

MINUTES OF THE SEPTEMBER 12, 2023 MEETING OF THE TOWN BOARD OF THE TOWN OF POUND RIDGE HELD AT THE TOWN HOUSE, 179 WESTCHESTER AVENUE, POUND RIDGE, NEW YORK, AND VIA ZOOM VIDEOCONFERENCE, COMMENCING AT 7:00 PM

PRESENT: SUPERVISOR KEVIN HANSAN
COUNCILPERSON ALISON BOAK
COUNCILPERSON CARLA BRAND
COUNCILPERSON DIANE BRIGGS
COUNCILPERSON DANIEL PASCHKES

ALSO

PRESENT: TOWN ATTORNEY WILLIAM HARRINGTON (via Zoom videoconference)
DEPUTY SUPERVISOR LES MARON
TOWN CLERK ERIN TROSTLE

I. CALL TO ORDER OF REGULAR MEETING

Supervisor Hansan called the meeting to order at 8:06 pm.

II. ANNOUNCEMENTS

- The final Food Truck Friday of the season is scheduled for this Friday, September 15, 2023, from 5:00 to 9:00 pm. There will be live music by Alex Cano.
- On Saturday, September 16, the Pound Ridge Land Conservancy will hold its last birding walk of the summer, at the Clark Preserve, from 10:00 am to 12:00 noon.
- On Thursday, September 21, at 7:00 pm, the Pound Ridge Library and the Conservation Board will host “Living with Bears” at the library.
- The Rec Department’s Family Campout will take place in the Town Park, from 5:00 pm on Saturday, September 23 to 9:00 am on Sunday, September 24. Bring your own tent, and enjoy free s’mores, music, and fun.

III. NEW BUSINESS

A. Civil Service – Appointment of Melissa Farella

RESOLUTION 207-23

Board Action: Motion by Councilperson Boak, seconded by Councilperson Briggs, all voting aye, on the following:

RESOLVED, that the Town Board hereby approves the appointment of Melissa Farella in the title of Recreation Assistant effective September 8, 2023 at an unchanged rate of pay.

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B. Supervisor's Office – Special Event Permit Modification

RESOLUTION 208-23

Board Action: Motion by Councilperson Boak, seconded by Councilperson Briggs, all voting aye, on the following:

RESOLVED, that the Town Board hereby approves a new date of September 28, 2023 and a rain date of October 1, 2023 for the Pound Ridge Partnership's previously approved permit for a concert at the Village Green.

C. Maintenance Department – Contract changes

RESOLUTION 209-23

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Paschkes, , the motion passing 4-0 with Councilperson Boak abstaining, on the following::

RESOLVED, that the Town Board hereby approves a change order to the pool liner contract with Natara Corporation such that the total payment due on completion will increase by \$10,964.00 (to be paid from the contingency fund) to \$315,633.00 and such that the following items will be added to the previously agreed-upon scope of work:

- 1) Plug-weld embedded inlets located around top stairs of recreation pool in eight locations, with supply tube to be cut from trough interior to gain access inside;
- 2) Remove sealant and top course of tile from below stainless-steel gutter for proper placement of stainless-steel liner skirt installation; and
- 3) Provide stainless-steel surface mount for six handrail anchors

D. Highway Department

1. Resignation of Jim Moravick

RESOLUTION 210-23

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye, on the following:

RESOLVED, that the Town Board hereby accepts the resignation of Foreman Jim Moravick.

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2. Authorization to advertise vacant position

RESOLUTION 211-23

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye, on the following:

RESOLVED, that the Town Board hereby authorizes the Highway Superintendent to advertise to fill either a foreman or an MEO position once it is determined which would be more appropriate.

E. Recreation Department

1. Approval for youth soccer pro stipend

RESOLUTION 212-23

Board Action: Motion by Councilperson Boak, seconded by Councilperson Briggs, all voting aye, on the following:

RESOLVED, that the Town Board hereby approves a stipend of \$7,000.00 for a youth soccer pro.

2. Authorization for flag football refund

RESOLUTION 213-23

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye, on the following:

RESOLVED, that the Town Board hereby approves a refund of the flag football program fee for Tyler Gilbert in an amount not to exceed the fee paid.

3. Authorization to purchase soccer jerseys

RESOLUTION 214-23

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Boak, all voting aye, on the following:

RESOLVED, that the Twn Board hereby authorizes the purchase of soccer jerseys in the amount of \$1,499.54.

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F. Town Clerk

1. Approval for special event permits for Recreation Department

RESOLUTION 215-23

Board Action: Motion by Councilperson Boak, seconded by Councilperson Briggs, all voting aye, on the following:

RESOLVED, that the Town Board hereby approves a special event permit for the Recreation Department to host a Paint 'n' Scare Halloween event at the Village Green on Saturday, October 21, from 10:00 am to 2:00 pm; AND BE IT FURTHER

RESOLVED, that the Town Board hereby approves a special event permit for the Recreation Department to host an adult cornhole league at the Village Green on Sunday afternoons from September 17 through November 12, 2023.

2. Approval for special event permit for Friends of Pound Ridge

RESOLUTION 216-23

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Brand, all voting aye, on the following:

RESOLVED, that the Town Board hereby approves a special event permit for the Friends of Pound Ridge to hold a Halloweenfest Chili and Rib Cookoff at the Town Park on Sunday, September 29, from 11:00 am to 3:00 pm subject to the conditions imposed by the Police and Maintenance Departments.

3. Authorization for cemetery plot sale

RESOLUTION 217-23

Board Action: Motion by Councilperson Boak, seconded by Councilperson Briggs, all voting aye, on the following:

RESOLVED, that the Town Board hereby authorizes the sale of Plot 219 in Section 3 of the Pound Ridge Cemetery to Pound Ridge resident Julia Edelstein, of 7 Hack Green Road.

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G. Conservation Board – Allocation of remaining NYSERDA grant funds

RESOLUTION 218-23

Board Action: Motion by Councilperson Boak, seconded by Councilperson Briggs, all voting aye, on the following:

RESOLVED, that the Town Board hereby approves the use of the remaining NYSERDA grant funds for energy upgrades at the Town House.

H. Northern Westchester Cooperative Wireless Communications Master Plan – Presentation by CityScape Consultants

Susan Rabold of CityScape Consultants, presented the county-funded Northern Westchester Cooperative Wireless Communications Master Plan, which identified areas of Northern Westchester where wireless cell phone service is inadequate and determined the type and placement of infrastructure needed to improve service in those areas.

IV. FINANCIAL MATTERS – Pay bills

RESOLUTION 219-23

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Boak, the motion passing 4-0 with Councilperson Brand abstaining, on the following:

RESOLVED, that the Supervisor is hereby authorized to pay the following claims:

Fund	Claim Numbers	Total Amount
General Fund	677–801	\$164,977.02
Highway Fund	150–173	\$52,791.55
Trust & Agency	49–51	\$20,472.50

V. ADJOURNMENT: There being no further business to come before the Board, Supervisor Hansan adjourned the meeting at 9:10 pm.

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VI. RECONVENE AS PARKING DISTRICT COMMISSION: Supervisor Hansan called the meeting to order at 9:10 pm.

RESOLUTION 220-23

Board Action: Motion by Councilperson Boak, seconded by Councilperson Paschkes, the motion passing 4-0 with Councilperson Brand abstaining, on the following:

RESOLVED, that the Town Board hereby authorizes the Supervisor to pay the following claims:

Fund	Claim Number	Total Amount
Parking District	6-8	\$6,868.75

VII. ADJOURNMENT: There being no further business to come before the Board, Supervisor Hansan adjourned the meeting at 9:11 pm.

Erin Trostle, Town Clerk
Dated at Pound Ridge, New York
October 1, 2023