds**

**RESOLUTION: #29-20**

**Board Action:** Motion by Councilperson Briggs, seconded by Councilperson Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the following refunds:

<u>Block/Lot</u>	<u>Name</u>	<u>Amount</u>	<u>Reason</u>
9451-5.1	Panetti	\$151.01	overpayment
10263-11.5	Wisner	\$3828.11	duplicate

**PAY BILLS:**

**RESOLUTION: #30-20**

**Board Action:** Motion by Councilperson Paschkes, seconded by Councilperson Brand, the Board polled and motion passing 4-0 with Councilperson Brand abstaining, to authorize payment of bills:

WHEREAS, Councilperson Brand has audited claims for payment and has reported that same could be paid, NOW THEREFORE BE IT

RESOLVED, that the Supervisor be and is hereby authorized to pay the following claims for payment provided there are sufficient funds in the account to which a claim may be charged:

<b>GENERAL FUND</b>	<b>G</b>		<b>\$401,456.27</b>
<b>HIGHWAY FUND</b>	<b>D</b>		<b>\$ 17,325.26</b>
<b>TRUST AND AGENCY</b>	<b>T</b>		<b>\$123,467.91</b>

**ADJOURNMENT:** There being no further business to come before the Board, Supervisor Hansan adjourned the regular meeting at 9:55 pm.

**RECONVENE AS PARKING DISTRICT COMMISSION:**

**Board Action:** Motion by Councilperson Boak, seconded by Councilperson Briggs, all voting aye to reconvene as Parking District Commission.

**PAY BILLS**

**RESOLUTION: #31-20**

**Board Action:** Motion by Councilperson Boak, seconded by Councilperson Briggs, the Board polled and motion passing 4-0 with Councilperson Brand abstaining, to authorize payment of the bills:

WHEREAS, Councilwoman Briggs has audited claims for payment of Parking District bills and reported that same could be paid, NOW THEREFORE BE IT

RESOLVED, that the Supervisor be and is hereby authorized to pay the following claims for payment provided there are sufficient funds in the account to which a claim may be charged:

<b>PARKING DISTRICT</b>	<b>ST</b>		<b>\$121.09</b>
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**ADJOURNMENT:** There being no further business to come before the Board, Supervisor Hansan adjourned the meeting at 9:56 pm.

Erin Trostle  
Dated at Pound Ridge, New York  
January 27, 2020