

**MINUTES OF THE APRIL 14, 2020 MEETING OF THE TOWN BOARD OF
THE TOWN OF POUND RIDGE HELD VIA VIDEOCONFERENCE,
COMMENCING AT 8:00 PM**

**PRESENT: SUPERVISOR KEVIN HANSAN, COUNCILPERSON ALISON
BOAK, COUNCILPERSON CARLA BRAND, COUNCILPERSON
DIANE BRIGGS, COUNCILPERSON DANIEL PASCHKES**

**ALSO PRESENT: DEPUTY SUPERVISOR LES MARON
TOWN ATTORNEY WILLIAM P. HARRINGTON
TOWN CLERK ERIN TROSTLE**

CALL TO ORDER: Supervisor Hansan called the meeting to order at 8:07 pm.

ANNOUNCEMENTS:

- It may be necessary to hold an additional Town Board meeting in April to address property tax relief.
- The number of reported COVID-19 cases in Pound Ridge is 12, still the lowest in Westchester County.

MINUTES: Acknowledge/correct/accept minutes of Town Board meeting of April 7, 2020.

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Brand, all voting aye, to accept the minutes of the Town Board meeting of April 7, 2020.

NEW BUSINESS:

A. Conservation Board:

- **Adoption of Natural Resources Inventory**

RESOLUTION: #90-20

Board Action: Motion by Councilperson Paschkas, seconded by Councilperson Briggs, all voting aye, on the following:

WHEREAS, Chapter 4 Section 4-1 of the Pound Ridge Town Code, adopted on 7-12-1973, re-designated the Conservation Advisory Council and established by resolution the Conservation Board (“CB”)

WHEREAS, the CB recognized a need to revise and update the 1973 inventory and map incorporating modern technology and new understandings;

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WHEREAS, at the direction of the Town of Pound Ridge the CB prepared *Natural Resources Inventory Town of Pound Ridge, NY* to assist the Town, its various Boards and Agencies and the General Public in identifying and considering important natural resources located within the boundaries of Pound Ridge; and

WHEREAS, the NRI includes maps and shapefiles displaying the Town's mineral, water, biological, open space and recreation resources to be viewed through Town GIS and a narrative report summarizing the inventoried resources, their significance to the community; associated data; findings, and recommendations; and a report *Significant Habitats in the Town of Pound Ridge* (Hudsonia Ltd.); and

WHEREAS, the purpose of the NRI is to provide information for comprehensive land use and conservation planning, and to allow natural resource information to be included in local planning and zoning; and

WHEREAS, the NRI was made possible with multiple grants totaling \$49,999 including a grant of \$24,500 from the DEC Hudson River Estuary Program, a grant of \$15,000 from Westchester Community Foundation, matching funds of \$10,499 and in-kind services.

WHEREAS, the grant allowed the Town of Pound Ridge to contract with Toxic Targeting and Hudsonia Ltd., to work with the CB as consultants for the NRI report, and to hire Paul LaBella as a GIS mapping intern to create the series of NRI maps; and

WHEREAS, members of the CB dedicated over 1,000 hours to the project through monthly meetings, public outreach, supervision of the mapping intern, review and guided revision of the resource maps and writing and reviewing the NRI report, and Sonia Leventhan contributed her skills and many hours of time to the graphic design of the final report; and

WHEREAS, the NRI is posted in its entirety on the Town's website for access by the public;

WHEREAS, the NRI data files belong to the Town of Pound Ridge and can therefore be updated as necessary in the future;

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BE IT THEREFORE RESOLVED, that the Town Board of the Town of Pound hereby acknowledges and accepts the *Natural Resources Inventory Town of Pound Ridge, NY* (“NRI”), as a resource for the inventory of data collection identifying important community resources within the Town of Pound Ridge and thanks the CB for its tireless effort in developing the NRI; and

BE IT FURTHER RESOLVED, that with the acknowledgement and acceptance of the NRI, and subject to the caveat set forth therein, it is the intent of the Town Board and the Town of Pound Ridge that the NRI be used as a reference tool in the amendment of the Town’s Master Plan and for future development of environmental policy within the Town of Pound Ridge.

- **Adoption of 2012 Climate Action Plan**

Councilperson Paschkes pointed out that the plan had not previously been adopted because there had been concern that formal adoption might have obligated the town to achieve the ambitious goals that it outlines. Town Attorney Harrington explained that the plan does not obligate the town to future commitments.

RESOLUTION: #91-20

Board Action: Motion by Councilperson Brand, seconded by Councilperson Briggs, all voting aye, on the following:

WHEREAS, in 2011 the Town of Pound Ridge (the Town) collaborated with six other Northern Westchester communities to prepare municipal and community greenhouse gas (GHG) inventories and energy audits, with this resulting in the issuance of a Climate Action Plan in 2012 (the 2012 CAP); and

WHEREAS, the Town worked with Ecology and Environment, Inc. to complete the GHG inventories and energy audit that culminated in the creation of the 2012 CAP; and

WHEREAS, the Town participated in the creation of the 2012 CAP, believing that such participation would ultimately help to achieve certification as a Climate Smart Community and the attendant benefit under the New York State Climate Smart Communities Certification Program; and

WHEREAS, the 2012 CAP provided the Town with short and long-term climate action recommendations and implementation strategies for GHG reduction and

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sustainability, and as a result of the 2012 CAP the Town commenced the process of reducing its GHG emissions; and

WHEREAS, the 2012 CAP recommended that the Town undertake various energy efficiency measures at its municipal buildings, with many of these recommendations implemented; and

WHEREAS, the 2012 CAP recommended that the Town undertake various programs pertaining to equipment replacement, including the retrofitting of street lighting, with many of these recommendations implemented; and

WHEREAS, the 2012 CAP recommended that the Town undertake various waste disposal and recycling programs, including composting, with many of these recommendations implemented; and

WHEREAS, the 2012 CAP addressed the importance of community awareness and outreach to fully educate and communicate with the general public as to the need to reduce GHG emissions and with regard to renewable energy usage, with many of these recommendations implemented; and

WHEREAS, although the Town moved forward on various of the 2012 CAP's recommendations, it never formally adopted the 2012 CAP; and

WHEREAS, the 2012 CAP provides the Town with significant guidance regarding implementation strategies for local decision-making with regard to issues pertaining to climate change; and

WHEREAS, New York State (NYS) has made addressing climate change and the achieving of sustainability a priority, and enacted the Climate Smart Communities (CSC) program to assist local governments with GHG emissions reduction, renewable energy usage and adapting to climate change; and

WHEREAS, the Town previously took the Climate Smart Communities Pledge and created a CSC Task Force to promote GHG emissions reduction, renewable energy usage and adapting to climate change; and

WHEREAS, the Town wishes to obtain CSC certification, which will provide the Town with state-level recognition as to its leadership in climate mitigation and adaptation, with CSC certification further serving to make various NYS grants pertaining to GHG reduction, renewable energy and climate change more accessible to the Town; and

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WHEREAS, the Town has used the 2012 CAP for guidance with many of the recommendations set forth in the 2012 CAP implemented by the Town, and adoption the 2012 CAP also will assist the Town in achieving CSC certification; and based thereon

NOW BE IT RESOLVED, that the Town Board hereby adopts the 2012 CAP to allow the Town to attain Climate Smart Community certification and attendant eligibility to secure federal, state and local grants to fund additional recommendations identified in the CAP which the Town in its discretion deems fiscally prudent and environmental beneficial.

B. Energy Action Committee: ChargePoint Service Agreement

RESOLUTION: #92-20

Board Action: Motion by Councilperson Boak, seconded by Councilperson Paschkes, all voting aye, on the following:

RESOLVED, that the Town Board hereby accepts the ChargePoint Electric Vehicle Service Agreement.

C. Landmarks & Historic District Commission: Appointment of Edward Forbes

RESOLUTION: #93-20

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Paschkes, all voting aye, on the following:

RESOLVED, that the Town Board hereby appoints Edward Forbes to the Landmarks and Historic District Commission for a term of three years, expiring in 2022.

D. Recreation Commission: Refunds for senior trips

RESOLUTION: #94-20

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Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Boak, all voting aye, on the following:

RESOLVED, that the Town Board hereby approves refunds for senior trips canceled due to the COVID-19 pandemic.

E. Liaison Reports

Councilperson Boak reported that residents had expressed concern that TEP might lead to the loss of a tree but that a solution had been found that would enable the project to move forward in a way that would spare the tree.

Councilperson Briggs reported that final data collection for Census 2020 has been pushed back to October 31, 2020, but that it remains essential for residents to respond. She also noted that the Highway Department has been designated an essential service, and Supervisor Hansan pointed out that the department had done a great job of quickly clearing roads that were obstructed by tree debris earlier in the week.

FINANCIAL MATTERS: Pay Bills

RESOLUTION: #95-20

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Boak, the motion passing 4-0 with Councilperson Brand abstaining:

RESOLVED, that the Supervisor is hereby authorized to pay the following bills:

Fund	Claim Numbers	Total Amount
General Fund	20200115-20200128 20200131-20200162 20200164-20200184 20200188-20200196 20200200 20200212 20200217-20200228 20200230-20200232 20200235-20200243 20200246	\$137,256.69

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Highway Fund	20200129 20200197-20200199 20200201-20200210 20200213-20200216 20200244-20200245	\$18,428.30
Trusts & Agency	20200130 20200185-20200187 20200233-20200234	\$233,381.77
Capital Projects	20200229	\$108.00

ADJOURNMENT: There being no further business to come before the Board, Supervisor Hansan adjourned the meeting at 8:56 pm.

RECONVENE AS PARKING DISTRICT: Supervisor Hansan called the meeting to order at 8:57 pm.

PAY BILLS:

RESOLUTION: #96-20

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Boak, the motion passing 4-0 with Councilperson Brand abstaining:

RESOLVED, that the Supervisor is hereby authorized to pay the following bills:

Parking District	20200211	\$411.50
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ADJOURNMENT: There being no further business to come before the Board, Supervisor Hansan adjourned the meeting at 8:58 pm.

Erin Trostle, Town Clerk
Dated at Pound Ridge, New York
April 29, 2020