

MINUTES OF THE JANUARY 10, 2023 MEETING OF THE TOWN BOARD OF THE TOWN OF POUND RIDGE HELD AT 179 WESTCHESTER AVENUE, POUND RIDGE, NEW YORK, AND VIA ZOOM VIDEOCONFERENCE, COMMENCING AT 8:00 PM

PRESENT: COUNCILPERSON ALISON BOAK (via Zoom videoconference)
COUNCILPERSON CARLA BRAND (via Zoom videoconference)
COUNCILPERSON DIANE BRIGGS
COUNCILPERSON DANIEL PASCHKES

ALSO

PRESENT: TOWN ATTORNEY WILLIAM HARRINGTON (via Zoom videoconference)
TOWN CLERK ERIN TROSTLE (via Zoom videoconference)
DEPUTY SUPERVISOR LES MARON

NOT

PRESENT: SUPERVISOR KEVIN HANSAN

CALL TO ORDER OF REGULAR MEETING

Deputy Supervisor Maron called the meeting to order at 8:01 pm.

I. CALL FOR EXECUTIVE SESSION

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Paschkes, all voting aye, to call for an executive session at 7:00 pm on Tuesday, February 7, 2023, to address two personnel matters.

II. PUBLIC HEARING

Deputy Supervisor Maron noted that the Town Board received at least eleven emails from residents regarding the public hearing, all of which expressed support for extending the ordinance governing accessory dwelling units, including communications from the following:

Melinda Avellino
Emily Forbes
Leigh Lally
Marie Moreno
Toni Nagel-Smith
Matt Polinsky
Michelle Rudolph
Namasha Schelling
Stephanie Schneider
Norman Senior
Tom Smith

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Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye, to open a public hearing on a proposed extension of the ordinance governing accessory dwelling units.

Resident Colleen Moore, of 48 Horseshoe Hill Road, expressed support for the proposed change, which would enable her to construct housing for her mother, who assists her family with childcare.

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye, to close the public hearing.

RESOLUTION 25-23

Board Action: Motion by Councilperson Boak, seconded by Councilperson Paschkes, all voting aye, on the following:

RESOLVED, that the Town Board hereby amends the Zoning Code as follows:

Section 1. Section 113-39(C)(2) of the Zoning Code of the Town of Pound Ridge is hereby amended as follows:

- C. "Accessory apartments" located in conforming "accessory buildings."
 - (1) Any "accessory building" that is proposed for use as an "accessory apartment" shall comply in all respects with all applicable building codes and setback standards for the "district" in which it is located.
 - (2) "Accessory apartments " are permitted in accessory structures existing as of January 1, 2028, providing the accessory use is maintained within the "accessory building" with the accessory and providing both the accessory and the "accessory building" are in conformance with all applicable health codes, building codes, zoning codes, fire codes and this chapter.

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Section 2. Severability.

The invalidity of any word, section, clause, paragraph, sentence, part, or provision of this local law shall not affect the validity of any other part of this local law that can be given effect without such invalid part or parts.

Section 3. Effective Date.

This Local Law shall take effect immediately upon its adoption and filing with the Secretary of State.

III. NEW BUSINESS

A. Town Board – Approval for update to Integrated Turfgrass Pest Management Plan for Pound Ridge Golf Club

RESOLUTION 26-23

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye, on the following:

RESOLVED, that the Town Board hereby approves the use of fifteen proposed new pesticides listed in the risk evaluation prepared by Environmental & Turf Services, Inc. dated November 7, 2022.

B. Town Clerk

1. Approve materials and maintenance bid for business district

RESOLUTION 27-23

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye, on the following:

RESOLVED, that the Town Board hereby awards the bid for flower baskets for the business district to Valley View Greenhouses at a total cost of \$3,060.00.

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RESOLUTION 28-23

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye, on the following:

RESOLVED, that the Town Board hereby awards the bid for flower basket maintenance in the business district for the 2023 season to Pound Ridge Nursery at a total cost of \$21,500.00.

2. Approval for bid award for 2023-24 electrical services

RESOLUTION 29-23

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Paschkes, all voting aye, on the following:

RESOLVED, that the Town hereby awards the 2023-24 bid for electrical services to NK Electric at the following rates:

| <u>Labor rates</u> | <u>Material markup</u> |
|--|------------------------|
| one worker: \$189 for first half hour | 10% |
| \$130 for each additional hour or part thereof | |
| two workers: \$289/first hour | |
| \$220/ each additional hour | |

C. Receiver of Taxes – Approval for increased returned check fee

RESOLUTION 30-23

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Brand, all voting aye, on the following:

RESOLVED, that the Town Board hereby authorizes that the returned check fee be increased to \$20.00.

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D. Conservation Board – Accept resignation of Allison O’Rourke

RESOLUTION 31-23

Board Action: Motion by Councilperson Boak, seconded by Councilperson Briggs, all voting aye, on the following:

RESOLVED, that the Town Board hereby accepts the resignation of Allison O’Rourke as a member of the Conservation Board.

E. Liaison Reports

Councilperson Briggs reported that the Recreation Commission is pleased to have identified excellent candidates for the position of Recreation Supervisor.

Councilperson Paschkes noted that it will be necessary to pass a resolution to ensure that there is a referendum on the ballot this fall so that the funding stream for open space acquisitions will continue.

Councilperson Brand announced that the Conservation Board is very busy and that the Big Night is coming up.

Councilperson Boak reported that the Human Rights Advisory Committee will host an educational seminar on January 16, which is Martin Luther King, Jr. Day, to be moderated by Allison Munsch. The HRAC is also encouraging residents to participate in a food drive.

F. FINANCIAL MATTERS – Pay bills

RESOLUTION 31-23

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, the motion passing 3-0 with Councilperson Brand abstaining, on the following:

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RESOLVED, that the Supervisor is hereby authorized to pay the following claims:

| Fund | Claim Numbers | Total Amount |
|------------------|--------------------------------|----------------------------|
| General Fund | 1027–1045 (2022) 1–3 (2023) | \$257,615.25 \$1,087.15 |
| Highway Fund | 228–238 (2022) | \$42,817.26 |
| Trust & Agency | 83–90 (2022) | \$6,747.50 |
| Capital Projects | 11 (2022) | \$3,447.50 |

- G. ADJOURNMENT:** There being no further business to come before the Board, Supervisor Hansan adjourned the meeting at 8:59 pm.

- H. RECONVENE AS PARKING DISTRICT:** Deputy Supervisor Maron called the meeting to order at 8:59 pm.

- I. ADJOURNMENT:** There being no business to come before the Board, Deputy Supervisor Maron adjourned the meeting at 9:00 pm.

Erin Trostle, Town Clerk
Dated at Pound Ridge, New York
February 13, 2023