

MINUTES OF THE AUGUST 4, 2020 MEETING OF THE TOWN BOARD OF THE TOWN OF POUND RIDGE HELD VIA VIDEOCONFERENCE, COMMENCING AT 8:00 PM

PRESENT: SUPERVISOR KEVIN HANSAN, COUNCILPERSON ALISON BOAK, COUNCILPERSON CARLA BRAND, COUNCILPERSON DIANE BRIGGS, COUNCILPERSON DANIEL PASCHKES

**ALSO PRESENT: DEPUTY SUPERVISOR LES MARON
TOWN ATTORNEY WILLIAM P. HARRINGTON
TOWN CLERK ERIN TROSTLE**

CALL TO ORDER: Supervisor Hansan called the meeting to order at 8:06 pm.

ANNOUNCEMENTS:

- The recent back-to-back storm events – a severe thunderstorm with a microburst followed by Tropical Storm Isaias – left almost 100% of Pound Ridge without power. Numerous trees, utility poles, and power lines were downed, and many roads were blocked. A number of houses were hit by trees, but fortunately no personal injuries were reported.
- Distribution of dry ice from NYSEG is planned for tomorrow, but confirmation is still forthcoming.
- There will be only one Town Board meeting in August.
- The Town-Wide Tag Sale is scheduled for Friday, Saturday, and Sunday, August 14-16, 2020. [Town Clerk note: As a result of the tropical storm, this event was rescheduled.]
- The Partnership has scheduled a drive-in movie at the Market Square for this Friday, August 14. [Town Clerk note: As a result of the tropical storm, this event was rescheduled.]
- The Friends of Pound Ridge Golf Course, which begins August 18, is already sold out.

MINUTES: Acknowledge/correct/accept minutes of Town Board meeting of July 14, 2020.

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Boak, all voting aye, to accept the minutes of the Town Board meeting of July 14, 2020.

NEW BUSINESS:

A. Ratify decision made in Executive Session

**MINUTES OF THE MEETING OF THE TOWN BOARD
TOWN OF POUND RIDGE
POUND RIDGE, NY
August 4, 2020**

RESOLUTION: #140-20

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Boak, all voting aye on the following:

RESOLVED, that the Board hereby ratifies the decision made in Executive Session on July 14, 2020, to hire Raymond Flood and Robert Santangelo as part-time police officers.

B. Energy Action Committee – Community Solar Promotion Proposal

Nina Orville, of Sustainable Westchester, described a community education campaign designed to educate residents about the Community Solar program. Municipalities that agree to participate in the campaign sign a letter agreement, collaborate on outreach, and benefit from funds generated for local priorities.

Councilperson Briggs pointed out that it is important that community education be very clear to avoid confusion, and Supervisor Hansan and Councilperson Paschkes suggested that it might be advantageous to delay until consolidated billing is possible. Councilperson Brand noted that because residents are already receiving mailings, some from unvetted vendors, it may be a good idea to begin education now. Councilperson Boak pointed out that Sustainable Westchester has been very available to consumers in the past and has done a good job with education.

Town Attorney Harrington asked whether Sustainable Westchester has an interest in or any of the solar developers that participate in the Community Solar program. Sustainable Westchester has contracted with the solar developers to enroll customers and receives fees for doing so; those fees underwrite the cost of Sustainable Westchester's programs. Attorney Harrington also expressed concern about the possibility that consumers might end up eventually saving less than 10% on the solar portion of their energy. Ms. Orville explained that the savings would always be at least 10%. She offered to send Attorney Harrington a copy of the contract that consumers would sign. Attorney Harrington said that he would also like any information that can be shared regarding agreements between Sustainable Westchester and Lodestar, which is the intermediary between the solar developers and Sustainable Westchester.

Michele pointed out that consumers can leave the program at any time with no penalty. Councilperson Paschkes reiterated that waiting for consolidated billing might lead to a more successful outcome.

**MINUTES OF THE MEETING OF THE TOWN BOARD
TOWN OF POUND RIDGE
POUND RIDGE, NY
August 4, 2020**

Deputy Supervisor Maron noted that the agreement the town is being asked to sign does not specify when the town will receive funding for enrolling subscribers. He also observed that although consumers can leave the program, there doesn't seem to be an option for the town to opt out at a later date. Councilperson Paschkes asked whether Sustainable Westchester could amend the agreement it is offering the town to address these issues, and Ms. Orville indicated that that would be possible.

Councilperson Paschkes suggested delaying any action for at least a month so that Attorney Harrington can review the contracts he requested and so that Deputy Supervisor Maron can ensure that amendments are incorporated into the town's agreement with Sustainable Westchester.

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Brand, all voting aye to table the matter until the September 1, 2020 Town Board meeting.

C. Recreation – Refunds for pool memberships, swim lessons, and overpayment

RESOLUTION: #141-20

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Board hereby authorizes the refund of the following payments:

| | |
|--|---------------------------------------|
| Alison Munsch 225 Salem Road Pound Ridge, NY 10576 | \$20 (overpayment of pool membership) |
| Laura Edmonds 538 Laurel Road New Canaan, CT 06840 | \$750 (non-resident pool membership) |
| Gavin Dovey 6 West Lane Pound Ridge, NY 10576 | \$30 (unused swim lessons) |

**MINUTES OF THE MEETING OF THE TOWN BOARD
TOWN OF POUND RIDGE
POUND RIDGE, NY
August 4, 2020**

| | |
|--|----------------------------------|
| Andrea Dallaire 15 Lower Trinity Pass Pound Ridge, NY 10576 | \$500 (day camp fee) |
| Kimberly Johnson 102 Horseshoe Hill Road Pound Ridge, NY 10576 | \$250 (resident pool membership) |
| Margo Sterling 12 Bob Hill Road Pound Ridge, NY 10576 | \$500 (overpayment of camp fees) |
| Patrick Conroy 21 Kendall Road Pound Ridge, NY 10576 | \$250 (resident pool membership) |

D. Tax Receiver – Refunds for duplicate payment, penalty, and overpayment

- **Approval for refund of a duplicate payment**

RESOLUTION: #142-20

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, the board polled and the motion passed 4-0, with Councilperson Boak abstaining, on the following:

RESOLVED, that the Board hereby authorizes the following refund:

| <u>Block/lot</u> | <u>Name</u> | <u>Amount</u> | <u>Reason</u> |
|------------------|-------------|---------------|-------------------|
| 9320-2 | Weinstein | \$11,660.62 | duplicate payment |

- **Approval for refunds of penalties**

RESOLUTION: #143-20

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye on the following:

**MINUTES OF THE MEETING OF THE TOWN BOARD
TOWN OF POUND RIDGE
POUND RIDGE, NY
August 4, 2020**

RESOLVED, that the Board hereby authorizes the following refunds:

| <u>Block/lot</u> | <u>Name</u> | <u>Amount</u> | <u>Reason</u> |
|------------------|-------------|---------------|--------------------------|
| 9816-162 | Ronel | \$53.36 | penalty* |
| 9820-29.1 | Schacht | \$222.68 | overpayment of penalty** |

*submitted signed Covid-19 hardship affidavit

**paid via X-Press Pay, resulting in payment of incorrect penalty amount

E. Town Clerk

- **Approval for sale of cemetery plots**

RESOLUTION: #144-20

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Paschkes, all voting aye on the following:

RESOLVED, that the Board hereby authorizes the sale of the following cemetery plots:

| <u>Plot Number</u> | <u>Amount</u> | <u>Purchaser</u> |
|-----------------------|---------------|---|
| 238-2 (one gravesite) | \$1,000.00 | Barbara Powers (former resident) 18 Henry Street Summit, NJ |
| 384-A (one gravesite) | \$1,000.00 | Frank and Margaret L. Riordan 3 Brook Farm Circle Bedford, NY |

- **Approval to revise cemetery regulations**

Cemetery Commissioner Vinnie Duffield has proposed revisions to the existing cemetery regulations to modify size limitations for headstones and to allow

**MINUTES OF THE MEETING OF THE TOWN BOARD
TOWN OF POUND RIDGE
POUND RIDGE, NY
August 4, 2020**

individual gravesites used for a traditional burial also to be used for burial of one set of cremation remains. Questions raised regarding the compatibility of existing regulations with Jewish burial traditions still need to be addressed, so the Board will revisit the question of the proposed revisions at a future meeting.

- **Approval to reissue cemetery deed**

RESOLUTION: #145-20

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Board hereby authorizes the reissue of the deed to Plot 392, Section 3, to Alice Capozzi, of 179 Journeys End Road, South Salem.

- **Adoption of Records and Retention Schedule LGS-1**

RESOLUTION: #146-20

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Paschkes, all voting aye on the following:

RESOLVED, that the Board hereby adopts Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, for use by all officers in legally disposing of valueless records listed therein, AND BE IT

FURTHER RESOLVED, that in accordance with Article 57-A:

- (a) Only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;
- (b) Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

**MINUTES OF THE MEETING OF THE TOWN BOARD
TOWN OF POUND RIDGE
POUND RIDGE, NY
August 4, 2020**

F. Liaison Reports

- Councilwoman Briggs urged residents to respond to Census 2020 to avoid home visits by census workers.
- Councilwoman Boak described progress toward turning on the new streetlights in Scotts Corners.

FINANCIAL MATTERS: Pay Bills

RESOLUTION: #147-20

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, the motion passing 4-0 with Councilperson Brand abstaining:

RESOLVED, that the Supervisor is hereby authorized to pay the following claims, AND BE IT

| Fund | Claims | Total Amount |
|-----------------------|--|---------------------|
| General Fund | 20200734–20200735 20200741–20200756 20200758–20200779 20200805–20200820 | \$103,468.31 |
| Highway Fund | 20200631 | \$205,020.61 |
| Capital Projects Fund | 20200757 | \$566,966.73 |

FURTHER RESOLVED, that the Board hereby approves the following advance payments:

**MINUTES OF THE MEETING OF THE TOWN BOARD
TOWN OF POUND RIDGE
POUND RIDGE, NY
August 4, 2020**

| Fund | Claims | Total Amount |
|---------------------|-------------------------------|---------------------|
| General Fund | 20200733 20200737-20200740 | \$11,705.34 |
| Trust & Agency Fund | 20200732 | \$1,290.00 |

ADJOURNMENT: There being no further business to come before the Board, Supervisor Hansan adjourned the meeting at 9:30 pm.

RECONVENE AS PARKING DISTRICT: Supervisor Hansan called the meeting to order at 9:30 pm.

Pay Bills:

Councilwoman Brand reported that there were no parking district bills to be paid.

ADJOURNMENT: There being no further business to come before the Board, Supervisor Hansan adjourned the meeting at 9:34 pm.

Erin Trostle, Town Clerk
Dated at Pound Ridge, New York
August 27, 2020