

**TOWN OF POUND RIDGE
RESOLUTION**

Regarding

AMENDMENT TO TOWN CODE SECTION 92

Increased Income Levels for Senior Citizens’
And Disabled Persons’ Exemptions Pursuant to RP 467 and RP 469

WHEREAS, the New York State Legislature passed and the Governor signed an Amendment to the existing law regarding partial exemptions for real estate tax assessments for low income seniors and disabled persons raising the income limits for qualifying property owners up to a maximum of \$50,000 for a fifty percent (50%) exemption; provided each municipality exercises the option to increase the levels up to the maximum; and

WHEREAS, the Westchester County Board of Legislators adopted this new law and added a sliding scale regarding the exemptions up to a maximum of \$58,400 in annual income, and allowing residents to include all unreimbursed medical expenses to reduce their gross income for the purposes of this exemption; and

WHEREAS, the Town of Pound Ridge, has reviewed these legislations and determined that it is in the best interest of the residents of the Town to implement a local law incorporating these changes to its own Town Code.

THEREFORE, BE IT RESOLVED, that the Town shall approve and enact a local law, the text of which is annexed hereto; setting the annual income limits under Town Law Section 9-1 and 9-1.2 as follows:

Proposed Scale		% of AV Exempt	Current Scale		% of AV Exempt
Less than \$50,000.00		50%	Less than \$29,000.00		50%
\$50,000.01	\$50,999.99	45%	\$29,000.01	\$29,999.99	45%
\$51,000.00	\$51,999.99	40%	\$30,000.00	\$30,999.99	40%
\$52,000.00	\$52,999.99	35%	\$31,000.00	\$31,999.99	35%
\$53,000.00	\$53,899.99	30%	\$32,000.00	\$32,899.99	30%
\$53,900.00	\$54,799.99	25%	\$32,900.00	\$33,799.99	25%
\$54,800.00	\$55,699.99	20%	\$33,800.00	\$34,699.99	20%
\$55,700.00	\$56,599.99	15%	\$34,700.00	\$35,599.99	15%
\$56,600.00	\$57,499.99	10%	\$35,600.00	\$36,499.99	10%
\$57,500.00	\$58,399.99	5%	\$36,500.00	\$37,399.99	5%

IT IS FURTHER RESOLVED that this local law shall take effect immediately and shall be applicable for the 2023 tentative assessment roll provided the application is submitted on or before May 1, 2023 and each successive year thereafter.

Adopted: _____, 2023

**TOWN OF POUND RIDGE
RESOLUTION**

Regarding

Tax exemptions for Volunteer firefighters and volunteer ambulance workers

WHEREAS, the Town Board has reviewed and considered its existing Town Code provisions providing certain tax benefits to volunteer firefighters and volunteer ambulance workers; and

WHEREAS, in an effort to continue the quality of care provided to the Town by these volunteers and maintain a sufficient level of participation in the Town;

THEREFORE, BE IT RESOLVED, that the Town Code Section 92-1.3 shall be amended as follows and shall now read:

Sec. 92-1.3 Volunteer fire fighters and volunteer ambulance corps members exemption.

A. Volunteer fire fighters and volunteer ambulance corps members shall be exempt from taxation to the extent of 10% of the assessed value of such property for Town purposes with the following qualifications and restrictions:

(1) The volunteer resides in the Town which is served by such volunteer fire company or voluntary ambulance service;

(2) The property is the primary residence of the applicant; **and**

(3) The applicant has been certified as an enrolled member of the voluntary fire company or voluntary ambulance service for at least **two** years.

B. Application for such exemption shall be filed annually with the Assessor on or before the taxable status date on a form as prescribed by the state board; and

IT IS FURTHER RESOLVED that the Town code provision shall include the rights and benefits for volunteer firefighters and volunteer ambulance workers as set forth under State law RPT Sections, 466, 466 (a-g); and

IT IS FURTHER RESOLVED that this local law shall take effect immediately and shall be applicable for the 2023 tentative assessment roll provided the application is submitted on or before May 1, 2023 and each successive year thereafter.

Adopted: _____, 2023

LOCAL LAW 2 OF 2023

A LOCAL LAW TO AMEND REAL PROPERTY TAX EXEMPTIONS FOR SENIOR CITIZENS; PERSONS WITH DISABILITIES AND LIMITED INCOMES; AND VOLUNTEER FIRE FIGHTERS AND VOLUNTEER AMBULANCE WORKERS.

Section 1. Section 92-1 of the Town Code of the Town of Pound Ridge is amended as follows:

§ 92-1 **Senior citizens exemption.**

A.

Legislative intent. The purpose of this section is to provide for the reduction of the per centum of the real property tax exemption as provided in § 467, Subdivision 1a and b and Subdivision 5a.

B.

Short title. This section shall hereafter be known and cited as "Real Property Tax Exemptions For Persons Aged 65 and Over."

C.

Definitions. As used in this section, unless otherwise expressly stated, definitions of terms shall be as set forth in § 467 of the Real Property Tax Law.

D.

Amount of exemption. All prior real property tax exemption percentages shall be deleted. The real property tax exemption percentage shall be as hereinafter set forth:

STARTING WITH THE 2023 ASSESSMENT ROLL

<u>Annual Income</u>	<u>% of Assessed Value Exempt from Taxation</u>
<u>Less than \$50,000</u>	<u>Fifty percent (50%)</u>
<u>\$50,000.01 to \$50,999.99</u>	<u>Forty-five percent (45%)</u>
<u>\$51,000.01 to \$51,999.99</u>	<u>Forty percent (40%)</u>
<u>\$52,000.01 to \$52,999.99</u>	<u>Thirty-five percent (35%)</u>

<u>\$53,000.01 to \$53,899.99</u>	<u>Thirty percent (30%)</u>
<u>\$53,900.00 to \$54,799.99</u>	<u>Twenty-five percent (25%)</u>
<u>\$54,800.00 to \$55,699.99</u>	<u>Twenty percent (20%)</u>
<u>\$55,700.00 to \$56,599.99</u>	<u>Fifteen percent (15%)</u>
<u>\$56,600.00 to \$57,499.99</u>	<u>Ten percent (10%)</u>
<u>\$57,500.00 to \$58,399.99</u>	<u>Five percent (5%)</u>

E.

Timetable for filing applications. Applications for such exemptions may be filed with the Assessor after the appropriate taxable status date but not later than the last date on which a petition with respect to complaints of assessment may be filed, where failure to file a timely application resulted from a death of the applicant's spouse, child, parent, brother or sister or an illness of the applicant or of the applicant's spouse, child, parent, brother or sister, which actually prevents the applicant from filing on a timely basis, as certified by a licensed physician. The Assessor shall approve or deny such application as if it had been filed on or before the taxable status date.

Section 2. Section 92-1.2 of the Town Code of the Town of Pound Ridge is amended as follows:

§ 92-1.2 Exemption for persons with disabilities and limited incomes.

A.

Statutory authority. This section is adopted pursuant to authority of Real Property Tax Law, § 459-c. All definitions, terms and conditions of such statute shall apply to this section.

B.

Exemption granted. Real property owned by a person with disabilities, whose income is limited by such disabilities, and used as the legal residence of such person shall be entitled to a partial exemption from taxation to the extent of 50% of assessed valuation.

C.

Amount of exemption. All prior real property tax exemption percentages shall be deleted. To be eligible for the maximum fifty-percent exemption authorized by such § 459-c and implemented by this section, the maximum income of such

person shall not exceed ~~\$26,000~~ \$50,000. Any person having a higher income shall be eligible for the exemption in accordance with the following schedule:

STARTING WITH THE 2023 ASSESSMENT ROLL

<u>Annual Income</u>	<u>% of Assessed Value Exempt from Taxation</u>
<u>Less than \$50,000</u>	<u>Fifty percent (50%)</u>
<u>\$50,000.01 to \$50,999.99</u>	<u>Forty-five percent (45%)</u>
<u>\$51,000.01 to \$51,999.99</u>	<u>Forty percent (40%)</u>
<u>\$52,000.01 to \$52,999.99</u>	<u>Thirty-five percent (35%)</u>
<u>\$53,000.01 to \$53,899.99</u>	<u>Thirty percent (30%)</u>
<u>\$53,900.00 to \$54,799.99</u>	<u>Twenty-five percent (25%)</u>
<u>\$54,800.00 to \$55,699.99</u>	<u>Twenty percent (20%)</u>
<u>\$55,700.00 to \$56,599.99</u>	<u>Fifteen percent (15%)</u>
<u>\$56,600.00 to \$57,499.99</u>	<u>Ten percent (10%)</u>
<u>\$57,500.00 to \$58,399.99</u>	<u>Five percent (5%)</u>

It is further provided, for the purposes of this chapter, income shall not include medical and prescription drug expenses annually paid which are not reimbursed or paid for by insurance as set forth in Section 467(3)(a) of the Real Property Tax Law.

Income tax year shall mean the twelve-month period for which the owner or owners file a Federal personal income tax return or, if no such return is filed, the calendar year.

Section 3. Section 92-1.3 of the Town Code of the Town of Pound Ridge is amended as follows:

§ 92-1.3 Volunteer fire fighters and volunteer ambulance workers exemption.

A.

Volunteer fire fighters and volunteer ambulance workers shall be exempt from taxation to the extent of 10% of the assessed value of such property for Town purposes with the following qualifications and restrictions:

(1)

The volunteer resides in the Town which is served by such volunteer fire company or voluntary ambulance service;

(2)

The property is the primary residence of the applicant; and

(3)

The applicant has been certified as an enrolled member of the voluntary fire company or voluntary ambulance service for at least ~~five~~ two years.

B.

Application for such exemption shall be filed annually with the Assessor on or before the taxable status date on a form as prescribed by the state board.

C.

It is further provided that for the purpose of this Chapter, the benefits and rights provided to volunteer fire fighters and ambulance workers shall include those set forth under Sections 466 and 466(a-j) of the Real Property Tax Law.

Section 4. Severability.

The invalidity of any word, section, clause, paragraph, sentence, part or provision of this local law shall not affect the validity of any other part of this local law that can be given effect without such invalid part or parts.

Section 5. Effective Date.

This Local Law shall take effect immediately upon its adoption and filing with the Secretary of State.

NOTE: Provisions to be deleted are shown with strikethroughs; new provisions to be added are underlined.

Memo

To: Town Board
From: Steven Conti
Date: 2/14/2023
Re: Pump House replacement

In discussions with Jonah related to the pump house replacement, I recommend we go with option 3 for \$35,178.80. Temporary repairs sometimes don't last as long as we expect they would. We can have two options for funding the replacement.

ARPA funds received of \$526,000

We have focused these funds towards one-time expenses or specific projects instead of expenses that would be considered the operational budget. This replacement would be in that category. We utilized 87,000 of ARPA funds in 2022 and the remaining balance is \$439,000.

Contingency in the 2023 Adopted Budget of \$173,500

We have sufficient funds in contingency to cover this expense and our winter expenses have been below budget. Since we are early in 2023, I would prefer using ARPA.

Date: February 13, 2023

To: Town Board

From: Bob Siegel

Re: CEC Grants

In advance of tomorrow night's Town Board meeting, attached please find a draft Letter of Commitment to be executed by Kevin (which will be attached to both grant applications), as well as applications for the \$5,000 grant and \$10,000 grant, respectively. The respective applications are being reviewed simultaneously by Hudson Valley Regional Council, the Town's CEC Coordinator. Also, with regard to the respective applications, I need information with regard to a secondary contact person, with this information to be set forth on the initial page of each application.

In addition, I want to correct a statement that I made in my prior memo to the Town Board regarding the CEC grants. In that memo I stated that an ASHRAE Level II energy audit would be required. However, I have been advised by our CEC coordinator that either an ASHRAE Level II energy audit *or* a CEC Energy Study is required, and that L&S Energy Services, the NYSERDA vendor that performs energy audits for the CEC program, will be performing a CEC Energy Study. Based thereon, I've attached a comparison document showing the differences between a CEC Energy Study and an ASHRAE Level II energy audit, and note that the CEC Energy Study to be undertaken of the Town House encompasses everything I said would be included in a Level II Energy Audit.

I plan to participate by phone in tomorrow's Town Board meeting to answer any questions that may arise.

DRAFT LETTER OF COMMITMENT

February ____, 2023

New York State Energy Research and Development Authority
17 Columbia Circle
Albany, NY 12203-6399

Dear Sir/Madam:

This correspondence serves as the Town of Pound Ridge's ("the Town's") Letter of Commitment to apply for NYSERDA's Clean Energy Communities Leadership Round Grants. Through this Letter of Commitment, I, Supervisor Kevin Hansan, as the Town's highest elected official, hereby authorize the Town to submit this grant application. I further certify that all of the information contained in this grant application is correct and complete to the best of our knowledge and belief.

The Town was awarded a point-based grant of \$10,000 for surpassing the 3,000 point threshold, and also was awarded a \$5,000 grant for completion of a Community Campaign for Clean Heating. The awards total \$15,000.

With the combined \$15,000 in grants, the Town intends to fund energy efficiency upgrades to our Town House. The Town House is where our elected officials and Town staff work, and is a place where residents come to on a regular basis to meet and to transact business. Energy upgrades to the Town House will demonstrate the Town's commitment to reducing its carbon footprint and the importance of sustainability initiatives. We further believe that energy efficiency upgrades to the Town House will serve to evidence fiscal responsibility, with the resultant energy savings reducing the Town's municipal budget thereby benefitting the community. By performing energy efficiency upgrades to our Town House we hope to lead by example, with this ultimately resulting in Pound Ridge homeowners performing energy upgrades to their own homes.

Respectfully submitted,

Kevin Hansan, Town Supervisor

Draft \$ 5K Application

Has your community received an email notification from NYSERDA indicating that your local government is eligible to apply for a grant under NYSERDA's Clean Energy Communities program?

Select One: Yes No

Applicants that respond "no" to this question are not eligible for Clean Energy Communities grant funding at this time. For information on how to earn grant funding through the Clean Energy Communities program, please visit nyserdera.ny.gov/cec.

Applicants that respond "yes" should proceed to Step 1.

Communities may be eligible to apply for more than one grant award through NYSERDA's Clean Energy Communities program.

Separate grant applications must be submitted for each award

Clean Energy Communities grant funds must be used for new work. If the proposed work was completed prior to contract signing, it is not eligible.

Step 1 - Connect with a Clean Energy Communities Coordinator, if you have not already

Clean Energy Communities Coordinators are trained to help you develop the best possible grant application. They provide guidance and can help facilitate brainstorming, project selection, and application development. Coordinators are available to assist communities, but they do not make program decisions or participate in evaluating grant applications. Responsibility for the content of the grant application, the decision to submit, and the project outcome rests with the community, not the Coordinator. Please read the Clean Energy Communities Guidance Document and Program Opportunity Notice prior to completing this application. If you have questions, please send an email to cec@nyserdera.ny.gov

Click here to connect with a Clean Energy Communities Coordinator

Click here to access the Clean Energy Communities Guidance Document

Step 2 - Fill out some basic information

Community Information		Applicant - Primary Contact Person	
Municipality Name	Town of Pound Ridge	Name	Bob Siegel
County	Westchester	Title	Vice Chair, Pound Ridge Conservation Board
Region	Mid-Hudson	Telephone #	914-764-1609
NYSERDA CEC Grant Amount from the email	\$5,000	Email	bobsiegel56@gmail.com
Chief Elected Official		Applicant - Secondary Contact Person	
Name	Kevin Hansan	Name	
Title	Town Supervisor	Title	
Telephone #	914-764-5511	Telephone #	
Email	supervisor@townofpoundridge.com	Email	
Official Municipality Address		Fax Number and Website	
Street Address	179 Westchester Avenue	Fax #	(914) 764-0102
City / State / Zip code	Pound Ridge, NY 10576	Municipal Website	https://www.townofpoundridge.com

Step 3 - Does the email notification from NYSERDA indicate eligibility to apply for a grant in the amount of \$5,000 or less?

Is your community being awarded a grant in the amount of \$5,000 or less?

Select One: Yes No

Applicants that respond "No" should proceed directly to the Step 4.

If yes, please describe the clean energy project, program, or initiative you plan to support using this funding. Please include details on the specific use of the funds including the type of equipment to be purchased, quantities, number of units, the issues/opportunities to be addressed, and expected outcomes.

In conjunction with a \$10,000 grant provided by NYSERDA for obtaining sufficient points by completing numerous CEC High Impact Actions, the Town intends to use the \$15,000 in combined grants to have a CEC Energy Study undertaken and use the remaining funds for energy efficiency upgrades to our Town House based on the findings and recommendations set forth in the CEC Energy Study.

Applicants that respond "Yes" only need to complete Steps 1 to 3 of this application.

1 of 5



Application Number: 0000561586

Clean Energy Communities Program



Proposer Contact Information (Step 1 of 6)

Add a contact for each person involved in the proposed project and identify their role. At a minimum, you must have a Primary Contact and an Authorized Signatory identified. Click "ADD A CONTACT" to enter each person's information.

+ ADD A CONTACT

Action	Name	Email	Phone	Organization Name	Primary
Edit Clone	Bob Siegel	bobsiegel56@gmail.com	(914) 764-1609	Town of Pound Ridge	Yes
Edit Clone Delete	Kevin Hansan	supervisor@townofpoundridge.com	(914) 764-5511	Town of Pound Ridge	No

PREVIOUS

CONTINUE

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Clean Energy Communities Program

Proposal Information (Step 2 of 6)

* indicates required field

Describe the project you are proposing.

Please note, an answer is required for questions 17a, 18a, 19a, 20, and 21a, if not applicable, please respond with "N/A."

Proposed Information

Proposal Title * Town of Pound Ridge Building Upgrades

Proposed Proposal Category * \$5,000 or Less Grant

Proposer Company Information * Town of Pound Ridge

Proposal Description * In conjunction with a \$10,000 grant provided by NYSERDA for obtaining

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sufficient points by completing numerous CEC High Impact Actions the Town intends to use the \$15,000 in combined grants to have a CEC Energy Study undertaken and use the remaining funds for energy efficiency upgrades to our Town House based on the findings and recommendations set forth in the CEC Energy Study.

Checklist Questions

- Do you accept all Terms & Conditions in the Sample Agreement? * Yes No
- n/a - \$5K grant
- Do you wish to have any information submitted in your proposal package treated as proprietary or confidential trade secret information? * Yes No
- Does your proposal contain Minority or Women-Owned Business enterprises as subcontractor? *
- Does your proposal contain certified Service-Disabled Veteran-Owned Business Enterprises as Subcontractors? *
- Is other public funding pending/awarded on this and/or very similar topic (prior and/or competing proposals)? *
- Prior and/or competing proposals submitted? *
- Previous NYSERDA Contracts awarded? *
- Will this grant be funding a Solar project? * Yes No
- Will this grant be funding a LED Street Lights project? * Yes No
- Will this grant be funding an EV Charging Station(s) project? * Yes No

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Will this grant be funding an Electric Vehicle(s) project? *

Yes No

Will this grant be funding a Building Upgrade(s) project? *

Yes No

Disclosure of Prior Findings of Non-Responsibility

Has any Governmental Entity made a finding of non-responsibility regarding the Individual or Entity seeking to enter the Procurement Contract in the last five years? *

Yes No

Has any Governmental Entity or other governmental agency terminated or withheld a Procurement Contract with the above-named Individual or Entity due to the intentional provision of false or incomplete information? *

Yes No

[PREVIOUS](#)

[SAVE](#)

[CONTINUE](#)

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Application Number: 0000561586

Clean Energy Communities Program



Proposal Budget (Step 3 of 6)

Provide detail on the budget of the proposed project.
If funding is not applicable per this solicitation or no funding is being requested, leave the default 0.00 and press continue.

Proposed NYSERDA Cost *

5,000.00

Proposed Cost Share

0.00

Proposed Total Cost

5,000.00

[PREVIOUS](#)

[SAVE](#)

[CONTINUE](#)

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Draft \$10K Application

Clean Energy Communities Grant Application

Has your community received an email notification from NYSERDA indicating that your local government is eligible to apply for a grant under NYSERDA's Clean Energy Communities program?

Select One: Yes No

Applicants that respond "no" to this question are not eligible for Clean Energy Communities grant funding at this time. For information on how to earn grant funding through the Clean Energy Communities program, please visit nyserdera.ny.gov/cec.

Applicants that respond "yes" should proceed to Step 1.

Communities may be eligible to apply for more than one grant award through NYSERDA's Clean Energy Communities program.

Separate grant applications must be submitted for each award

Clean Energy Communities grant funds must be used for new work. If the proposed work was completed prior to contract signing, it is not eligible.

Step 1 - Connect with a Clean Energy Communities Coordinator, if you have not already

Clean Energy Communities Coordinators are trained to help you develop the best possible grant application. They provide guidance and can help facilitate brainstorming, project selection, and application development. Coordinators are available to assist communities, but they do not make program decisions or participate in evaluating grant applications. Responsibility for the content of the grant application, the decision to submit, and the project outcome rests with the community, not the Coordinator. Please read the Clean Energy Communities Guidance Document and Program Opportunity Notice prior to completing this application. If you have questions, please send an email to cec@nyserdera.ny.gov

[Click here to connect with a Clean Energy Communities Coordinator.](#)

[Click here to access the Clean Energy Communities Guidance Document](#)

Step 2 - Fill out some basic information

	Community Information		Applicant - Primary Contact Person
Municipality Name	<input type="text" value="Town of Pound Ridge"/>	Name	<input type="text" value="Bob Siegel"/>
County	<input type="text" value="Westchester"/>	Title	<input type="text" value="Vice Chair, Pound Ridge Conservation Board"/>
Region	<input type="text" value="Mid-Hudson"/>	Telephone #	<input type="text" value="914-764-1609"/>
NYSERDA CEC Grant Amount from the email	<input type="text" value="\$10,000"/>	Email	<input type="text" value="bobsiegel56@gmail.com"/>
	Chief Elected Official		Applicant - Secondary Contact Person
Name	<input type="text" value="Kevin Hansen"/>	Name	<input type="text"/>
Title	<input type="text" value="Town Supervisor"/>	Title	<input type="text"/>
Telephone #	<input type="text" value="914-764-5511"/>	Telephone #	<input type="text"/>
Email	<input type="text" value="supervisor@townofpoundridge.com"/>	Email	<input type="text"/>
	Official Municipality Address		Fax Number and Website
Street Address	<input type="text" value="179 Westchester Avenue"/>	Fax #	<input type="text" value="914-764-0102"/>
City / State / Zip code	<input type="text" value="Pound Ridge, NY 10576"/>	Municipal Website	<input type="text" value="https://www.townofpoundridge.com"/>

Step 3 - Does the email notification from NYSERDA indicate eligibility to apply for a grant in the amount of \$5,000 or less?

Is your community being awarded a grant in the amount of \$5,000 or less?

Select One: Yes No

Applicants that respond "No" should proceed directly to the Step 4.

If yes, please describe the clean energy project, program, or initiative you plan to support using this funding. Please include details on the specific use of the funds including the type of equipment to be purchased, quantities, number of units, the issues/opportunities to be addressed, and expected outcomes.

Applicants that respond "Yes" only need to complete Steps 1 to 3 of this application.

1 of 7

Step 4 - Prepare your proposal

For grant awards greater than \$5,000, the applicant must propose a specific clean energy project for funding. Complete any of the relevant blue tabs below. Your project may consist of one component, or a combination of components. If your proposal includes a "Custom Project", the grant application will be reviewed by a scoring committee and this process may take longer to complete. If your project consists of pre-approved project types including solar, electric vehicles, charging stations, LED street lights, or building upgrades, the approval process is likely much quicker. This application should be completed on a PC, not a Mac.

Complete all relevant blue tabs at the bottom of this sheet



Please review documentation required for each project type. You will be required to submit each document as an electronic file using NYSERDA's Salesforce Project Portal. The performance requirements defined for each type of project must be agreed to in the final contract.

The **Grant Application Completeness Scorecard** on the **Project Summary Tab** identifies issues that need to be addressed before the application is ready to submit. The application is not complete until the Overall Completeness Score shows as "COMPLETE". This scorecard will update automatically as you complete the different tabs in the application. Scroll down to the bottom of each blue tab to access a unique Completeness Scorecard for each project type in this application. These scorecards must all show "COMPLETE" for the application to be complete. Any application that is submitted with an Overall Completeness Score of "INCOMPLETE" will be rejected.

Any points-based or action grant award in the amount of \$20,000 or greater may be eligible for an \$10,000 bonus grant. To access a bonus grant, 100 percent or more of the award amount shall be used for a project that is located within a New York State Disadvantaged Community in the applying jurisdiction. A project location lookup tool is available at www.nyserd.org/ny/disadvantaged-communities and eligibility is subject to NYSERDA verification. This CEC grant application form is used by NYSERDA to screen for bonus grant eligibility. If eligible, the bonus grant will be added automatically to the award on the Project Summary tab.

Some communities will receive more than one grant award through the CEC program. This space is provided for you to explain how all your grants fit together, if applicable. You may also use this space for any notes you wish to communicate to NYSERDA about your application.

In conjunction with a \$5,000 grant for completing a Community Campaign for Clean Heating, the Town intends to use the \$15,000 in combined grants to have a CEC Energy Study undertaken and use the remaining funds for energy efficiency upgrades to our Town House based on the findings and recommendations set forth in the CEC Energy Study.

Step 5 - Compile all required documentation

In order for your application to be complete, the following documents are required at the time of application:

Clean Energy Communities Grant Application - This Excel workbook is the Clean Energy Communities Grant Application. You will need to upload this workbook when you go to submit your application.

Project Type Submittal Requirements - Any and all submittal requirements for selected project types must be submitted with your application. See the "What to Submit" section of each Project Type tab for more details. You will need to upload the documents listed under "At Time of Application".

Letter of Commitment - The applicant shall submit a signed letter of commitment on official letterhead, from the top elected official of the jurisdiction.

Contract Template - If you accept the language in the "Contract" tab, no further documentation is needed. If you do not accept the Terms and Conditions, attach a marked-up (or track changes) copy of the Contract indicating how they would need to be altered. NYSERDA cannot guarantee that changes to the Terms and Conditions will be accepted. Any future changes requested outside of those included in this submission may not be considered. Please be advised that NYSERDA reserves right to add/edit contract language prior to execution.

Step 6 - Submit your application

Click on the "Project Summary" and "Contract" tabs and verify that all the information is correct. Once the application is complete, please proceed to 1) save this application to your computer, 2) visit the "Apply for Grants" page at www.nyserd.org/cec and follow the instructions, and 3) when prompted to attach documents, upload your saved Clean Energy Communities Grant Application along with all other required documents.

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Application Number: 0000561589

Clean Energy Communities Program



Proposer Contact Information (Step 1 of 6)

Add a contact for each person involved in the proposed project and identify their role. At a minimum, you must have a Primary Contact and an Authorized Signatory identified. Click "ADD A CONTACT" to enter each person's information.

+ ADD A CONTACT

Action	Name	Email	Phone	Organization Name	Primary
Edit Clone	Bob Siegel	bobsiegel56@gmail.com	(914) 764-1609	Town of Pound Ridge	Yes
Edit Clone Delete	Kevin Hansan	supervisor@townofpoundridge.com	(914) 764-5511	Town of Pound Ridge	No

PREVIOUS

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Clean Energy Communities Program

Proposal Information (Step 2 of 6)

* indicates required field

Describe the project you are proposing.

Please note, an answer is required for questions 17a, 18a, 19a, 20, and 21a, if not applicable, please respond with "N/A."

Proposed Information

Proposal Title *

Proposed Proposal Category *

Proposer Company Information *

Proposal Description *

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completing a community campaign for clean heating, the town intends to use the \$15,000 in combined grants to have a CEC Energy Study undertaken and

Checklist Questions

Do you accept all Terms & Conditions in the Sample Agreement? * Yes No

use the remaining funds

Do you wish to have any information submitted in your proposal package treated as proprietary or confidential trade secret information? * Yes No

Does your proposal contain Minority or Women-Owned Business enterprises as subcontractor? *

Does your proposal contain certified Service-Disabled Veteran-Owned Business Enterprises as Subcontractors? *

Is other public funding pending/awarded on this and/or very similar topic (prior and/or competing proposals)? *

Prior and/or competing proposals submitted? *

Previous NYSERDA Contracts awarded? *

Will this grant be funding a Solar project? * Yes No

Will this grant be funding a LED Street Lights project? * Yes No

Will this grant be funding an EV Charging Station(s) project? * Yes No

for energy efficiency upgrades to our Town House based on the findings and recommendations set forth in the CEC Energy Study.

Will this grant be funding an Electric Vehicle(s) project? *

Yes No

Will this grant be funding a Building Upgrade(s) project? *

Yes No

Disclosure of Prior Findings of Non-Responsibility

Has any Governmental Entity made a finding of non-responsibility regarding the Individual or Entity seeking to enter the Procurement Contract in the last five years? *

Yes No

Has any Governmental Entity or other governmental agency terminated or withheld a Procurement Contract with the above-named Individual or Entity due to the intentional provision of false or incomplete information? *

Yes No

[PREVIOUS](#)

[SAVE](#)

[CONTINUE](#)

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5 of 7

Application Number: 0000561589

Clean Energy Communities Program



Proposal Budget (Step 3 of 6)

Provide detail on the budget of the proposed project.
If funding is not applicable per this solicitation or no funding is being requested, leave the default 0.00 and press continue.

Proposed NYSERDA Cost *

10,000.00

Proposed Cost Share

0.00

Proposed Total Cost

10,000.00

[PREVIOUS](#)

[SAVE](#)

[CONTINUE](#)

6 of 7

Application Number: 0000561589

Clean Energy Communities Program

Proposal Documents (Step 4 of 6)

The following documents listed below under the 'Required' and 'Optional' section must be uploaded as outlined within this [solicitation](#).
 Please note: You can only upload one attachment per submission field, unless otherwise noted. If there are multiple parts to your Concept Paper or Proposal, the files must be combined and uploaded as one file.

ERROR..!! There are required documents not uploaded.

Required Documents

Document Name	Recent Uploaded Document	Upload History	Status	Add / Update Document
Letter of Commitment from Chief Elected Official				Choose File No file chosen
PON 3298 Clean Energy Communities Grant Application				Choose File No file chosen

Optional Documents

Document Name	Add / Update Document	Recent Uploaded Document	Upload History	Status
Attachment 1	Choose File No file chosen			
Attachment 2	Choose File No file chosen			
Attachment 3	Choose File No file chosen			
Attachment 4	Choose File No file chosen			
Attachment 5	Choose File No file chosen			
Attachment 6	Choose File No file chosen			
Attachment 7	Choose File No file chosen			
Attachment 8	Choose File No file chosen			
Attachment 9	Choose File No file chosen			
Attachment 10	Choose File No file chosen			

[PREVIOUS](#)

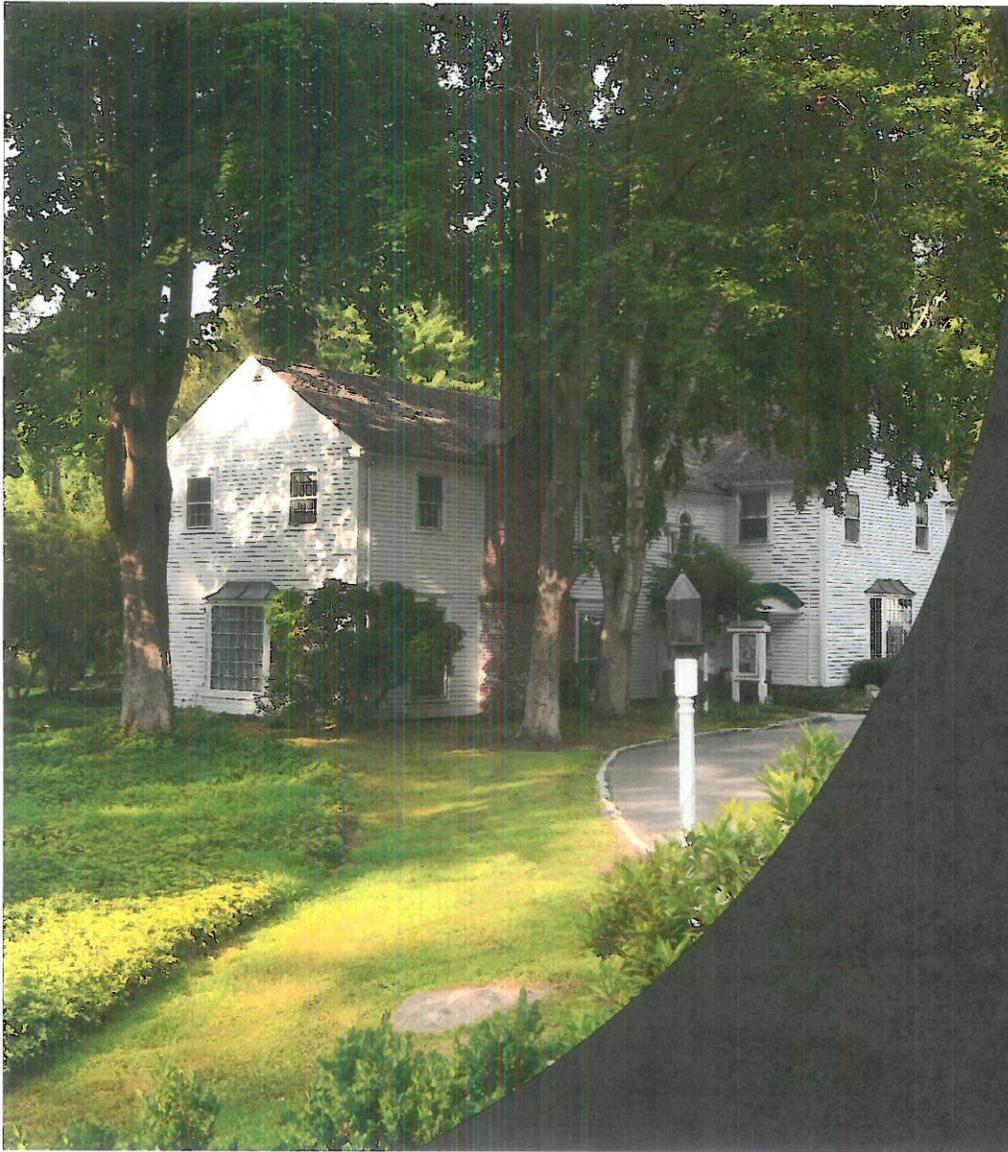
[CONTINUE](#)

7-17

Comparison of ASHRAE Level I, II, III Energy Audits and the Clean Energy Communities (CEC) Energy Studies

Process	I+ CEC Energy Study		
	I	CEC Energy Study	II III
Conduct Preliminary Energy Analysis (PEA)	•	•	• •
Conduct walk-through survey	•	•	• •
Identify low-cost/no-cost recommendations	•	•	• •
Identify capital improvements	•	•	• •
Review M&E design, condition and O&M practices			• •
Measure key parameters			• •
Analyze capital measures (savings & costs)		•	•
Analyze capital measures (including interaction)			• •
Discuss and review recommendations with owners/operators		•	• •
Conduct additional testing/monitoring			•
Perform detailed system modeling			•
Provided schematic layouts for recommendations			•

Report	I+ CEC Energy Study		
	I	CEC Energy Study	II III
Estimate savings from utility rate change	•	•	• •
Compare EUI to that of similar sites	•		• •
Summarize utility data	•	•	• •
Estimate savings if EUI met target			• •
Estimate low-cost / no-cost savings		•	• •
Perform detailed end-use breakdown		•	• •
Estimate capital project costs and savings		•	• •
Complete building description and equipment inventory		•	• •
General description of considered measures		•	• •
Recommended M&V method			• •
Financial analysis of recommended EEMs		•	• •
Description of recommended measures		•	•
Detailed description of recommended measures			•
Detailed EEM cost estimates			•



Town of Pound Ridge
2022 Financial Summary

February 14, 2023

2021-2022 Financials

Annual Budget Variance Analysis

<u>2022 YTD</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Revenues	\$9,279,743	\$9,854,619	\$ 574,876
Expenses	\$9,779,743	\$9,382,716	\$ 397,027
<u>2021</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Revenues	\$9,026,699	\$9,650,617	\$ 623,918
Expenses	\$9,376,699	\$8,616,962	\$ 759,737



Mortgage Tax Revenue

2022 Monthly

- Jan \$ 63,745
- Feb \$ 59,971
- Mar \$ 28,865
- Apr \$ 46,632
- May \$ 63,648
- Jun \$ 56,231
- Jul \$120,227
- Aug \$ 71,900
- Sep \$ 20,661
- Oct \$ 28,962
- Nov \$ 27,249
- Dec \$ 27,775

Annual Budget Variance Analysis

<u>Year</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
2018	\$330,000	\$304,938	(\$ 25,062)
2019	\$340,000	\$334,311	(\$ 5,689)
2020	\$340,000	\$539,531	\$199,531
2021	\$340,000	\$696,226	\$356,226
2022	\$400,000	\$615,868	\$215,868
2023	\$350,000	-	-

Note: 2023 budget is 43.1% less than 2022 actuals



Sales Tax Revenue

2022 YTD Through 10/22

Annual Budget Variance Analysis

County of Westchester Sales Tax due to Municipalities

	2022	2021	Change	Percent
JAN	16,390,164.18	13,695,416.99	2,694,747.19	19.68%
FEB	13,641,307.25	11,855,424.57	1,785,882.68	15.06%
MAR	20,377,517.92	17,448,425.40	2,929,092.52	16.79%
Q1	50,408,989.35	42,999,266.96	7,409,722.39	17.23%
APR	15,335,140.88	12,697,343.66	2,637,797.22	20.77%
MAY	15,594,708.06	13,206,476.96	2,388,231.10	18.08%
JUNE	21,065,984.68	21,461,136.66	(395,151.98)	-1.84%
Q2	51,995,833.62	47,364,957.28	4,630,876.34	9.78%
JULY	16,079,826.31	14,811,771.92	1,268,054.39	8.56%
AUG	15,279,764.32	14,513,380.45	766,383.87	5.28%
SEPT	21,671,258.77	18,860,244.75	2,811,014.02	14.90%
Q3	53,030,849.40	48,185,397.12	4,845,452.28	10.06%
OCT	16,554,420.97	14,123,848.41	2,430,572.56	17.21%
NOV	-	-	-	-
DEC	-	-	-	-
Q4	16,554,420.97	-	2,430,572.56	17.21%
	171,990,093.34	138,549,621.36	19,316,623.57	13.94%

Year	Budget	Actual	Variance
2018	\$ 768,000	\$ 817,177	\$ 49,177
2019	\$ 800,000	\$ 933,886	\$ 133,886
2020	\$1,030,000	\$1,058,006	\$ 28,006
2021	\$1,030,000	\$1,218,591	\$ 188,591
2022	\$1,130,000	\$1,317,754	\$ 187,754
2023	\$1,260,000	-	

Note:

2023 budget is 4.3% lower than 2022 actual

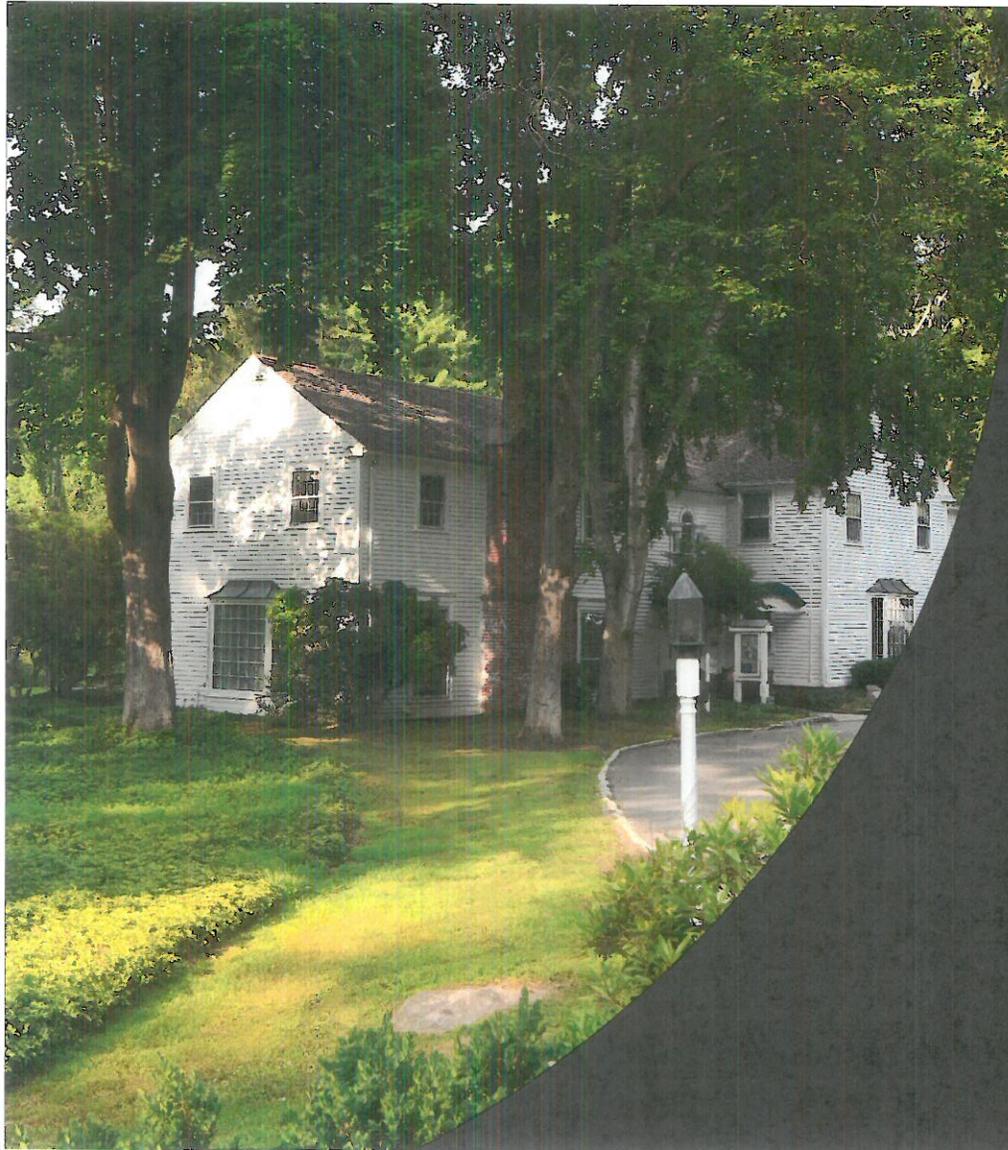


Medical Plan Performance

Pound Ridge - MEBCO

	Net Activity	Year-End Balance
2018		\$113,289
2019	(\$ 97,012)	\$ 16,276
2020	\$157,153	\$173,429
2021	\$ 6,942	\$180,371
2022	\$261,014	\$441,386
Captive Layer Reserve		\$ 71,586
Collateral		\$ 51,924
Total Balance		\$564,896





**Final Questions /
Comments**

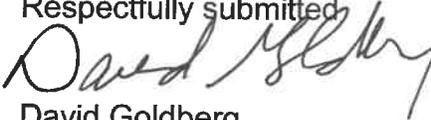
Thank You!

Town of Pound Ridge



To: Town Board
From: David Goldberg
Date: February 9, 2023
Re: Request to hire Ms. Andrea Russo

I respectfully request that the Town Board ratify the decision made in executive session to appoint Andrea Russo to the full time position of Recreation Supervisor effective March 6th at the agreed annual salary of \$90,000.

Respectfully submitted


David Goldberg
Superintendent of Recreation and Parks

From: [Nicole Engel](#)
To: [Nicole Engel](#)
Subject: FW: Question: AOT - Feb 19-22
Date: Monday, February 6, 2023 2:08:08 PM

Friends,

It is noted in the Town's January Organizational Meeting that Ali is our voting delegate to attend the AOT Annual Meeting in NYC Feb 19-22.

I believe Ali said she is not able to attend the AOT Conference this year. I am interested and available to attend Feb 19-22.

If no one else is interested can we add this topic to the agenda for tomorrow night's meeting to consider the change from Ali to me as the delegate?

Thanks for your prompt reply.

Diane

Diane Briggs, Councilwoman
Town of Pound Ridge
179 Westchester Avenue
Pound Ridge, NY 10576
dbriggs@townofpoundridge.com
<http://townofpoundridge.com>

MEMORANDUM

To: Town Board
From: Erin Trostle
Date: February 9, 2023
Re: Rental listing for 7 Old Pound Road

The attached notice seeking bids for the exclusive right to market 7 Old Pound Road was distributed to area real estate offices on January 26, 2023. Six brokers submitted bids (see attached summary), with Sarah Ryan, of William Raveis, submitting the low bid. I respectfully recommend that you award her the right to market the property.

Town of Pound Ridge

Office of the Town Clerk
townclerk@townofpoundridge.com
914-764-5549



NOTICE TO BIDDERS

The Town of Pound Ridge is seeking bids from licensed area real estate brokers for the exclusive right to market a town-owned residential rental property at 7 Old Pound Road, Pound Ridge, NY 10576. The listing broker will have full discretion to determine the appropriate marketing approach for the property and will engage in marketing activity that may include all forms of advertising in undertaking to find a ready, willing, and able tenant to sign a three-year lease with options for two separate one-year extensions.

Interested parties should submit bid materials to the Town Clerk via email at townclerk@townofpoundridge.com to be received no later than 12:00 noon on Friday, February 3, 2023. Alternatively, hard copies may be mailed or delivered to the Town Clerk at the address below, so long as they are received no later than 12:00 noon on Friday, February 3, 2023. Submissions must include the following information:

- Agent name
- Company name
- Copy of proposed listing agreement
- Term of proposed listing agreement
- Commission fee to be paid to listing broker
- Commission fee to be paid to cooperating broker

Questions may be directed to the Town Clerk at 914-764-5549 or via email at townclerk@townofpoundridge.com.

Erin Trostle, Town Clerk
Dated at Pound Ridge, New York
January 26, 2023

Erin Trostle

From: Nicole Engel
Sent: Thursday, January 26, 2023 2:34 PM
To: Erin Trostle
Subject: FW: Town of Pound Ridge - Notice to Bidders
Attachments: 2023 RE listing for 7 Old Pound.pdf

Hi Erin,

This email was sent to:
Houlihan Lawrence: Bedford
Houlihan Lawrence: Katonah
William Raveis: Katonah
Renwick Realty: Bedford
Coldwell Banker: Bedford
Ginnel: PR & Bedford

Sincerely,
Nicole Engel
Chief of Staff, Town of Pound Ridge
179 Westchester Avenue
Pound Ridge, NY 10576
914-764-3986 (office)
914-391-0167 (cell)

From: Nicole Engel
Sent: Thursday, January 26, 2023 2:27 PM
To: Nicole Engel <chiefofstaff@townofpoundridge.com>
Cc: Erin Trostle <townclerk@townofpoundridge.com>
Subject: Town of Pound Ridge - Notice to Bidders

Good Afternoon,

Attached, you will find a Notice to Bidders. The Town of Pound Ridge is seeking bids from licensed area real estate brokers for the exclusive right to market a town-owned residential rental property at 7 Old Pound Road, Pound Ridge, NY 10576. Interested parties should submit bid materials to the Town Clerk via email at townclerk@townofpoundridge.com to be received no later than 12:00 noon on Friday, February 3, 2023. Please distribute to all of the agents within your office. Thank you!

Sincerely,
Nicole Engel
Chief of Staff, Town of Pound Ridge
179 Westchester Avenue
Pound Ridge, NY 10576

Bid Summary – 7 Old Pound exclusive rental listing

Broker name	Company name	Listing agreement included (Y/N)	Term of agreement	Listing broker's fee	Portion of fee shared with cooperating broker (if any)	Complete submission (Y/N)
Mary Anne Condon	Ginnel	Y	3 months	8.33% of <u>12 months'</u> rental payments	4% of <u>12 months'</u> rental payments	Y
Joanne Padawer	Houlihan Lawrence	Y	6 months	8% of aggregate rental payments (36 months)	4% of aggregate rental payments (36 months)	Y
Betsy Ronel	Coldwell Banker	N	Not specified	Not specified	Not specified	N
Sarah Ryan	William Raveis	Y	6 months	8% of <u>12 months'</u> rental payments	4% of <u>12 months'</u> rental payments	Y
Lothryn Whitney Goldman	Renwick	Y	3 months	6% of aggregate rental payments (36 months)	4% of aggregate rental payments (36 months)	Y
Cathy Workman	Houlihan Lawrence	Y	6 months	8% of aggregate rental payments (36 months)	4% of aggregate rental payments (36 months)	Y

Lowest fee

MEMORANDUM

To: Town Board
From: Erin Trostle
Cc: Drifa Segal, Ann Powers, Josh Batchelder
Date: February 9, 2023
Re: Appointment of Ann Powers and Josh Batchelder

I respectfully request that you ratify two decisions made in executive session:

- 1) to appoint Ann Powers to a full-time position effective March 1, 2023, in which half her time would be devoted to functioning as Deputy Receiver of Taxes and the other half to functioning as Deputy Town Clerk, and
- 2) to appoint Josh Batchelder to a full-time administrative support position, which would be located at the front desk, effective February 22, 2023.

Date	Beginning Balance	Deposits Added	Payments Out	Ending Balance	Vendor	Comments	Invoice #
3/15/2021	0.00	4000.00				Bruce Kramer & Ellen Grogan ck #4480	
4/8/2021	4000.00		1587.00	2413.00	P&D		Mar-21 217904-1
5/25/2021	2413.00		465.00	1948.00	P&D	April	217904-2
6/23/2021	1948.00		858.00	1090.00	P&D	May	217904-3
7/28/2021	1090.00		168.00	922.00	P&D	June	217904-4
2/8/2023						requested refund via email, for Town Board Approval 02/14/23	

W&C FPC

4000.00 3078.00 922.00

#3701, Kramer & Grogan, 45 Donbrook Road

Christeen Dur

From: Christeen Dur
Sent: Wednesday, February 8, 2023 12:09 PM
To: Christeen Dur
Subject: FW: Escrow refund

From: Ellen Grogan <elgrogan@gmail.com>
Sent: Wednesday, February 8, 2023 11:12 AM
To: Christeen Dur <cdur@townofpoundridge.com>
Cc: Bruce H. Kramer <brucehkramer@gmail.com>
Subject: Re: Escrow refund

Mailing would be great. Yes, 45 Donbrook Road. Ellen

On Wed, Feb 8, 2023 at 10:59 AM Christeen Dur <cdur@townofpoundridge.com> wrote:

Hi Ellen and Bruce

I will submit it to be on the Town Board Agenda for approval on February 14th today.

Please confirm that you would like it mailed to 45 Donbrook Road.

Attached you will find the summary of your escrow balance and the associated bills from P&D.

Thank you. Christeen

Christeen CB Dür

Grants Coordinator & Administrator

Planning Board & Water Control Commission

Town of Pound Ridge

179 Westchester Ave., Pound Ridge, NY 10576

Tel: 914.764.3982 Fax: 914.764.0102

townofpoundridge.com

From: Ellen Grogan <elgrogan@gmail.com>
Sent: Wednesday, February 8, 2023 10:54 AM
To: Christeen Dur <cdur@townofpoundridge.com>
Cc: Bruce H. Kramer <brucehkramer@gmail.com>
Subject: Escrow refund

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Christeen,

please process the refund for the escrow account associated with our new garage in 2021. Let us know when the check is ready and we'll pick it up.

Thanks,

Ellen and Bruce

CLAIM

TOWN OF POUND RIDGE
POUND RIDGE NY 10576



PURCHASE ORDER NO.:

DATE: 2/7/2023

**CLAIMANT'S
 AND
 ADDRESS**

Riverside Design & Build
 75 Old Mill River Road
 Pound Ridge, NY 10576

VENDOR #:

APPROPRIATION	AMOUNT	VOUCHER #
T32.3739	\$2,105.00	
TOTAL	\$2,105.00	

DATES	DESCRIPTION OF MATERIALS OR SERVICES	QUANTITY	UNIT PRICE	AMOUNT
2/7/2023	Return of unused Planning Board Escrow for Marc Vandenhoeck & Michele Rudolph	1	\$2,105.00	\$2,105.00
				\$0.00
				\$0.00
	check payable to Riverside Design & Build			\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
			TOTAL	\$2,105.00

CLAIMANT'S CERTIFICATION

I, _____, certify that the above account in the amount of \$2,105.00 is true and correct; that the items, services, and disbursements charged were rendered to or for the town on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually due.

_____ date *per email* signature _____ title

SPACE BELOW FOR TOWN USE

DEPARTMENT APPROVAL

The above services or materials were rendered or furnished to the town on the dates stated and the charges are correct.

2/7/23 date *Christen Ch Devin* authorized official

RB Admin

APPROVAL FOR PAYMENT

This claim is approved and ordered paid from the appropriations indicated above.

Date	Beginning Balance	Deposits Added	Payments Out	Ending Balance	Vendor	Comments	Invoice #	W&C	FPC
4/3/2022	4000.00			4000.00	Riverside Design	ck #2010			
6/3/2022	4000.00		867.50	3132.50	P&D	April	227910-1		
6/30/2022	3132.50		480.00	2652.50	P&D	May	227910-2		
8/9/2022	2652.50		547.50	2105.00	P&D	June	227910-3		
2/7/2023	2105.00					requested refund via email	1/31/23		

0.00 1895.00 **2105.00**

#3739 Vandenhoeck 75 Old Mill River Road

*Return escrow request
for Town Board approval
2/14/23*

Christeen Dur

From: Marc Vandenhoeck <mvandenhoeck@gmail.com>
Sent: Tuesday, January 31, 2023 10:37 AM
To: Christeen Dur
Subject: Re: PB resolution

Thanks Christen,
I do not foresee anything else for the Planning Board.

Marc Vandenhoeck
Riverside Design and Build, LLC
914-764-1094
www.riversidedesignandbuild.com

On Tue, Jan 31, 2023, 10:32 AM Christeen Dur <cdur@townofpoundridge.com> wrote:

Hi Marc

The balance is \$2,105, the summary and bills are attached.

I will request to get it on the next Town Board Agenda. I am not sure yet which one it will be on. I will let you know after that when the check is processed.

I hear you are returning to the Zoning Board for this project. Is there any chance you need to return to the Planning Board?

Thank you. Christeen

From: Marc Vandenhoeck <mvandenhoeck@gmail.com>
Sent: Monday, January 30, 2023 6:36 PM
To: Christeen Dur <cdur@townofpoundridge.com>
Subject: Re: PB resolution

Hi Christine,

Now that the Planning Board process is complete for our ADU project, I would like to request reimbursement of my remaining escrow fund balance.

Please let me know how to proceed and what the balance is.

Thanks.

Marc Vandenhoeck
Riverside Design and Build, LLC
914-764-1094
www.riversidedesignandbuild.com

On Wed, Jun 29, 2022, 11:46 AM Marc Vandenhoeck <mvandenhoeck@gmail.com> wrote:

Hi Christeen,

Thanks for the update.

Marc

Marc Vandenhoeck
Riverside Design and Build, LLC
914-764-1094
www.riversidedesignandbuild.com

On Wed, Jun 29, 2022, 10:56 AM Christeen Dur <cdur@townofpoundridge.com> wrote:

Hi Marc

FYI, I am still waiting on the calc sheet from the Town Engineer. I have followed up with them again.

Thanks. Christeen

From: Marc Vandenhoeck <mvandenhoeck@gmail.com>
Sent: Friday, June 24, 2022 2:20 PM
To: Christeen Dur <cdur@townofpoundridge.com>
Cc: Michele Rudolph, AIA <riverside.design@mac.com>
Subject: Re: PB resolution

Memo

To: Town Board
From: Drifa Segal
Date: 2/9/2023
Re: REFUND

Please authorize the Finance Director to refund the below overpayment on the second installment of the 2022-23 School bills. See attached claim forms and documentation.

Overpayment refund:

9452-37 John Burnham	\$808.26
----------------------	----------

CLAIM

TOWN OF POUND RIDGE
POUND RIDGE NY 10576



PURCHASE ORDER NO.:

DATE: 2/7/2023

**CLAIMANT'S
 NAME
 AND
 ADDRESS**

John Burham
 26 HORSESHOE HILL RD
 POUND RIDGE NY 10576

22-23 School Bill 710: 9452-37

VENDOR #:

APPROPRIATION	AMOUNT	VOUCHER #
	\$808.26	
TOTAL	\$808.26	

DATES	DESCRIPTION OF MATERIALS OR SERVICES	QUANTITY	UNIT PRICE	AMOUNT
2/7/2023	Refund overpayment of 22-23 School 2nd install	1		\$808.26
	* Please see attached documentation			
	PLEASE INCLUDE COPY OF CLAIM FORM WITH REFUND CHECK			
			TOTAL	\$808.26

I, _____, certify that the above account in the amount of _____ is true and correct; that the items, services, and disbursements charged were rendered to or for the town on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually due.

_____ date _____ signature _____ title

SPACE BELOW FOR TOWN USE

DEPARTMENT APPROVAL

The above services or materials were rendered or furnished to the town on the dates stated and the charges are correct.

2/9/2023 _____
 date authorized official

APPROVAL FOR PAYMENT

This claim is approved and ordered paid from the appropriations indicated above.

Header | Ledger | Attachments | Exemptions | Memo | Owner History | Payor History | User Def | History

Bill No: 2022 02 710 District: 554600 Parcel ID: 9452-37.- Bank Code:
 Owner: BURNHAM JOHN R Location: 26 HORSESHOE HILL RD
 BURNHAM ANNE M Acct No: 17

View: Penalty Date: Show Adjust

Inst	Due Date	Purpose Desc	Type	Trans Date	Amount N	
1	09/30/2022	BEDFORD CENTRAL	CHG	08/25/2022	8,082.56	Adj
1	09/30/2022	BEDFORD CENTRAL	PAYMT	09/30/2022	-8,082.56	Adj
2	01/31/2023	BEDFORD CENTRAL	CHG	08/25/2022	8,082.56	Adj
2	01/31/2023	BEDFORD CENTRAL	PAYMT	01/31/2023	-8,082.56	Adj
2	01/31/2023	BEDFORD CENTRAL	VOID	02/06/2023	8,082.56	* Adj
2	01/31/2023	BEDFORD CENTRAL	PAYMT	02/07/2023	-8,082.56	Adj
2	01/31/2023	PENALTY	CHG	02/07/2023	808.26	Adj
2	01/31/2023	PENALTY	PAYMT	02/07/2023	-808.26	Adj
2	01/31/2023	PENALTY	ADJ	02/07/2023	-808.26	* Adj
2	01/31/2023	PENALTY	REF	02/07/2023	808.26	* Adj

Batch No:	1
Rec/Ref No:	
Check/Ref No:	
Post Tr No:	319455
Post Tr Seq:	1
Due Date Tot:	.00
Inst Total:	.00
Trans No:	319455
Trans Seq:	1

Bill Total: .00

Sort By: Suppress Zero Balance Due Dates Search

OVERPAYMENT OF \$808.26

From: [Nicole Engel](#)
To: [Nicole Engel](#)
Subject: FW: Request for Additional Assistance
Date: Wednesday, February 8, 2023 9:07:22 AM

From: DEBORAH BENJAMIN <dbbenjamin@verizon.net>
Sent: Wednesday, February 8, 2023 7:36 AM
To: Nicole Engel <chiefstaff@townofpoundridge.com>
Subject: Re: Request for Additional Assistance

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Per your request...
Deb

To the Pound Ridge Town Board,

The Pound Ridge Garden Club has been making and hanging holiday swags on our main road signs for decades. Unfortunately, our membership is aging and growing smaller, with most of our remaining members now over the age of 65. In recent years, the town's highway department has been very helpful in terms of hanging the swags at the most difficult intersections, as well as the wreaths at the town house. While our members are still able to construct the wreaths and swags, we have come to the point where we need to ask for additional assistance. Therefore, we respectfully request that the highway department hang all of the swags this coming December—there are about 60 of them.

Townspeople seem to appreciate these natural holiday decorations, and we would love to keep this long-time tradition alive. Thank you for your consideration of this request.

Respectfully submitted,
Jill Posner
Deb Benjamin Civic Improvement Co Chairs

	Kevin	Les	Ali	Carla	Dan	Diane	Other
Boards & Commissions							
Audit Bills				X			
Board of Assessment Review							N/A
Board of Ethics							N/A
Conservation Board				X			
Drug Abuse Prevention Council		X					
Economic Development Committee						X	
Energy Action Committee				X			
Housing Board					X		
Human Rights Advisory Committee			X				
Landmarks & Historic District					X		
OEM	X						
Old Pound Road Committee	X						
Open Space					X		
Planning Board				X			
Police Department	X						
Recreation Commission						X	
Water Control Commission		X					
Zoning Board of Appeals					X		
Other							
BCSDNY	X						
East of Hudson Watershed		X					
Environmental Initiatives Advisors							Elyse/Bill Harding
Fire District	X						
Insurance							Harvey Dann
Library Board	X						
New Dawn					X		
Westchester County Shared Services	X						
Sustainable Westchester				X			
WEMS							Tom Mulcahy
Wireless Communication						X	
Water Wastewater Task Force			X				