

**MINUTES OF THE FEBRUARY 8, 2022 MEETING OF THE TOWN BOARD OF THE TOWN OF POUND RIDGE HELD AT 179 WESTCHESTER AVENUE, POUND RIDGE, NEW YORK, AND VIA ZOOM VIDEOCONFERENCE, COMMENCING AT 8:00 PM**

PRESENT: SUPERVISOR KEVIN HANSAN  
COUNCILPERSON CARLA BRAND  
COUNCILPERSON ALISON BOAK  
COUNCILPERSON DIANE BRIGGS  
COUNCILPERSON DANIEL PASCHKES

ALSO

PRESENT: TOWN ATTORNEY WILLIAM HARRINGTON  
DEPUTY SUPERVISOR LES MARON  
TOWN CLERK ERIN TROSTLE

**I. CALL TO ORDER OF REGULAR MEETING**

Supervisor Hansan called the meeting to order at 8:10 pm.

**II. CALL FOR EXECUTIVE SESSION**

**Board Action:** Motion by Councilperson Briggs, seconded by Councilperson Boak, all voting aye, to hold an executive session to discuss a personnel matter on Thursday, March 3, 2022 at 7:00 pm.

**III. ANNOUNCEMENTS**

- Former Town Supervisor Dick Lyman passed away last week. A lifetime Pound Ridge resident, he was a dedicated public servant for over fifty years. A wake will be held from 7:00 pm to 9:00 pm on Thursday, February 10, 2022 and on Friday, February 11, at Clark Associates Funeral Home in Katonah. Memorial contributions may be directed to the New Dawn Family Resource Center.
- Mask mandates may be rescinded soon.

**IV. MINUTES**

**Board Action:** Motion by Councilperson Briggs, seconded by Councilperson Brand, all voting aye, to accept the minutes of the Town Board meeting of February 1, 2022.

**V. NEW BUSINESS**

**A. Assessor – Approval for correction to veterans exemption**

Assessor Diane Briganti reported that Westchester County’s recent adoption of higher maximum exemption amounts for the Alternative Veterans Exemption was intended to apply to Cold War veterans (defined as those on active duty between September 2, 1945 and December 31, 1991). Pound Ridge has ten veterans in this category.

Assessor Briganti discussed local adoption of the county’s changes to the Alternative Veterans Exemption at the January 14, 2022 meeting. This change requires passage of a local law by May 1, 2022. Deputy Supervisor Maron is drafting language for the Town Board to review at a future meeting, tentatively the first meeting in March (March 1, 2022). The assessor requested that the proposed language be modified to include Cold War veterans. The current and proposed exemption amounts for Cold War veterans are as follows:

	<u>Current Exemption</u>	<u>Proposed Exemption</u>
War Veteran	\$54,000	\$75,000
Disabled Veteran	\$180,000	\$250,000

**RESOLUTION 41-22**

**Board Action:** Motion by Councilperson Boak, seconded by Councilperson Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby approves modification of the language for the proposed local law to include Cold War veterans.

**B. Cemetery Commissioner – Approval for Eagle Scout project at Pound Ridge Cemetery**

**RESOLUTION 42-22**

**Board Action:** Motion by Councilperson Paschkes, seconded by Councilperson Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Ethan Karpowich’s proposed Eagle Scout project, to include installation of benches, a stone border, and decorative trees and deer-resistant perennials near the flagpole in the Pound Ridge Cemetery.

**C. Justice Court – Ratify decision to hire Amanda d’Arcy**

**RESOLUTION 43-22**

**Board Action:** Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby ratifies the decision made in executive session to hire Amanda d'Arcy to provide part-time clerical help to the Court Clerk at a rate of \$20.00/hour effective February 3, 2022.

**D. Police – Ratify decision made to hire Police Officers Gorman and Vacca**

**RESOLUTION 44-22**

**Board Action:** Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby ratifies the decision made in executive session to hire Robert Gorman and Anthony Vacca as part-time police officers effective February 9, 2022.

**E. Recreation**

**1. Authorization to purchase sand structure**

**RESOLUTION 45-22**

**Board Action:** Motion by Councilperson Briggs, seconded by Councilperson Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the purchase and installation of a Kompan Inground Sand Creator, as budgeted, at a cost of \$20,391.01.

**2. Approval of refunds**

**RESOLUTION 46-22**

**Board Action:** Motion by Councilperson Briggs, seconded by Councilperson Brand, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the refund of a \$500.00 deposit for the use of Conant Hall to Colleen Parker, of 86 Elm Street, South Salem, NY 10590.

**F. Supervisor**

**1. Authorization to transfer \$1,750 from Contingency to Celebrations**

**RESOLUTION 47-22**

**Board Action:** Motion by Councilperson Boak, seconded by Councilperson Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the transfer of \$1,750.00 from Contingency to Celebrations to account for an increase in the cost of the July Fourth fireworks display.

**2. Authorization to sign BCSD Bond Referendum and Master Plan Update**

**RESOLUTION 48-22**

**Board Action:** Motion by Councilperson Briggs, seconded by Councilperson Brand, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the Supervisor to sign the Bedford Central School District (BCSD) Bond Referendum and Master Plan Update, which assigns the BCSD Board of Education as lead agency for SEQR compliance.

**G. Town Clerk**

**1. Permission to solicit bids for Highway materials and Scotts Corners maintenance**

**RESOLUTION 49-22**

**Board Action:** Motion by Councilperson Briggs, seconded by Councilperson Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the Town Clerk to solicit bids for Highway materials and for maintenance services (exclusive of plant watering) in Scotts Corners.

**2. Permission to collect Recycling Center fees via Square and Venmo**

**RESOLUTION 50-22**

**Board Action:** Motion by Councilperson Briggs, seconded by Councilperson Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the Town Clerk to collect fees for household waste and e-waste at the Recycling Center via Square and Venmo.

**3. Approval of cemetery plot sale**

**RESOLUTION 51-22**

**Board Action:** Motion by Councilperson Briggs, seconded by Councilperson Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the sale of Plot 241B in Section 3 (one gravesite) at the Pound Ridge Cemetery at a price of \$1,000.00 to former Pound Ridge resident James Moore, of 4 Hollyberry Lane, Ridgefield, CT 06877.

**4. Approval of Friends of Pound Ridge Special Event Permit application**

**RESOLUTION 52-22**

**Board Action:** Motion by Councilperson Boak, seconded by Councilperson Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the Special Event Permit application from the Friends of Pound Ridge for the Earth Day Everyday event, to be held at the Market Square on Saturday, April 23, 2022, from 11:00 am to 3:00 pm.

**H. Energy Action Committee – Accept resignation of Mitchell Cannold**

**RESOLUTION 53-22**

**Board Action:** Motion by Councilperson Brand, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby accepts the resignation of Mitchell Cannold as a member of the Energy Action Committee.

#### **I. Liaison Reports**

Councilperson Briggs encouraged residents to complete the Recreation Department survey about possible uses for the town's recreation facilities.

Councilperson Boak announced that the Human Rights Committee staged a successful food drive on Martin Luther King Day in collaboration with the Police Department. The committee is exploring ways to raise awareness about LGBTQ+ issues, possibly by organizing a color run at the Pound Ridge Partnership's Pride Day event in June.

Councilperson Boak also noted that the Water Wastewater Task Force is reviewing a draft report from its engineering consultants and will soon begin interviewing public relations firms in preparation for a public education campaign.

Councilperson Paschkes reported that the Open Space Acquisition Committee is discussing the need for a referendum to continue the funding stream for future acquisitions.

### **VI. FINANCIAL MATTERS**

#### **A. Authorization to transfer funds from Contingency to Recreation**

##### **RESOLUTION 54-22**

**Board Action:** Motion by Councilperson Paschkes, seconded by Councilperson Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the transfer of \$42.00 from Contingency to Recreation to cover an increase in the cost of ASCAP fees.

#### **B. Payment of bills**

##### **RESOLUTION 55-21**

**Board Action:** Motion by Councilperson Boak, seconded by Councilperson Paschkes, the motion passing 4-0 with Councilperson Brand abstaining:

RESOLVED, that the Supervisor is hereby authorized to pay the claims listed below.

Fund	Claim Numbers	Total Amount
General Fund	1216–1238 (2021)	\$68,179.44
	1–13 (2022)	<u>\$108,831.00</u>
		\$177,010.44
Highway Fund	267–270 (2021)	\$2,099.96
	1–18 (2022)	<u>\$56,867.18</u>
		\$58,967.14
Trust & Agency Fund	108–111 (2021)	\$2,400.00
	1–11 (2022)	<u>\$12,036.50</u>
		\$14,436.50
Capital Projects Fund	6 (2021)	\$3,755.00
	1 (2022)	<u>\$1,026.00</u>
		\$4,781.00

**VII. ADJOURNMENT:** There being no further business to come before the Board, Supervisor Hansan adjourned the meeting at 8:56 pm.

**VIII. RECONVENE AS PARKING DISTRICT:** Supervisor Hansan called the meeting to order at 8:57 pm.

**IX. ADJOURNMENT:** There being no business to come before the Board, Supervisor Hansan adjourned the meeting at 8:57 pm.