

MINUTES OF THE FEBRUARY 13, 2024 MEETING OF THE TOWN BOARD OF THE TOWN OF POUND RIDGE HELD AT 179 WESTCHESTER AVENUE, POUND RIDGE, NEW YORK, AND VIA ZOOM VIDEOCONFERENCE, COMMENCING AT 7:30 PM

PRESENT: SUPERVISOR KEVIN HANSAN
COUNCILPERSON ALISON BOAK
DEPUTY SUPERVISOR/COUNCILPERSON DIANE BRIGGS (via Zoom)
COUNCILPERSON NAMASHA SCHELLING (via Zoom)

ALSO

PRESENT: TOWN ATTORNEY WILLIAM HARRINGTON
TOWN CLERK ERIN TROSTLE

NOT

PRESENT: COUNCILPERSON DANIEL PASCHKES

I. CALL TO ORDER OF REGULAR MEETING: Supervisor Hansan called the meeting to order at 7:36 pm.

II. ANNOUNCEMENTS

- The Pound Ridge Volunteer Ambulance Corps has a critical need for EMTs, especially during daytime hours. They will provide training to any interested residents.
- In observance of Presidents Day, the Recycling Center will be closed on Saturday, February 17.

III. MINUTES

Board Action: Motion by Councilperson Boak, seconded by Councilperson Briggs, all voting aye to approve the minutes of the February 6, 2024 Town Board meeting.

IV. NEW BUSINESS

A. Planning Board

- 1. Appointment of Rebecca Wing**

RESOLUTION 51-24

Board Action: Motion by Councilperson Boak, seconded by Councilperson Schelling, all voting aye on the following:

RESOLVED, that the Town Board hereby ratifies the decision made in executive session to appoint Rebecca Wing as Chair of the Planning Board.

B. Recreation Department

1. Approval for Teen Travel Camp trips

RESOLUTION 51-24

Board Action: Motion by Councilperson Boak, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the Recreation Supervisor to book trips for the Teen Travel Camp and to pay deposits for those trips.

2. Approval for update to Conant Hall rental policy

Recreation Supervisor Andrea Russo asked that the Town Board consider adopting a policy to waive rental fees for nonprofit organizations seeking to use Conant Hall. Councilperson Boak expressed concern that unless the waiver is limited to local nonprofit organizations, there will be unmanageable demand for meeting space. She suggested that the board consider a reduced rate for non-local nonprofits, as well as a waiver for the families of past employees seeking to use Conant Hall for memorial gatherings. Ms. Russo will present revised policy language at a future meeting.

RESOLUTION 52-24

Board Action: Motion by Councilperson Boak, seconded by Councilperson Schelling, all voting aye on the following:

RESOLVED, that the Town Board hereby approves a reduced Conant Hall rental fee of \$150.00 for the American Heart Association.

C. Town Clerk

RESOLUTION 53-24

Board Action: Motion by Councilperson Boak, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby approves a special event permit for the Pound Ridge Benevolent Association Car Show, to be held on Saturday, September 14, 2024, with a rain date of September 15, 2024.

D. Human Rights Advisory Committee

RESOLUTION 54-24

Board Action: Motion by Councilperson Boak, seconded by Councilperson Schelling, all voting aye on the following:

RESOLVED, that the Town Board hereby appoints Jessica Watts and Ava Zukowsky to the Human Rights Advisory Committee for three-year and two-year terms, respectively.

E. THRIVE Bedford | Pound Ridge | Lewisboro

RESOLUTION 55-24

Board Action: Motion by Councilperson Boak, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the expenditure of \$1,000 of ARPA funds for a grant-writing consultant.

F. Resident requests

1. Paving of Dingee Road

A resident recently requested that the portion of Dingee Road that lies within the town's borders be paved. Highway Superintendent Vinnie Duffield noted that Dingee Road is currently the only unpaved road in Pound Ridge and stated that paving costs would be significant. Councilperson Briggs suggested that the matter be revisited during budget season.

2. Public participation

A resident who had requested the opportunity to address the board regarding public participation at Town Board meetings was unable to attend due to inclement weather. The matter will be discussed at the March 5, 2024 Town Board meeting.

V. Financial Matters – Pay bills

RESOLUTION 56-24

Board Action: Motion by Councilperson Boak, seconded by Councilperson Briggs, the motion passing 3-0 with Councilperson Schelling abstaining, on the following:

RESOLVED, that the Town Board hereby authorizes the Supervisor to pay the following claims as detailed in Abstract 03-2024:

Fund	Claim Numbers	Total Amount
General Fund	A00141–A00177	\$32,756.71
Highway Fund	D00031–D00035	\$16,113.33
Trusts & Agency	AT00015–AT00017	\$9,000.00

AND BE IT FURTHER RESOLVED, that the following advance-of-audit claims listed in Abstract 03-2024 are hereby allowed:

Fund	Claim Numbers	Total Amount
General Fund	A00178–A00182	\$11,688.07

VI. ADJOURNMENT: There being no further business to come before the Board, Supervisor Hansan adjourned the meeting at 8:16 pm.

VII. RECONVENE AS PARKING DISTRICT COMMISSION: Supervisor Hansan called the meeting to order at 8:16 pm.

RESOLUTION 57-24

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Boak, the motion passing 4-0 with Councilperson Schelling abstaining, on the following:

RESOLVED, that the Town Board hereby approves and allows the following advance-of-audit claims listed in Abstract 03-2024:

Fund	Claim Numbers	Total Amount
Parking District	ST00005–ST00006	\$1,036.56

VIII. ADJOURNMENT: There being no further business to come before the Board, Supervisor Hansan adjourned the meeting at 8:17 pm.

Erin Trostle, Town Clerk
Dated at Pound Ridge, New York
March 1, 2024