

MINUTES OF THE APRIL 6, 2021 MEETING OF THE TOWN BOARD OF THE TOWN OF POUND RIDGE HELD VIA ZOOM VIDEOCONFERENCE, COMMENCING AT 8:00 PM

**PRESENT: SUPERVISOR KEVIN HANSAN
COUNCILPERSON ALISON BOAK
COUNCILPERSON CARLA BRAND
COUNCILPERSON DIANE BRIGGS
COUNCILPERSON DANIEL PASCHKES**

ALSO

**PRESENT: DEPUTY SUPERVISOR LES MARON
TOWN ATTORNEY WILLIAM HARRINGTON
TOWN CLERK ERIN TROSTLE**

CALL TO ORDER: Supervisor Hansan called the meeting to order at 8:02 pm.

CALL FOR EXECUTIVE SESSION:

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Brand, all voting aye, to call for an executive session at 6:30 pm on April 13, 2021.

ANNOUNCEMENTS:

- The number of new COVID-19 cases is still high for Pound Ridge – approximately 20. Although more people are being vaccinated, it's important to stay vigilant.
- Vaccine eligibility has expanded, and appointments are becoming more readily available. Seniors who have still been unable to get an appointment should contact Louise Paolicelli or David Goldberg.
- The town has submitted a list of homebound seniors to the county and continues to wait for information about how vaccines will be made available to this population.
- New legislation regarding cannabis will require towns to decide whether to opt out of being a location for dispensaries.

MINUTES:

Board Action: Motion by Councilperson Boak seconded by Councilperson Paschkes, all voting aye, to accept the minutes of the March 2, 2021 and March 9, 2021 Town Board meetings.

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NEW BUSINESS:

- A. Energy Action Committee
- **Accept resignation**

RESOLUTION 68-21

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Brand, all voting aye, on the following:

RESOLVED, that the Town Board hereby accepts the resignation of Michele Rudolph from the Energy Action Committee.

- **Appoint new members**

RESOLUTION 69-21

Board Action: Motion by Councilperson Brand, seconded by Councilperson Paschkes, all voting aye, on the following:

RESOLVED, that the Town Board hereby ratifies the decision made in Executive Session to appoint Mitchell Cannold, Cristina Civetta, and Gayle Reichler to the Energy Action Committee.

B. Finance – Approval to extend recycling center hours

RESOLUTION 70-21

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye, on the following:

RESOLVED, that the Town Board hereby approves the extension of hours of operation at the Recycling Center to 3:00 pm on Saturdays.

C. Highway

- **Approval for bond release**

RESOLUTION 71-21

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Brand, all voting aye, on the following:

RESOLVED, that the Town Board hereby approves the release of a driveway bond in the amount of \$750.00 to Gary Rich, of 412 Lukes Wood Road.

- **Approval to purchase water storage system for highway garage**

RESOLUTION 72-21

Board Action: Motion by Councilperson Brand, seconded by Councilperson Boak, all voting aye, on the following:

RESOLVED, that the Town Board hereby approves the purchase of a water storage system for the highway garage at a cost of \$3,800.00.

D. Police – Approval to accept resignations of two police officers

RESOLUTION 73-21

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Paschkes, all voting aye, on the following:

RESOLVED, that the Town Board hereby accepts the resignation of Thomas Traudt, effective March 31, 2021, and the resignation Michael Smushko, effective March 18, 2021.

E. Recreation

- **Approval to purchase picnic tables**

RESOLUTION 74-21

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Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye, on the following:

RESOLVED, that the Town Board hereby approves the purchase of five picnic tables at a cost of \$4,031.00.

- **Approval to purchase garbage and recycling cans**

RESOLUTION 75-21

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Brand, all voting aye, on the following:

RESOLVED, that the Town Board hereby approves the purchase of six garbage cans and two recycling cans at a cost of \$2,930.92.

- **Approval to purchase AEDs**

RESOLUTION 76-21

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Boak, all voting aye, on the following:

RESOLVED, that the Town Board hereby approves the purchase of AED defibrillators at a total cost of \$9,960.

F. Town Clerk

- **Permission to solicit Scotts Corners maintenance bids**

RESOLUTION 77-21

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Boak, all voting aye, on the following:

RESOLVED, that the Town Board hereby authorizes the Town Clerk to solicit bids for maintenance services in Scotts Corners.

- **Approval for temporary waiver of zoning code requirements**

RESOLUTION 78-21

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye, on the following:

WHEREAS the COVID-19 pandemic has led to necessary closures of lawfully operating restaurants in the Town of Pound Ridge; and

WHEREAS outdoor dining at lawfully operating restaurants and food establishments is subject to the permit provisions of Section 91 of the Town Code; and

WHEREAS the Town Board is mindful of both the public health concerns and the public interest of safely and gradually reopening businesses; and

WHEREAS allowing restaurants and food establishments, where feasible, the opportunity to reopen for the safe conduct of outdoor dining, subject to approval and conditions hereinafter set forth, is a prudent measure that rationally balances those public interests; NOW THEREFORE BE IT

RESOLVED, that the Town Board of the Town of Pound Ridge hereby suspends the strict requirements of the Town Code and Zoning Code and may issue a Temporary Outdoor Dining Permit to lawful restaurant and food establishments, subject to the following conditions:

- An application for a Temporary Outdoor Dining Permit may be submitted to the Town Board to be considered at a meeting of the Town Board; and
- A plan to ensure social distancing and other applicable COVID-19 requirements and guidance shall be submitted, and, upon approval, implemented and observed; and
- No patron of the restaurant or food establishment shall be permitted within the interior of the restaurant or food establishment unless and until authorized by Order of the Governor of New York State or other controlling authority; and

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- The application shall include two (2) copies of a property survey or scale drawing showing the proposed location of outdoor tables and chairs with the total outdoor occupancy indicated, as well as any areas on-site devoted to off-street parking; and
- The application property survey or scale drawing shall show how all temporary outdoor dining areas will be protected from vehicular traffic for occupant safety; and
- The property survey or scale drawing shall show how tables and chairs of non-fixed seating shall maintain appropriate social distancing standards; and
- The Temporary Outdoor Dining Permit and the approved property survey shall be kept on premises during operation for viewing by municipal and law enforcement officials; and
- No temporary outdoor dining shall be permitted after 10:00 PM and, if required by the Temporary Outdoor Dining Permit, all tables and chairs shall be removed by said time;
- Any other conditions imposed for any restaurant or food establishment or location thereof; AND BE IT

FURTHER RESOLVED, that nothing herein shall be deemed to supersede any New York State Building and Fire Code or Westchester County requirements relating to restaurants and food establishments, including those dealing with the COVID-19 pandemic; AND BE IT

FURTHER RESOLVED, that this resolution shall take effect immediately upon its adoption by the Town Board and remain in effect until December 31, 2021.

- **Approval for PRBA Special Event Permit applications**

RESOLUTION 79-21

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Brand, all voting aye, on the following:

RESOLVED, that the Town Board hereby approves Special Event Permits for Pound Ridge Business Association's Puppy Parade from 1:00 to 2:00 pm on April

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18, 2021 and for its Halloween Walk from 12:00 noon to 4:00 pm on October, 31, 2021, provided that the PRBA does the following:

- Consults with the police department regarding safety
- Provides proof of insurance naming the town as an additional insured
- Observes any applicable New York State COVID-19 guidelines

ADJOURNMENT: There being no further business to come before the Board, Supervisor Hansan adjourned the meeting at 8:37 pm.

Erin Trostle, Town Clerk

Dated at Pound Ridge, New York

April 13, 2021