

MINUTES OF THE SEPTEMBER 13, 2022 MEETING OF THE TOWN BOARD OF THE TOWN OF POUND RIDGE HELD AT 179 WESTCHESTER AVENUE, POUND RIDGE, NEW YORK, AND VIA ZOOM VIDEOCONFERENCE, COMMENCING AT 8:00 PM

PRESENT: SUPERVISOR KEVIN HANSAN
COUNCILPERSON CARLA BRAND
COUNCILPERSON ALISON BOAK
COUNCILPERSON DIANE BRIGGS
COUNCILPERSON DANIEL PASCHKES

ALSO

PRESENT: DEPUTY SUPERVISOR LES MARON
TOWN CLERK ERIN TROSTLE

NOT

PRESENT: TOWN ATTORNEY WILLIAM HARRINGTON

I. CALL TO ORDER OF REGULAR MEETING

Supervisor Hansan called the meeting to order at 8:02 pm.

II. ANNOUNCEMENTS

- The Recreation Department's Family Campout is scheduled for September 17-18, 2022, in the Town Park.
- Also on September 17, 2022, from 11:00 am to 4:00 pm, the Garden Club will host its biennial flower show in Conant Hall.
- The Drug Abuse Prevention Council is seeking a paid part-time coordinator to work up to fifteen hours a week.
- The Pound Ridge Partnership's annual Harvest Fest will feature a performance by Blues Traveler on October 1, 2022, in the Town Park.

III. MINUTES

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye, to approve the minutes of the Town Board meetings of July 12, August 9, and September 6, 2022.

IV. NEW BUSINESS

A. Town Board

1. Approval for updated Integrated Turfgrass Pest Management Plan

In response to a referral by the Town Board, the Westchester County Planning Board has indicated that review of the updated Integrated Turfgrass Pest Management Plan

**MINUTES OF THE MEETING OF THE TOWN BOARD
TOWN OF POUND RIDGE
POUND RIDGE, NY
SEPTEMBER 13, 2022**

(ITPMP) for the Pound Ridge Golf Club is a matter for local determination. Gerri Tortorella, counsel for the golf club, reported to the board that she is compiling information regarding the ITPMP in response to questions from the Town Engineer. Councilperson Paschkes noted that the Planning Board has asked to be copied on all materials provided to the Town Engineer, and Attorney Tortorella indicated that she will provide copies of the finalized document not only to the Town Engineer, but also to the Town Board and the Planning Board.

2. Call for public hearing

Board Action: Motion by Councilperson Boak, seconded by Councilperson Paschkes, all voting aye, to call for a public hearing at 8:00 pm on October 11, 2022, on a proposed amendment to the Noise Ordinance.

B. Assessor – Approval for additional part-time clerical help

RESOLUTION 153-22

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby approves a transfer from contingency of \$2,500.00 to fund the continued part-time employment of Marie Lazaro in the Assessor's office through the end of 2022.

C. Highway – Approval to allocate additional funds for tree cutting

RESOLUTION 154-22

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the transfer of \$40,000.00 from the contingency fund for bulk cutting of dead trees.

D. Maintenance – Approval to hire Andrew Correia

RESOLUTION 155-22

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, the board polled and the motion passing 4-0 with Councilperson Boak abstaining, on the following:

**MINUTES OF THE MEETING OF THE TOWN BOARD
TOWN OF POUND RIDGE
POUND RIDGE, NY
SEPTEMBER 13, 2022**

RESOLVED, that the Town Board hereby ratifies the decision made in Executive Session to hire Andrew Correia as a full-time laborer in the Maintenance Department effective September 12, 2022.

E. Planning Board – Review of cell phone tower Special Use Permit application

RESOLUTION 156-22

Board Action: Motion by Councilperson Boak, seconded by Councilperson Brand, all voting aye on the following:

RESOLVED, that the Town Board hereby refers the Special Use Permit Application by Tilson Technology Management for equipment modifications to the existing cell tower at 29 Adams Lane to the Planning Board for its review and recommendation.

F. Receiver of Taxes – Approval for additional funding for Deputy Receiver

RESOLUTION 157-22

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Brand, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the transfer of \$6,000.00 from contingency to fund the Deputy Receiver’s salary, including extended hours during the collection period, through the end of 2022.

G. Town Clerk

a. Authorization to solicit quotes for pool repairs

RESOLUTION 158-22

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Brand, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the Town Clerk to solicit quotes for pool repairs, subject to the addition of language approved by the Town Attorney requiring bidders to guarantee the work to be performed.

b. Approval for Special Event Permit for Halloween Walk

RESOLUTION 159-22

**MINUTES OF THE MEETING OF THE TOWN BOARD
TOWN OF POUND RIDGE
POUND RIDGE, NY
SEPTEMBER 13, 2022**

Board Action: Motion by Councilperson Boak, seconded by Councilperson Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the Special Event Permit application by the Pound Ridge Business Association for its annual Halloween Walk, to be held on October 31, 2022.

H. Economic Development Committee – Appointment of Megan Bates

RESOLUTION 160-22

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby ratifies the decision made in Executive Session to appoint Megan Bates to the Economic Development Committee.

I. Supervisor – Approval for Domestic Violence Awareness signs and ribbons

RESOLUTION 161-22

Board Action: Motion by Councilperson Boak, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes Hope’s Door to place signs and ribbons along Westchester Avenue during Domestic Violence Awareness Month, October 1–31, 2022.

J. Liaison Reports

Councilperson Boak reported that the Human Rights Advisory Committee is obtaining quotes in preparation to seek bids for a strategic plan. Councilperson Briggs announced that the hardscape at the Village Green is complete, and that the electrical installation will soon begin.

V. FINANCIAL MATTERS – Pay bills

RESOLUTION 162-22

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Boak, the motion passing 4-0 with Councilperson Brand abstaining:

Page 5
MINUTES OF THE MEETING OF THE TOWN BOARD
TOWN OF POUND RIDGE
POUND RIDGE, NY
SEPTEMBER 13, 2022

RESOLVED, that the Supervisor is hereby authorized to pay the claims listed below:

Fund	Claim Numbers	Total Amount
General Fund	635–709	\$157,756.70
Highway Fund	150–176	\$41,749.02
Trust & Agency	62–65	\$11,380.00

- VI. ADJOURNMENT:** There being no further business to come before the Board, Supervisor Hansan adjourned the meeting at 8:45 pm.
- VII. RECONVENE AS PARKING DISTRICT:** Supervisor Hansan called the meeting to order at 8:45 pm.

RESOLUTION 163-22

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Boak, the motion passing 4-0 with Councilperson Brand abstaining:

RESOLVED, that the Town Board hereby authorizes the Supervisor to pay the following bills:

Fund	Claim Numbers	Total Amount
Parking District	4–6	\$11,342.80

- VIII. ADJOURNMENT:** There being no business to come before the Board, Supervisor Hansan adjourned the meeting at 8:46 pm.

Erin Trostle, Town Clerk
Dated at Pound Ridge, New York
September 26, 2022