

MINUTES OF THE JULY 12, 2022 MEETING OF THE TOWN BOARD OF THE TOWN OF POUND RIDGE HELD AT 179 WESTCHESTER AVENUE, POUND RIDGE, NEW YORK, AND VIA ZOOM VIDEOCONFERENCE, COMMENCING AT 8:00 PM

PRESENT: SUPERVISOR KEVIN HANSAN
COUNCILPERSON CARLA BRAND
COUNCILPERSON ALISON BOAK
COUNCILPERSON DIANE BRIGGS
COUNCILPERSON DANIEL PASCHKES

ALSO

PRESENT: TOWN ATTORNEY WILLIAM HARRINGTON
DEPUTY SUPERVISOR LES MARON
TOWN CLERK ERIN TROSTLE

I. CALL TO ORDER OF REGULAR MEETING

Supervisor Hansan called the meeting to order at 8:05 pm.

II. CALL FOR EXECUTIVE SESSION

Board Action: Motion by Councilperson Boak, seconded by Councilperson Paschkes, all voting aye, to call for an Executive Session at 7:00 pm on Thursday, August 9, 2022.

III. ANNOUNCEMENTS

- A generous donation from the Klaber Family Foundation will pay for the outdoor furniture for the Village Green.
- The band for this year's Harvest Festival is Blues Traveler.
- Food Truck Friday, with music by Alex Cano, is scheduled for 4:00 pm to 9:00 pm this Friday, July 15.
- The Friends of Pound Ridge Popup Waterpark is set for Saturday, July 16, from 11:00 am to 4:00 pm.

IV. MINUTES

Board Action: Motion by Councilperson Boak, seconded by Councilperson Briggs, all voting aye, to approve the minutes of the July 5, 2022 Town Board meeting.

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V. OLD BUSINESS

A. Open Space Acquisition Committee – Scheduling of Referendum

It was determined that funding for Open Space Acquisitions is in place through 2023, so a referendum is not needed until next year, and there is no longer a need for a special Town Board meeting in August. Consequently, there will be only one Town Board meeting next month, on August 9.

RESOLUTION 129-22

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby cancels the Town Board meeting previously scheduled for Monday, August 29, 2022.

B. Supervisor's Office – Approval to hire Public Sector HR Consultants

RESOLUTION 130-22

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the hiring of Public Sector HR Consultants to revise the town's employee handbook at a cost of \$6,250.00.

VI. NEW BUSINESS

A. Zoning Board of Appeals – Ratify decision to appoint Joe Gunset

RESOLUTION 131-22

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the appointment of Joe Gunset to the Zoning Board of Appeals to complete the unfinished term of Larry Brotmann.

B. Justice Court – Ratify decision to hire temporary part-time Court Clerk

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RESOLUTION 132-22

Board Action: Motion by Councilperson Boak, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby ratifies the decision made in Executive Session to hire Carol Pasalides as a temporary part-time Court Clerk at an hourly rate of \$35.00 for up to fifty hours.

C. Town Clerk – Special Event Permit Application for Harvest Festival

RESOLUTION 133-22

Board Action: Motion by Councilperson Boak, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the Special Event Permit Application for Harvest Festival to be held on October 1, 2022, with the following conditions to be met before the permit is issued:

1. County health department approvals must be provided for all food and beverage vendors;
2. Proof of insurance and licensing should be provided for all alcoholic beverage vendors;
3. Proof of county and Pound Ridge inspections must be provided for all food trucks;
4. A list of trained crowd managers must be submitted;
5. Building Inspector must review and approve electrical power supply and cable routing plan;
6. Building Inspector must approve a revised number of portable toilets;
7. Parking contractor and/or parking volunteer coordinator must meet with Police Department representative at least one week prior to event to review parking plan;
8. The Pound Ridge Partnership must advertise on its website and materials as follows: “No parking allowed on any street surrounding the event – Vehicles in violation are subject to being ticketed and/or towed at owner’s expense”;

and the following conditions to be met during the event:

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1. Event-day contact must be reconfirmed with on-site police supervisors.
2. The number of parking passes sold must not exceed parking capacity.
3. Mobile stage and any tents larger than 10'x10' must have building permits.
4. Necessary number of alcohol monitors must be present
5. No smoking in the Maintenance Garage.

D. Liaison Reports

Councilperson Boak reported that the Human Rights Advisory Board will hold a budget retreat and that the Water Wastewater Task Force hopes to finalize a contract next month.

Councilperson Briggs said that the Rec Commission will make every effort to ensure that the noise impact of the last four concerts at the pool is minimized.

Councilperson Paschkes said that the Zoning Board of Appeals is now fully staffed and that the Open Space Acquisition Committee will work to prepare for a referendum next year.

VII. FINANCIAL MATTERS – Pay bills

RESOLUTION 134-22

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Boak, the motion passing 4-0 with Councilperson Brand abstaining:

RESOLVED, that the Supervisor is hereby authorized to pay the claims listed below:

Fund	Claim Numbers	Total Amount
General Fund	521–580	\$71,194.40
Highway Fund	116–134	\$125,241.08

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VIII. ADJOURNMENT: There being no further business to come before the Board, Supervisor Hansan adjourned the meeting at 8:28 pm.

IX. RECONVENE AS PARKING DISTRICT: Supervisor Hansan called the meeting to order at 8:28 pm.

RESOLUTION 135-22

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Paschkes, all voting aye on the following:

RESOLVED, that the Town Board

Fund	Claim Numbers	Total Amount
Parking District	2-3	\$10,775.60

X. ADJOURNMENT: There being no further business to come before the Board, Supervisor Hansan adjourned the meeting at 8:29 pm.

Erin Trostle, Town Clerk
Dated at Pound Ridge, New York
July 14, 2022