

**MINUTES OF THE OCTOBER 4, 2022 MEETING OF THE TOWN BOARD OF THE TOWN OF POUND RIDGE HELD AT 179 WESTCHESTER AVENUE, POUND RIDGE, NEW YORK, AND VIA ZOOM VIDEOCONFERENCE, COMMENCING AT 8:00 PM**

**PRESENT:** SUPERVISOR KEVIN HANSAN  
COUNCILPERSON CARLA BRAND  
COUNCILPERSON ALISON BOAK  
COUNCILPERSON DIANE BRIGGS

**ALSO**

**PRESENT:** TOWN ATTORNEY WILLIAM HARRINGTON  
TOWN CLERK ERIN TROSTLE

**NOT**

**PRESENT:** COUNCILPERSON DANIEL PASCHKES  
DEPUTY SUPERVISOR LES MARON

**I. CALL TO ORDER OF REGULAR MEETING**

Supervisor Hansan called the meeting to order at 8:01 pm.

**II. CALL FOR EXECUTIVE SESSION**

**Board Action:** Motion by Councilperson Boak, seconded by Councilperson Briggs, all voting aye, to call for an Executive Session at 6:00 pm on Wednesday, October 12, 2022.

**III. ANNOUNCEMENTS**

- The bridge on the pedestrian path will be dedicated to former Town Supervisor Dick Lyman on Sunday, October 9, 2022. Residents are invited to meet at the Town House at 10:30 am for the ceremony.
- A Repair Café, sponsored by the Conservation Board, is scheduled for Saturday, October 15, 2022 at Conant Hall.
- Thank you to the many volunteers and to the Police Department for helping to make the Pound Ridge Partnership's tenth annual Harvest Festival a great success.

**IV. MINUTES**

**Board Action:** Motion by Councilperson Briggs, seconded by Councilperson Boak, all voting aye, to approve the minutes of the September 13, 2022 Town Board meeting.

**V. POSTPONEMENT OF REGULAR MEETING**

**Board Action:** Motion by Councilperson Boak, seconded by Councilperson Briggs, all voting aye, to postpone the Town Board meeting scheduled for 8:00 pm on Tuesday, November 8, 2022, to 7:00 pm on Thursday, November 10.

**MINUTES OF THE MEETING OF THE TOWN BOARD  
TOWN OF POUND RIDGE  
POUND RIDGE, NY  
OCTOBER 4, 2022**

**VI. POSTPONEMENT OF PUBLIC HEARING**

**Board Action:** Motion by Councilperson Briggs, seconded by Councilperson Boak, all voting aye, to postpone the public hearing on proposed legislation regarding leaf blowers from 8:00 pm on Tuesday, October 11, 2022, to 7:00 pm on Thursday, November 10, 2022.

**VII. NEW BUSINESS**

**A. Supervisor – Approval for SAM grant funding resolution**

**RESOLUTION 164-22**

**Board Action:** Motion by Councilperson Briggs, seconded by Councilperson Boak, all voting aye on the following:

**WHEREAS**, the Town of Pound Ridge is considering building a town community center for recreation programs, arts, library-related functions, senior programs, and an Office of Emergency Management shelter; **AND**

**WHEREAS**, the Town of Pound Ridge is requesting funding from the State of New York in the amount of \$125,000.00 for the construction of a new community center for a public library, recreation center, Office of Emergency Management shelter, indoor/outdoor pool, and facilities for senior programs and other programs; for Wi-Fi for the Town Park; for additional free-standing shelters for inclement weather; and for an accessible platform for spectators at the baseball field; **NOW THEREFORE BE IT**

**RESOLVED** that the Town Board of the Town of Pound Ridge hereby approves the above request; **AND BE IT FURTHER**

**RESOLVED**, that the Town of Pound Ridge Supervisor be authorized to execute all necessary agreements, certifications, and reimbursement requests on behalf of the Town of Pound Ridge with the New York State Assembly and the Dormitory Authority of the State of New York.

**B. Police – Ratify decision to hire William Nemeth and Darren McNamara as part-time Police Officers**

**RESOLUTION 165-22**

**Board Action:** Motion by Councilperson Briggs, seconded by Councilperson Boak, all voting aye on the following:

**MINUTES OF THE MEETING OF THE TOWN BOARD  
TOWN OF POUND RIDGE  
POUND RIDGE, NY  
OCTOBER 4, 2022**

RESOLVED, that the Town Board hereby ratifies the decision made in Executive Session to hire William Nemeth and Darren McNamara as part-time Police Officers effective immediately, each at a pay rate of \$40.31/hour.

**C. Recreation – Ratify decision to hire Melissa Trail as Recreation Leader**

**RESOLUTION 166-22**

**Board Action:** Motion by Councilperson Boak, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby ratifies the decision made in Executive Session to hire Melissa Trail as a full-time Recreation Leader at a salary of \$48,000/year effective October 17, 2022.

**D. Town Clerk**

**1. Approve temporary staffing plan for front desk**

**RESOLUTION 167-22**

**Board Action:** Motion by Councilperson Boak, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby approves a transfer from contingency of \$2,500.00 to fund the additional hours for the Deputy Town Clerk through the end of 2022 in order to provide coverage at the front desk.

**2. Authorize sale of cemetery plot**

**RESOLUTION 168-22**

**Board Action:** Motion by Councilperson Briggs, seconded by Councilperson Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the sale of Plot 243 in Section 3 of the Pound Ridge Cemetery to Jeffrey and Elizabeth Klotz of 8 White Birch Road South, at a price of \$2,000.00.

**3. Approve Special Event Permit application for Halloween Fest**

**RESOLUTION 169-22**

**Board Action:** Motion by Councilperson Boak, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the Special Event Permit application by the Friends of Pound Ridge for Halloween Fest, to be held Sunday, October 30, 2022, in the Town Park, subject to the following conditions:

**MINUTES OF THE MEETING OF THE TOWN BOARD  
TOWN OF POUND RIDGE  
POUND RIDGE, NY  
OCTOBER 4, 2022**

- Parking is limited to the Town park lot.
- Event sponsor will be responsible for coordinating parking.
- All plans must be submitted to the Building Department for approval.
- Event sponsor will ensure that all food and beverage vendors have appropriate permits and licenses.
- Event Sponsor will submit proof of insurance naming the town as an additional insured.

**E. Conservation Board – Approve request to hang banner**

**RESOLUTION 170-22**

**Board Action:** Motion by Councilperson Briggs, seconded by Councilperson Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the Conservation Board's request to hang a Repair Café banner across Westchester Avenue from Saturday, October 9, 2022, to Sunday, October 15, 2022.

**VIII. ADJOURNMENT:** There being no business to come before the Board, Supervisor Hansan adjourned the meeting at 8:17 pm.

Erin Trostle, Town Clerk  
Dated at Pound Ridge, New York  
October 5, 2022