

MINUTES OF THE MAY 3, 2022 MEETING OF THE TOWN BOARD OF THE TOWN OF POUND RIDGE HELD VIA ZOOM VIDEOCONFERENCE, COMMENCING AT 8:00 PM

PRESENT: SUPERVISOR KEVIN HANSAN
COUNCILPERSON CARLA BRAND
COUNCILPERSON ALISON BOAK
COUNCILPERSON DIANE BRIGGS
COUNCILPERSON DANIEL PASCHKES

ALSO

PRESENT: TOWN ATTORNEY WILLIAM HARRINGTON
DEPUTY SUPERVISOR LES MARON
TOWN CLERK ERIN TROSTLE

I. CALL TO ORDER OF REGULAR MEETING

Supervisor Hansan called the meeting to order at 8:06 pm.

II. CALL FOR EXECUTIVE SESSION

There is an Executive Session scheduled for Thursday, May 12, 2022 at 7:00 pm.

III. ANNOUNCEMENTS

- The public hearing regarding leaf blowers has been rescheduled for May 10, 2022, at 8:00 pm. Anyone wishing to speak should submit his or her name and address to Nicole Engel at chiefstaff@townofpoundridge.com. Additional information is available on the town website, townofpoundridge.com.
- Congressman Sean Patrick Maloney will hold a “Speak with Sean” town hall meeting at the Town House on Saturday, May 7, 2022, at 10:30 am.
- The Westchester County Mobile Passport Office will be at the Town House Wednesday, May 11, 2022, from 10:00 am to 1:00 pm. Passport applications and renewal forms are available in reception at the Town House. More information is available from the Westchester County Clerk’s office.
- The first Food Truck Friday of the year will be Friday, May 20, 2022.
- Proud Day is scheduled for Saturday, June 4, 2022 and will include a color run this year.

IV. MINUTES

Board Action: Motion by Councilperson Boak, seconded by Councilperson Briggs, all voting aye, to approve the minutes of the April 5 and April 12, 2022 Town Board meetings.

V. NEW BUSINESS

A. Comprehensive Plan Outreach Committee – Resident survey

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Committee Chair Elyse Arnow described a survey that will soon be released to residents. The purpose of the survey, which is scheduled to be released next week, is to gather feedback that will inform the Comprehensive Plan.

RESOLUTION 98-22

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Brand, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the release of the Comprehensive Plan survey.

B. Planning Board

1. Appoint Jonathan Stein as a member

RESOLUTION 99-22

Board Action: Motion by Councilperson Brand, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby appoints Jonathan Stein as a member of the Planning Board for a seven-year term.

2. Approval Special Use Permits for cell tower modifications

RESOLUTION 100-22

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Brand, all voting aye on the following:

RESOLVED, that the Town Board hereby approves Special Use Permits for equipment upgrades by Verizon and T-Mobile at the 89 Westchester Avenue cell tower and by Verizon at the 29 Adams Lane cell tower.

C. Receiver of Taxes – Appointment of part-time deputy

RESOLUTION 101-22

Board Action: Motion by Councilperson Boak, seconded by Councilperson Brand, all voting aye on the following:

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RESOLVED, that the Town Board hereby approves the appointment of Annie Burnham as part-time Deputy Receiver of Taxes effective May 3, 2022, at a salary of \$25.00/hour.

D. Town Clerk

1. Approval for Seasonal Special Use Permits for outdoor dining

RESOLUTION 102-22

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Brand, all voting aye on the following:

RESOLVED, that the Town Board hereby approves Seasonal Special Use Permits effective through October 2022 for outdoor seating at Blind Charlie's, DiNardo's, and the Kitchen Table.

2. Acceptance of Scotts Corners Maintenance bids

RESOLUTION 103-22

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby awards the bid for Scotts Corners maintenance to Luppino Landscaping as follows:

- **Spring/fall cleanup:** Cleanup of islands, including those in rear parking lots and along Westchester Avenue
Frequency: twice (spring and fall)
Estimated cost per cleanup: \$200.00
Estimated total spring/fall cleanup cost: **\$750.00**

- **Swales:** Cleanout (including weed whacking) of swales (ditches) on both sides of Parking District
Frequency: as needed
Estimated cost per cleanout: \$200.00
Estimated total swales cost: **\$1,150.00**

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- **Mowing:** Mowing of grass behind swales on north and south sides, as well as all grass not maintained by property owners (includes edging with weed whacker)
Frequency: twice (spring and fall)
Estimated cost per cleanup: \$250.00
Estimated total mowing cost: **\$1,500.00**

- **Leaf Removal:** Raking and blowing of leaves in Scotts Corners, including shoulders of Westchester Avenue in the PBB district
Frequency: twice (spring and fall)
Estimated cost per cleanup: \$200.00
Estimated total leaf removal cost: **\$1,400.00**

Estimated total Scotts Corners Maintenance cost: \$4,800.00

3. Approval for use of town bus for Proud Day

RESOLUTION 104-22

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Brand, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the use of the town bus by the Pound Ridge Partnership from 8:00 am to 12 noon on June 4, 2022, in support of the Proud Day Color Run.

4. Discussion of ADA-compliant door design

Architect James Best, who is donating his professional services, presented options for replacing the first-floor window on the far left of the front façade of the building with an accessible door. There was a consensus that a glass-paneled door would be aesthetically preferable but that it would be advisable to seek input from the police chief regarding security. The matter was tabled until a future meeting.

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VI. ADJOURNMENT: There being no further business to come before the Board,
Supervisor Hansan adjourned the meeting at 8:56 pm.

Erin Trostle, Town Clerk
Dated at Pound Ridge, New York
May 7, 2022