

TOWN OF POUND RIDGE
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Town Board of the Town of Pound Ridge will hold a public hearing on September 5, 2023, commencing at 8:00 pm, or as soon thereafter as time allows, to provide an opportunity for public comment on the Town Board's passage of a resolution authorizing the continuation of Open Space Acquisition Fund for a term of 10 additional years.

The public may attend the hearing either in person at the Town House, 179 Westchester Avenue, Pound Ridge, or via Zoom videoconference using the following login/dial-in information:

Join with video: <https://us02web.zoom.us/j/81344856087>

Join by phone with audio only: Dial-in number: 929-205-6099

Meeting ID: 813 4485 6087

Those who prefer to observe the meeting but not to participate may view livestream video at <https://vimeo.com/event/2423847>.

Erin Trostle, Town Clerk
August 30, 2023

Town of Pound Ridge

Office of the Town Clerk



TOWN CLERK'S CERTIFICATION

I, the undersigned Clerk of the Town of Pound Ridge, Westchester County, New York, DO HEREBY CERTIFY AS FOLLOWS:

The Town Board of the Town of Pound Ridge at a public meeting duly called and held on August 1, 2023, adopted the following resolution, on motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye:

WHEREAS, the Town, by Resolution, as approved by Town-wide referendum in November 2000, established a Capital Reserve Fund for the acquisition of open space within the Town, funded by a general property tax levy ("Open Space Acquisition Fund"); and

WHEREAS, the Town, having renewed and refunded that Open Space Acquisition Fund by Resolution, also approved by Town wide referendum in November 2010, for a period of ten years commencing January 1, 2011 and thereafter by Resolution Town-wide Referendum extended the Open Space Acquisition Fund to December 31, 2023; and

WHEREAS, the Town's Open Space Acquisition Fund funding is scheduled to expire on December 31, 2023; now it is hereby

RESOLVED, that Town of Pound Ridge hereby approves the refunding and continuation of the Town Open Space Acquisition Fund for a period of ten (10) years beginning January 1, 2024. This resolution shall be effective August 31, 2023 subject to an affirmative Town wide referendum to be held at the General Election on November 7, 2023; and it is further

RESOLVED, that the referendum shall read as follows:

Shall the Town of Pound Ridge continue to make contributions to a capital reserve fund dedicated to acquiring ownership rights, easements or interests in Open Space areas, as defined in Section 247 of the General Municipal Law, and to maintaining and preserving those Open Space areas previously or hereafter acquired by the fund. Such contributions shall continue to be financed from the annual general tax levy for a period of ten (10) years, commencing January 1, 2024, of \$1 per \$1,000 of assessed value from 2024 through 2033.

And it is further

RESOLVED, that the Clerk of the Town of Pound Ridge be authorized to execute any and all documents necessary to effect this resolution and the placement of the referendum on the November 2023 Ballot.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Pound Ridge, New York this 3rd day of August, 2023.

Erin Trostle, Town Clerk
Town of Pound Ridge

POUND RIDGE RECREATION

CORNHOLE

ADULT LEAGUE

Sunday's 2:00-5:00 PM
8 Weeks, Sept 10th-October 29th
The Green

Resident: \$30 Per Person
Non-Resident: \$40 Per Person
Up to 4 players per team

Sign up on Community Pass!

**If you have any questions call our office at 914-764-3987 or email
Andrea Russo arusso@townofpoundridge.com**

MEMORANDUM

To: Town Board
From: Erin Trostle
Date: August 18, 2023
Re: Cemetery Plot transactions

I am respectfully requesting that you approve four transactions involving the Pound Ridge Cemetery:

1. The repurchase of Plot 213 in Section 2 (four gravesites) from former Pound Ridge resident Norman McGrath, of 480 Hibiscus Boulevard, Merritt Island, FL 32952, at a cost of \$120.00. (the price when purchased in 1952 by Mr. McGrath's grandfather Thomas McGrath Sr.).
2. The sale of Plots 328, 329, 330, and 375 in Section 3 (eight gravesites) to Pound Ridge residents Dan and Denise Fraioli, of 71 Old Mill River Road, at a price of \$8,000.00.
3. The sale of Plots 147 and 153-2 in Section 3 (three gravesites) to former Pound Ridge resident Mary Davey, of 50 Glenbrook Road, Apt. 8J, Stamford, CT 06902, at a price of \$3,000.00.
4. The sale of Plot 47-1 in Section 3 (one gravesite) to Pound Ridge resident Deborah Golden, of 100 Eastwoods Road at a price of \$1,000.00.

DEED FOR PLOTS #328, #329, #330, and #375, SECTION 3

Eight Gravesites – Plots #328, #329, #330, and #375 – SECTION 3

This Indenture, made the 5th day of September in the year of our Lord **Two thousand and twenty-three** between the **TOWN OF POUND RIDGE**, a municipal corporation existing under the Laws of the State of New York, party of the first part, and **Donato and Denise Fraioli**, of 71 Old Mill River Road, Pound Ridge, party of the second part,

WITNESSETH, that the party of the first part, in consideration of **Eight thousand dollars** to it paid on behalf of the party of the second part, the receipt of which is hereby acknowledged, does hereby grant, bargain, sell, and convey to the said party of the second part, their heirs and assigns, the use of the **Plots #328, #329, #330, and #375** of land as a place for the burial of the dead in the cemetery of said Town, called "Pound Ridge Cemetery" situated at Pound Ridge, in the County of Westchester; which lots described as **Plots #328, #329, #330, and #375** on a certain map entitled "Pound Ridge Cemetery Survey showing **Section 3**," made by Achille A. Pascale, C.E., New Canaan, CT, dated December 18, 1996, and recorded in the office of the Clerk of Westchester County (Division of Land Records) on the 26th day of February, 1997, and known as map number **25894**.

TO HAVE AND TO HOLD, the above granted premises to the said party of the second part, their heirs and assigns, forever; subject, however that burial shall be in concrete or metal vault and all foundations for monuments shall be of poured concrete, not less than 42" in depth, and subject to the conditions, restrictions, rules, and regulations heretofore affecting this cemetery or as may be hereafter passed by the Town of Pound Ridge, its successors or assigns, for the government and control of the use of the **Plots #328, #329, #330, and #375** hereby hold, and subject also to the Laws of the State of New York relating to the use and ownership of lots and graves in cemeteries created under the Laws of said State. This instrument may not be sold, assigned, conveyed, or transferred to any person, corporation, partnership, or other entity. Unused plots shall be transferable only to the Town of Pound Ridge with the repurchase price in such case to be the original purchase price but in no case less than \$150.00 per plot.

IN TESTIMONY WHEREOF, the said party of the first part has caused this DEED to be signed by its Supervisor and Town Clerk, and its corporate seal to be hereunto affixed, the day and year first above written.

In Presence Of

SUPERVISOR Town of Pound Ridge, New York

TOWN CLERK Town of Pound Ridge, New York

State of New York }
County of Westchester } ss:
Town of Pound Ridge }

On the 5th day of September, Two thousand and twenty-three, before me came Kevin C. Hansan and Erin Trostle, to me known, who being by me duly sworn, did depose and say that they reside in the Town of Pound Ridge, NY, that they are the Supervisor and Town Clerk respectively of the Town of Pound Ridge, NY, the municipal corporation described in, and which executed, the foregoing instrument; that they know the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Town Board of the Town of Pound Ridge, NY; and that they signed their names thereto by like order.

Notary Public

CEMETERY PLOT DEED

Three Gravesites – Plots #147 and 153-2, Section 3

This Indenture, made the 5th day of September in the year of our Lord **Two thousand and twenty-three** between the **TOWN OF POUND RIDGE**, a municipal corporation existing under the Laws of the State of New York, party of the first part, and Mary Davey, of 50 Glenbrook Road, Apt. 8J, Stamford, CT 06902, party of the second part,

WITNESSETH, that the party of the first part, in consideration of **Three thousand dollars** to it paid on behalf of the party of the second part, the receipt of which is hereby acknowledged, does hereby grant, bargain, sell, and convey to the said party of the second part, her heirs and assigns, the use of the **Plots #147 and #153-2** of land as a place for the burial of the dead in the cemetery of said Town, called "Pound Ridge Cemetery" situated at Pound Ridge, in the County of Westchester; which lots described as **Plots #147 and #153-2** on a certain map entitled "Pound Ridge Cemetery Survey showing Section 3," made by Achille A. Pascale, CE, New Canaan, CT, dated December 18, 1996, and recorded in the office of the Clerk of Westchester County (Division of Land Records) on the 26th day of February, 1997, and known as map number **25894**.

TO HAVE AND TO HOLD, the above granted premises to the said party of the second part, her heirs and assigns, forever; subject, however that burial shall be in concrete or metal vault and all foundations for monuments shall be of poured concrete, not less than 42" in depth, and subject to the conditions, restrictions, rules, and regulations heretofore affecting this cemetery or as may be hereafter passed by the Town of Pound Ridge, its successors or assigns, for the government and control of the use of the **Plots #147 and #153-2** hereby hold, and subject also to the Laws of the State of New York relating to the use and ownership of lots and graves in cemeteries created under the Laws of said State. This instrument may not be sold, assigned, conveyed, or transferred to any person, corporation, partnership, or other entity. Unused plots shall be transferable only to the Town of Pound Ridge with the repurchase price in such case to be the original purchase price but in no case less than \$150.00 per plot.

IN TESTIMONY WHEREOF, the said party of the first part has caused this DEED to be signed by its Supervisor and Town Clerk, and its corporate seal to be hereunto affixed, the day and year first above written.

In Presence Of

SUPERVISOR Town of Pound Ridge, New York

TOWN CLERK Town of Pound Ridge, New York

State of New York }
County of Westchester } ss:
Town of Pound Ridge }

On the 5th day of September, Two thousand and twenty-three, before me came Kevin C. Hansan and Erin Trostle, to me known, who being by me duly sworn, did depose and say that they reside in the Town of Pound Ridge, NY, that they are the Supervisor and Town Clerk respectively of the Town of Pound Ridge, NY, the municipal corporation described in, and which executed, the foregoing instrument; that they know the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Town Board of the Town of Pound Ridge, NY; and that they signed their names thereto by like order.

Notary Public

CEMETERY PLOT DEED

One Gravesites – Plot #47-1, Section 3

This Indenture, made the 5th day of September in the year of our Lord **Two thousand and twenty-three** between the **TOWN OF POUND RIDGE**, a municipal corporation existing under the Laws of the State of New York, party of the first part, and Deborah Golden, of 100 Eastwoods Road, Pound Ridge, 10576, party of the second part,

WITNESSETH, that the party of the first part, in consideration of **One thousand dollars** to it paid on behalf of the party of the second part, the receipt of which is hereby acknowledged, does hereby grant, bargain, sell, and convey to the said party of the second part, her heirs and assigns, the use of the **Plot #47-1** of land as a place for the burial of the dead in the cemetery of said Town, called "Pound Ridge Cemetery" situated at Pound Ridge, in the County of Westchester; which lots described as **Plot #47-1** on a certain map entitled "Pound Ridge Cemetery Survey showing Section 3," made by Achille A. Pascale, CE, New Canaan, CT, dated December 18, 1996, and recorded in the office of the Clerk of Westchester County (Division of Land Records) on the 26th day of February, 1997, and known as map number **25894**.

TO HAVE AND TO HOLD, the above granted premises to the said party of the second part, her heirs and assigns, forever; subject, however that burial shall be in concrete or metal vault and all foundations for monuments shall be of poured concrete, not less than 42" in depth, and subject to the conditions, restrictions, rules, and regulations heretofore affecting this cemetery or as may be hereafter passed by the Town of Pound Ridge, its successors or assigns, for the government and control of the use of the **Plot #47-1** hereby hold, and subject also to the Laws of the State of New York relating to the use and ownership of lots and graves in cemeteries created under the Laws of said State. This instrument may not be sold, assigned, conveyed, or transferred to any person, corporation, partnership, or other entity. Unused plots shall be transferable only to the Town of Pound Ridge with the repurchase price in such case to be the original purchase price but in no case less than \$150.00 per plot.

IN TESTIMONY WHEREOF, the said party of the first part has caused this DEED to be signed by its Supervisor and Town Clerk, and its corporate seal to be hereunto affixed, the day and year first above written.

In Presence Of

SUPERVISOR Town of Pound Ridge, New York

TOWN CLERK Town of Pound Ridge, New York

State of New York }
County of Westchester } ss:
Town of Pound Ridge }

On the 5th day of September, Two thousand and twenty-three, before me came Kevin C. Hansan and Erin Trostle, to me known, who being by me duly sworn, did depose and say that they reside in the Town of Pound Ridge, NY, that they are the Supervisor and Town Clerk respectively of the Town of Pound Ridge, NY, the municipal corporation described in, and which executed, the foregoing instrument; that they know the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Town Board of the Town of Pound Ridge, NY; and that they signed their names thereto by like order.

Notary Public

MEMORANDUM

To: Town Board
Cc: Terri Pike
From: Erin Trostle
Date: August 21, 2023
Re: Request for authorization to solicit bids for fuel oil and quotes for flower baskets and flower watering

I am respectfully requesting permission to seek the following:

1. No. 2 fuel oil, for heating the municipal buildings in the Town of Pound Ridge, together with a maintenance contract for each heating unit, for the 2023–2024 heating season

I will place a notice to bidders in the Record-Review, on the town website, and on the signboard and will also request bids from at least five heating oil companies. The notice could also be run in the Journal News. There will be a sealed bid opening.

2. Flower baskets and flower watering for the Scotts Corners business district for 2024

Previously, the Pound Ridge Partnership has assisted with seeking quotes for flower baskets and flower watering. So that costs can be ascertained earlier in the budget process, I would like to start this process now.

The cost of the flower baskets will likely not exceed \$4,000.00, so only two quotes are needed per the procurement policy. Flower watering costs should not exceed \$35,000.00 and will likely require three quote requests.

MEMORANDUM

To: Town Board
Cc: Tanja Vogel, Terri Pike, Patti D'Agostino
From: Erin Trostle
Date: August 21, 2023
Re: Permit modification request for summer concert series (date change)

The Pound Ridge Partnership is requesting a modification to the Special Event Permit for its summer concert series, which currently includes events on June 18, July 22, August 20, and September 15 or 16, 2023.

The August 20 concert was canceled, and the Partnership is requesting approval to reschedule it for Friday, September 8, 2023, from 5:30 pm to 7:00 pm.

Please note that the final concert, originally scheduled for September 15 or 16, 2023 will be canceled because those dates coincide with the start of Rosh Hashanah.

MEMORANDUM

To: Town Board
From: Erin Trostle
Cc: Wendy Cummings, Lisa Miller
Date: August 31, 2023
Re: Application for special event permit for PRBA Halloween Walk

Please review the attached application from the Pound Ridge Business Association for its annual Halloween Walk in the business district, which is scheduled to take place from 4:00 to 6:00 pm on Tuesday, October 31. The format of the event has not changed.

Chief Mulcahy has reviewed and approved the application. He indicates that there will be a need to assign two officers to assist with traffic and pedestrians in addition to the two regularly scheduled patrol units. The added labor cost to the town is \$665.00.



SPECIAL EVENT PERMIT APPLICATION

APPLICANT INFORMATION

The **applicant** is the individual, group, or entity organizing the event. Examples of applicant **type** include nonprofit organization, town board or commission, school club, etc.

Applicant Name:	Pound Ridge Business Association
Applicant Type:	nonprofit organization
Address:	Po Box 268
Mailing Address:	Pound Ridge, NY 10576
Phone Number:	914-764-5740
Email Address:	Wendy1947@aol.com

EVENT INFORMATION

In addition to indicating event **type** (eg, street fair, festival, road race, parade, concert, etc.), please provide a detailed event description. Examples of event **purpose** include fundraising, promoting awareness, providing education, building community spirit, promoting local businesses, etc. *If the event is a fundraiser, the purpose should include information about how the resulting funds will be used.* Identify all locations where event activity will take place, including parking.

Event Name:	Halloween Walk
Event Type:	Parade
Description:	Kids and Parents walk Westchester Ave.
Purpose:	Promote family friendly Halloween

Event Date:	10-31-23	Alternate Date:	
Event Start Time:	4pm	Event End Time:	6pm
Setup Start Time:		Setup End Time:	
Takedown Start:		Takedown End:	

Location(s):	Up and down Westchester Avenue		
On private property?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Parking location(s):			
On private property?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

Road closure(s) requested:	W
Closure times requested:	

Admission fee?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Parking fee?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

VENDORS/LICENSES

Will the event include food and/or beverage vendors?		
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Number, if any:
Will any food or beverages be served without charge in conjunction with the event?		
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
Will the event include non-food vendors?		
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Number, if any:
Will the event include alcoholic beverage vendors?		
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Number, if any:
Will any alcohol be served without charge in conjunction with the event?		
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Will the event include gambling of any kind?		
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

Please note that it is the applicant's responsibility to ensure that any vendors have all required licenses and/or permits.

CONTACTS

Primary Contact Name:	<i>Wendy Cummings</i>		
Cell Phone Number:	<i>914-522-7381</i>	Email Address:	<i>wendy1947@aol.com</i>
Event Day Contact Name:	<i>Same as above</i>		
Cell Phone Number:		Email Address:	
Weather Contact Name:	<i>Same as above</i>		
Cell Phone Number:		Email Address:	

Note that the weather contact person must be on site throughout the event, and also that it is the responsibility of the organizer to communicate postponements and cancellations to the public.

Please indicate how decisions regarding postponement or cancellation will be made, and how you will respond if sudden severe weather develops while the event is in progress:

--

LOGISTICS

CROWD MANAGEMENT	<i>coordinate with PRPD</i>	
Anticipated attendance:		
Describe crowd control plan:		
Describe perimeter control plan:		
Emergency services present?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Will event be ADA compliant?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

VOLUNTEERS

Indicate number of volunteers:	
Describe role(s) of volunteers:	

SANITATION/GARBAGE		
Portable toilets provided:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If so, how many?		
Garbage/recycling bins provided?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Describe garbage/recycling plan:		

NEIGHBORHOOD IMPACT/NOTIFICATION		
Will there be noise impacts?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Will there be amplified music?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Will there be light impacts?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Have neighbors been notified?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

STRUCTURES/SAFETY		
Tents or canopies?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, please describe:		
Stage or other structures?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, please describe:		
Fireworks or open flame?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, please describe:		

UTILITIES		
Water access needed?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, please describe:		
Electricity needed?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, please describe:		
WiFi access needed?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, please indicate # of users:		

PROMOTION		
Banner permission requested?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, please indicate location and dates:		
Other signage?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, please describe:	Flyers/Posters in Store windows	

TOWN RESOURCES		
Town bus needed?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, please indicate time:		
Barricades or cones needed?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, please specify:		
Other town-owned property needed?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, please specify:		

OUTSIDE RESOURCES		
Outside bus transportation?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, please describe:		
Outside parking assistance?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, please describe:		
Other outside resources?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, please describe:		

SUPPORTING DOCUMENTS

MAPS/PLANS

Event Site Plan

Yes

No

The Event Site Plan should include locations of the following if applicable: stages/tents, power/water sources, portable toilets, accessible toilets, medical aid locations, admission sales area, alcohol sales/services, pedestrian pathways, entrances/exits, vendors/riders.

PLEASE ATTACH

Parking/Traffic Plan

Yes

No

The Parking/Traffic Plan should include locations of the following if applicable: road closures, traffic patterns, bus routes/stops, parking payment area, attendee parking, accessible parking, vendor parking, volunteer parking.

* PLEASE ATTACH*

LEGAL DOCUMENTS

Insurance Certificate(s)

Yes

No

Indemnity Agreement(s)

Yes

No

Permits/Licenses (other than for vendors)

Yes

No

Please note that it is the applicant's responsibility to obtain insurance naming the town as an additional insured.

DEPOSIT/FEEES

Damage Deposit Paid (Indicate Amount):

Waiver Requested:

Yes

No

Application Fee Paid (Indicate Amount):

Waiver Requested:

Yes

No

ENDORSEMENT

I certify that I have reviewed all application materials, and that the information contained therein is, to the best of my knowledge, accurate and truthful.

I understand that Town Board approval of my application does not constitute a permit; that if the application is approved, I must meet any and all conditions specified by the Town Board for a permit to be issued, and to remain valid. Furthermore, that under no circumstances may the event take place unless and until a permit has been issued.

X Wendy Cummings

Wendy Cummings

(Printed Name)

8.23.23

(Date)



SPECIAL EVENT APPLICATION REVIEW

EVENT: Halloween Walk 10/31/23 1600-1800hrs DATE: 8/28/23

I have reviewed the Special Event Permit Application for the event indicated above.

SIGNATURE:  NAME: Thomas D. Mulcahy, Chief of Police

DEPARTMENT:

- POLICE DEPARTMENT BUILDING DEPARTMENT FIRE DEPARTMENT
 MAINTENANCE DEPARTMENT RECREATION DEPARTMENT EMERGENCY SERVICES
 HIGHWAY DEPARTMENT OTHER (PLEASE SPECIFY): _____

APPROVAL/CONDITIONS:

- APPROVED DISAPPROVED

- APPROVED SUBJECT TO THE FOLLOWING CONDITIONS:

2 additional officers assigned to assist with traffic and crossing besides the 2 patrol units working

FOR TOWN DEPARTMENTS ONLY:

STAFFING NEEDED:	<u>2 Officers</u>	STAFFING COST:	<u>\$ 665</u>
EQUIPMENT NEEDED:	_____	EQUIPMENT COST:	<u>\$</u>
OTHER COST ITEMS:	_____	OTHER COST:	<u>\$</u>
		TOTAL COST:	<u>\$ 665</u>

Please return completed review forms to the Town Clerk (townclerk@townofpoundridge.com).

MEMORANDUM

To: Town Board
From: Erin Trostle
Cc: Jonathan Looper, Jim Perry
Date: August 31, 2023
Re: Application for special use permit and seasonal special use permit

Please review the attached applications from BonBon by Vadiathan:

1. Special use permit for the following
 - a. Sale of pre-packaged food items
 - b. Sale of take-out gelato and ice cream, as well as non-alcoholic beverages
 - c. Hosting of pop-up licensed vendors such as ice cream carts in front of the store
2. Seasonal special use permit for outdoor seating for 8 to 12

TOWN OF POUND RIDGE - SPECIAL USE PERMIT APPLICATION

Date of application 8/8/23

TO: TOWN BOARD - TOWN OF POUND RIDGE

APPLICATION IS HEREBY MADE to the Town Board for the issuance of a Special Use Permit pursuant to Chapter 113, Article VIII of the Zoning Code of the Town of Pound Ridge, entitled Special Permit Standards, for the following:

Sell pre-packaged food items; in future take-out gelato/ice cream, beverages (non-alcoholic), pop-up licensed vendors in front (ice cream carts, e.g.)

APPLICANT NAME: Vadiathan (business), Knathan Cooper (owner)

ADDRESS: 61 Westchester Ave.
Pound Ridge, NY 10576

BUSINESS TELEPHONE NO: 914-703-2536

Check one: Owner Lessee Agent

Town Tax Map Property Location: Section -- Block 9454 Lot No. 12

If map, survey or a plan is required, please attach to this application, as required by VIII, Section 113-8.3

With respect to the Special Use Permit described and requested on Page 2, attached, please respond to the following:

1. If you are a lessee, has property owner been apprised of your request? If so, attach the property owner's letter of approval to this application. Yes

2. Will use be seasonal? Yes No
If yes, what months? _____ What hours of the day? _____

3. Will equipment or furniture or materials of any kind, not normal to present operation, be required? Yes No (other than a gelato cooler if we do gelato)

4. Will the location and size of the use, nature and intensity of the operation involved, be in harmony with the district in which it is located? Yes No
(Article VIII, Section 113-8.2.1)

5. Will there be a noise or light factor that may impact neighboring properties: Yes No (Article VIII, Section 113-8.2.3)

6. If the operation is located in a Planned Business District, will existing parking be adequate? Yes No

-2-

Special Use Application for Ben Ben by Vadiathan


Applicant's Signature

If the Town requires engineer, planning consultants or other professional assistance in reviewing this Special Use Permit application, applicant may be required to establish an escrow fee fund to pay the cost of such experts.

For the Town Board:

1. Referred to Planning Board on _____
2. Public Hearing scheduled for _____
3. Escrow Deposit of \$_____ posted _____

Town Board Approval _____ Date: _____ Expiration Date: _____

CONDITIONS:

PERMIT NUMBER: _____

Town of Pound Ridge - Seasonal Special Use Permit Application

To: Town Board - Town of Pound Ridge

Application is hereby made to the Town Board for the issuance of a Seasonal Special Use Permit pursuant to Chapter 113, Article VIII of the Zoning Code of the Town of Pound Ridge, entitled Special Permit Standards, for the following use (Please describe below):

patio seating (in front of store, not on sidewalk)

Applicant's Name: Vadiathan, Jonathan Looper

Applicant's Address: 69 Westchester Ave. Pound Ridge NY 10576

Applicant's Telephone Number: 914-703-2536

Please check one: Owner Lessee Agent

Business Name: Vadiathan (Bon Bon by Vadiathan)

Business Address: 69 Westchester Ave. Pound Ridge NY 10576

Business Telephone Number: 914-703-2536

Town Tax Map Property Location: Section N/A Block 9454 Lot# 12

With respect to the Seasonal Special Use Permit as described please respond to the following: If you are a lessee, has the property owner been apprised of your request?

Yes (Attach property owner's letter of approval.) No

• Will the use be seasonal?

Yes (Month(s)? _____ Hour(s)? _____) No

• Will equipment, furniture or materials of any kind, not normal to the present operation, be required?

Yes (adding outdoor tables & chairs) No

How many chairs or seating would you have? 8-12

• Will there be a noise or light factor that may impact neighboring properties?

Yes No

• If the operation is located in the Business District, will existing parking be adequate?

Yes No

Applicant's Signature/Date:

Jonathan Looper 8/10/23

Special Permit is: DENIED GRANTED

TOWN BOARD APPROVAL-PERMIT

Effective: _____ Expiration: _____

Erin Trostle

From: Vadiathan Home <vadiathan@gmail.com>
Sent: Wednesday, August 30, 2023 6:39 PM
To: Erin Trostle
Subject: Fwd: BonBon

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Begin forwarded message:

From: Mirash Vataj <mvataj@yahoo.com>
Date: August 30, 2023 at 5:49:20 PM EDT
To: Jonathan <jonathankodylooper@gmail.com>
Subject: BonBon

To Whom it May Concern,

I approve Jonathan's applications to sell food items and outdoor seating for BonBon located at 69 Westchester Avenue. If you have any questions please feel free to call or email. Thank you.

Mirash Vataj
Founder + President at Marco Hangars, LLC

Phone 239-970-0069
Mobile 914-906-1084
Email MVataj@yahoo.com
Website MarcoHangars.com



To: Pound Ridge Town Board

From: Pound Ridge Conservation Board, Melinda Avellino

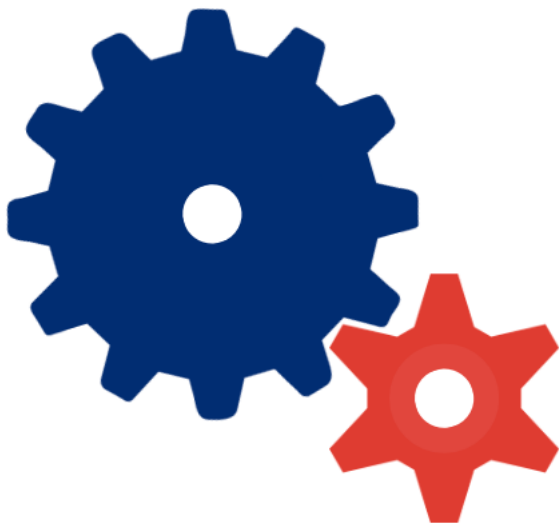
Date: August 18, 2023

Subject: Conservation Board Repair Cafe Light Pole Banner Request

For the Repair Cafe on October 14th, the Conservation Board is asking to have approximately 20 light pole banners hung the week before the Repair Cafe. We would like to have them put up on Monday, October 9th and taken down on Monday, October 16th.

Thank you!

**POUND RIDGE
REPAIR
CAFE**



**SATURDAY
11AM-3PM**

**POUND RIDGE
ELEMENTARY SCHOOL**

**POUND RIDGE
REPAIR
CAFE**

**WHAT YOU CAN
BRING FOR REPAIR**

**SEWING & MENDING
JEWELRY
LAMPS
SMALL APPLIANCES
BICYCLES
ELECTRONICS
COMPUTERS
LIGHT CARPENTRY
AND MUCH MORE!**

CLAIM

TOWN OF POUND RIDGE
POUND RIDGE NY 10576



PURCHASE ORDER NO.:
DATE: 8/30/2023

CLAIMANT'S
NAME
AND
ADDRESS

Evan & Behnaz Shumeyko
19 Pound Ridge Road
Pound Ridge, NY 10576

VENDOR #: 999999

APPROPRIATION	AMOUNT	VOUCHER #
T-31-3102	\$3,000.00	
TOTAL	\$3,000.00	

DATES	DESCRIPTION OF MATERIALS OR SERVICES	QUANTITY	UNIT PRICE	AMOUNT
8/30/2023	Release of Bond #2022-52	1	\$3,000.00	\$3,000.00
	\$3,000 held by the Town for the WCC			\$0.00
	for property located at 19 Pound Ridge Road			\$0.00
				\$0.00
				\$0.00
	Conditions of wetlands permit have been completed and			\$0.00
	the inspection of the project was satisfactory.			\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
			TOTAL	\$3,000.00

CLAIMANT'S CERTIFICATION

I, _____, certify that the above account in the amount of \$3,000.00 is true and correct; that the items, services, and disbursements charged were rendered to or for the town on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually due.

_____ date _____ signature *per email* _____ title

SPACE BELOW FOR TOWN USE

DEPARTMENT APPROVAL

The above services or materials were rendered or furnished to the town on the dates stated and the charges are correct.

8/30/23 date *Christen G. Din* authorized official

WCC Admin

APPROVAL FOR PAYMENT

This claim is approved and ordered paid from the appropriations indicated above.

August 29, 2023

Mr. James H. Perry, Building Inspector
Town of Pound Ridge
The Town House
179 Westchester Avenue
Pound Ridge, New York 10576

**Re: Evan & Behnaz Shumeyko
19 Pound Ridge Road
Block 9816, Lot 41**

Dear Mr. Perry

I am writing to inform you that work associated with the construction of the inground swimming pool, stormwater system and wetland buffer mitigation at 19 Pound Ridge Road is complete. Personnel from this office have visited the property and are confirming the work to be complete and the site stable. As a result, any remaining siltation protective measures in place could be removed and a final inspection may be performed by your office.

The associated work has been constructed in compliance with the approved permit documents and as such, the owner respectfully requests that a Certificate of Completion be issued, and the Town considers releasing of the \$3,000. bond.

It would be greatly appreciated if you would review and process this material in the usual manner. If you should need any additional information, please do not hesitate to contact us.

Very truly yours,

DTS Provident Design Engineering, LLP



Peter J. Gregory, P.E.
Senior Associate

8/30/23
OK per Jim
Perry
Bldg.
Inspector

Christeen Dur

From: Christeen Dur
Sent: Wednesday, August 30, 2023 4:27 PM
To: Peter Gregory; behnaz sarafpour
Cc: evanshumeiko@gmail.com; Connor O'Donnell; Christeen Dur
Subject: RE: 19 Pound Ridge Road

Importance: High

Hi Peter

I just want add my confirmation. I will submit this to for the Town Board Agenda for the September 5 board meeting and to the finance department for refund. I will have the check to mailed to the Shumeikos at 19 Pound Ridge Road.

Thank you. Christeen

From: Peter Gregory <pgregory@dtsprovident.com>
Sent: Wednesday, August 30, 2023 2:03 PM
To: Christeen Dur <cdur@townofpoundridge.com>; behnaz sarafpour <bsarafpour@msn.com>
Cc: evanshumeiko@gmail.com; Connor O'Donnell <codonnell@bedfordpoolscares.com>
Subject: RE: 19 Pound Ridge Road

Good afternoon Christeen,

Attached please find our compliance letter for completed works at 19 Pound Ridge Road. I apologize for any inconvenience. Should you have any questions or require additional information, please feel free to contact me again.

Thank you,

Peter J. Gregory, P.E.
pgregory@dtsprovident.com (NOTE NEW CONTACT INFO)

DTS • PROVIDENT
Intelligent Land Use

DTS Provident Design Engineering, LLP
One North Broadway
White Plains, NY 10601
P: (914) 428-0010 | D: (914) 559-6745
M: (914) 557-4449 | F: (914) 428-0017
www.dtsprovident.com

From: Christeen Dur <cdur@townofpoundridge.com>
Sent: Tuesday, August 29, 2023 10:20 AM
To: behnaz sarafpour <bsarafpour@msn.com>
Cc: Peter Gregory <pgregory@dtsprovident.com>; evanshumeiko@gmail.com
Subject: RE: 19 Pound Ridge Road
Importance: High

[EXTERNAL]

Peter

I need your letter so I can get on the town board agenda for sept 5. I have to get it in the latest THIS Thursday morning!!!!!!!!!!

OR BY SEPT 7 FOR SEPT 12

Thanks. Christeen

From: behnaz sarafpour <bsarafpour@msn.com>
Sent: Monday, August 28, 2023 9:37 AM
To: Christeen Dur <cdur@townofpoundridge.com>
Cc: Peter Gregory <pgregory@dtsprovident.com>; evanshumeiko@gmail.com
Subject: Re: 19 Pound Ridge Road

Hi Christeen,
Hope you are well. Please let us know if you received what you needed from Peter to submit to the board for our bond refund.
Thank you,
Behnaz & Evan Shumeiko

On Aug 16, 2023, at 9:47 AM, Christeen Dur <cdur@townofpoundridge.com> wrote:

Hi Peter

Please get the letter to me by Monday, August 28th for the Town Board meeting on September 5.

Thank you. Christeen

From: Peter Gregory <pgregory@dtsprovident.com>
Sent: Monday, August 14, 2023 8:48 AM
To: behnaz sarafpour <bsarafpour@msn.com>; Christeen Dur <cdur@townofpoundridge.com>
Cc: evanshumeiko@gmail.com
Subject: RE: 19 Pound Ridge Road

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I will work on this today to close out this permit and release bond.

Peter J. Gregory, P.E.
pgregory@dtsprovident.com (NOTE NEW CONTACT INFO)

<image002.jpg>
DTS Provident Design Engineering, LLP
One North Broadway
White Plains, NY 10601
P: (914) 428-0010 | D: (914) 559-6745
M: (914) 557-4449 | F: (914) 428-0017
www.dtsprovident.com

From: behnaz sarafpour <bsarafpour@msn.com>
Sent: Saturday, August 12, 2023 10:48 AM
To: Christeen Dur <cdur@townofpoundridge.com>
Cc: Peter Gregory <pgregory@dtsprovident.com>; evanshumeiko@gmail.com
Subject: Re: 19 Pound Ridge Road

[EXTERNAL]

Hi Christine,
Checking in to see if you received the letter you needed from Peter to process bond refund.
Please let us know.
Thank you,
Behnaz & Evan Shumeiko

On Aug 4, 2023, at 1:52 PM, Peter Gregory <pgregory@dtsprovident.com> wrote:

Yes. I will finalize and send over to you.

Peter J. Gregory, P.E.
pgregory@dtsprovident.com (NOTE NEW CONTACT INFO)

<image001.jpg>
DTS Provident Design Engineering, LLP
One North Broadway
White Plains, NY 10601
P: (914) 428-0010 | D: (914) 559-6745
M: (914) 557-4449 | F: (914) 428-0017
www.dtsprovident.com

From: Christeen Dur <cdur@townofpoundridge.com>
Sent: Friday, August 4, 2023 1:51 PM
To: Peter Gregory <pgregory@dtsprovident.com>
Cc: evanshumeiko@gmail.com; bsarafpour@msn.com
Subject: 19 Pound Ridge Road
Importance: High

[EXTERNAL]

Hi Peter

Can you send me a letter stating the work at 19 Pound Ridge Road was completed to plans and requesting the WCC bond refund to be sent to the homeowner?

Then I can submit it to the Town Board and Finance to be process at the September board meeting.

Thank you. Christeen

Christeen CB Dür

From: [Jonah Maddock](#)
To: [Nicole Engel](#)
Subject: Items on Sept 5th town board meeting
Date: Wednesday, August 30, 2023 2:22:27 PM

Permission to purchase new leaf blower and Ultra Vac bagger. These items were approved at last year's budget. The vendor Bethel power equipment has honored last year's quote which was the lowest of three quotes.

13 hp leaf blower 2020.00\$
Ultra Vac Bagger 3519.00\$

Thank you
Jonah maddock