

**MINUTES OF THE FEBRUARY 2, 2021 MEETING OF THE TOWN BOARD OF  
THE TOWN OF POUND RIDGE HELD VIA ZOOM VIDEOCONFERENCE,  
COMMENCING AT 8:00 PM**

**PRESENT: SUPERVISOR KEVIN HANSAN  
COUNCILPERSON ALISON BOAK  
COUNCILPERSON CARLA BRAND  
COUNCILPERSON DIANE BRIGGS  
COUNCILPERSON DANIEL PASCHKES**

**ALSO**

**PRESENT: TOWN ATTORNEY WILLIAM HARRINGTON  
DEPUTY SUPERVISOR LES MARON  
TOWN CLERK ERIN TROSTLE**

**CALL TO ORDER:** Supervisor Hansan called the meeting to order at 8:07 pm.

**CALL FOR EXECUTIVE SESSION:**

**Board Action:** Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye, to call for an executive session at 7:00 pm on February 9, 2021.

**ANNOUNCEMENTS:**

- There were no outages as a result of the recent snowstorm. Thank you to the Highway and Maintenance Department for working diligently to clear our roads.
- The pop-up skating rink installed by the Friends of Pound Ridge at 77 Westchester Avenue is not yet open but should be soon. There is also likely to be skating on the Town Park pond as soon as it can be cleared of snow.

**MINUTES:**

**Board Action:** Motion by Councilperson Paschkes seconded by Councilperson Briggs, all voting aye, to accept the minutes of the January 5, 2021 and January 12, 2021 Town Board meetings as amended.

**NEW BUSINESS:**

**A. County Executive George Latimer – COVID-19 Vaccine Update**

County Executive George Latimer provided an update on COVID-19 vaccine distribution, which is controlled by New York State. Eligible populations include people age 65+, first responders, and certain categories of essential workers.

County Executive Latimer said that it would be helpful to the county if the town could identify locations for possible pop-up vaccination centers, could identify first responders who have not yet been vaccinated, and could identify homebound individuals who need to be visited in order to be vaccinated. Supervisor Hansan said that the town's Office of Emergency Management has already done these things. Possible locations for mass vaccinations include Conant Hall, the Town House, and the Town Park.

**B. Assessor – Adoption of resolution related to renewal of exemptions pursuant to Real Property Tax Law sections 467 and 459-c for tax year 2021**

**RESOLUTION 28-21**

**Board Action:** Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye, on the following:

WHEREAS, on December 28, 2020, the Governor Andrew Cuomo signed into law the COVID-19 Emergency Eviction and Foreclosure Prevention Act of 2020 (the "Law"); and

WHEREAS, in the interest of the health and safety of the public amidst the continuing COVID-19 pandemic, Subpart D of the Law mandates that every governing body of an assessing unit and local assessor shall automatically extend to the 2021 assessment roll the renewal of the exemptions received on the 2020 assessment roll pursuant to Section 467 of the Real Property Tax Law, relating to persons age sixty-five and older and for certain persons with disabilities and limited income; and

WHEREAS, recognizing that eligibility status for the applicable exemptions may have changed, potentially resulting in a greater tax benefit for the property owner, Subpart D also stipulates that the local assessor shall make available and process renewal applications from property owners having experienced a decrease in income or some other qualifying event that would result in a greater exemption than what was present on the 2020 assessment roll; and

WHEREAS, because certain changes in eligibility status may alternatively result in a reduced exemption benefit, Subpart D further provides that such governing body may adopt a resolution including procedures by which the assessor may require a renewal application to be filed when s/he has reason to believe that an owner who qualified for the exemption on the 2020

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assessment roll may have since changed his or her primary residence, added another owner to the deed, transferred the property to a new owner, or died; and

WHEREAS, to support equitable distribution of the property tax burden, staff recommends that the Town Board exercise the local option to adopt a resolution authorizing the assessor to require a renewal application when she has reason to believe that a property owner no longer qualifies for an exemption granted on the 2020 assessment roll, pursuant to the following procedure:

In response to a change in eligibility status observed by or reported to the Town Assessor, s/he shall:

1. Provide a renewal application to the property owner of record either electronically or by U.S. mail;
2. Require the application to be returned in-person, by U.S. Mail, or electronically, by a date certain, and in no case later than May 1, 2021, such that any change in exemption status is properly reflected on the 2021 assessment roll;
3. Verify the completeness and accuracy of any returned application and make any necessary property tax exemption modification in connection with a change in eligibility; and
4. Provide notice to the owner of record of any change in exemption eligibility status; NOW THEREFORE, BE IT

RESOLVED, pursuant to Subpart D of the COVID-19 Emergency Eviction and Foreclosure Prevention Act of 2020 and in the interest of equitable property tax distribution, the Pound Ridge Town Board hereby authorizes the Town Assessor, subject to the procedure outlined herein, to require in his/her reasonable discretion that a renewal application be filed by any person(s) who received any exemption(s) in connection with Real Property Tax Law Section 467 on the 2020 assessment roll who may have since changed his or her primary residence, added another owner to the deed, transferred the property to a new owner, or died.

**C. Energy Action Committee – Accept Letter of Resignation**

**RESOLUTION 29-21**

**Board Action:** Motion by Councilperson Boak, seconded by Councilperson Paschkes, all voting aye, on the following:

RESOLVED, that the Town Board hereby accepts the resignation of Scott Fernqvist from the Energy Action Committee.

**D. Open Space Committee – Accept Resignations**

**RESOLUTION 30-21**

**Board Action:** Motion by Councilperson Briggs, seconded by Councilperson Paschkes, all voting aye, on the following:

RESOLVED, that the Town Board hereby accepts the resignation of Terri Pike from the Open Space Committee.

**RESOLUTION 31-21**

**Board Action:** Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye, on the following:

RESOLVED, that the Town Board hereby accepts the resignation of Cynthia Rigas from the Open Space Committee.

**E. Police Department**

- **Accept Retirement/Resignation**

**RESOLUTION 32-21**

**Board Action:** Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye, on the following:

RESOLVED, that the Town Board hereby accepts the resignation of Sergeant Mike Armistead.

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- **Approve Title Changes**

**RESOLUTION 33-21**

**Board Action:** Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye, on the following:

RESOLVED, that the Town Board hereby ratifies the decision made in Executive Session to change Officer Robert Chiappone's title to Sergeant effective February 2, 2021.

**RESOLUTION 34-21**

**Board Action:** Motion by Councilperson Paschkes, seconded by Councilperson Boak, all voting aye, on the following:

RESOLVED, that the Town Board hereby ratifies the decision made in Executive Session to change Officer Robert John Evans's title to Sergeant effective February 10, 2021.

- **Approve Vehicle Purchases**

**RESOLUTION 35-21**

**Board Action:** Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye, on the following:

RESOLVED, that the Town Board hereby authorizes the purchase of a Ford Expedition SSV 4x4 at a cost of \$45,464.66 from Beyer Fleet and Leasing.

**RESOLUTION 36-21**

**Board Action:** Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye, on the following:

RESOLVED, that the Town Board hereby authorizes the purchase of a 2021 Chrysler 300T All-Wheel Drive at a cost of \$31,429 from Beyer Fleet and Leasing.

**F. Recreation**

- **Approval to purchase Kompan Fire Engine**

**RESOLUTION 37-21**

**Board Action:** Motion by Councilperson Briggs, seconded by Councilperson Boak, all voting aye, on the following:

RESOLVED, that the Town Board hereby authorizes the purchase of a Kompan Fire Engine at a cost of \$14,066.90.

- **Authorization to pay Pool and Day Camp Staff**

**RESOLUTION 38-21**

**Board Action:** Motion by Councilperson Briggs, seconded by Councilperson Paschkes, all voting aye, on the following:

RESOLVED, that the Town Board hereby authorizes payment of salaries for the Pool and Day Camp Staff as follows:

Day Camp Staff

Day Camp Co-Director	Jeff Nurenberg	\$10,300
Day Camp Assistant Director	Victor Velez	\$7,025
Day Camp Assistant Director	Julie Baronti	\$4,888
Day Camp Assistant Director	Jackie Grasso	\$4,970
Day Camp Assistant Director	GloriAnne DiToro	\$4,970
Camp Nurse	Mills Reed	\$4,000-\$6,000
Tot Camp Director	Lena Nurenberg	\$3,125

Pool Staff

Pool Director	\$8,000-\$18,000
Assistant Pool Director	\$5,000-\$7,000
Head Swim/Dive Coach	\$8,000-\$9,000
Assistant Coaches	\$2,500-\$3,500
Head Lifeguard	\$14.00-\$16.00/hour
Lifeguards (WSI and 3 years' experience)	\$13.00-\$14.00/hour
Lifeguards and Instructors	\$11.00-\$17.00/hour
Gate Attendants	\$10.00-15.00/hour

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**G. Receiver of Taxes – approve refunds for duplicate payments**

**RESOLUTION 39-21**

**Board Action:** Motion by Councilperson Briggs, seconded by Councilperson Paschkes, all voting aye, on the following:

RESOLVED, that the Town Board hereby approves the following refunds for duplicate payments.

<u>Block/Lot</u>	<u>Name</u>	<u>Amount</u>	<u>Reason</u>
9031-171.2	Forni	\$1,524.11	XP penalty error
9031-202	Siegel	\$536.66	XP penalty error
9457-3.1.1	Shahidi	\$1,202.11	XP penalty error
9457-3.8	Pasquerella	\$928.70	XP penalty error
9457-3.34	Binstock	\$1,219.28	XP penalty error
9816-38	Buckbee	\$400.63	XP penalty error
9820-23.7	Agoglia	\$236.13	XP penalty error
9820-29.1	Schacht	\$901.58	XP penalty error
10263-61	Rosen	\$1,008.92	XP penalty error
10301-22	Lestingi	\$54.92	XP penalty error
9452-79.1	Stein	\$1,378.14	duplicate payment and December penalty
9820-34.3	Franco	\$10,221.16	duplicate payment and January penalty
9816-71.9	Levland Capital	\$11,851.96	duplicate payment and December penalty
9816-72	Levland Capital	\$1,148.45	duplicate payment and December penalty
9816-80	Levland Capital	\$1,148.45	uplicate payment and December penalty
10047-48	Dezell	\$6,225.22	duplicate payment

**H. The Invasives Project – Authorization for herbicidal control in Lawther Preserve and Sachs Park**

Carrie Sears, co-chair of the Invasives Project, asked that the board approve the targeted use of the herbicide Pathfinder to eradicate sapphire berry plants in Lawther Preserve and Sachs Park. The treatment would be administered by a licensed applicator, and this would be done at no cost to the town. The agreement provided to the board by did not specify the type of herbicide to be used and indicated only that the town would be notified before application. There was no provision for the town to rescind permission after learning which herbicide would be used. Town Attorney Bill Harrington asked that the agreement be amended to specify the herbicide to be used and that fact sheets be provided for the board's consideration. The matter will be reconsidered at a later date.

**ADJOURNMENT:** There being no further business to come before the Board, Supervisor Hansan adjourned the meeting at 9:28 pm.

Erin Trostle, Town Clerk  
Dated at Pound Ridge, New York  
February 8, 2021