

**MINUTES OF THE JANUARY 12, 2021 MEETING OF THE TOWN BOARD OF THE TOWN OF POUND RIDGE HELD VIA ZOOM VIDEOCONFERENCE, COMMENCING AT 8:00 PM**

PRESENT: SUPERVISOR KEVIN HANSAN  
COUNCILPERSON CARLA BRAND  
COUNCILPERSON DIANE BRIGGS  
COUNCILPERSON DANIEL PASCHKES

ALSO

PRESENT: TOWN ATTORNEY WILLIAM HARRINGTON  
DEPUTY SUPERVISOR LES MARON  
TOWN CLERK ERIN TROSTLE

NOT

PRESENT: COUNCILPERSON ALISON BOAK

**CALL TO ORDER:** Supervisor Hansan called the meeting to order at 8:03 pm.

**CALL FOR EXECUTIVE SESSION:** Supervisor Hansan called for an Executive Session to be scheduled for January 21, 2021, at 7:00 pm.

**ANNOUNCEMENTS:**

- Sadly, our Town Justice the Honorable Ira S. Clair passed away today. Judge Clair was a tremendous asset to the Pound Ridge Justice Court, and the Town Board is saddened by this loss.
- There has been a significant increase in the number of new COVID-19 cases, likely as a result of gatherings over the holidays, though it is hoped that the incidence is plateauing. There have been deaths attributable to the virus among Pound Ridge residents.
- On a more positive note, vaccines are beginning to arrive. New York State continues to direct distribution; local officials have no jurisdiction.
- In response to the events of January 6, 2021, in Washington DC, Supervisor Hansan urged residents to listen to one another and to be tolerant of differing viewpoints.

**NEW BUSINESS:**

**Zoning Board of Appeals – Appoint New Member**

**RESOLUTION 17-21**

**Board Action:** Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye, on the following:

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RESOLVED, that the Town Board hereby ratifies the decision made in Executive Session to appoint Hilary Kao to the Zoning Board of Appeals for the remainder of a term to expire in 2022.

**Assessor – COVID-19 Emergency Eviction and Foreclosure Prevention Act**

Assessor Diane Briganti discussed the COVID-19 Emergency Eviction and Foreclosure Prevention Act of 2020, which automatically renews exemptions on the 2020 assessment roll for seniors and certain persons with disabilities who meet income qualifications. Because of an oversight, the renewed exemption remain associated with properties even if they are no longer owned by qualifying persons due to sale or death. Other Westchester municipalities including Scarsdale have adopted resolutions to ensure that exemptions can be removed.

Councilman Paschkes asked whether it was possible for a local law to supersede the state law in this way, and Town Attorney Bill Harrington confirmed that in this instance, there is a provision for a local law or resolution. The assessor will obtain a copy of Scarsdale's resolution and will share it with the Board.

**Economic Development Committee – Appoint New Members**

**RESOLUTION 18-21**

**Board Action:** Motion by Councilperson Brand, seconded by Councilperson Paschkes, all voting aye, on the following:

RESOLVED, that the Town Board hereby appoints Ric Apter to the Economic Development Committee for a three-year term expiring in 2023.

**RESOLUTION 19-21**

**Board Action:** Motion by Councilperson Brand, seconded by Councilperson Paschkes, all voting aye, on the following:

RESOLVED, that the Town Board hereby appoints Previn Raheja to the Economic Development Committee, also for a three-year term expiring in 2023.

**Justice Court – Appoint Assistant Court Clerk**

**RESOLUTION 20-21**

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**Board Action:** Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye, on the following:

RESOLVED, that the Town Board hereby appoints Michelle Argila to the position of Assistant Court Clerk.

**Old Pound Road Committee – Accept Resignation**

**RESOLUTION 21-21**

**Board Action:** Motion by Councilperson Brand, seconded by Councilperson Briggs, all voting aye, on the following:

RESOLVED, that the Town Board hereby accepts the resignation of Tami McCarthy from the Old Pound Committee.

**RESOLUTION 22-21**

**Board Action:** Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye, on the following:

RESOLVED, that the Town Board hereby approves the Old Pound Road Committee's request to seek quotes for a survey of the town's Old Pound Road property to show boundaries, utilities, and above-ground structures, including stone walls, but not topography.

**Receiver of Taxes – approve refunds for duplicate payments**

**RESOLUTION 23-21**

**Board Action:** Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye, on the following:

RESOLVED, that the Town Board hereby approves the following refunds for duplicate payments.

<u>Block/Lot</u>	<u>Name</u>	<u>Amount</u>	<u>Reason</u>
9452-101	Childs	\$7,006.59	duplicate payment plus October penalty

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<u>Block/Lot</u>	<u>Name</u>	<u>Amount</u>	<u>Reason</u>
9031-172	Kassis	\$18,707.86	duplicate payment plus November penalty
10047-111	DaSilveira	\$811.43	duplicate payment plus November penalty

**Town Clerk**

- **Sale of Cemetery Plots**

**RESOLUTION 24-21**

**Board Action:** Motion by Councilperson Briggs, seconded by Councilperson Paschkes, all voting aye, on the following:

RESOLVED, that the Town Board hereby approves the sale of the following cemetery plots:

<u>Plot(s)</u>	<u>Name</u>	<u>Amount</u>
205, 206, and 207, Section 3 (6 gravesites)	Mallin	\$6,000.00
405, Section 3 (2 gravesites)	Clair	\$2,000.00

- **Awarding of Bids**

**RESOLUTION 25-21**

**Board Action:** Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye, on the following:

RESOLVED, that the Town Board hereby awards the following bids through December 31, 2022:

Electrical Services: Mikro Electric  
Labor rate for one Mechanic: \$130/hour  
Labor rate for one mechanic and helper: \$145/hour  
Material markup: 15%

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Plumbing Services: Better Water Well Systems  
Regular labor rate (8am-4pm, M-F): \$138/hour  
Overtime rate: \$198/hour  
Saturday labor rate: \$210.53/hour  
Sunday and holiday labor rate: \$250.22/hour  
Material markup: 30%

Well Work: American Pump Service  
Labor rate: \$105/hour  
Hoist truck: \$75/hour  
Material markup: 20%

**Liaison Reports**

- Councilperson Brand noted that Carrie Sears has stepped down from the Conservation Board after many years of service. Ellen Grogan has taken on the role of chair, and Bob Siegel is now vice chair.
- Councilperson Briggs announced that the Economic Development Committee will now meet on the third Monday of each month because of a conflict with her new role as liaison to the Rec Commission, which meets on the second Monday of each month. She also noted that repairs have been completed at the Town Park playground.

**FINANCIAL MATTERS: Pay Bills**

**RESOLUTION 26-21**

**Board Action:** Motion by Councilperson Paschkes, seconded by Councilperson Briggs, the motion passing 3-0 with Councilperson Brand abstaining:

RESOLVED, that the Supervisor is hereby authorized to pay the claims listed below.

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Fund	Claims	Total Amount
General Fund	1-101	\$271,335.35
Highway Fund	1-29	\$142,628.22
Trust & Agency Fund	1-3	\$107,104.06

**ADJOURNMENT:** There being no further business to come before the Board, Supervisor Hansan adjourned the meeting at 8:34 pm.

**RECONVENE AS PARKING DISTRICT:** Supervisor Hansan called the meeting to order at 8:34 pm.

**Pay Bills:**

**RESOLUTION 27-21**

**Board Action:** Motion by Councilperson Briggs, seconded by Councilperson Paschkes, the motion passing 3-0 with Councilperson Brand abstaining:

RESOLVED, that the Supervisor is hereby authorized to pay the claims listed below.

Fund	Claims	Total Amount
Parking District Fund	1-4	\$2,488.46

**ADJOURNMENT:** There being no further business to come before the Board, Supervisor Hansan adjourned the meeting at 8:35 pm.

Erin Trostle, Town Clerk  
Dated at Pound Ridge, New York  
January 18, 2021