

MINUTES OF THE JANUARY 21, 2025 MEETING OF THE TOWN BOARD OF THE TOWN OF POUND RIDGE HELD AT 179 WESTCHESTER AVENUE, POUND RIDGE, NEW YORK, AND VIA ZOOM VIDEOCONFERENCE, COMMENCING AT 7:30 PM

PRESENT: SUPERVISOR KEVIN HANSAN
DEPUTY SUPERVISOR/COUNCILPERSON DIANE BRIGGS
COUNCILPERSON ALISON BOAK (via Zoom)
COUNCILPERSON NAMASHA SCHELLING
COUNCILPERSON DANIEL PASCHKES

ALSO

PRESENT: TOWN CLERK ERIN TROSTLE

NOT

PRESENT: TOWN ATTORNEY WILLIAM HARRINGTON

I. CALL TO ORDER OF REGULAR MEETING

Supervisor Hansan called the meeting to order at 7:35 pm.

II. ANNOUNCEMENTS

- Thank you to the Highway Department for keeping our roads clear and to the Recreation Department for checking in on our most vulnerable seniors during the recent cold snap.
- The pond at the Town Park is once again open for skating. Please be sure to check the sign to confirm that it hasn't closed before venturing onto the ice.
- February is Black History Month, and accordingly, the Human Rights Advisory Committee is sponsoring a showing of "Origin," a film based on Isabel Wilkerson's book "Caste," on Saturday, February 1, at 6:00 pm, at the Pound Ridge Library. Registration information and other details are on the library website.
- Residents are reminded that the second installment of school taxes is due by January 31, 2025. Please be sure to pay promptly to avoid the 10% late fee.

III. MINUTES

Board Action: Motion by Councilperson Schelling, seconded by Councilperson Briggs, all voting aye, to approve the minutes of the January 7, 2025 Town Board meeting.

IV. PUBLIC COMMENT I

Resident Katherine Biagiarelli, of 315 Salem Road, asked for more information regarding the senior bus.

Resident John McCown, of 25 Miller Road, questioned the fees for the Laberge Group in connection with formation of the proposed water district.

V. NEW BUSINESS

A. Highway Department

1. Purchase of tires and transmission/clutch assembly

RESOLUTION 34-25

Board Action: Motion by Councilperson Boak, seconded by Councilperson Schelling, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the purchase of two sets of tires from Corsi Tie at a cost of \$3,285.58 to be funded as budgeted from line 5142.0400;
AND BE IT FURTHER

RESOLVED, that the Town Board hereby authorizes the purchase of a transmission/clutch assembly from Transaxle at a cost of \$5,440.88, also to be funded as budgeted from line 5142.0400.

2. Vehicle purchases

RESOLUTION 35-25

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the purchase of a 2025 Ford F-250 utility truck at a cost of \$75,320.30 and a 2025 Ford F-550 cab/chassis at a cost of \$69,728.19, both from Van Bortel Ford.

RESOLUTION 36-25

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the purchase of a truck body and snowplow for the aforesaid Ford F-550 cab/chassis from Zwack, Inc. at a cost of \$50,995.00.

B. Police Department – Appointment of Paolo Capparelli

RESOLUTION 37-25

Board Action: Motion by Councilperson Boak, seconded by Councilperson Schelling, all voting aye on the following:

RESOLVED, that the Town Board hereby ratifies the decision made in executive session to appoint Paolo Capparelli to the position of part-time Police Officer at a rate of \$44.26/hour, effective January 21, 2025.

C. Recreation Department – Waiver of Conant Hall fees for Wooffstock fundraiser
RESOLUTION 38-25

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby waives the damage deposit and rental fee for a Wooffstock fundraising event to be held at Conant Hall on April 26, 2025.

D. Town Clerk
1. Cemetery plot sales

RESOLUTION 39-25

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the following cemetery plot sales:

<u>Plot(s)</u>	<u>Price</u>	<u>Purchaser</u>
Plots 420 and 421, Section 3 (four gravesites)	\$4,000.00	Kelli Olsen Ford 6601 Turtle Creek Boulevard Dallas, TX 75205
Plots 422 and 423, Section 3 (four gravesites)	\$4,000.00	Kirsten Olsen Fitzgibbons 234 Taconic Road Greenwich, CT 06831
Plot 407, Section 3 (two gravesites)	\$2,000.00	Cathy J. Jarosz and Michael B. Clark 130 Horseshoe Hill Road Pound Ridge, NY 10576

2. Amended Standard Work Day Resolution
RESOLUTION 40-25

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Schelling, all voting aye on the following:

RESOLVED, that the Town Board hereby establishes the following Standard Work Days for elected and appointed officials:

Page 4
 MINUTES OF THE MEETING OF THE TOWN BOARD
 TOWN OF POUND RIDGE
 POUND RIDGE, NY
 January 21, 2025

NAME	NYSLRS ID	TITLE	CURRENT TERM	STANDARD WORKDAY	ROA RESULT	PAY FREQUENCY
Kevin Hansan	R12791198	Town Supervisor	01.01.24–12.31.25	6 hours	31.06	biweekly
Matthew Brotmann	R43582782	Town Justice	01.01.24–12.31.27	6 hours	1.70	quarterly
Renée Motola	R10953637	Town Justice	01.01.22–12.31.25	6 hours	1.50	quarterly
William Harrington	R11450342	Town Attorney	01.01.25–12.31.25	6 hours	2.31	biweekly
John Loveless	R11807006	Deputy Town Attorney	01.01.25–12.31.25	6 hours	3.00	biweekly
Namasha Schelling	R13360840	Town Councilperson	01.01.24–12.31.27	6 hours	7.84	quarterly
Diane Briggs	R13379645	Town Councilperson	01.01.22–12.31.25	6 hours	4.79	quarterly
Daniel Paschkes	R40417552	Town Councilperson	01.01.22–12.31.25	6 hours	3.50	quarterly
Alison Boak	R11450342	Town Councilperson	01.01.24–12.31.27	6 hours	3.48	quarterly
Drifa Segal	R13186451	Receiver of Taxes	01.01.22–12.31.25	7 hours	21.67	biweekly
Erin Trostle	R10343818	Town Clerk	01.01.24–12.31.27	7 hours	21.67	biweekly

3. Deputy Town Clerk attendance at AoT conference

RESOLUTION 41-25

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Schelling, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the Deputy Town Clerk to attend the 2025 Association of Towns Annual Meeting and Training School, to be held in New York City February 16-19, 2025; AND BE IT FURTHER

RESOLVED, that the Town Board hereby authorizes the transfer of \$600.00 from contingency to line 1410.0405 to fund his attendance at the conference.

4. Town Clerk IIMC conference expenditures

RESOLUTION 42-25

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Schelling, all voting aye on the following:

RESOLVED, that the Town Board hereby approves expenses not to exceed \$2,700.00 for the Town Clerk's attendance at the annual meeting of the International Institute of Municipal Clerks in St. Louis, Missouri, May 17-22, 2025.

5. Monthly reports

The following monthly reports have been filed in the Town Clerk's office, where they are available for public inspection:

- Building Department report for December 2024
- Tax Receiver's report for December 2024
- Town Clerk's report for December 2024

E. Old Pound Road Committee – Appointment of members

The matter was tabled. The Town Board will revisit it at a future meeting.

F. Planning Board – Refund of unused escrow

RESOLUTION 44-25

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Schelling, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the refund of an unused Planning Board escrow in the amount of \$943.00 to Laura Babcock of 9 Heerdt Farm Lane.

G. THRIVE – Resignation of Donna Volpitta

RESOLUTION 45-25

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby accepts the resignation of Donna Volpitta as a member of THRIVE.

H. Water Wastewater Task Force

1. Update on formation of proposed water district

Don Rhodes, of the Laberge Group, noted that the town has been awarded \$7.63 million in grant funding for water infrastructure improvements and that the proposed project scored high enough to be eligible for zero-interest loans for the remaining costs.

The project has also been identified by the state as one that may receive additional federal funds, which may minimize or eliminate the need for borrowing. To qualify for this additional funding, the town must complete an "equivalency package" to comply with various federal requirements.

2. Authorization to sign contract addendum

RESOLUTION 46-25

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the Supervisor to sign Contract Addendum No. 2022102-02 to the agreement for professional services with the Laberge Group dated June 3, 2024.

3. Authorization to sign NYS EFC agreement

RESOLUTION 47-25

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the Supervisor to sign the Mandatory State Revolving Fund Equivalency Project Terms and Conditions agreement with the New York State Environmental Facilities Corporation.

4. Authorization for preconstruction engineering

Because of the referendum, submission of the application to the Office of the State Comptroller was delayed, and information regarding approval is not yet available. In the absence of comptroller approval for district formation, the matter was tabled.

I. Conservation Board – Battery Energy Storage Systems (BESS)

Conservation Board Chair Melinda Avellino outlined concerns related to Battery Energy Storage Systems.

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Schelling, all voting aye to call for a public hearing regarding a moratorium with respect to the installation of Battery Energy Storage Systems (BESS), to be held at 7:30 pm or as soon thereafter as time permits, on February 25, 2025.

J. Town Board – Meeting schedule

Due to early voting in the special election for county executive, the courtroom will be unavailable for meetings from February 1 through 11. The Town Board will meet on February 4 as scheduled, but the meeting will be relocated to the Dining Room. Due to limited seating, attendees may be more comfortable participating via Zoom; however, the public is, as always, welcome to attend either in person or remotely.

IV. FINANCIAL MATTERS – Pay bills

RESOLUTION 48-25

Board Action: Motion by Councilperson Boak, seconded by Councilperson Briggs, the motion passing 4–0 with Councilperson Schelling abstaining, on the following:

RESOLVED, that the Town Board hereby authorizes the Supervisor to pay the following claims as detailed in Abstract 02-2024:

Fund	Claim Numbers	Total Amount
General Fund	A00039–A00073	\$23,883.03
Highway Fund	D00009–D00015	\$2,983.78

- I. **ADJOURNMENT:** There being no further business to come before the Town Board, Supervisor Hansan adjourned the meeting at 8:52 pm.

Erin Trostle, Town Clerk
Dated at Pound Ridge, New York
January 31, 2025