

Local Law No. **[Number TBD]** of the year 2022
Town of Pound Ridge, County of Westchester

A LOCAL LAW ALLOWING MEMBERS OF PUBLIC BODIES OF THE TOWN OF POUND RIDGE TO PARTICIPATE IN PUBLIC MEETINGS VIA VIDEOCONFERENCE FROM LOCATIONS OUTSIDE THE TOWN'S GEOGRAPHICAL LIMITS

Be it enacted by the Town Board of the Town of Pound Ridge as follows:

Additions are reflected with Underlining
Deletions are reflected with ~~Strikethrough~~

SECTION 1. LEGISLATIVE INTENT

This local law amends the Code of the Town to enable all Town public bodies to participate remotely in meeting by videoconference in accordance with state and local law.

SECTION 2. AUTHORITY

This local law is adopted pursuant to Public Officers Law §103-a, entitled "Videoconferencing by public bodies" authorizing local governments, subject to the adoption of a local law, to conduct meetings using videoconferencing technology so long as a quorum of the public body is physically present at one or more of the locations where the public can also attend in person.

SECTION 3. AMENDMENTS TO THE TOWN CODE

The Code of the Town of Pound Ridge is hereby amended by adding a new Chapter **[Number TBD]**, entitled "Videoconferencing," to read as follows:

SECTION [Number TBD]-1. Authority

This Chapter is adopted pursuant to the authority conferred by Public Officers Law §103-a, which expressly authorizes local governments to permit by local law the use of videoconferencing by public bodies.

SECTION [Number TBD]-2. Videoconferencing

A. All public bodies of the Town of Pound Ridge are authorized to use videoconferencing technology to conduct their meetings in accordance with the provisions of §103-a of the Public Officers Law, subject to the following conditions:

- (1) A minimum number of members of the public body sufficient to fulfill the public body's quorum requirement must be present in the same physical location where the public can attend.**

- (2) All members of the public body shall be physically present at any meeting of the public body unless a member is unable to be physically present due to extraordinary circumstances including but not limited to disability; illness; quarantine order; the death of an immediate family member where such term is defined to include a spouse, parent, sibling, child, domestic partner, or individual for whom the member is the designated guardian; caregiving responsibilities for an immediate family member, or any other significant or unexpected factor that may preclude physical attendance.
- (3) A member who wishes to participate in a meeting by videoconference must provide advance notice and justification for their absence to the extent possible to the appointed leadership of the public body. For purposes of the Town Board, such notice shall be provided to the Town Supervisor, or in the Town Supervisor's absence, to the Deputy Town Supervisor.
- (4) The leadership of a public body may require any member requesting to participate in a meeting by teleconference to provide documentation, to the extent possible, supporting such request and may publicly confirm that such documentation was received without publicly stating the contents of such documentation.
- (5) Except in the case of executive sessions, the public body shall ensure that members who are participating remotely can be heard, seen, and identified at all times when the meeting is being conducted, including but not limited to any motions, proposals, resolutions, and any other matter formally discussed or voted upon.
- (6) The minutes of meetings involving videoconferencing shall state which members, if any, participated by videoconference, and shall be available to the public.
- (7) If videoconferencing is being used to conduct a meeting, the public notice for the meeting shall inform the public that videoconferencing will be used, where the public can view and/or participate in such meeting, where required documents and records will be posted or available, and shall identify the physical location for the meeting where the public can attend.
- (8) If videoconferencing is used to conduct a meeting, the public body shall provide the opportunity for members of the public to view such meeting via video, and to participate in proceedings via videoconference in real time where public comment or participation is authorized and shall ensure that videoconferencing authorizes the same public participation as in-person participation.
- (9) The public body shall provide that each meeting conducted using videoconferencing shall be recorded and such recordings posted or linked on the public website of the Town within five business days following the meeting, and shall remain so available for a minimum of five years thereafter.
- (10) Any and all videoconferencing technology used for public meetings shall be made accessible to members of the body and the public with disabilities in accordance with the Americans with Disabilities Act of 1990, as amended.
- (11) Nothing herein shall prohibit a Town of Pound Ridge public body from holding meetings entirely by videoconference, with no in-person requirement, during a state of emergency declared by the Governor of New York pursuant to Executive Law §28 or by the Westchester County Executive or Town Supervisor of Pound Ridge pursuant to Executive Law §24 if such public body determines that the circumstances necessitating the

emergency declaration would affect or impair the ability of the public body to hold an in-person meeting.

- B. These written procedures governing member attendance by videoconference at meetings of public bodies, together with any supplemental, but not contrary, written procedures that public bodies may adopt on the subject of videoconferencing, shall be conspicuously posted on the Town of Pound Ridge's website.**

SECTION [Number TBD]-3. Severability

If any clause, sentence paragraph section, or part of the article shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, section, or part thereof involved in the controversy in which such judgment shall have been rendered.

SECTION 4. INCORPORATION

The Town Clerk shall cause the amendments effected by this Local Law to be incorporated into the Code of the Town of Pound Ridge

SECTION 5. EFFECTIVE DATE

This Local Law shall take effect upon passage, public hearing, and filing with the Secretary of State in accordance with §27 of the Municipal Home Rule and shall be deemed repealed on July 1, 2024, unless extended by State Legislature.

Local Law No. [TBD + 1] of the year 2022
Town of Pound Ridge, County of Westchester

A LOCAL LAW ALLOWING MEMBERS OF THE TOWN BOARD TO PARTICIPATE IN TOWN BOARD MEETINGS VIA VIDEOCONFERENCE FROM LOCATIONS OUTSIDE THE GEOGRAPHICAL LIMITS OF THE TOWN OF POUND RIDGE

Section 1. Legislative Intent

It is the intent of this local law to give town board members the authority to participate in town board meetings via videoconference from locations that fall outside the town's geographical boundaries. Videoconferencing has proven to be an effective and useful tool for town board meetings that allows members to participate despite issues such as inclement weather, illness, or travel plans. Videoconferencing also helps ameliorate potential quorum issues so that the town is able to address business and matters in a more timely fashion.

Although Public Officers Law §102 expressly allows members of a public body to attend and participate in meetings using videoconferencing, Town Law §62 states that town board meetings must take place within the town thereby making it unclear if a town board member may participate via videoconference from a location outside the town's boundaries. This local law is meant to expressly provide that authority to members of the town board.

Section 2. Authority

This local law is adopted pursuant to Municipal Home Rule Law §10 which expressly authorizes the town board to adopt a local law superseding any provision of Town Law relating to the property, affairs or government of the town.

Section 3. Videoconferencing from Outside Town Limits.

The Town Board of the Town of Pound Ridge hereby supersedes Town Law §62 to expressly allow town board members to participate in town board meetings using videoconferencing from locations that fall outside the geographical limitations of the town.

Section 4. Severability.

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjusted by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 5. Effective date.

This local law shall take effect immediately upon filing with the Secretary of State.

Chapter 75 Noise

§ 75-5 Specific limits; responsibility of owner or lessee or possessor.

§ 75-1 Title.

§ 75-2 Statement of policy.

§ 75-3 Definitions.

§ 75-4 Prohibited commercial activities.

§ 75-5 Specific limits; responsibility of owner or lessee or possessor.

§ 75-6 Exemptions.

§ 75-7 Town Board authorized to suspend provisions.

§ 75-8 Enforcement official.

§ 75-9 Penalties for offenses.

§ 75-10 Related ordinances.

§ 75-1 Title

The title to the chapter shall be known as the "Town of Pound Ridge Noise Control Law."

§ 75-2 Statement of policy.

It is hereby declared to be the policy of the Town of Pound Ridge to safeguard the rights of its residents within the privacy of their homes to be free from intrusive and unwanted sounds. Problems concerning disturbance of peace and quiet by noise from various activities are best solved by thoughtful discussions and cooperative agreements between neighbors or other affected parties. However, to resolve remaining problems of noise, which is disturbing to others, it is the policy of the Town of Pound Ridge to establish standards, enforcement procedures and penalties.

§ 75-3 Definitions.

BUILDING DEPARTMENT

The Building Department of the Town of Pound Ridge.

COMMERCIAL ACTIVITY

Any work or activity associated with the normal exterior maintenance or repair of a property, performed by a third-party contractor, that is not regulated by the Town of Pound Ridge Building Department.

COMMERCIAL OPERATOR

Anyone engaged in a commercial activity.

HOLIDAYS

New Year's Day, Dr. Martin Luther King Birthday, Presidents Day, Columbus Day, Veterans Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Yom Kippur, Thanksgiving Day and Christmas Day.

NONCOMMERCIAL ACTIVITY

Any work or activity associated with the normal exterior maintenance or repair of a property, performed by an individual homeowner and family, that is not regulated by the Pound Ridge Building Department.

POLICE OFFICIAL

Any sworn member of the Town of Pound Ridge Police Department, any member of the New York State Police, or any other official who possesses the powers of a police officer, as defined in the Criminal Procedure Law, whose geographic area of employment includes the Town of Pound Ridge, Westchester County, New York.

INTERNAL COMBUSTION LEAF BLOWER

Any device powered by a gasoline, diesel or similar fuel engine which is used, designed, or operated to produce a current of air for the purpose of pushing, propelling or blowing leaves, dirt, gardening and grass clippings and cuttings, refuse or debris, whether portable and carried, or walked behind, or attached to a tractor or similar machine.

§ 75-4 Prohibited commercial activities.

During the hours of 6:00 p.m. to 8:00 a.m., Monday through Saturday; from 6:00 p.m. on Saturday until 8:00 a.m. on Monday; and on all holidays (as defined herein), it shall be unlawful for a commercial operator to:

A.

Operate, cause to be operated or permit the operation of a leaf blower, chain saw, lawnmower or other gardening or landscaping equipment which is powered by electricity, rechargeable battery or combustion engine.

B.

Operate, cause to be operated or permit the operation of any equipment, machinery, tool or any other device used in construction, building, grading, blasting, excavation, or tree removal that makes a noise or sound which is audible beyond the property line on which it is located.

C.

Operate, cause to be operated, or permit the operation of an internal combustion leaf blower between May 15th and October 15th.

§ 75-5 Specific limits; responsibility of owner or lessee or possessor.

It shall additionally be unlawful for the owner, lessee or person having possession and control of any property to:

A.

Permit such noise activities as defined in § 75-4 thereon.

B.

Engage in or to conduct themselves in such a manner so as to disturb the peace of the neighborhood. A specific prohibition is continuous noise in excess of 45 dBa at the property line for 30 minutes or more between the hours of 11:00 p.m. to 7:00 a.m.

C.

Engage in a continuous course of conduct that makes, causes to be made or permits the making of any unnecessary or unreasonable noise or sound which annoys, injures or endangers the comfort, repose, health, safety or welfare of a reasonable person of normal sensitivities.

§ 75-6 Exemptions.

A.

The use of snowblowers, chain saws, generators, and other domestic tools and equipment is exempted from the limits of this chapter when they are being used to clear driveways, streets or walkways during and within 24 hours after the cessation of a power outage, weather event or similar emergencies.

B.

Nothing in this chapter shall be construed to prevent the production of music in connection with any military or civic parade, funeral procession, or religious service.

C.

This chapter shall not be construed to prohibit the use of any organ, bell, chimes, or any other similar instrument or device by any church, synagogue or school on or within its own premises in connection with religious rites or ceremonies of such church or synagogue or in connection with a school education program.

D.

Sounds created by any governmental agency by the use of public warning devices are exempted from the limitations of this chapter.

E.

Sounds created by public utilities in carrying out the operations of their franchise are exempted from the limitations of this chapter.

F.

Sounds connected with activities and equipment of the Town of Pound Ridge are exempt from the limitations of this chapter with the exception of internal combustion leaf blowers.

G.

Sounds created by contractors in the performance of public duties and operating under government direction are exempt from the limitations of this chapter.

H. The restrictions and limitations set forth in Section 75-4 shall not apply:

- i. To any operating eighteen-hole golf courses in the Town of Pound Ridge
- ii. During times of emergency as determined by executive order of the Town Supervisor, provided the use of such equipment which is non-compliant with this Chapter is deemed necessary by the Supervisor or other emergency response official to address the emergency adequately and expeditiously.
- iii. Additionally, the Supervisor or his or her designee, may, in his or her discretion and upon application, grant a temporary permit to allow the operation of one or more gas-powered leaf blowers to accommodate a special circumstance. By way of illustration, a "special circumstance" includes, among other things, the remediation of an abandoned or neglected property, the cleanup of streets and roadways following a severe storm or any emergency situation which presents an immediate danger to public health and safety.

Memo

To: Pound Ridge Town Board

From: Jonah Maddock, Maintenance Supervisor

Date: September 1, 2022

Re: Request to purchase motor for lawn mower.

This memo is to respectfully request approval purchase a Kawasaki FD750D Engine for one of our lawn mowers. The cost with installation will be \$2805.00.

Thank you for your consideration of this request.

Respectfully,

Jonah Maddock

BEDFORD MOWERS

FAX (914) 241-2142
 385 ADAMS ST
 BEDFORD HILLS NY 10507

Estimate

Date	Estimate #
9/1/2022	345

Name / Address
TOWN OF POUND RIDGE 179 WESTCHESTER AVE POUND RIDGE NY 10576

			Project
Description	Qty	Cost	Total
KAWASAKI ENGINE FD750D 750 CC L/C	1	2,550.00	2,550.00T
HOURLY RATE FOR LABOR	3	85.00	255.00T
EXMARK RIDER M# LZ27LKA604 S# 340714			
REPLACE BLOWING ENGINE			
TAX EXEMPT		0.00%	0.00
		Total	\$2,805.00

Customer Signature _____

Date	Beginning Balance	Deposits Added	Payments Out	Ending Balance	Vendor	Comments	Invoice #
10/19/2021		4000.00		4000.00		PR Library District check #1895	
12/28/2021	4000.00		2439.00	1561.00	P&D	November	217930-1
1/27/2022	1561.00		1241.00	320.00	P&D	December	217930-2
4/6/2022	320.00	4000.00		4320.00		PR Library District check #2082	
6/3/2022	4320.00		917.50	3402.50	P&D	April	217909-1
6/30/2022	3402.50		505.00	2897.50	P&D	May	217909-2

W&C FPC

3000.00 5102.50 **2897.50**

#3726 PR Library 271 Westchester Ave

return soon

Christeen Dur

From: Heidi Nardelli <hnardelli@wlsmail.org>
Sent: Thursday, August 18, 2022 2:09 AM
To: Christeen Dur
Subject: Escrow return for Pound Ridge Library

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning Christeen,

I wasn't sure if this was taken care of already. If not, I am requesting on the behalf of The Pound Ridge Library for the return of the leftover escrow funds in the amount of \$2897.50.

Sincerely,

Heidi Nardelli
Bookkeeper for Pound Ridge Library
914-907-2971

CLAIM

TOWN OF POUND RIDGE
POUND RIDGE NY 10576



PURCHASE ORDER NO.:
DATE: 8/22/2022

**CLAIMANT'S
 AND
 ADDRESS**

Michael Wolff
 193 Salem Road
 Pound Ridge, NY 10576

VENDOR #:

APPROPRIATION	AMOUNT	VOUCHER #
T32.3738	\$1,187.50	
TOTAL	\$1,187.50	

DATES	DESCRIPTION OF MATERIALS OR SERVICES	QUANTITY	UNIT PRICE	AMOUNT
8/22/2022	Return of unused Planning Board Escrow for Michael Wolff- 193 Salem Road	1	\$1,187.50	\$1,187.50
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
			TOTAL	\$1,187.50

CLAIMANT'S CERTIFICATION

I, _____, certify that the above account in the amount of \$1,187.50 is true and correct; that the items, services, and disbursements charged were rendered to or for the town on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually due.

_____ date *per email of Michael Wolff* signature _____ title

SPACE BELOW FOR TOWN USE

DEPARTMENT APPROVAL

The above services or materials were rendered or furnished to the town on the dates stated and the charges are correct.

8/22/22 date *CB Stein* authorized official

PB Admin

APPROVAL FOR PAYMENT

This claim is approved and ordered paid from the appropriations indicated above.

Date	Beginning Balance	Deposits Added	Payments Out	Ending Balance	Vendor	Comments	Invoice #	W&C	FPC
6/9/2022	8000.00			8000.00		Barber ck #259			
8/9/2022	8000.00		1205.00	6795.00	P&D	227921-1	June		
8/24/2022	6795.00		6795.00	0.00		withdrawing lot line merger application, requested escrow refund submitting to Nicole for Town Board Agenda 9/6/22 and Erin 8/25/22			

0.00 8000.00 **0.00**

#3752 Barber - 66 Fancher Road

Christeen Dur

From: Christeen Dur
Sent: Wednesday, August 24, 2022 3:55 PM
To: 'Laureen Barber'
Subject: RE: Update on 74 Fancher
Attachments: Barber #3752- 66 Fancher.xls; Pound Ridge PB Barber 227921-1--VS.pdf

Importance: High

Hi Laureen

All is well here, thank you. Hope the same for you. I am ready for cooler temps and rain!

Thank you for letting me know. I will notify the Planning Board and submit the request to refund the escrow for Town Board approval at their next meeting on September 6 and to the Finance Director at the same time. You should expect a check after September 6 for \$6,795. Support attached.

Take care, Christeen

From: Laureen Barber <laureen@bluehillfarm.com>
Sent: Wednesday, August 24, 2022 3:46 PM
To: Christeen Dur <cdur@townofpoundridge.com>
Subject: Update on 74 Fancher

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Christeen,

Hope you have had a wonderful summer. I wanted to give you an update on our plans regarding 74 Fancher Road.

We have decided to withdraw our request to combine the properties at this time. Thank you for your help with the forms and process - I really appreciate it.

Please let me know if there is anything you need from me in order to have the escrow funds returned.

Many thanks,

Laureen

Laureen Barber

Co-Owner, Design Director

BLUE HILL | [75 Washington Place, New York, NY 10011](#)

BLUE HILL AT STONE BARNES | [630 Bedford Road, Pocantico Hills, NY 10591](#)

Date	Beginning Balance	Deposits Added	Payments Out	Ending Balance	Vendor	Comments	Invoice #
3/9/2022		4000.00		4000.00		Michael P.Wolff check # 951	
4/29/2022	4000.00		1187.50	2812.50	P&D	March	227807-1
6/3/2022	2812.50		800.00	2012.50	P&D	April	227907-2
6/30/2022	2012.50		732.50	1280.00	P&D	May	227907-3
8/9/2022	1280.00		92.50	1187.50	P&D	June	227907-4

W&C FPC

4000.00 2812.50 **1187.50**

#3738 Wolff 193 Salem Road

Christeen Dur

From: Christeen Dur
Sent: Monday, August 22, 2022 2:34 PM
To: 'Privatewaters'
Subject: FW: Michael Wolff - 193 Salem
Attachments: Pound Ridge PB Michael Wolff 227907-1 VS.pdf; Pound Ridge PB Michael Wolff 227907-2--VS.pdf; Pound Ridge PB Michael Wolff 227907-3--VS.pdf; Pound Ridge PB Michael Wolff 227907-4--VS.pdf; #3738 Wolff 193 Salem Road.xls

Importance: High

Hi Michael

I do not know how your spreadsheet became 223 Westchester, but the numbers and bills are correct for 193 Salem Road. I just updated the name of the spreadsheet.

The escrow refund will go to you at 193 Salem Road.
Thanks. Christeen

not reattached

From: Christeen Dur
Sent: Friday, August 19, 2022 3:12 PM
To: 'Privatewaters' <privatewaters@gmail.com>
Subject: RE: Michael Wolff - 193 Salem
Importance: High

Hi Michael

I will submit the return of your escrow to the Town Board for their approval at the next meeting on September 6.

Your balance is \$1,187.50. Bills and summary spreadsheet are attached for your reference.

Thank you. Christeen

From: Privatewaters <privatewaters@gmail.com>
Sent: Friday, August 19, 2022 1:09 PM
To: Christeen Dur <cdur@townofpoundridge.com>
Subject: Re: Michael Wolff - 193 Salem

Hi Christeen,

Can you check on the remaining escrow amount I submitted for the pool house project. Is there anything left? Is there an itemized receipt for what was billed by Pitingaro?

Thanks,

Michael Wolff

Memo

To: Town Board
From: Drifa Segal
Date: 9/1/2022
Re: updated Xpresspay contract

I respectfully request the Town Board review and approved the updated Xpresspay contract. Thank you for your time and consideration.



Client Data Transfer Request

Merchants may have their client data transferred to other Forte merchants or a PCI compliant third party for the indicated fees. Select the desired option and fill out the section accordingly, sign and date the request then fax the completed form to 469-675-8731. All requests will be authenticated and verified.

Merchant Name: Town of Pound Ridge Current MID: 112960

Date of Request: 8/31/2022 Transfer Request Date: 8/31/2022

Option #1: I want to transfer all client records to a Forte Merchant ID: 302912

Include unprocessed (future) scheduled transactions: Yes No (Select one)

Client records will be transferred from one merchant account to the other after the request is approved.

Option #2: I want to transfer all client records to a Forte Merchant ID: _____

I want to transfer client records to multiple Forte Merchant IDs: Yes No (Select one)

Merchant will be provided a spreadsheet of clients and will need to fill in the Forte Merchant IDs they are to be transferred to. Client records will be transferred to the indicated Merchant IDs after the request is approved.

Option #3: I want to transfer client records to a PCI compliant third party

Send file via: Email (or) FTP (Required for 10,000+ records)

Data to be exported: All CC Only EFT Only Client Tokens Payment Tokens

Please provide the following:

- 1. Third party contact information including entity name and email address.*
- 2. We only accept data using a PGP Key. Please email the PGP key for encrypted file transfer to customerservice@forte.net; In the body, cite applicable Forte Merchant ID(s) and reference this faxed document. (Note: self-decrypting files are no longer acceptable).*
- 3. Proof of Third Party's PCI-Compliance –This will be required if we are unable to independently verify such compliance.*

*Data will be provided in spreadsheet format. Encrypted file will be transferred to the third party after the request is **approved** and the third party's PCI compliance is verified. **Transfer fee: \$149.00 + .10 per record. (Max charge \$500.00)***

After the Transfer is complete: (Check one of the following)

Please Close MID 112960 **Do Not** Close MID _____

Please Send a Closure Request form to _____ (email address)

112960
Current Forte Merchant ID

Receiver of Taxes
Title of Authorizing Individual

Authorized Signature: _____

MEMORANDUM

To: Town Board
From: Erin Trostle
Date: August 26, 2022
Re: Permission to solicit bids

I respectfully request permission to solicit bids for #2 fuel oil for the 2022-23 heating season, as well as maintenance and service agreements for oil burners in town facilities.

I am also asking permission to solicit bids for the following for the two-year period from January 1, 2023 to December 31, 2024:

- General electrical repairs, maintenance, and services
- General plumbing repairs, maintenance, and services
- General well work repairs, maintenance, and services

MEMORANDUM

To: Town Board
From: Erin Trostle
Date: August 26, 2022
Re: Request to issue new cemetery deed

I respectfully request permission to issue a cemetery deed for Plot 377-1 (one gravesite) to Pound Ridge residents Frank and Peggy Riordan. They have already made payment to the town in the amount of \$1,000 for a different gravesite in Section 3, which, due to a clerical error, was identified as unsold when in fact it was already deeded to another resident.

Nicole Engel

To: Nicole Engel
Cc: Nicole Engel
Subject: FW: DAPC (Drug & Alcohol Prevention Committee)

Good Afternoon Supervisor Hansan,

I hope you are well. I am writing to you with the unfortunate task of submitting my resignation from the DAPC. It has been an honor to serve on this very important committee, representing the Town of Pound Ridge. My private practice and my position as the Clinical Coordinator at the Endeavor Equine Veteran Program have disallowed me the time to attend the DAPC meetings or to participate in any of the additional activities needed to uphold the committees goals.

If you have any questions, please let me know. I am happy to have a phone conversation. I have notified Barbara Carbone as well as Supervisor Ellen Calves. Thank you for your time and consideration.

Very Best Regards,
Laurie Ciavardini

John Grogan
14 Kinnicut Road East
Pound Ridge, NY
August 28, 2022

Dear Pound Ridge Town Board:

I'm submitting my resignation as co-chair of the Energy Action Committee effective immediately.

I've been co-chair for over a year but unfortunately the demands of work will keep me from devoting the necessary time to the position.

My co-chair Gayle Reichler is aware of my resignation.

I look forward to staying on as a member of the EAC for the time being.

Thank you for the opportunity to serve and let me know if I can be of help finding my replacement.

Sincerely,

A handwritten signature in blue ink, appearing to read 'John Grogan', with a long horizontal flourish extending to the right.

John Grogan