

MINUTES OF THE JUNE 2, 2020 MEETING OF THE TOWN BOARD OF THE TOWN OF POUND RIDGE HELD VIA VIDEOCONFERENCE, COMMENCING AT 8:00 PM

PRESENT: SUPERVISOR KEVIN HANSAN, COUNCILPERSON ALISON BOAK, COUNCILPERSON CARLA BRAND, COUNCILPERSON DIANE BRIGGS, COUNCILPERSON DANIEL PASCHKES

ALSO PRESENT: DEPUTY SUPERVISOR LES MARON
TOWN ATTORNEY WILLIAM P. HARRINGTON
TOWN CLERK ERIN TROSTLE

CALL TO ORDER: Supervisor Hansan called the meeting to order at 8:05 pm.

WORK SESSION: Supervisor Hansan called for a work session at 7:00 pm on June 9, 2020.

ANNOUNCEMENTS:

- Supervisor Hansan noted that the death of George Floyd has caused concern in Pound Ridge, much as it has elsewhere around the country. The Police Department has issued a statement that echoes a Town Board resolution passed earlier this year, which in essence states that hate has no home in Pound Ridge.
- The Bedford Central School District budget vote and school board election will be conducted entirely by absentee ballot. Anyone who has not received a ballot should call District Clerk Carole LaColla at 914-241-6011. Ballots must be received at the district office by 5:00 pm on June 9, 2020.
- The Pound Ridge Partnership will hold a virtual Pound Ridge Pride Day on June 7, including a bake-off, a scavenger hunt, and a watermelon-eating contest. Details are posted on the Partnership website.

RATIFY DECISION MADE IN EXECUTIVE SESSION:

RESOLUTION: #110-20

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, the board polled and the motion passing 4-0 with Councilperson Boak abstaining:

RESOLVED, that the Board hereby accepts the resignation of Justin Brent from his position as a laborer in the Maintenance Department.

NEW BUSINESS:

A. Housing Board

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- **Accept resignation of board member Jane Wood**

RESOLUTION: #111-20

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Boak, all voting aye, on the following:

RESOLVED, that the Board hereby accepts the resignation of Jane Wood from the Housing Board.

- **Creation of co-chair position and appointment of Melinda Avellino**

RESOLUTION: #112-20

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye, on the following:

RESOLVED, that the Board hereby creates the position of co-chair of the Housing Board, AND BE IT

FURTHER RESOLVED, that the Board hereby appoints Melinda Avellino co-chair along with Toni Nagel Smith, who has previously served as chair, AND BE IT

FURTHER RESOLVED, that the terms of members of the Housing Board shall henceforth be two years.

B. Landmarks Commission – Accept resignation of Michael Neeley

RESOLUTION: #112-20

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Boak, all voting aye, on the following:

Resolved that the Board hereby accepts the resignation of Michael Neeley from the Landmarks and Historic District Commission.

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C. Recreation

- **Approve refunds for tennis lessons**

RESOLUTION: #113-20

Board Action: Motion by Councilperson Boak, seconded by Councilperson Briggs, all voting aye, on the following:

RESOLVED, that the Board hereby authorizes the refund of the following payments for tennis lessons:

Linda Doherty	\$240
Tara Hennigan	\$240
Sarah Fratto	\$240

- **Approve refunds for pool memberships**

RESOLUTION: #114-20

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye, on the following:

RESOLVED, that Board hereby authorizes the refund of the following payments for pool memberships:

Efrat Cohen	\$750
Gayle Feinstein	\$750
Jamie Major	\$750

Supervisor Hansan noted that the state has authorized the opening of summer camps effective June 29, 2020, and that the Rec Department continues to work on readying the pools for reopening. The town is still awaiting detailed guidance from the state on how summer camps will be allowed to operate. In addition to complying with state guidelines it will also be necessary for the town to secure permits from the Westchester County Department of Health in order to offer a camp program. Pound Ridge is one of the few municipalities in Westchester that has not canceled its summer camp programs.

D. Supervisor

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- **Approve agreement regarding new mobile radios**

The county is providing new digital mobile radios for all police, fire, and ambulance units in town. The Police Department and Fire Department will sign separate agreements with the county. The town is signing an agreement covering radios for the ambulance units because the county can only contract with municipalities, and the Pound Ridge Volunteer Ambulance Corps (PRVAC) is a private not-for-profit corporation. The ambulance corps has traditionally paid for maintenance and repairs and will continue to do so even though the town will own the radios. Deputy Supervisor Les Maron advised that the town confirm this understanding in a separate agreement with the PRVAC.

RESOLUTION: #115-20

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Brand, all voting aye, on the following:

RESOLVED, that the Supervisor is hereby authorized to sign a license agreement with Westchester County whereby the county will supply emergency communications equipment to the Pound Ridge Volunteer Ambulance Corps (PRVAC), provided that the town is able to enter into a second agreement with the PRVAC to ensure that the PRVAC will be responsible for repairs and maintenance.

- **Temporary suspension of certain code requirements to facilitate**

A temporarily waiver of town zoning code requirements will facilitate prompt reopening of local restaurants with expanded outdoor seating as soon as state guidelines permit.

Councilperson Boak asked whether there is a list of requirements that restaurants must still meet. Deputy Supervisor Maron noted that state building codes cannot be waived. Building Superintendent Jim Perry will consult with restaurant owners to ensure public safety and compliance with the building code.

The Pound Ridge Partnership has offered the assistance of engineers and other professionals to help with site plans.

RESOLUTION: #116-20

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Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye, on the following:

WHEREAS, the COVID-19 pandemic has led to necessary closures of lawfully operating restaurants in the Town of Pound Ridge; and

WHEREAS, outdoor dining at lawfully operating restaurants and food establishments is subject to the permit provisions of Section 91 of the Town Code; and

WHEREAS, the Town Board is mindful of both the public health concerns and the public interest of safely and gradually reopening businesses; and

WHEREAS, allowing restaurants and food establishments, where feasible, the opportunity to reopen for the safe conduct of outdoor dining, subject to approval and conditions hereinafter set forth, is a prudent measure that rationally balances those public interests; NOW THEREFORE BE IT

RESOLVED, that the Town Board of the Town of Pound Ridge be and hereby is authorized to suspend the strict requirements of the Town Code and Zoning Code and may issue a Temporary Outdoor Dining Permit to lawful restaurant and food establishments, subject to the following conditions:

- An application for a Temporary Outdoor Dining Permit may be submitted to the Town Board to be considered at a meeting of the Town Board; and
- A plan to ensure social distancing and other applicable COVID-19 requirements and guidance shall be submitted, and, upon approval, implemented and observed; and
- No patron of the restaurant or food establishment shall be permitted within the interior of the restaurant or food establishment unless and until authorized by Order of the Governor of New York State or other controlling authority; and
- The application shall include two (2) copies of a property survey or scale drawing showing the proposed location of outdoor tables and chairs with the total outdoor occupancy indicated, as well as any areas on-site devoted to off-street parking; and

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- The application property survey or scale drawing shall show how all temporary outdoor dining areas will be protected from vehicular traffic for occupant safety; and
- The property survey or scale drawing shall show how tables and chairs of non-fixed seating shall maintain appropriate social distancing standards; and
- The Temporary Outdoor Dining Permit and the approved property survey shall be kept on premises during operation for viewing by municipal and law enforcement officials; and
- No temporary outdoor dining shall be permitted after 10:00 PM and, if required by the Temporary Outdoor Dining Permit, all tables and chairs shall be removed by said time;
- Any other conditions imposed for any restaurant or food establishment or location thereof; AND BE IT

FURTHER RESOLVED, that nothing herein shall be deemed to supersede any New York State Building and Fire Code or Westchester County requirements relating to restaurants and food establishments, including those dealing with the COVID-19 pandemic; AND BE IT

FURTHER RESOLVED, that this resolution shall take effect immediately upon its adoption by the Town Board and remain in effect until November 1, 2020.

ADJOURNMENT: There being no further business to come before the Board, Supervisor Hansan adjourned the meeting at 8:34 pm.

Erin Trostle, Town Clerk
Dated at Pound Ridge, New York
June 8, 2020