

**MINUTES OF THE JULY 13, 2021 MEETING OF THE TOWN BOARD OF THE
TOWN OF POUND RIDGE HELD AT THE TOWN HOUSE, 179
WESTCHESTER AVENUE, POUND RIDGE, NY, COMMENCING AT 8:00 PM**

**PRESENT: SUPERVISOR KEVIN HANSAN
COUNCILPERSON ALISON BOAK
COUNCILPERSON CARLA BRAND
COUNCILPERSON DIANE BRIGGS
COUNCILPERSON DANIEL PASCHKES**

ALSO

**PRESENT: DEPUTY SUPERVISOR LES MARON
TOWN ATTORNEY WILLIAM HARRINGTON
TOWN CLERK ERIN TROSTLE**

CALL TO ORDER: Supervisor Hansan called the meeting to order at 8:03 pm.

ANNOUNCEMENTS:

- There will be a public hearing on August 10, 2021 regarding the proposal to lower the speed limit on local roads west of Long Ridge Road.
- The rescheduled fireworks display will be held Saturday, August 7, 2021, in the Town Park. Please note that an earlier sunset means that fireworks will start earlier than in past years. Parking permits—free for residents and \$30/car for nonresidents—will be required. They will be available at the Police Department starting Monday, July 19.
- With the bear population on the rise, residents are reminded to be “bear aware.” If left alone, bears are likely to go away.

NEW BUSINESS:

A. Economic Development Committee – Approve banner guidelines and permitting process

Councilperson Brand suggested adjusting time limits and requiring a banner image as part of the application. Councilperson Boak noted that several sets of different banners could be installed at the same time. Supervisor Hansan questioned the inclusion of a fee for nonprofits. Town Attorney Harrington suggested specifying a fee that could be waived at the board’s discretion. Councilperson Boak pointed out that the fee might be warranted to defray labor costs associated with installation. Councilperson Briggs said that the Economic Development Committee would review the suggestions in the hope of presenting revised guidelines at the September 7, 2021 board meeting.

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B. Finance – Approve purchase of new financial software package

RESOLUTION 116-21

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Boak, all voting aye, on the following:

RESOLVED, that the Town Board hereby authorizes the transfer of \$20,000.00 from contingency to Finance for the purchase of cloud-based accounting software and the associated annual maintenance.

C. Planning Board – Approve proposed Zoning Code change

Planning Board Chair Michele Rudolph described an inconsistency in the Zoning Code related how patios and terraces count in the calculation of lot coverage. Supervisor Hansan recommended that the Town Attorney review the proposed change to avoid unintended consequences of making the proposed change.

D. Recreation Department – Approve refunds

RESOLUTION 117-21

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Boak, all voting aye, on the following:

RESOLVED, that the Town Board hereby authorizes the fee refunds pursuant to the memos submitted to the board.

<u>Name</u>	<u>Address</u>	<u>Amount</u>	<u>Reason</u>
Fiona Rohde	404 Wildwood Road Stamford, CT	\$125	overpayment
Tharini Pande	37 Jefferson Drive Ridgefield, CT	\$125	overpayment
Bernard Lumpkin	140 Franklin Street New York, NY	\$125	overpayment
Josh Rich	219 Shelter Rock Road Stamford, CT	\$125	overpayment

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Leigh Rock	11 Woodland Court Street Bedford, NY	\$130	specialty camp refund
Stacy Troiano	71 The Farms Bedford, NY	\$65	specialty camp refund
Katrina Majkut	11 Robin Hood Road Pound Ridge, NY	\$250	duplicate payment
Jeff Nurenberg	34 Deerfield Road Pound Ridge, NY	\$50	overpayment

E. Supervisor – Adopt resolution regarding 7 Old Pound Road lease

RESOLUTION 118-21

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Boak, all voting aye, on the following:

RESOLVED, that the Town Board hereby authorizes the Supervisor to sign the agreement with Ginnel Real Estate regarding the rental of 7 Old Pound Road, subject to the amendments made by Deputy Supervisor Maron and Town Attorney Harrington.

F. Tax Receiver – Approve refunds

RESOLUTION 119-21

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Boak, all voting aye, on the following:

RESOLVED, that the Town Board hereby authorizes the following refunds:

<u>Block & Lot</u>	<u>Amount</u>	<u>Reason</u>
10263-61	\$9,362.31	duplicate payment
9453-12	\$3,636.80	duplicate payment
9456-4	\$4,161.52	duplicate payment

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9816-65.1	\$253.31	duplicate payment
9817-34	\$4,555.96	duplicate payment
9822-14	\$4,885.26	duplicate payment
9824-6.92	\$4,595.75	duplicate payment
9816-20	\$4,668.13	duplicate payment
9320-6, 9320-7	\$60.00	overpayment
9456-4	\$50.28	overpayment
9031-137	\$54.22	overpayment
10263-17	\$6,108.92	duplicate payment
9824-19	\$7,599.29	duplicate payment
9317-18.2	\$3,838.73	duplicate payment/penalty
9817-1	\$13,223.22	duplicate payment/penalty
9817-61	\$1,682.96	duplicate payment/penalty
9031-182	\$673.18	duplicate payment/penalty

G. Town Clerk

- **Permission to accept offer of design services**

RESOLUTION 120-21

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye, on the following:

RESOLVED, that the Town Board accepts the offer by James Best of design services for architectural plans for the ADA-compliant courtroom entrance.

- **Approve Special Use Permit**

RESOLUTION 121-21

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Boak, all voting aye, on the following:

RESOLVED, that the Town Board approves the Special Use Permit application by Kahlo, subject to the withdrawal of the previously issued permit issued to Kahlo for the same activities at the Pound Ridge Nursery.

- **Approve cemetery plot sale**

RESOLUTION 122-21

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Paschkes, all voting aye, on the following:

RESOLVED, that the Town hereby approves the sale of Plot 9 in Section 3 (two gravesites) to Charles Thomaselli, of 23 Lower Trinity Pass, Pound Ridge, at a price of \$2,000.00.

- **Authorize solicitation of bids for construction of the Village Green**

RESOLUTION 123-21

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Brand, all voting aye, on the following:

RESOLVED, that the Town Board hereby authorizes the Town Clerk to solicit bids for the construction of the Village Green pursuant to the design specifications in the plans completed by Louis Fusco.

- **Approve hybrid meeting installation**

RESOLUTION 124-21

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye, on the following:

RESOLVED, that the Town Board hereby authorizes the Supervisor to contract with DNR Laboratories, of Watertown, CT to perform professional design, programming, installation, and training services at a cost of \$24,090.00 to install a hybrid meeting setup in the Town House courtroom and to provide the required audio-visual equipment at a cost of \$32,102.00.

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- **Adopt resolution in support of grant applications**

Town Attorney Harrington recommended further discussion of the SEQR process with the Town Engineer before proceeding with the grant applications.

H. Water Control Commission – Approve bond release

RESOLUTION 125-21

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Boak, all voting aye, on the following:

RESOLVED, that the Town Board hereby authorizes the release of the following Water Control Commission bonds:

<u>Bond Number</u>	<u>Name</u>	<u>Block & Lot</u>	<u>Amount</u>
2019-07	Pound Ridge Homes LLC	9031-36	\$2,000.00
2020-13	Giovanni Nanna Michelle Argila	10047-56.1	\$10,000.00
2021-22	Giulio Possenti	9822-26	\$2,000.00

I. Liaison Reports

Councilperson Brand noted that the removal of Sapphireberry bushes from Sachs Park and the Lawther Preserve proposed by the Conservation Board will take place this week.

Councilperson Boak reported that the Water Wastewater Task Force has met with the Housing Board and the Old Pound Road Committee and will be proceeding with more community engagement once the new engineering firm is on board.

Councilperson Briggs noted that there will be a presentation on wireless coverage at the August 10, 2021 Town Board work session at 7:00 pm. She also said that the Recreation Commission is cognizant of concerns about crowding at the pool and will consider the possibility of limiting non-resident membership next year.

Councilperson Paschkes said that the Open Space Acquisition Committee is reviewing the ranking criteria in order to complete an updated assessment.

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FINANCIAL MATTERS: Pay Bills

RESOLUTION 126-21

Board Action: Motion by Councilperson Boak, seconded by Councilperson Paschkes, the motion passing 4-0 with Councilperson Brand abstaining:

RESOLVED, that the Supervisor is hereby authorized to pay the claims listed below.

Fund	Claim Numbers	Total Amount
General Fund	562–684	\$255,014.07
Highway Fund	130–153	\$82,654.07
Trusts & Agency	58–59	\$15,510.00

ADJOURNMENT: There being no further business to come before the Board, Supervisor Hansan adjourned the meeting at 9:39 pm.

RECONVENE AS PARKING DISTRICT: Supervisor Hansan called the meeting to order at 9:39 pm.

Pay Bills:

RESOLUTION 127-21

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Boak, the motion passing 4-0 with Councilperson Brand abstaining:

RESOLVED, that the Supervisor is hereby authorized to pay the claims listed below.

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Fund	Claim Number	Total Amount
Parking District Fund	11-12	\$748.50

ADJOURNMENT: There being no further business to come before the Board,
Supervisor Hansan adjourned the meeting at 9:40 pm.

Erin Trostle, Town Clerk

Dated at Pound Ridge, New York

August 9, 2021