

MINUTES OF THE SEPTEMBER 8, 2020 MEETING OF THE TOWN BOARD OF THE TOWN OF POUND RIDGE HELD VIA VIDEOCONFERENCE, COMMENCING AT 8:00 PM

PRESENT: SUPERVISOR KEVIN HANSAN, COUNCILPERSON ALISON BOAK, COUNCILPERSON CARLA BRAND, COUNCILPERSON DIANE BRIGGS, COUNCILPERSON DANIEL PASCHKES

**ALSO PRESENT: DEPUTY SUPERVISOR LES MARON
DEPUTY TOWN ATTORNEY JOHN LOVELESS
TOWN CLERK ERIN TROSTLE**

NOT PRESENT: TOWN ATTORNEY WILLIAM P. HARRINGTON

CALL TO ORDER: Supervisor Hansan called the meeting to order at 8:03 pm.

ANNOUNCEMENT:

- The number of reported cases of COVID-19 in Pound Ridge remains at zero.

OLD BUSINESS: Approve Standard Workday Resolution

RESOLUTION: #160-20

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby establishes the following standard workdays for the titles below and will report the results for the officials listed to the New York State and Local Retirement System:

	Name	Title	Standard Work Day (hours)	Record of Activities Result (days)
Elected				
Officials:	Kevin Hansan	Town Supervisor	6	31.06
	Alison Boak	Town Board Member	6	4.74
	Carla Brand	Town Board Member	6	10.35
	Matthew Brotmann	Town Justice	6	1.37
	Erin Trostle	Town Clerk	7	NA
Appointed				
Officials:	Les Maron	Deputy Supervisor	6	3.78
	Steven Conti	Director of Finance	7	NA
	Nicole Engel	Chief of Staff	7	NA
	William Harrington	Town Attorney	6	17.56
	John Loveless	Deputy Town Attorney	6	1.0

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CONFIRM ACTION TAKEN IN EXECUTIVE SESSION:

RESOLUTION: #161-20

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the appointment of Michelle Argilla as Deputy Town Clerk and Deputy Receiver of Taxes.

Councilperson Paschkes pointed out that this action is an efficient allocation of resources, since appointing a current town employee to these positions provides needed backup to the Town Clerk and Receiver of Taxes without any increased cost to the town.

NEW BUSINESS:

A. Pound Ridge Partnership: Request to approve Food Truck Friday date change

Pound Ridge Partnership Co-President James Best described the Partnership's safety plan to reconfigure Food Truck Friday.

RESOLUTION: #162-20

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby approves a change of date and time for Food Truck Friday from the dates and times in the previously approved Special Use Permit to Friday, September 25, from 4:00 to 7:00 pm.

B. Town Clerk

- **Request permission to bid out fuel oil and service contracts**

RESOLUTION: #163-20

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Boak, all voting aye on the following:

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RESOLVED, that the Town Board hereby authorizes the Town Clerk to bid out contracts for fuel oil, as well as for plumbing, electrical work, and well work.

- Approve sale of cemetery plots

RESOLUTION: #164-20

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the sale of the following cemetery plots:

Plot 400 A and B, Section 3 (two gravesites), for \$2,000.00 to Stacy Schiff and Marc de la Bruyère, of 323 Old Stone Hill Road, Pound Ridge

Plot 332 A and B, Section 3 (two gravesites), for \$2,000.00 to John and Jennifer Katritos, of 37 Knapp Road, Pound Ridge

C. Westchester Power: Provide post-award information on Community Choice Aggregation Program

Carmen Santos of Sustainable Westchester shared bid results for 2021 green energy supply and announced that notification letters will be sent to residents starting October 4. There is a 30-day opt-out period, from October 8 through November 8. Enrollment begins December 1. Residents can opt out at any time with no penalty by calling 914-242-4725 or online at sustainablewestchester.org/wp/.

FINANCIAL MATTERS: Pay Bills

RESOLUTION: #165-20

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Boak, the motion passing 4-0 with Councilperson Brand abstaining:

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RESOLVED, that the Supervisor is hereby authorized to pay the claims listed below.

Fund	Claims	Total Amount
General Fund	20200822-20200823 20200825-20200892 20200911 20200918-20200934 20200936-20200938	\$134,881.47
Capital Fund	20200896	\$63,625.00
Highway Fund	20200897-20200910 20200912-20200917	\$21,673.78
Trust & Agency Fund	20200893-20200894 20200935	\$109,750.06

ADJOURNMENT: There being no further business to come before the Board, Supervisor Hansan adjourned the meeting at 9:04 pm.

RECONVENE AS PARKING DISTRICT: Supervisor Hansan called the meeting to order at 9:04 pm.

Pay Bills:

RESOLUTION: #166-20

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, the motion passing 4-0 with Councilperson Brand abstaining:

RESOLVED, that the Supervisor is hereby authorized to pay the claims listed below.

Fund	Claims	Total Amount
Parking District Fund	20200824 20200895 20200939-20200940	\$5,966.46

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ADJOURNMENT: There being no further business to come before the Board,
Supervisor Hansan adjourned the meeting at 9:05 pm.

Erin Trostle, Town Clerk
Dated at Pound Ridge, New York
October 4, 2020