

**TOWN BOARD
TOWN OF POUND RIDGE
RESOLUTION**

Regarding Reinstating Period for Local Opt-Out Law Requesting New York State Cannabis Control Board to Prohibit the Establishment of Retail Dispensary Licenses and/or On-Site Consumption Licenses in the Town of Pound Ridge

WHEREAS, the New York Marijuana Regulation & Taxation Act (“Cannabis Law”) became effective on March 31, 2021; and

WHEREAS, Section 131(1) of the Cannabis Law provided a nine-month period ending on December 31, 2021, allowing the Town of Pound Ridge (“Town”) to adopt a local law requesting the New York Cannabis Control Board to prohibit the establishment of retail dispensary licenses and/or on-site consumption licenses within the Town (hereinafter, “Local Opt-Out Law”); and

WHEREAS, the Town did not adopt a Local Opt-Out Law on or before December 31, 2021; and

WHEREAS, various Pound Ridge residents, allege that the Pound Ridge Town Board allowed the foregoing time to adopt a Local Opt-Out Law to expire on December 31, 2021, in violation of applicable New York and Local Law; and

WHEREAS, the Town denies the foregoing allegations and further denies any violation of the laws of the State of New York or the Town of Pound Ridge Policies and Procedures in this matter; and

WHEREAS, notwithstanding the foregoing, the Town desires to address and resolve the concerns of Town residents; and

WHEREAS, under the unique facts and circumstances of this matter, the interests of the Town and its residents will be served by requesting the New York State legislature to pass a law whereby the time for the Town to adopt a Local Opt-Out Law shall be reinstated for a nine-month period commencing on the effective date of such law.

THEREFORE, BE IT RESOLVED that the Town hereby supports and approves a request that New York State legislature pass a law whereby the time for the Town to adopt a Local Opt-Out Law shall be reinstated for a nine-month period commencing on the effective date of such law.

MEMO

To: Supervisor Calves and Town Board
From: Abraham Zambrano, Town Comptroller
Date: December 28, 2023
Re: DAPP – 2024 Tri-Town Agreement

The 2023 agreement between the Towns of Bedford, Lewisboro, and Pound Ridge to fund The Drug Abuse Prevention Council. Please note that all terms from the previous year's agreement remain the same, except for the dates. Therefore, there is no change to each municipality's financial obligation under the agreement, with The Town of Bedford's annual contribution to the Council set at \$26,000, while Pound Ridge and Lewisboro will contribute \$13,000 and \$6,500 respectively. The agreement must be approved and signed by the Pound Ridge Town Supervisor, Kevin Hansan as well as by the Town of Lewisboro Supervisor, Tony Gonçalves.

**AGREEMENT AMONG BEDFORD, LEWISBORO AND POUND RIDGE
TO FUND A DRUG ABUSE PREVENTION PROGRAM**

THIS AGREEMENT, made this 1st day of January, 2024, by and among the **TOWN OF BEDFORD**, with offices at the Town House, 321 Bedford Road, Bedford Hills, NY 10507, the **TOWN OF POUND RIDGE**, with offices at the Town House, 179 Westchester Avenue, Pound Ridge, NY 10576, and the **TOWN OF LEWISBORO**, with offices at the Town House, 11 Main Street, South Salem, NY 10590, each and all of them being municipal corporations of the State of New York and being hereafter referred to collectively as “the Municipalities”.

WITNESSETH

WHEREAS, each of the Municipalities has heretofore established a Drug Abuse Prevention Council, also known as the Drug Abuse Prevention Program, pursuant to Article 12E, section 239-u of the General Municipal Law of the State of New York; and

WHEREAS, the several Drug Abuse Prevention Programs of the Municipalities have agreed among themselves that they can most efficiently and effectively perform their functions and discharge their responsibilities to the communities they serve by means of a cooperative effort, and

WHEREAS, said Drug Abuse Prevention Programs have in fact effectively been performing certain of their functions on a cooperative basis as aforesaid for a period of several years, and

WHEREAS, said Drug Abuse Prevention Programs are currently working together and doing business under the name **Thrive!**, and

WHEREAS, the governing bodies of each of the Municipalities has dully authorized the execution of this Agreement by their respective officers.

NOW, THEREFORE, in consideration of the foregoing and of the mutual terms and conditions and undertaking hereinafter set forth, and pursuant to the powers in them vested pursuant to Article 5-G, Section 119-o of General Municipal Law of the State of New York, the Municipalities, for themselves and their respective Drug Abuse Prevention Programs are agreed as follows:

1. Said Drug Abuse Prevention Programs may jointly engage (a) independent contractors trained persons, including but not necessarily limited to psychologists, psychiatrists, physicians, and social workers to serve as consultants and to assist the Programs in the performance of their statutory functions and to provide educational and counseling services, and (b) hire a Coordinator and Assistant Coordinator. Their hourly rates of pay for this contract shall be \$45 for the Coordinator; \$19.94 for the Assistant Coordinator.

2. Said Programs may jointly purchase supplies and equipment and contract for non-professional services which are necessary to the carrying out of their statutory functions.
3. Said Programs may jointly lease, use, occupy and maintain real property for offices and for meeting and counseling facilities, including appurtenances thereto.
4. Said Programs may jointly apply for, receive and accept public or private grants, gifts, bequests or similar benefits, where in specie or in kind.
5. Said Programs may jointly make claim to or for any federal, state or other public aid for which they might individually be eligible on account of their joint functions and services, or which might be payable to the Municipalities, severally or collectively, on account of their joint functions and services, or which might be payable to the Municipalities, severally or collectively, on account thereof.
6. In order to process the payment of claims in an efficient and timely manner, the Town of Bedford agrees to act as the Agent for the Municipalities and process the payment of claims. In order to do this, the Town of Bedford will establish a separate “fund” where the revenue will be the contribution of funds from the Municipalities and “Youth at Risk” or other grants received by us on behalf of the Drug Abuse Prevention Programs, and against which expenses will be charged. The Municipalities agree to make contributions equal to 50% of their annual monetary commitment in March and the remaining 50% of their contribution in September. Periodic reports showing full disclosure of expenditures will be made available as requested by the participating Municipalities but no less frequently than once a year. Unexpended balances will be refunded to participating municipalities after the close of each fiscal year.
7. The Municipalities agree to bear the lawful costs and expenses incurred by the Programs for the joint provision of services and the joint performance of their functions on the following basis:
 - a. Bedford \$26,000
 - b. Pound Ridge \$13,000
 - c. Lewisboro \$ 6,500
8. The Municipalities agree to consult with each other upon the question of budgetary allocations required for the joint operations of the Programs.
9. The Programs may make, adopt and alter rules and regulations governing the conduct of their joint programs and projects which are not consistent herewith or with any provision of law.
10. This agreement shall be for one year whose term shall be from January 1, 2024 to December 31, 2024 and shall be deemed to be renewed for like periods, provided always,

however, that at any time after the execution hereof, any of the Municipalities may withdraw from this Agreement by giving to the others not less than 60 days advance written notice thereof.

11. This agreement must be signed by the Town Supervisors of the Towns of Pound Ridge and Lewisboro prior to returning to the Town of Bedford for final execution.

IN WITNESS WHEREOF, this Agreement has been executed by the Municipalities, each on the date set forth below.

TOWN OF BEDFORD

TOWN OF POUND RIDGE

By: _____

By: _____

Ellen Z. Calves, Supervisor

Kevin C. Hansan, Supervisor

Date: _____

Date: _____

TOWN OF LEWISBORO

By: _____

Tony Gonçalves, Supervisor

Date: _____

Memo

To: Town Board
From: Drifa Segal
Date: 1/11/2024
Re: REFUNDS

Please authorize the Finance Director to refund the below duplicate and over payments. See attached claim forms and documentation.

REFUND TOTAL: \$12,412.83

Duplicate Payment:

9818-15.2	Corelogic	\$5756.01
10263-44	Corelogic	\$6656.25

Overpayments:

9456-6	The Lionheart Building LLC	\$.01
9455-14	Timothy Paterson	\$.56



Header | Ledger | Attachments | Exemptions | Memo | Owner History | Payor History | User Def | History

Bill No: **2023 02 1475** District: **554600** Parcel ID: **9818-15.2-** Bank Code:
 Owner: **RYDBECK ADAM** Location: **192 WESTCHESTER AVE**
ALLEN RYDBECK RACHEL Acct No: **20**

View: **Detail** Penalty Date: **01/11/2024** **Show** **Adjust**

Inst	Due Date	Purpose Desc	Type	Trans Date	Amount N	
1	09/30/2023	BEDFORD CENTRAL	CHG	08/22/2023	5,756.01	Adj
1	09/30/2023	BEDFORD CENTRAL	PAYMT	09/25/2023	-5,756.01	Adj
2	01/31/2024	BEDFORD CENTRAL	CHG	08/22/2023	5,756.01	Adj
2	01/31/2024	BEDFORD CENTRAL	PAYMT	12/01/2023	-5,756.01	Adj
2	01/31/2024	OVRPY	PAYMT	01/04/2024	-5,756.01	Adj
						Adj
						Adj
						Adj
						Adj
						Adj
						Adj
						Adj
						Adj

Batch No:	COR010424S
Rec/Ref No:	176517
Check/Ref No:	CORELOGIC 0104
Post Tr No:	344185
Post Tr Seq:	1
Due Date Tot:	-5,756.01
Inst Total:	-5,756.01
Trans No:	270058
Trans Seq:	1

Bill Total: -5,756.01

Sort By: **Ascending** Suppress Zero Balance Due Dates **Search** **-- Select --**

*Duplicate Payment
 REFUND TO CORELOGIC*

CLAIM

TOWN OF POUND RIDGE
POUND RIDGE NY 10576



PURCHASE ORDER NO.:
DATE: 1/11/2024

**CLAIMANT'S
 NAME
 AND
 ADDRESS**

Corelogic Centralized Refunds PO Box 9202 COPPELL TX 75019-9760 Parcel: 10263-44 2023 2nd install school bill 2223
--

VENDOR #:

APPROPRIATION	AMOUNT	VOUCHER #
	\$6,656.25	
TOTAL	\$6,656.25	

DATES	DESCRIPTION OF MATERIALS OR SERVICES	QUANTITY	UNIT PRICE	AMOUNT
1/11/2024	Duplicate payment of 23-24 2nd install school bill	1		\$6,656.25
	* Please see attached documentation			
	PLEASE INCLUDE COPY OF CLAIM FORM WITH REFUND CHECK			
			TOTAL	\$6,656.25

I, _____, certify that the above account in the amount of _____ is true and correct; that the items, services, and disbursements charged were rendered to or for the town on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually due.

_____ date _____ signature _____ title

SPACE BELOW FOR TOWN USE

DEPARTMENT APPROVAL

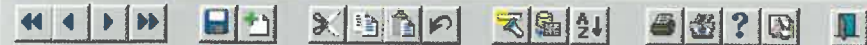
The above services or materials were rendered or furnished to the town on the dates stated and the charges are correct.

1/11/2024
 date

[Signature]
 authorized official

APPROVAL FOR PAYMENT

This claim is approved and ordered paid from the appropriations indicated above.



ENTRY MODE

Header | Ledger | Attachments | Exemptions | Memo | Owner History | Payor History | User Def | History

Bill No: **2023 02 2223** District: **554600** Parcel ID: **10263-44.-** Bank Code: **01**
 Owner: **BEGUN ALAIN** Location: **77 CROSS POND RD**
DROR ALISA Acct No: **25**

View: **Detail** Penalty Date: **01/11/2024** **Show** **Adjust**

Inst	Due Date	Purpose Desc	Type	Trans Date	Amount N	
1	09/30/2023	BEDFORD CENTRAL	CHG	08/22/2023	6,656.25	Adj
1	09/30/2023	BEDFORD CENTRAL	PAYMT	09/21/2023	-6,656.25	Adj
2	01/31/2024	BEDFORD CENTRAL	CHG	08/22/2023	6,656.25	Adj
2	01/31/2024	BEDFORD CENTRAL	PAYMT	12/28/2023	-6,656.25	Adj
2	01/31/2024	OVRPY	PAYMT	01/04/2024	-6,656.25	Adj
						Adj
						Adj
						Adj
						Adj
						Adj
						Adj
						Adj
						Adj

Batch No:	COR010424S
Rec/Ref No:	176634
Check/Ref No:	CORELOGIC 010
Post Tr No:	344302
Post Tr Seq:	1
Due Date Tot:	-6,656.25
Inst Total:	-6,656.25
Trans No:	270175
Trans Seq:	1

Bill Total: -6,656.25

Sort By: **Ascending** Suppress Zero Balance Due Dates Search **- Select -**

*Duplicate Payment
REFUND TO CORELOGIC*

CLAIM

TOWN OF POUND RIDGE
POUND RIDGE NY 10576



PURCHASE ORDER NO.:
DATE: 1/11/2024

**CLAIMANT'S
 NAME
 AND
 ADDRESS**

THE LIONHEART BUILDING LLC
 C/O ARMAND DIBIASE
 84 CROSS POND RD
 POUND RIDGE NY 10576

Parcel: 9456-6

2023 2nd install school bill 958

VENDOR #:

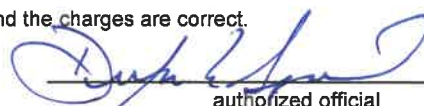
APPROPRIATION	AMOUNT	VOUCHER #
	\$0.01	
TOTAL	\$0.01	

DATES	DESCRIPTION OF MATERIALS OR SERVICES	QUANTITY	UNIT PRICE	AMOUNT
1/11/2024	Overpayment of 23-24 school bill 2nd install	1		\$0.01
	* Please see attached documentation			
	PLEASE INCLUDE COPY OF CLAIM FORM WITH REFUND CHECK			
			TOTAL	\$0.01

I, _____, certify that the above account in the amount of _____ is true and correct; that the items, services, and disbursements charged were rendered to or for the town on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually due.

_____ date _____ signature _____ title

SPACE BELOW FOR TOWN USE

DEPARTMENT APPROVAL
 The above services or materials were rendered or furnished to the town on the dates stated and the charges are correct.
 1/11/2024
 date 
 authorized official

APPROVAL FOR PAYMENT
 This claim is approved and ordered paid from the appropriations indicated above.



Header | Ledger | Attachments | Exemptions | Memo | Owner History | Payor History | User Def | History

Bill No: **2023 02 958** District: **554600** Parcel ID: **9456-6.-** Bank Code:
 Owner: **THE LIONHEART BUILDING LLC** Location: **27 WESTCHESTER AVE**
C/O ARMAND DIBIASE Acct No: **09**

View: **Detail** Penalty Date: **01/11/2024** **Show** **Adjust**

Inst	Due Date	Purpose Desc	Type	Trans Date	Amount N	
1	09/30/2023	BEDFORD CENTRAL	CHG	08/22/2023	6,676.98	Adj
1	09/30/2023	BEDFORD CENTRAL	PAYMT	09/18/2023	-6,676.98	Adj
2	01/31/2024	BEDFORD CENTRAL	CHG	08/22/2023	6,676.97	Adj
2	01/31/2024	BEDFORD CENTRAL	PAYMT	12/22/2023	-6,676.97	Adj
2	01/31/2024	OVRPY	PAYMT	12/22/2023	-01	Adj
						Adj
						Adj
						Adj
						Adj
						Adj
						Adj
						Adj

Batch No:	M12223B
Rec/Ref No:	176114
Check/Ref No:	1097
Post Tr No:	343382
Post Tr Seq:	2
Due Date Tot:	-01
Inst Total:	-01
Trans No:	269653
Trans Seq:	1

Bill Total: -01

Sort By: **Ascending** Suppress Zero Balance Due Dates **Search** **- Select -**

*OVERPAYMENT
 REFUND TO THE LIONHEART BUILDING LLC*

CLAIM



TOWN OF POUND RIDGE
POUND RIDGE NY 10576

PURCHASE ORDER NO.:
DATE: 1/11/2024

**CLAIMANT'S
 NAME
 AND
 ADDRESS**

Tim Paterson
 30 Westchester Ave
 Pound Ridge NY 10576

Parcel: 9455-14
 2023 2nd install school bill 935

VENDOR #:

APPROPRIATION	AMOUNT	VOUCHER #
	\$0.56	
TOTAL	\$0.56	

DATES	DESCRIPTION OF MATERIALS OR SERVICES	QUANTITY	UNIT PRICE	AMOUNT
1/11/2024	Overpayment of 23-24 school bill 2nd install	1		\$0.56
	* Please see attached documentation			
	PLEASE INCLUDE COPY OF CLAIM FORM WITH REFUND CHECK			
			TOTAL	\$0.56

I, _____, certify that the above account in the amount of _____ is true and correct; that the items, services, and disbursements charged were rendered to or for the town on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually due.

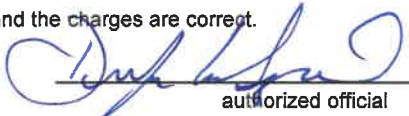
_____ date _____ signature _____ title

SPACE BELOW FOR TOWN USE

DEPARTMENT APPROVAL

The above services or materials were rendered or furnished to the town on the dates stated and the charges are correct.

1/11/2024
 date


 authorized official

APPROVAL FOR PAYMENT

This claim is approved and ordered paid from the appropriations indicated above.



Header | Ledger | Attachments | Exemptions | Memo | Owner History | Payor History | User Def | History

Bill No: **2023 02 935** District: **554600** Parcel ID: **9455-14.-** Bank Code:
 Owner: **PATERSON TIMOTHY** Location: **30 WESTCHESTER AVE**
PASPALIS PAMELA Acct No: **08**

View: **Detail** Penalty Date: **01/11/2024** **Show** **Adjust**

Inst	Due Date	Purpose Desc	Type	Trans Date	Amount N	
1	09/30/2023	BEDFORD CENTRAL	CHG	08/22/2023	5,295.53	Adj
1	09/30/2023	BEDFORD CENTRAL	PAYMT	10/18/2023	-5,295.53	Adj
1	09/30/2023	PENALTY	CHG	10/18/2023	105.91	Adj
1	09/30/2023	PENALTY	PAYMT	10/18/2023	-105.91	Adj
1	09/30/2023	OVRPY	PAYMT	10/18/2023	-56	Adj
2	01/31/2024	BEDFORD CENTRAL	CHG	08/22/2023	5,295.53	Adj
						Adj
						Adj
						Adj
						Adj
						Adj
						Adj

Batch No:	M101823A
Rec/Ref No:	175912
Check/Ref No:	330760286
Post Tr No:	343108
Post Tr Seq:	5
Due Date Tot:	-56
Inst Total:	-56
Trans No:	269435
Trans Seq:	1

Bill Total: 5,294.97

Sort By: **Ascending** Suppress Zero Balance Due Dates **Search** **-- Select --**

*OVERPAYMENT
 REFUND TO TIM PATERSON*

Town of Pound Ridge

Tel.: 914-764-5511

Fax: 914-764-0102



To: Town Board

From: Andrea Russo

Date: January 10, 2024

Re: Past Conant Hall Deposit Refund

I hereby request the refund of \$ 500 for Adam Schulman. This refund is for Conant Hall deposit. Hall was used on August 5th, 2023.

Sincerely,

Andrea Russo
Supervisor of Recreation & Parks

CLAIM

TOWN OF POUND RIDGE
POUND RIDGE NY 10576



PURCHASE ORDER NO.:

DATE: 1/10/2024

**CLAIMANT'S
 NAME
 AND**

Adam Schulman
 151 Lower Shad Road
 Pound Ridge NY, 10576

VENDOR #:

APPROPRIATION	AMOUNT	VOUCHER #
A-T30	\$500.00	
TOTAL	\$500.00	

DATES		QUANTITY	UNIT PRICE	AMOUNT
8/5/2023	CONANT HALL REFUND			\$500.00
			TOTAL	\$500.00

CLAIMANT'S CERTIFICATION

I, Andrea Russo , certify that the above account in the amount of \$500.00 is true and correct; that the items, services, and disbursements charged were rendered to or for the town on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually due.

_____ date signature title

SPACE BELOW FOR TOWN USE

DEPARTMENT APPROVAL	APPROVAL FOR PAYMENT
The above services or materials were rendered or furnished to the town on the dates stated and the charges are correct.	This claim is approved and ordered paid from the appropriations indicated above.
date Prepared by	
date Department Head	

MEMORANDUM

To: Town Board
From: Erin Trostle
Cc: William P. Harrington, Esq.; Jonah Maddock
Date: January 11, 2024
Re: Plumbing Services Bid Award

At its May 2, 2023 meeting, the Town Board awarded the bid for plumbing services through the end of 2024 to Better Water Well Systems at a base labor rate of \$140.72/hour. Approximately \$85/hour of this rate represents the wages and benefits the Prevailing Wage Law requires Better Water to pay its employees. The remainder is the markup on labor.

In July the state increased the prevailing wage for plumbers by a little over \$5/hour, which diminished Better Water's profit by a corresponding amount. Consequently, Better Water began billing the town at a rate of \$145.83/hour.

Although the bid Better Water submitted does indicate that "all rates must be in accordance with NYS Department of Labor Standards," it does not indicate that the total hourly rate specified in the bid would increase if the state raised the prevailing wage. Also, even after the July 2023 increase, the prevailing wage is still significantly less than the bid award amount of \$140.72.

Steve Woodstead, the owner of Better Water Wells, recently came to the Town House and stated that the town needs to pay the higher labor rate because all his other municipal clients are doing so. I am respectfully requesting that the Town Board make a determination as to whether to continue to pay the bid award amount of \$140.72/hour or to pay the increased amount.

Town of Pound Ridge
Office of the Town Clerk



NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN that the Town of Pound Ridge seeks bids for general plumbing repairs, maintenance, and services for May 2023 through December 2024.

All services will be on a time and materials basis using prevailing wages. Successful bidders will have all appropriate licenses, certifications, and insurance and will have submitted the lowest hourly rates for journeyman and helper, as well as the lowest markup from the wholesale price on materials. References will be checked and are required as part of the bid submission. The Town reserves the right to supply materials in cases where it deems that to be appropriate.

Please mail or deliver sealed bids to Town Clerk, 179 Westchester Avenue, Pound Ridge, NY 10576 by 10:00 am on Tuesday, April 25, 2023, at which time they will be opened publicly.

BY ORDER OF THE TOWN BOARD
TOWN OF POUND RIDGE
ERIN TROSTLE, TOWN CLERK

Town of Pound Ridge: PLUMBING WORK 2023

We propose to furnish labor and materials for work described in the contract above in accordance with all of the provisions and stipulations contained in the terms, conditions and specifications for all site locations as noted this bid. We understand that all rates must be in accordance with NYS Department of Labor Standards.

	Hourly Bid Rate
Regular Man Hours 8AM to 4 PM	\$ <u>140.72</u>
Overtime Man Hours 4:01 PM to 7:59 AM	\$ <u>227.32</u>
Equipment During Regular Man Hours 8AM to 4 PM	Hourly Bid Rate
Boom Truck	\$ 128.73
Excavator	\$ 113.28
Skid Steer	\$ 92.69
400 Gallon Water Tank (filled)	\$ <u>411.92</u>

Continued on Next Page

BID FORM: PLUMBING WORK 2023

All Necessary work to accomplish the following, including but not limited to:

- Install and repair toilets and urinals.
- Repair waste lines.
- Install and repair sinks and basins.
- Install and repair faucets and flushometers.
- Change traps
- Repair vent lines
- Repair hot and cold-water lines.
- Repair, replace and maintain water pumps.
- Clear stoppages.
- Drain line maintenance and repair.
- Install/replace valves, including hot water heating system isolation valves.
- Removal of equipment and debris associated with the above listed work.
- Work shall be NAMP Standard Plumbing Code compliant.

MEMORANDUM

To: Town Board
From: Erin Trostle
Cc: Jonah Maddock
Date: January 11, 2024
Re: Flower Basket Bid Award

At its November 14, 2023 meeting, the Town Board awarded the 2024 bid for flower baskets for the business district to Valley View Greenhouses at a total price of \$3,329. This amount was less than half the other quote we received (\$6,827.63).

After receiving the bid award letter, Valley View contacted us to say that the quote submitted did not include the cost of metal flower baskets. Valley View is offering to provide them to us at \$10 each. Thus, the total cost to the town for the baskets and plants would be \$4,049 – still significantly less than the other quote. Valley View is offering to store the baskets for us over the winter and says that they should last two to three seasons.

I am respectfully requesting that the Town Board modify the bid award to Valley View to reflect the increased cost associated with the baskets.

Town of Pound Ridge

Office of the Town Clerk

Town Clerk
Erin Trostle
townclerk@townofpoundridge.com
914-764-5549



Deputy Town Clerk
Josh Batchelder
deputytownclerk@townofpoundridge.com
914-764-5212

REQUEST FOR QUOTES

2024 HANGING FLOWER BASKETS

The Town of Pound Ridge is seeking quotes for hanging flower baskets for the light posts in the Scotts Corners business district.

Delivery date:	Late May 2024
Number of baskets:	72
Basket type:	moss-lined black metal
Soil:	Cornell soil mix
Flowers:	Petunia Royal Magenta Petunia Bordeaux Petunia Royal Velvet Thunbergia Lemon O'Peel

Quotes should be submitted via email to the Town Clerk's office by November 9, 2023.

original quote

Quote

Page:

1

Quote expires
October 13, 2023 12:00 am



Valley View Wholesale Greenhouses
229 Smith Ridge Road
South Salem, NY 10590
PH:914-533-2526 / FAX:914-533-2050

Estimate #: Q-101854
Ticket date: 10/12/23

Customer PO#:

Sold to: TOWN OF POUND RIDGE
179 WESTCHESTER AVENUE
POUND RIDGE, NY 10576

Ship to:

Customer #: TOW2
Sales Rep: DH

Ship date: 05/24/2024
Location: VV

Ship-via code: COD
Terms: Due in 30 days.

QTY	QTY SHIP	Item #	Description	Price	Ext prc
72	72	MOSSMED	16" MOSS HANGING BASKET - SPECIAL ORDER price includes moss liner, chain hanger, soil & plants (wire basket would be extra if any need replacement)	44.50	3,204.00
1	1	FREIGHT	FREIGHT/DELIVERY	125.00	125.00

Basket includes: Petunia Royal Magenta, Petunia Bordeaux, Petunia Royal Velvet,
Thunbergia Lemon

Ord subtotal: 3,329.00
Order tax: 0.00
Order total: 3,329.00

Received By: _____

Date: _____

No Returns or exchanges, Please Check Receipt before Departing
All claims for damages and/or deficiencies must be made upon delivery/pickup
All claims of price discrepancies must be made within one business day of delivery/pickup
** We give no warranty, expressed or implied as to the life, description or quality of any nursery stock, plants or hard good products that we sell**
No returns, exchanges, guarantees, please check your receipt before departing
All claims for damages and/or deficiencies must be made upon delivery/pickup All
claims of price discrepancies must be made within one business day of delivery
**We give no warranty, expressed or implied as to the life, description or
quality of any nursery stock, plants or hard good products that we sell**



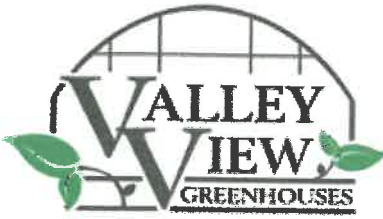
updated quote

Quote

Page:

1

*** EXPIRED ***



Valley View Wholesale Greenhouses
229 Smith Ridge Road
South Salem, NY 10590
PH:914-533-2526 / FAX:914-533-2050

Estimate #: Q-101856
Ticket date: 10/12/23

Customer PO#:

Sold to: TOWN OF POUND RIDGE
179 WESTCHESTER AVENUE
POUND RIDGE, NY 10576

Ship to:

Customer #: TOW2
Sales Rep: DH

Ship date: 05/24/2024
Location: VV

Ship-via code: COD
Terms: Due in 30 days.

QTY	QTY SHIP	Item #	Description	Price	Ext prc
72	72	MOSSMED	16" MOSS HANGING BASKET - SPECIAL ORDER price includes moss wire frame, moss liner, chain hanger, soil & plants (complete package)	54.50	3,924.00
1	1	FREIGHT	FREIGHT/DELIVERY	125.00	125.00

Basket includes: Petunia Royal Magenta, Petunia Bordeaux, Petunia Royal Velvet,
Thunbergia Lemon

Ord subtotal: 4,049.00
Order tax: 0.00
Order total: 4,049.00

Received By: _____

Date: _____

No Returns or exchanges, Please Check Receipt before Departing
All claims for damages and/or deficiencies must be made upon delivery/pickup
All claims of price discrepancies must be made within one business day of delivery/pickup
** We give no warranty, expressed or implied as to the life, description or quality of any nursery stock, plants or hardgood products that we sell**
No returns, exchanges, guarantees, please check your receipt before departing.
All claims for damages and/or deficiencies must be made upon delivery/pickup.All
claims of price discrepancies must be made within one business day of delivery
**We give no warranty, expressed or implied as to the life, description or
quality of any nursery stock, plants or hard good products that we sell**



perennial gardens
Garden Center Landscaping Florist

414 Old Post Road
Bedford, NY 10506

Tel.: 914-234-6311

October 25, 2023

Town of Pound Ridge
Town Clerk
179 Westchester Ave.
Pound Ridge, NY 10576

Re: Flower Basket Quote

We hereby would be able to furnish and deliver 72 hanging baskets as per your request for the light posts in the Scotts Corners business district. They can be delivered the week of May 20th.
The cost is \$87.50 each plus tax, with tax exempt form can be taken off.
The cost for the 72 baskets including tax comes to \$ 6,827.63.

Sincerely,


Myles Brown
Perennial Gardens

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Christeen,

It was nice to see you earlier. I am writing as you requested to officially ask for the return of the remainder of the Swan Lake Trust Escrow account for the garden project. Please make the check payable to Samuel Spiegel. Let me know if you need anything else from me.

Have a wonderful holiday and New Year.

All the best,

Sam Spiegel

Date	Beginning Balance	Deposits Added	Payments Out	Ending Balance	Vendor	Comments	Invoice #	W&C	FPC
5/15/2023		4000.00		4000.00	Sam Spiegel	Landscape Design	ck #1155		
6/28/2023	4000.00		1070.00	2930.00	Pitingaro & Doetsch		237910-1 May		
8/11/2023	2930.00		707.50	2222.50	P&D		237910-2 June		
					requested refund		12/14/2023		
					January 2 Town Board meeting				

4000.00 1777.50 **2222.50**

#3775 Swan Lake Trust 128 Old Stone Hill Road

Christeen Dur

From: Samuel Spiegel <sam@samuelspiegel.com>
Sent: Thursday, December 14, 2023 10:59 AM
To: Christeen Dur
Subject: Re: Swan Lake Escrow Account

Yes if you could mail it to 126 Old stone hill road that would be great, thanks!

Best,

Sam Spiegel

samuelspiegel.com

774-216-0565

128
align 21
application

On Thu, Dec 14, 2023 at 10:57 AM Christeen Dur <cdur@townofpoundridge.com> wrote:

Hi Sam

Nice to see you as well. Do you want it mailed to you at 128 Old Stone Hill?

Summary and respective bills attached for your records.

Thank you. Christeen

From: Samuel Spiegel <sam@samuelspiegel.com>
Sent: Wednesday, December 13, 2023 4:54 PM
To: Christeen Dur <cdur@townofpoundridge.com>
Subject: Swan Lake Escrow Account



555 Theodore Friend Avenue
 Suite C-301
 Rye, NY 10580
 T: 914.967.6540
 www.hardestyhanover.com

November 14, 2023

Ms. Elyse Arnow
 Comprehensive Plan Update Committee
 Town of Pound Ridge
 179 Westchester Avenue
 Pound Ridge, NY 10576

Re: Town of Pound Ridge – Comprehensive Plan Update

Dear Elyse:

We look forward to continuing to support you in 2024 with the development of the Town’s Comprehensive Plan Update. As we had discussed over the phone, we would provide you with three types of support under your direction. Below is a breakdown of these three task types along with the estimated number of hours and budget.

TASK	EST. HOURS	BUDGET
1. Structural Support. We will advise on the structure of the draft Table of Contents of the Comprehensive Plan Update and identify how that would impact any existing content.	15	\$2,500
2. Content Support. We will supply content from existing sources that would be appropriate to include in any of the sections of the Comprehensive Plan Update. This task also may include participation in virtual meetings with Working Groups.	25	\$4,250
3. Research & Analysis. We will undertake research and analysis to support any of the sections of the Comprehensive Plan Update.	50	\$8,250
TOTAL	95	\$15,000

If you have any questions with respect to the information provided above, please let me know. Assuming, however, that you find our proposal satisfactory, the Town Supervisor may authorize us to begin our work by endorsing the enclosed copy of this letter in the space provided below and returning it to me for our files.

Very truly yours,

Sarah L. Brown, AICP
 Principal Planner

David Lapping, PTP
 Principal Associate | Practice Lead

Accepted by: _____

Date: _____

Printed Name: _____

From: [Marilyn](#)
To: [Nicole Engel](#)
Subject: Banners for the Repair Cafe
Date: Friday, January 5, 2024 10:29:56 AM
Attachments: [Screenshot 2023-08-28 at 2.35.05 PM.png](#)
[Screenshot 2023-08-28 at 2.34.43 PM.png](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Nicole,

According to Melinda, these ere the banners that will alternate on the light poles, they are double sided. They are 18" x 37".

We would like to hang them on Friday, March 9 and they will stay up until Monday, March 18. That's when the highway department can take them down.
The Repair Cafe is on Saturday, March 16 from 11 am to 3 pm.

If you need anything else, please let me know.

Marilyn



**POUND RIDGE
REPAIR
CAFE**



WHAT YOU CAN

BRING FOR REPAIR

SEWING & MENDING

JEWELRY

LAMPS

SMALL APPLIANCES

BICYCLES

ELECTRONICS

COMPUTERS

LIGHT CARPENTRY

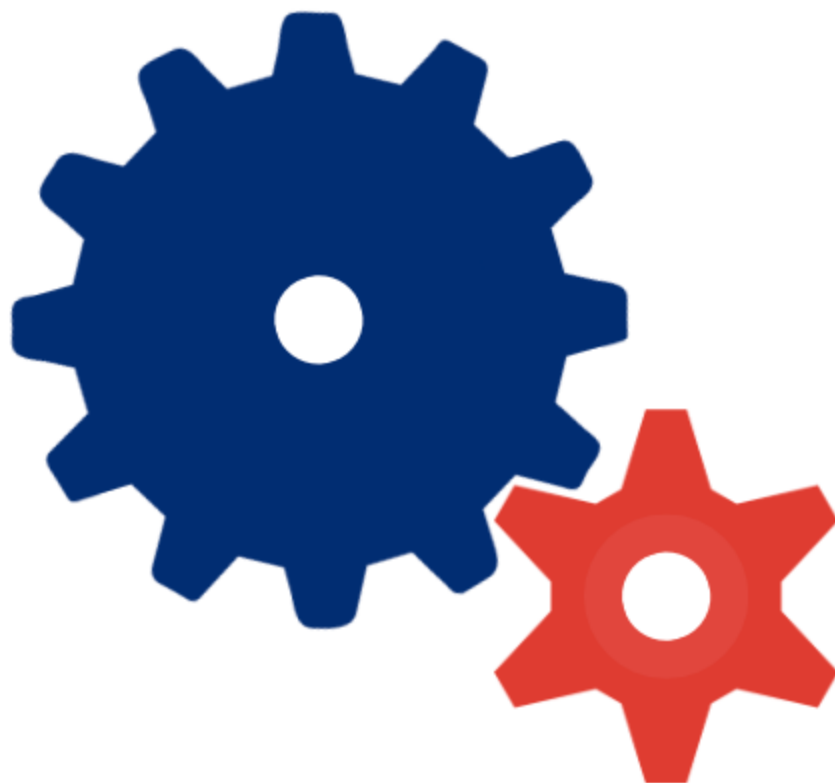
AND MUCH MORE!

POUND RIDGE

REPAIR



CAFFE



SATURDAY
11AM-3PM

POUND RIDGE
ELEMENTARY SCHOOL



MUNICIPAL CONSULTING
AND GRANT WRITING

INCOME
SURVEY
Proposal

Proposed to



MUNICIPAL CONSULTING
AND GRANT WRITING

131 S. UNION ST. | PO BOX 39
SPENCERPORT, NY 14559
PHONE; (585) 368 - 8866
EMAIL: CONTACT@GGPROCESS.COM
WEBSITE: WWW.GGPROCESS.COM

Alison Boak, Board Member

Thank you for giving G&G Municipal Consulting and Grant Writing the opportunity to serve your community.

This letter of agreement serves to outline the terms under which G&G Municipal Consulting and Grant Writing (hereinafter referred to as "G&G") would perform services for the Town of Pound Ridge, ("the Town") and the reciprocating responsibilities to be provided by the village to ensure the success of the project.

To reiterate, income surveys are essential in establishing and demonstrating grant eligibility for Federal and State funding programs.

Thank you for your consideration. We look forward to being of service to you and your community. Please do not hesitate to reach out with any questions.

Respectfully,

A handwritten signature in black ink, appearing to read 'Jay Grasso', with a long, sweeping tail.

Jay Grasso
Founder & President

PROPOSAL

Our Company

Incorporated in 2014, G & G Municipal Consulting and Grant Writing has written and administered grants totaling over \$150,000,000 and over \$200,000,000 in low/zero percent interest loans. The grants and zero/low-interest loans that we facilitate are wide-ranging from USDA, FEMA, Empire State Development, Consolidated Funding Applications, to Community Block Development Grants, and more.

SURVEYS

01

LOW TO MODERATE INCOME (LMI) SURVEY

The LMI Survey report is required for Community Development Block Grants (CDBG) funding programs.

02

MEDIAN HOUSEHOLD INCOME (MHI) SURVEY

The MHI survey report is required for USDA Rural Development and NYS Environmental Facilities Corporation funding applications.

Purpose for Income Surveys

Federal and State funding agencies assess hardship and need through the income levels of communities. Income surveys are conducted to establish and determine both Low to Moderate Income (LMI) and Median Household Income (MHI) for the purpose of identifying grant and funding eligibility.

G&G utilizes a hands-on approach that is highly effective for collecting survey data. The data generated offers communities a mechanism to show the necessary and qualifying need for Federal and State grant funding. This need is not always obvious, especially in communities that are on the cusp of eligibility according to the American Community Survey (ACS). G&G's unique survey collection methods help to prove grant eligibility in cases where such a community would have otherwise been deemed ineligible.

LMI and MHI survey reports can be generated from one survey, however, the data for each report is extrapolated and published differently based on the criteria and requirements of the funding program. Therefore, these reports are handled separately.

These income surveys are good for five (5) years.



MUNICIPAL CONSULTING
AND GRANT WRITING

Our Commitment

- Meet with stakeholders, engineers, and municipal partners to learn the scope and define the project area.
- Obtain survey authorization if necessary.
- Obtain list of survey households from municipality.
- Map project area responses.
- Draft the survey per State and Federal guidelines and confidentiality mandates.
- Conduct and coordinate the survey mailing including a cover letter approved by the village. If necessary, conduct at least four (4) door to door canvassing events of non-respondents to ensure the necessary return rate percentage (per state and federal guidelines) is achieved. G&G firmly believes the only way to obtain a favorable MHI/LMI is by going door to door.
- Tabulate all survey returns to calculate the MHI/LMI.
- Provide to the municipality and a funding entity, a findings summary, letter report, survey methodology, and any other documentation required by the funding agencies.
- Raw survey data is confidential and proprietary to G&G, pursuant to grant funding entity rules and regulations. Raw data is kept secure to protect the identities and privacy of survey participants. This raw data cannot and will not be shared.
- G&G will extrapolate data from the overall survey into future smaller service areas (at no additional charge) with the understanding by the village that a smaller household universe size may require additional door to door canvassing, which may incur possible additional charges to be determined at that time.

Municipality Agreement

- Provide a master list of all residences in the survey area in spreadsheet format (Excel). A fee of up to \$600.00 may apply if the municipality is unable to supply the list.
- Promote and advertise that G&G is performing the survey and urge all residents receiving a survey to accurately complete and return the survey form in a timely manner. The survey will be noted at municipal meetings, posted in municipal offices, local print, social media and/or other methods as appropriate. G&G will provide a sample press release.
- Review and revise as appropriate, the draft cover letter created by G&G promoting the purpose and importance of the survey. The cover letter will be on municipal letterhead and used with the mailing of the survey.
- Assist G&G with suggestions to maximize response efficiency.



MUNICIPAL CONSULTING
AND GRANT WRITING



Income Survey Cost

Income Survey: \$5,990 + postage

Includes - Data collection and Median Household Income (MHI) Report to be used for EFC/WIIA/ OTHER applications for approximately 49 occupied residences.

À La Carte Reports/Services:

Low/Moderate Income (LMI) Report for CDBG Report: \$500 (a \$1,250 savings) *for CDBG application*

Service Area Specific Report: \$1,500 *(extrapolated/condensed from the larger report & does NOT include additional door to door canvassing)*

Municipality List Generation: \$600

TERMS: 30% Down, 70% upon completion



MUNICIPAL CONSULTING
AND GRANT WRITING

131 S. Union St. | PO Box 39
Spencerport, NY 14559
Phone; (585) 368 - 8866
Email: Contact@GGProcess.com
Website: www.GGProcess.com

Agreement

The parties hereto have executed this letter of agreement as of the date of its signing.

Town of Pound Ridge

By: (Printed) (Signed)

Date: Title:

G&G MUNICIPAL CONSULTING AND GRANT WRITING

By: (Printed) (Signed)

Date: Title:

	Kevin	Ali	Dan	Diane	Namasha	Other
Boards & Commissions						
Audit Bills					X	
Board of Assessment Review		X				
Board of Ethics	X					
Conservation Board			X			
Drug Abuse Prevention Council				X		
Economic Development Committee				X		
Energy Action Committee			X			
Highway & Maintenance				X		
Housing Board			X			
Human Rights Advisory Committee					X	
Landmarks & Historic District					X	
OEM	X					
Old Pound Road Committee		X				
Open Space			X			
Planning Board					X	
Police Department	X					
Recreation Commission				X		
Water Control Commission			X			
Zoning Board of Appeals				X		
Other						
BCSDNY	X					
East of Hudson Watershed	X					
Environmental Initiatives Advisors						Elyse/Bill Harding
Fire District	X					
Insurance						Harvey Dann
Library Board	X					
New Dawn			X			
Westchester County Shared Services	X					
Sustainable Westchester			X			
WEMS						Tom Mulcahy
Wireless Communication				X		
Water Wastewater Task Force		X				