

MINUTES OF THE MARCH 14, 2023 MEETING OF THE TOWN BOARD OF THE TOWN OF POUND RIDGE HELD VIA ZOOM VIDEOCONFERENCE, COMMENCING AT 8:00 PM

PRESENT: SUPERVISOR KEVIN HANSAN
COUNCILPERSON ALISON BOAK
COUNCILPERSON CARLA BRAND
COUNCILPERSON DIANE BRIGGS
COUNCILPERSON DANIEL PASCHKES

ALSO

PRESENT: DEPUTY TOWN ATTORNEY JOHN LOVELESS
TOWN CLERK ERIN TROSTLE

NOT

PRESENT: TOWN ATTORNEY WILLIAM HARRINGTON
DEPUTY SUPERVISOR LES MARON

I. CALL TO ORDER OF REGULAR MEETING

Supervisor Hansan called the meeting to order at 8:07 pm.

II. CALL FOR EXECUTIVE SESSIONS

Board Action: Motion by Councilperson Boak, seconded by Councilperson Brand, all voting aye, to call for an executive session on Monday, March 20, 2023, at 12:00 noon.

III. ANNOUNCEMENT

- The semi-annual Repair Café, hosted by the Conservation Board, is scheduled for Saturday, March 25, 2023, from 11:00 am to 3:00 pm.

IV. MINUTES

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Boak, all voting aye, to approve the minutes of the March 7, 2023 Town Board meeting.

V. PUBLIC HEARING

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Boak, all voting aye, to call for a public hearing on the Town Engineer's MS4 report at the April 4, 2023 Town Board meeting.

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VI. NEW BUSINESS

A. Economic Development Committee – Ratify decisions to appoint John McCown and Chris Schwartz

RESOLUTION 83-23

Board Action: Motion by Councilperson Boak, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby ratifies the decisions taken in executive session to appoint John McCown and Chris Schwartz as members of the Economic Development Committee.

B. Finance – Ratify decision to hire Mary Grant

RESOLUTION 84-23

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby ratifies the decisions taken in executive session to hire Mary Grant as an account clerk on a temporary basis at a rate of \$45.00/hour for a period not to exceed sixteen weeks; AND BE IT FURTHER

RESOLVED, that the Town Board hereby authorizes the transfer of \$8,000.00 from contingency to Finance.

C. Supervisor – Authorization to sign NYSERDA agreement

RESOLUTION 85-23

Board Action: Motion by Councilperson Brand, seconded by Councilperson Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the Supervisor to sign the New York State Energy Research and Development Authority agreement.

D. Water Wastewater Task Force – Permission to submit proposal

RESOLUTION 86-23

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Boak, all voting aye on the following:

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RESOLVED, that the Town Board hereby authorizes the Water Wastewater Task Force to submit a proposal for 2024 Community Project Funding to Congressman Mike Lawler's office.

E. Receiver of Taxes – Approval for refunds

RESOLUTION 87-23

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the refund of a late payment for the second half of the school taxes on the parcel known as 9820-94.31, in the amount of \$561.80, to John Deraffele and Joseph Pogostin, of 305 North Avenue, New Rochelle, NY 10801.

F. Recreation – Approval for purchase of lifeguard uniforms

RESOLUTION 88-23

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the purchase of 2023 lifeguard uniforms from Original Watermen at a cost of \$2,727.56, as budgeted.

G. Town Clerk

1. Permission to solicit tree work bids

RESOLUTION 89-23

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the Town Clerk to solicit bids for tree work for a two-year period.

2. Approval for fee schedule updates

RESOLUTION 90-23

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye on the following:

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RESOLVED, that the Town Board hereby approves the following changes to the fee schedule:

<u>Item</u>	<u>Fee</u>
New construction (residential/commercial)	
Additions or alterations to buildings or accessory buildings	
First \$1,000.00 or fraction thereof	\$200.00
Electrical permits	
New construction (residential/commercial).....	\$100.00
Plumbing permits	
New construction (residential/commercial).....	\$100.00
Geothermal permits	
New construction.....	\$250.00
Swimming pool/hot tub permits	
First \$1,000.00 or fraction thereof	\$200.00

H. Finance – Advance payment to Pound Ridge Fire Department

RESOLUTION 91-23

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the advance payment of tax funds prior to collection in the amount of \$50,000.00 to the Pound Ridge Fire District.

I. LIAISON REPORTS

Councilperson Briggs thanked her fellow board members for taking the time to interview new members of the Economic Development Committee.

Councilperson Paschkes asked that Deputy Attorney Loveless provide the Open Space Acquisition Committee with deadlines associated with a referendum for the renewal of the Open Space Fund.

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VII. FINANCIAL MATTERS – Pay bills

RESOLUTION 92-22

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, the motion passing 4–with Councilperson Brand abstaining, on the following:

RESOLVED, that the Supervisor is hereby authorized to pay the following claims:

Fund	Claim Numbers	Total Amount
General Fund	120–201	\$83,753.12
Highway Fund	23–38	\$34,311.95
Trust & Agency	15–17	\$4,901.00

VIII. ADJOURNMENT: There being no further business to come before the Board, Supervisor Hansan adjourned the meeting at 8:41 pm.

IX. RECONVENE AS PARKING DISTRICT: Supervisor Hansancalled the meeting to order at 8:42 pm.

X. ADJOURNMENT: There being no further business to come before the Board, Supervisor Hansan adjourned the meeting at 8:43 pm.

Erin Trostle, Town Clerk
Dated at Pound Ridge, New York
March 31, 2023
Amended April 5, 2023