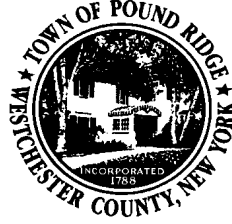


Town of Pound Ridge

Tel.: 914-764-5511

Fax: 914-764-0102



To: Town Board

From: Andrea Russo

Date: February 8, 2024

Re: Request approval for update to Appendix V: Use of Conant Hall by Town Organizations

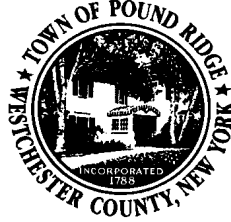
The Recreation Department is requesting approval for Appendix V to be added to the Conant Hall policies and procedures manual. The Recreation Commission pre-approved the appendix. Please see attached.

Andrea Russo
Supervisor of Recreation & Parks

Town of Pound Ridge

Tel.: 914-764-5511

Fax: 914-764-0102



To: Town Board

From: Andrea Russo

Date: February 7, 2024

Re: Teen Travel Camp Update/Calendar

The Recreation Department is requesting approval to book and pay deposits for 2024 Teen Travel trips. This is within the budget. Please find below a list of dates, locations, and pricing for each trip.

1. July 8-Dave & Busters Pelham NY, =\$1,776.83
2. July 9-Roller Magic Roller Rink, Waterbury, CT, =\$663.50
3. July 11- Mets Game, Citi Field Queens NY, =\$2,815
4. July 12-Six Flags New England, =\$3,003.55
5. July 15-Urban Air Adventure Park, South Hackensack NJ, =\$1,412.35
6. July 16- Kayaking, Hudson Valley Guides, Cornwall NY, =\$1,500
7. July 18-Bronx Zoo, Bronx NY= \$668.00
8. July 19- Club Getaway= TBD Approx.: \$2,000
9. July 22-Yankee Game vs. Rays, Bronx NY= approx.: \$2,100
10. July 23-Lake Compounce Amusement & Water Park, Bristol CT, =\$2,200
11. July 25-Medieval Times, Layndhurst NY, =\$2,196.00
12. July 26-American Dream, East Rutherford NJ =\$1,839.56
13. July 29-Service Trip-No cost- TBD
14. July 31-Broadway Show "Back to the Future", New NY, approx.:=\$2,800
15. August 1-Splash Down, Fishkill NY, = \$2,041.00
16. August 2-Hershey Park, Hershey PA,=\$2,659.65

Sincerely,

Andrea Russo
Supervisor of Recreation & Parks

Name: Andrea Russo
 Email: arusso@townofpoundridge.com
 Phone: 9149160613
 Event Date: Monday, 07-08-2024

Last Modified Date: 02-06-2024 10:40 AM
 Booking Id Number: 006UY000003kmftYAA
 Sales Person: Cassandra Davis
 Phone: (214) 530-5140
 Email: cassandra.davis@daveandbusters.com

Town of Poundridge Travel Camp-



Guests 40 Adult Guests 5 Total Guests 45

Dave & Buster's Address	Event Date	Event Area	Set Up
[[SertifiInitial_1]]881 Pelham Pkwy, Pelham Manor, NY 10803	Mon, July-8-2024 10:00 AM to 01:00 PM [[SertifiInitial_1]]	Unassigned	No Setup
[[SertifiInitial_1]]881 Pelham Pkwy, Pelham Manor, NY 10803	Mon, July-8-2024 11:00 AM to 12:00 PM [[SertifiInitial_1]]	Function Room 1 & 2	Banquet

EAT & DRINK:

Proposal Only

PROPOSAL ONLY: Please review this proposal as an example of the food and fun we can provide for your event! Note that anything you see here can be modified in any way that you'd like. Please let us know if what's listed doesn't meet your price point, event needs, or preferences! We pride ourselves on being flexible, so don't hesitate with any request!

1 @ \$0.00 \$0.00

ALL - Food Service portioned per person
 Food Service Time: 11-12PM

1 @ \$0.00 \$0.00

In the event of dietary restrictions affecting your menu service, please discuss with your sales manager at minimum 3-5 business days prior to the event date. Changes made to the food items on the day of your event will result in additional charges.

Please note that food is portioned per person and quantities are prepared based on the number of guests contracted. Portions are finite and not replenish-able. Additional charges will apply if more food is requested and extra servings are subject to availability. Your Food Service Time listed cannot be adjusted the day of your event due to the volume of events hosted daily. For questions about your Food Service, please contact your Special Events Representative.

The Youth Playoff Party Package
FOOD FOR CHAPERONES - NO GAMING

5 @ \$12.99

\$64.95

- Bar Burgers
- Pizza Bites
- Crispy Chicken Bites served with Ranch dip
- Baked Macaroni & Cheese
- French Fries
- Unlimited Soda

Quantities are placed out based on the number of people contracted. Additional charges will apply if more food is requested, and extra servings are subject to availability.

The Youth Playoff Party Package

40 @ \$12.99

\$519.60

- Bar Burgers
- Pizza Bites
- Crispy Chicken Bites served with Ranch dip
- Baked Macaroni & Cheese
- French Fries
- Unlimited Soda

Quantities are placed out based on the number of people contracted. Additional charges will apply if more food is requested, and extra servings are subject to availability.

PLAY:

Youth Playoff Package \$20 Power Card

40 @ \$10.00

\$400.00

Youth Playoff Power Cards are part of a package, including buffet and \$20 game card. The number of Power Cards must identically match the number of guests dining from the Youth Playoff buffet service. Additional Power Cards above and beyond the amount dining from the buffet service are available at regular Power Card rates.

Unlimited Video Game Play Add-On

40 @ \$5.00

\$200.00

Power Cards with Unlimited Video Game Play are good for non-redemption games ONLY. Your unlimited video game play will begin at the first swipe of the power card and will be available until the location closes on the day of your event. Excludes ticketed, specialty & crane games which can be accessed with the chips on the game card.

Area Rental

1 @ \$0.00

\$0.00

Guest Count (Headcount) for this Event Area:

MINIMUM: 20 MAXIMUM: 50

AREA FEE WAIVED FOR YOUTH GROUP

Seating and staffing will be based on your final guest count provided to us 5 business days prior to the event date, not to exceed the capacity of the event area size listed above. If no changes have been made, we will refer to the original signed contract.

PARTY DETAIL NOTES:

General Contract Note :

Dave and Buster's requires a non-refundable 50% deposit and signed contract before an event can take place. The remaining balance is due in its entirety at the conclusion of the event.

Final guest count is due five (5) business days (Monday-Friday) prior to the event. If a final guarantee is not received by this date, the host will be charged based on the original details of the signed contract.

EVENT AREA: Event area must be released at the expiration of the contracted rental time. Should guest wish to extend the reservation, the manager on duty must give verbal approval.

DECORATIONS: We do not allow decorations of confetti, glitter, silly string, small particle items or open flames (candles, tea lights, etc). Under no circumstance is anything to be adhered to the walls in spaces.
No tape, tacks or 3M products allowed.

OUTSIDE FOOD: We do not permit any outside food, beverages or dessert items (except a regular non-ice cream store bought sheet cakes for birthdays and anniversaries) brought in from the outside.

ITEMS LEFT BEHIND: If decorations or other items are left behind, D&B will not be responsible for these items. If something is found, we will try to hold it for up to 48 hours. After that the items will be discarded.

PAYMENT: Please ensure that you have a form of payment to pay your event balance upon the conclusion of your event. You may pay the remaining balance with cash, credit card or company check. We do not accept personal checks.

VALID I.D.'s REQUIRED: Dave & Buster's is licensed as a restaurant and bar, therefore we card all guests at the door and/or bar. Each guest will need to make sure they bring their valid ID.

UNDERAGE POLICY: For admission, underage guests must be accompanied by an adult or guardian. Minor Policy age varies by location. A guardian is a person of 25 years of age or older who agrees to be responsible for the conduct, supervision and safety of the underage guest. One party or guardian can accompany up to a maximum of six underage guests. Any person under the age of 21 caught drinking alcoholic beverages will be immediately removed from the premises. Underage guests must remain with their parents or guardian at all times.

Generic - Event Notes :

Specific Set Up requests including tables or audio visual equipment must be discussed with your sales manager prior to confirming event with signature and deposit to ensure space availability.

Summary of all charges

Deposit Due:	\$592.28	Subtotal:	\$1184.55
Payments Made:	\$0.00		
Remaining Balance:	\$1301.46	Tax:	\$0.00
		Suggested Gratuity:	\$116.91
		Grand Total:	\$1301.46



RollerMagic Roller Rink

60 Harvester Road
 Waterbury, CT 06706
 203-753-4983
 Fax 203-574-4589
www.CTrollermagic.com



INVOICE

INVOICE #439909
 DATE:02-07-2024

TO:
 Town of Pound Ridge
 179 Westcheshter Avenue
 Pound Ridge, NY 10576

CASH	CREDIT	CHECK	INITIALS		TERMS
					Payment Due: 07-09-2024

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
40	Camper Admissions on Tuesday July 09, 2024 from 10:00am-12:00pm	\$8.50	\$340.00
4	Staff Admissions @ N/C (1 Staff Skates Free For Every Ten People Paid).	\$0.00	\$0.00
1	Staff Admission	\$8.50	\$8.50
45	Meal Specials (Includes: 1-9oz soft drink and a choice of 2 pizza slices OR 2 hot dogs OR 1 pizza slice and 1 hot dog)	\$7.00	\$315.00
		SUBTOTAL	\$663.50
		TAX	0.00
		BALANCE DUE	\$663.50

FOR PAYMENT WE ACCEPT: CASH, VISA, MASTERCARD, DISCOVER CARD, OR ORGANIZATION CHECK
 We Do Not Accept Personal Checks.

Checks MUST Be Made Payable To: Roller Magic, LLC

THANK YOU FOR CHOOSING ROLLERMAGIC!



2024 METS GROUP INVOICE



Town of Pound Ridge
Andrea Russo
179 Westchester Avenue
Pound Ridge, NY, 10576

2/8/24

Account #: 9406956

45	Field Reserved @ \$42	\$1,890.00
45	Food credit @ \$20 (will receive \$24)	\$900.00
Thursday, July 11th vs. Nationals		
<i>CAMP DAY</i>		
Group Handling Charge		\$25.00
TOTAL		\$2,815.00
Minimum Deposit (20%)		\$563.00

Game Date/Time & Seating/Pricing are Subject to Change

Due to demand and dynamic pricing system, seating inventory and pricing are not guaranteed until a deposit or full payment is received. All game time are subject to change.

CREDIT CARD PAYMENTS

CHECK ONE: AMEX VISA MASTERCARD DISCOVER

CARD NUMBER: _____

EXPIRATION DATE: _____ SECURITY CODE: _____

NAME OF CARDHOLDER: _____ BILLING ZIP: _____

SIGNATURE: _____

Use this credit card to pay this invoice

Check enclosed

Please make checks payable to: **QUEENS BALLPARK COMPANY, L.L.C.**

PLEASE SEND PAYMENT ALONG WITH A COPY OF THIS INVOICE TO:

New York Mets
Attn: Wayne Wang
41 Seaver Way (Citi Field)
Flushing, NY 11368

If you have any questions,
Please call **(718) 559-3194** or email wwang@nymets.com
Fax: (718) 507-7735

THANK YOU

NOTE: Once payment is processed, there are no refunds or exchanges. Tickets purchased are neither refundable or exchangeable, other than as may be provided on the back of the ticket (see ticket copy for refund/exchange policies and procedures on regular season rain checks and unplayed post-season game tickets).



Groups 15-99

Invoice#: 913-Town of Pound Ridge Group Type: Youth



A Group Information

Park: Six Flags New England

DATE OF VISIT
07/12/24

Group Name: Town of Pound Ridge

Group Leader Name: Andrea Russo

Street Address: 179 Westchester Ave

City: Pound Ridge

State: New York

Zip Code: 10576

Email: arusso@townofpoundridge.com

Phone: 914-916-0613

B Group Ticket Options

	Qty	Ticket Price	Subtotal
Group 15 - 99 Admission	43	\$46.00	\$1,978.00
Hurricane Harbor Add on		\$7.00	\$0.00
Mega Meal Deal	45	\$21.30	\$962.55
Sports Bottle			
Parking	1	\$38.00	\$38.00
Complimentary Admission <small>One free ticket issued for every 15 tickets purchased</small>	2		
For operating hours and dates https://www.sixflags.com/newengland/plan-your-visit/park-hours		Processing Fee	\$25.00
		Rush Fee	\$0.00
		FINAL TOTAL	\$3,003.55

C Payment Information

**Check
Money Order**
Make check payable to:

Send to:

Attn: Six Flags New England
PO Box 732302
Dallas, Texas, 75373-2302

**Purchase Order
ACH/EFT**

Send your Purchase Order,
Payment Remittance,
and w9 to this email below:
sixflagsgroups@sixflags.com
Payment Remittance should
be send to email below:

SixFlagsARTeam@sftp.com

Card

Instructions to purchase
will be sent via email.



Invoice Date 2/7/2024
Invoice #579445
Urban Air Mailing Address
650 East Palisade Ave #2240
Englewood Cliffs, NJ 07632

Location South Hackensack, NJ
Address 69 Wesley St. S. Hackensack, NJ 07606
Date 7/15/2024
Time 10:30 AM – 12:30 PM
Account Holder Andrea Russo
Phone Number 9149160613
Email arusso@townofpoundridge.com
Organization Town of Pound Ridge Group

Package Ultimate \$559.80
Number of Participants (20 included) 40
Additional Kid Participant Fees \$559.80
Additional Items Event Combo Pizza Slices + Bottle of Water – 40 \$200.00
Party Booking Fee \$4.99
Tax \$87.76
Total \$1,412.35
Remaining Balance \$1,412.35
Deposit Due \$305.32

PUBLIC Group
Paper Waivers
Deposit due to lock in event by 3/24/24. Please call 201-212-6454 with credit card deposit.
Please mail to
Urban Air 650 East Palisade Ave #2240
Englewood Cliffs NJ 07632
Group Rate of \$27.99 per participant based on a minimum 20 participants and 2 hours of jump time.
Includes jumping socks. All participants must have waiver completed prior to arrival.

South Hackensack | Avenel | Milltown | Brooklyn
201-968-5065 | Events@UrbanAirSH.com





BRONX ZOO
2300 Southern Boulevard
Bronx, New York 10460
P: 800.433.4149/ F: 718.733.9545
Email: wcsgroupsales@wcs.org

CONFIRMATION INVOICE

Pound Ridge Day Camp Group Name: BF Contact: Andrea Russo 179 Westchester Avenue POUND RIDGE, NY 10576 P: 914-916-0613 E-mail: arusso@townofpoundridge.com	Reservation #: 3297761 Date of Visit: 07/18/2024
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Description	QTY	Price	Total
BZ Group/Trade Comp Admission	2	0.00	0.00
BZ Group Student Admission Summer	40	15.00	600.00
BZ Group Chaperone Admission Summer	3	15.00	45.00
BZ Prepaid Bus Parking	1	23.00	23.00

Total Number of Tickets:	Total Amount Due:	Due Date:
46	668.00	07/04/2024

Know Before You Go!

- We are committed to providing safe and healthy experiences for our community. Please be aware that changes to exhibits and park operations may happen, including unforeseen conditions such as weather, mechanical, safety, capacity, crowding, and/or animal-related considerations.
- Consistent with NY City/State and CDC guidance, MASKS ARE REQUIRED FOR RIDES* AND ALL INDOOR AREAS FOR ALL GUESTS over the age of 2 years, regardless of vaccination status. Unvaccinated guests over the age of 2 years are also required to wear a mask at all outdoor areas where social distancing cannot be maintained.
- Adult Chaperones (18+) must show proof of vaccination (at least 1 shot) in order for the field trip group to be permitted entry to indoor exhibits. Children under 18 years old are permitted to visit indoor exhibits if accompanied by vaccinated Adult Chaperone(s).
- DISTANCE RESPONSIBLY! Keep at least 6 feet between yourself and others. Please be patient at animal exhibit areas and allow guests to move along before stepping forward or creating crowds. Pay attention to all zoo signs, as some pathways are now one-way.
- **E-tickets:** Group tickets are emailed within 24 hours of payment submission, please contact us before your visit date if you do not receive your PDF tickets. Tickets may be pre-printed in advance or presented on a mobile device upon arrival.
- **Chaperone Policy:** School and camp groups are required to provide a minimum of 1 adult chaperone for every 10 children, and chaperones must remain with their group at all times. Failure to comply may impact future visits to our parks.
- **Unused Tickets & Refunds:** Contact Group Sales to receive credit for unused pre-paid admission tickets. Vouchers expire at the end of the current calendar year and may not be exchanged for a future date. NO REFUNDS will be given on deposits, full payment, partially used or unused tickets, reservations may be rescheduled with 48 hours' notice.
- If additional tickets are required upon arrival, additional fees may apply.
- WCS is not liable for lost, stolen or damaged tickets. Tickets will not be replaced and no refund will be given

Making Your Payment:

- **PAYMENT IS REQUIRED AT LEAST TWO WEEKS PRIOR TO YOUR SCHEDULED VISIT DATE.**
- Credit Card Payments: Call Group Sales at 800.433.4149 and an agent will take your payment information over the phone.
- Check Payments: Make checks payable to the Wildlife Conservation Society and mail to the address below.
- All checks and purchase orders must include your group reservation number.

Additional Information:

- **When You Arrive:** Use the mobile site (BronxZoo.com/today) as a map and to see that day's available exhibits and amenities.
- **Parking:** \$20 per bus. All buses must park in the Southern Boulevard parking lot, unless otherwise directed. Please note that bus parking is limited and is on a first come, first serve basis.
- Food and shopping are available, but we expect changes in which locations will be open each day.

Please mail all group order check payments and purchase orders to:

WCS Group Sales
2300 Southern Boulevard
Bronx, NY 10460

Group Sales Call Center hours of operation: Monday- Sunday 9:00 a.m. – 5:00 p.m.

YANKEE STADIUM TICKET OFFICE

New York Yankees

(212) YANKEES

tickets@yankees.com

LICENSEE ACCOUNT INFORMATION

Ticket Licensee Contact Information

Pound Ridge Parks & Recreation
179 Westchester Avenue
Pound Ridge, NEW Y 10576
United States

Yankees Ticket Representative

New York Yankees
(718) 293-6000

Ticket Licensee Shipping Address

Pound Ridge Parks & Recreation
Andrea Russo
179 Westchester Avenue
Pound Ridge, NEW Y 10576

Ticket License Number: 35484248
Ticket License Seniority Date: 2/7/2024

Ticket License Invoice Due Date:
Payment Due: 6/22/2024

07/22/24	Tampa Bay Rays	308	3	1 - 5	5	\$45.00	\$225.00
07/22/24	Tampa Bay Rays	308	2	1 - 20	20	\$45.00	\$900.00
07/22/24	Tampa Bay Rays	308	1	1 - 20	20	\$45.00	\$900.00

<i>Shipping and Packaging</i>	\$0.00
<i>Amount Due</i>	\$2,025.00
<i>Amount Paid To Date</i>	\$0.00
<i>Balance Due</i>	\$2,025.00

*Please be advised that "AMOUNT PAID TO DATE" includes any account or resale credit(s).

PAYMENT INFORMATION

New York Yankees Taxpayer Identification Number: 34-1122131

PAYMENT OPTIONS (Payments are non-refundable.)

Credit Card Payments: Please be advised that due to recent security policy changes and for your protection, the New York Yankees can no longer accept offline credit or debit card payments. To pay your invoice with a credit or debit card, please access your "My Yankees Account" via www.yankees.com/myyankees. To access your "My Yankees Account," please use your Email Address and Password to log in. If you do not know your "My Yankees Account" password, please click on "Forgot Password?" and follow the online instructions.

Impacted Game Credit: If you elected to receive the Impacted Game Credit, then the Impacted Game Credit (i.e., a credit equal to the established price of the tickets to the Impacted Games originally purchased directly from the New York Yankees) has been automatically reflected on your "My Yankees Account." To apply this credit towards the renewal of your 2021 season ticket plan, please visit your "My Yankees Account."

You may choose from one of the following payment options:

Pay online: To pay your invoice online, access your "My Yankees Account" via www.yankees.com/myyankees and select "View/Pay Invoice." The Yankees accept the following credit and debit cards: Mastercard, American Express and Visa. Mastercard is the preferred card of the Yankees.

Pay by check or money order payable to "New York Yankees": To pay your invoice by check or money order, please return the entire invoice along with payment to: New York Yankees (c/o your ticket representative), Yankee Stadium, One East 161st Street, Bronx, NY 10451. Please indicate your Ticket License Number on all checks and correspondence and remember to make a copy for your records.

For a complete list of New York Yankees Terms and Conditions, please visit <https://am.ticketmaster.com/nyyreg/terms-and-conditions>. If you should have any additional questions, please contact your Yankees representative.

This invoice is only valid for the location set forth above. Prices are inclusive of state and city sales taxes. In the event that payment is not received by the date set forth above, the offer of the License set forth herein shall be revoked with no further reminders and/or communications from the New York Yankees. Receipt by the New York Yankees of payment for the Tickets constitutes Licensee's acceptance of the Terms and Conditions set forth on the back of this invoice and any additional Terms and Conditions established by the New York Yankees. Licensee acknowledges having read all Terms and Conditions applicable to the Tickets as established by the New York Yankees.

All times, opponents, dates, rosters and lineups are subject to change.

Please do not hesitate to contact the Yankee Stadium Ticket Office at (212) YANKEES or at tickets@yankees.com if you have any questions.

Medieval Times®

DINNER & TOURNAMENT

TOWN OF POUND RIDGE RECREATION & PARKS
MELISSA FARELLA
179 WESTCHESTER AVE
POUND RIDGE NY 10576
USA

Account Number: 26008944
Invoice Date: 6-Feb-2024
Due Date: 20-Feb-2024
Invoice Number: 592141

Medieval Times Dinner and Tournament, New Jersey

Please sign and email the signed contract to Lyndhurst.Groups@medievaltimes.com.

We reserve the right to release this reservation if payment terms are not met. Guest counts and any balances due must be submitted no later than two weeks before the show date. Any increases to that count must be requested by calling 201-597-9497 or emailing Lyndhurst.Groups@medievaltimes.com no later than 48 hours prior to show time and are subject to availability. This final count you provide will be the number of guests you will be charged for, regardless of attendance the day of the show. If your entire party cannot attend on your scheduled show date and a reschedule is needed, written notice must be provided to your group sales contact a minimum of 4 hours in advance. Notice provided less than 48 hours in advance of the scheduled show time will incur a reschedule fee of \$5 per person. Notice provided less than 4 hours prior to show time will result in a cancellation with no refunds or reschedule available. Prices will revert to a higher rate if your group falls below the minimum group requirement of fifteen (15) people.

Seats are pre-reserved and assigned in advance.

Item Description (37451755)	Buyer	Section	Row	Seats	Qty	Total
Summer Show 25-Jul-2024 11:30 am	HERALD	NJ Non Admission	N	1-45	45	\$135.00
Summer Show 25-Jul-2024 11:30 am	SMAD24	NJ GA	GA	600-604	5	\$199.75
Summer Show 25-Jul-2024 11:30 am	SMCH24	NJ GA	GA	605-644	40	\$1,598.00
Prepaid Tax						\$9.00
Taxes						\$119.25
Tip						\$135.00
Balance:						\$2196.00
Due Now:						\$549.00

Your Payment Schedule for Order 37451755:

Due Date	Amount	Paid/Reduced	Balance
20-Feb-2024	\$549.00	\$0.00	\$549.00
11-Jul-2024	\$1,647.00	\$0.00	\$1,647.00

Due Date: 20-Feb-2024

Amount Due: \$549.00

PLEASE READ BEFORE SIGNING

<http://www.medievaltimes.com/about-medieval-times/terms.html>

All payments (Including deposits) are NON-REFUNDABLE and NOT VALID FOR EXCHANGE. Personal Checks are not accepted. To pay by credit card please call 201-597-9497. We accept all major credit cards.

Signature: _____ **Date:** _____

Signature Required

Please send checks to the address below:

Payment: _____ **Payment Amount:** _____

Check or Money Order ()

Medieval Times Dinner and Tournament, New Jersey
149 Polito Avenue
Lyndhurst, New Jersey 07071
T: 201-597-9497 F: 201-438-2062
Lyndhurst.Groups@medievaltimes.com

THE CONTRACT HAS BEEN SENT TO THE EMAIL BELOW

Email: mfarella@townofpoundridge.com

AMERICAN DREAM



81243353 for Pound Ridge Recreation & Parks, Teen Travel Camp

Date of export: 07 Feb 2024 13:19:27

Booking Details

Booking name	Pound Ridge Recreation & Parks, Teen Travel Camp
Booking ID	81243353
Booking date	26 Jun 2024
Booking status	Pending
Email	mfarella@townofpoundridge.com

Booking items

Item	Location	People	Price	Total
Groups: Dining Card - Meal Card		45	\$15.00	\$675.00
Groups: Bundle BLMG + MM package - Groups: Bundle BLMG + MM package		42	\$0.00	\$0.00
Groups: Blacklight Mini Golf -Bundle Admission - Blacklight Mini Golf Admission		42	\$20.00	\$840.00
Groups: Mirror Maze -Bundle Admission - Mirror Maze Admission		42	\$5.00	\$210.00
Groups: Blacklight Mini Golf- General Admission - Chaperone Ticket		3	\$0.00	\$0.00
Groups: Mirror Maze - General Admission - Chaperone Ticket		3	\$0.00	\$0.00
Groups: Meal Card + \$1 Activation Fee (Group Sales) - Groups Meal Card + \$1 Activation Fee (Group Sales) American Dream Gift Card - Activation Fee (Group Sales) (Any time)		45	\$0.00	\$0.00
		45	\$1.00	\$45.00

Total: \$1859.56

Andrea Russo

From: Chris Hillner <chillner@broadway.com>
Sent: Thursday, February 8, 2024 10:04 AM
To: Andrea Russo
Subject: RE: Town of Pound Ridge

Importance: High

Hi Andrea,

Here is the pricing, let me know what section is best for the group and I can then submit a request for availability for you.

BACK TO THE FUTURE: WEDNESDAY 7/31 @ 2P

Seat Area	Selling Price
PREMIUM	225.00
MID PREMIUM	199.00
ORCHESTRA 1	119.00
ORCHESTRA 2	89.00
ORCHESTRA 3	79.00
MEZZANINE 1	119.00
MEZZANINE 2	89.00
MEZZANINE 3	59.00

Best,

Chris Hillner | Group Sales Representative | [Group Sales Box Office / Broadway.com/Groups / Broadway Across America](#)
chillner@broadway.com | 1.800.BROADWAY x 2 | TEL: (212) 817-9130 | FAX: 212.817-9108 | 729 7th Ave., 6th Fl., NY, NY 10019
[Visit](#)

Hours: Monday – Thursday 9-5 and Friday 9-2

From: Andrea Russo <arusso@townofpoundridge.com>
Sent: Wednesday, February 7, 2024 12:27 PM
To: Chris Hillner <chillner@broadway.com>
Subject: RE: Town of Pound Ridge

Hi Chris,



16 Old Route 9 West
 Phone: (845) 897-9600 | Fax: (845) 897-0601
www.splashdownbeach.com
 Camp/School Agreement

2/6/2024

CAMP/SCHOOL AGREEMENT

Thank you for booking your event at SplashDown Beach. Please verify the following information pertaining to your group, sign the agreement below and return by fax, or scanning and emailing a PDF copy to our office at groupsales@splashdownbeach.com within 3 business days. **A 25% non-refundable deposit is required within 5 days of booking to secure your event in Splashdown Beach's schedule. In addition, all group payments are due in full 2 weeks prior to your event.** If we do not receive payment in full your event will not be guaranteed and neither party will have any further obligation under this agreement.

Group Name: Town of Pound Ridge Day Camp
Group Contact: Andrea Russo
Date of Event: August 1, 2024
Time of event: 10:00 AM to 2:00 PM
Phone Number: 914-764-3987
Fax Number: 914-764-0102
Email Address: groupsales@splashdownbeach.com
Address of Facility: 16 Old Route 9 West, Fishkill, NY 12524
Number of Guests: 47
Tax Exempt: Yes

Description	Quantity	Price	Ext Price
Group 9	1	\$0.00	\$0.00
TE Grp Wkdy Half Day 20-99	40	\$37.00	\$1,480.00
TE Chaperone wkdy Half Day 20-99	5	\$37.00	\$185.00
Comp Chaperone	2	\$0.00	\$0.00
\$8 Pizza Meal Deal w/o Tax	47	\$8.00	\$376.00
Deposit Amount:			\$0.00
Tax			\$0.00
Balance:			\$2,041.00

Meal Deal Options

- **Pizza Meal Deal: \$8**
 - Includes: One Slice of Cheese pizza, a bag of chips, Grandma's Chocolate Chip Cookie and an 8 oz bottle of water.
- **Chicken Tender Meal Deal: \$15**
 - Includes: Three piece chicken tenders served with a a bag of chips, Grandma's Chocolate Chip Cookie and an 8 oz bottle of water.

Non-Refundable 25% deposit due within 5 days of booking.
Signed contract due within 3 days of booking.
Final guest count, meal vouchers & final payment due 2 weeks prior to 08/01/2024

Refunds and Credits: SplashDown Beach will not provide refunds or credits for groups or members who do not



HERSHEYPARK®

HERSHEYPARK TICKET INVOICE

Please include a copy of this invoice, along with your check made payable to: Hershey Entertainment & Resorts. Payment in full must be received on or before the deadline date for a specific ticket rate or 2 weeks prior to your visit date, whichever comes first. Hersheypark Group Sales tickets are not available for purchase on the date of your visit and Hersheypark does not have a "Will Call" window for order pickup. Your ticket order will be shipped via UPS, signature required, (at no cost to you).

Please send payment and a copy of this invoice via UPS or FedEx to Hersheypark Group Sales, 108 Chocolate World Way, Hershey, PA 17033

Melissa Farella
Town of Pound Ridge
179 West Chester Ridge
POUND RIDGE, NY 10576

DELIVERY	When paid in full
INVOICE NO.	5146699
ACCOUNT	1203857
DATE	Feb 07, 24
VISIT DATE	08/02/24

DESCRIPTION	QTY	SERIAL RANGE	Price	Total
1-Day Ticket -Group Complimentary (All Season)	4		0.00	0.00
Single Use Meal Deal	45		19.06	857.70
2024 1-Day Ticket - All Ages Group Prepaid	41		43.10	1,767.10
			AMUSEMENT TAX*	34.85
			PAYMENTS	0.00
			BALANCE DUE	2,659.65

Please Note:

- Please retain this receipt for your records.
- Lost or stolen tickets cannot be replaced, ticket is non-transferable, no rain checks.
- Only one admission per ticket per day, duplicates will not be accepted.
- *An \$0.85 per ticket amusement tax is included in your final balance.
- The ticket price listed above is a quote and in no way definite if not purchased before the appropriate deadline.
- Credit card payments are preferred. Full payment is due TWO (2) weeks prior to visit date. To pay by credit card please call our Hersheypark Group Sales Department at 1-800-242-4236, Monday through Friday from 8:00 AM until 5:00 PM. Once payment has been received, tickets will be mailed to address on file.
- If paying by check please remit payment to: Hersheypark Group Sales Finance Department, P.O. Box 866, Hershey, PA 17033
- For your safety, ALL hand-carried items, including backpacks and belt bags, are subject to search. Metal detection equipment may be used. Guests are encouraged to keep all nonessential items in their vehicles.
- Operating days and hours may be confirmed by calling 1-800-HERSHEY or visiting Hersheypark.com.

If you have any questions regarding your trip, please contact our Hersheypark Group Sales Department at 1-800-242-4236, Monday through Friday from 8:00 AM until 5:00 PM.

Appendix V

Use of Conant Hall by Town Organizations

All Town Boards and Commissions may use Conant Hall free of charge by contacting the Recreation Department for reservations. As these bodies are covered by town insurance, they are not required to provide additional insurance or security deposit.

The organizations listed below may use Conant Hall free of charge. (*Organizations do not include the individual of an organization hosting a private party or event*). The organizations listed below are limited to free use of Conant Hall **one day per month** per calendar year unless otherwise approved by the Recreation Department. **Organizations are required to fill out the application and provide a (\$500.00) security deposit and proof of insurance to the Recreation Department.** Permission for multi-day use or use that exceeds one day per month must be obtained by the Recreation Department. Requests should be submitted in writing to arusso@townofpoundridge.com.

No Deposit or Fee Needed	Deposit Needed
<p>Ambulance Corps.</p> <p>Fire Department</p> <p>Hiram Halle Memorial Library</p> <p>Pound Ridge Elementary School</p> <p>Pound Ridge Police/PBA</p> <p>Scouts-Boy, Girl, Cub</p>	<p>Friends of Pound Ridge</p> <p>Garden Club</p> <p>Historical Society</p> <p>League of Women Voters</p> <p>Local Sports Leagues</p> <p>Newcomers Club</p> <p>Pound Ridge Business Association</p> <p>Pound Ridge Parent-Teacher Association (PTA)</p> <p>Pound Ridge Partnership</p> <p>Registered Political Parties</p> <p>Religious Groups (Pound Ridge based)</p> <p>501 © Organizations</p>

*Space is provided to the listed organizations for meetings and or conferences that are no longer than two hours **NO DEPOSIT NEEDED**.

*Organizations are responsible for any damage cost during the allotted time frame. An itemized list and cost will be provided to the organization for repairs.

*The Recreation Supervisor can waive or decrease rental/deposit fee for any past Town Employee for last minute requests for memorial services and or a town event.

MEMORANDUM

To: Town Board

From: Erin Trostle

Cc: Officer Rob Gorman, Chief Tom Mulcahy, Jim Perry, Andrea Russo, Jonah Maddock, Vinnie Duffield

Date: February 12, 2024

Re: 2024 PBA Car Show

Please review the attached application from the Pound Ridge Police Benevolent Association for the Pound Ridge Car Show, tentatively scheduled for Saturday, September 14.

The application has been reviewed by the Recreation, Maintenance, Police, and Building Departments, and I have spoken with the Highway Superintendent. The attached summary outlines comments and conditions.

ET

APPLICATION REVIEW SUMMARY – 2024 PBA CAR SHOW

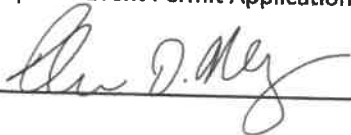
APPROVAL	DEPARTMENT	CONDITIONS/COMMENTS	TOWN RESOURCES	COSTS
Approved	Police	<ul style="list-style-type: none"> • Only one officer will be needed to assist with traffic at the entrance to the Town Park. • The applicant should coordinate with Highway to borrow cones and barricades. • Because there will be alcohol sales, the applicant will need to obtain appropriate insurance coverage and to ensure that vendors have appropriate permits/licenses. 	One officer	\$381.43
Approved	Building	<ul style="list-style-type: none"> • In addition to using sanitary facilities at the pool, the applicant needs to provide two portable toilets. 	Pool restrooms	\$0
Approved	Maintenance	<ul style="list-style-type: none"> • Two members of the Maintenance Department staff will need to work the event. 	Two workers	Approx. \$800
Approved	Highway	<ul style="list-style-type: none"> • The applicant should contact the Highway Superintendent to arrange to borrow cones and barricades. 	Cones and barricades	N/A



SPECIAL EVENT APPLICATION REVIEW

EVENT: 2024 Pound Ridge PBA Car Show 9/14/24 DATE: 2/9/24

I have reviewed the Special Event Permit Application for the event indicated above.

SIGNATURE:  NAME: Chief Thomas Mulcahy

DEPARTMENT:

- POLICE DEPARTMENT BUILDING DEPARTMENT FIRE DEPARTMENT
 MAINTENANCE DEPARTMENT RECREATION DEPARTMENT EMERGENCY SERVICES
 HIGHWAY DEPARTMENT OTHER (PLEASE SPECIFY): _____

APPROVAL/CONDITIONS:

- APPROVED DISAPPROVED
 APPROVED SUBJECT TO THE FOLLOWING CONDITIONS:

Based on previous car shows, the only impact on the Police Department was the assignment of 1 additional
Officer to assist with traffic control in front of Town Park. I have spoken with Rob Gorman in regards to the
Volunteers needed to staff event and he has advised me that they have the majority of the old committee
On board to assist. We have also spoken about the addition of beer sales to event and need for necessary
Permit and insurance. PBA needs to co-ordinate with Highway for necessary cones and barricades.

FOR TOWN DEPARTMENTS ONLY:

STAFFING NEEDED:	<u>1 officers budgeted</u>	STAFFING COST:	<u>\$ 381.43</u>
EQUIPMENT NEEDED:	_____	EQUIPMENT COST:	<u>\$ 0</u>
OTHER COST ITEMS:	_____	OTHER COST:	<u>\$ 0</u>
		TOTAL COST:	<u>\$ 381.43</u>

Please return completed review forms to the Town Clerk (townclerk@townofpoundridge.com).



SPECIAL EVENT PERMIT APPLICATION

APPLICANT INFORMATION

The **applicant** is the individual, group, or entity organizing the event. Examples of applicant type include nonprofit organization, town board or commission, school club, etc.

Applicant Name:	Pound Ridge PBA
Applicant Type:	Pound Ridge Police Benevolent Association
Address:	177 Westchester Ave. Pound Ridge NY 10576
Mailing Address:	177 Westchester Ave Pound Ridge NY 10576
Phone Number:	914-764-4206
Email Address:	Pound Ridge PBA @ gmail.com

EVENT INFORMATION

In addition to indicating event type (eg, street fair, festival, road race, parade, concert, etc.), please provide a detailed event description. Examples of event purpose include fundraising, promoting awareness, providing education, building community spirit, promoting local businesses, etc. *If the event is a fundraiser, the purpose should include information about how the resulting funds will be used.* Identify all locations where event activity will take place, including parking.

Event Name:	Pound Ridge Car Show
Event Type:	CAR SHOW
Description:	CAR SHOW with Local Residents Displaying CLASSIC CARS
Purpose:	Fund Raising Event, Community Building

Event Date:	September 14 2024	Alternate Date:	September 15 th 2024
Event Start Time:	0900 AM	Event End Time:	400 PM
Setup Start Time:	0700 AM	Setup End Time:	0830 AM
Takedown Start:	430 PM	Takedown End:	600 PM

Location(s):	Power Ridge Town Park	
On private property?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Parking location(s):	Front Lot / Town House (over Fill)	
On private property?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Road closure(s) requested:	NO
Closure times requested:	NO

Admission fee?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Parking fee?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

VENDORS/LICENSES

Will the event include food and/or beverage vendors?		
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Number, if any:
Will any food or beverages be served without charge in conjunction with the event?		
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Will the event include non-food vendors?		
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Number, if any:
Will the event include alcoholic beverage vendors?		
<input checked="" type="checkbox"/> Yes	No	Number, if any:
Will any alcohol be served without charge in conjunction with the event?		
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Will the event include gambling of any kind?		
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

Please note that it is the applicant's responsibility to ensure that any vendors have all required licenses and/or permits.

CONTACTS

Primary Contact Name:	ROBERT GORMAN		
Cell Phone Number:	917-574-3127	Email Address:	Pound Ridge PBAD
Event Day Contact Name:	Robert Gorman		gman@com
Cell Phone Number:	917-574-3127	Email Address:	S/A/A
Weather Contact Name:	Robert Gorman		
Cell Phone Number:	917-574-3127	Email Address:	S/A/A

Note that the weather contact person must be on site throughout the event, and also that it is the responsibility of the organizer to communicate postponements and cancellations to the public.

Please indicate how decisions regarding postponement or cancellation will be made, and how you will respond if sudden severe weather develops while the event is in progress:

Social media outlets

LOGISTICS

CROWD MANAGEMENT		
Anticipated attendance:	500	
Describe crowd control plan:	vicinity of Town Park -	
Describe perimeter control plan:	Continued to Field of Park	
Emergency services present?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Will event be ADA compliant?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

VOLUNTEERS	
Indicate number of volunteers:	25-30
Describe role(s) of volunteers:	greeting parking TRAFFIC SALES COOKS SERVERS JUDGES

SANITATION/GARBAGE

Portable toilets provided:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If so, how many?		
Garbage/recycling bins provided?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Describe garbage/recycling plan:	maintenance will handle	

NEIGHBORHOOD IMPACT/NOTIFICATION

Will there be noise impacts?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Will there be amplified music?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Will there be light impacts?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Have neighbors been notified?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

STRUCTURES/SAFETY

Tents or canopies?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, please describe:	Food Tent	
Stage or other structures?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, please describe:		
Fireworks or open flame?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, please describe:		

UTILITIES

Water access needed?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, please describe:		
Electricity needed?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, please describe:	for sound board / speakers	
WiFi access needed?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, please indicate # of users:		

PROMOTION		
Banner permission requested?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, please indicate location and dates:	Entrance of Park / month prior	
Other signage?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, please describe:		

TOWN RESOURCES		
Town bus needed?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, please indicate time:		
Barricades or cones needed?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, please specify:	cones for lanes	
Other town-owned property needed?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, please specify:	Town House Parking (Possibly)	

OUTSIDE RESOURCES		
Outside bus transportation?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, please describe:		
Outside parking assistance?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, please describe:		
Other outside resources?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, please describe:		

SUPPORTING DOCUMENTS

MAPS/PLANS

Event Site Plan	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
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The Event Site Plan should include locations of the following if applicable: stages/tents, power/water sources, portable toilets, accessible toilets, medical aid locations, admission sales area, alcohol sales/services, pedestrian pathways, entrances/exits, vendors/riders.

PLEASE ATTACH

Parking/Traffic Plan	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
----------------------	---	--

The Parking/Traffic Plan should include locations of the following if applicable: road closures, traffic patterns, bus routes/stops, parking payment area, attendee parking, accessible parking, vendor parking, volunteer parking.

* PLEASE ATTACH*

LEGAL DOCUMENTS

Insurance Certificate(s)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
--------------------------	---	-----------------------------

Indemnity Agreement(s)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
------------------------	---	-----------------------------

Permits/Licenses (other than for vendors)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
---	------------------------------	--

Please note that it is the applicant's responsibility to obtain insurance naming the town as an additional insured.

DEPOSIT/FEEES

Damage Deposit Paid (Indicate Amount):		
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Waiver Requested:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
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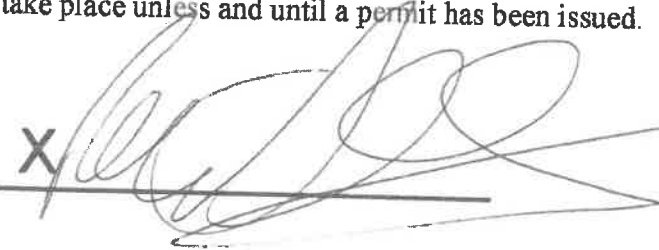
Application Fee Paid (Indicate Amount):		
---	--	--

Waiver Requested:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
-------------------	------------------------------	-----------------------------

ENDORSEMENT


I certify that I have reviewed all application materials, and that the information contained therein is, to the best of my knowledge, accurate and truthful.

I understand that Town Board approval of my application does not constitute a permit; that if the application is approved, I must meet any and all conditions specified by the Town Board for a permit to be issued, and to remain valid. Furthermore, that under no circumstances may the event take place unless and until a permit has been issued.

X 



(Printed Name)



(Date)



Memo: Funding Request for THRIVE Coalition Consultant
Tri-Town Mental Health and Substance Use Prevention Initiatives

February 7, 2024

TO: Pound Ridge Town Board

FROM: Andres Castillo, Bedford Town Board Member

Dear Town Board Members,

The chair of our tri-town Drug Abuse Prevention Council (DAPC) recently informed us that the council has not only changed its name to “THRIVE Bedford | Pound Ridge | Lewisboro” but has also charted a course for revamping its mental health and substance use prevention initiatives for youth and parents across all three municipalities, including the Bedford Central and Katonah Lewisboro School Districts.

In an effort to extend our capacity to develop these initiatives, I am requesting that the Town of Pound Ridge contribute \$1000 out of the \$6000 that we will need to pay for a Coalition Consultant, who would work with the Student Assistance Services Corporation (SASC) to help THRIVE apply for the Drug Free Communities (DFC) grant. This funding opportunity would provide Bedford, Pound Ridge and Lewisboro with \$125,000 per year to mobilize community leaders to (1) identify and respond to the drug issues unique to our community and (2) change the local environmental conditions tied to substance use.

The Town of Bedford has already committed to paying \$4000 through our town's American Rescue Plan Act (ARPA) funds in accordance with guidelines from our town comptroller Abraham Zambrano. For the remaining \$2000, we're encouraging Pound Ridge and Lewisboro to each contribute \$1000 either from ARPA funds or a relevant budget line (e.g., town board special project funds).

If your town board supports this investment, the coalition consultant would be able to gather data, facilitate a needs assessment, update required sector participation, clarify goals and objectives, and identify grant funded programs and activities, all of which are needed to submit the DFC grant application. The SASC has also identified a consultant who is willing and prepared to assume this consultant position, having previously worked with the Town of Warwick (NY) to receive a score of 98 out of 100 on the town's DFC grant application, which was fully funded.

Our application would be for funding THRIVE (the coalition) to prevent and reduce youth substance use and promote mental health in the three towns. It is anticipated that the period for the consulting work would be from mid-February to April 30, 2024.

Investing in a coalition consultant would ultimately serve as an appropriate and effective use of ARPA or other town funds, since the youth mental health crisis, exacerbated by the COVID-19 pandemic, along with high rates of youth substance use, is of great concern to our local municipalities and school districts. While we hope to be successful in obtaining the DFC grant, we are confident that, regardless of the outcome, the application itself will provide us with an even clearer roadmap for identifying and implementing evidence-based strategies to target these issues for many years to come.

Felicia Scocozza

PO Box 77, 400 Rene Drive, Southold, NY 11971
(631) 766-3035, email: FeliciaScocozza@gmail.com

PROFILE

Experienced and professional nonprofit executive director and community outreach specialist with advanced social work degree and excellent organizational skills. Superior ability to conceptualize, develop, and implement programs in collaboration with school districts, local governments, stakeholders, and existing community-based organizations. Confident public speaker possesses a strong understanding of coalition building to strengthen beneficial partnerships. Fast-learning leader can prioritize and delegate multiple tasks. Skilled at recruitment, training, supervision, and mentoring of staff, volunteers, and youth leaders within funding parameters and needs assessment. Increasing public awareness, facilitating and hosting educational workshops, and marketing of programs and services to the community are essential elements of current employment. Proficient in Microsoft Office applications, web design and maintenance, and social media platforms.

PROFESSIONAL EXPERIENCE

Riverhead Community Awareness Program, Inc. (CAP), Riverhead, NY

Executive Director, October 1999 – present

- Oversee total operations of community-based nonprofit organization with an annual budget of \$1.5M including supervision of professional and administrative staff
- Secure competitive funding and implement strategic planning to comply with requirements of federal agencies including the White House Office of National Drug Control Policy (ONDCP), Centers for Disease Control and Prevention (CDC), and Substance Abuse and Mental Health Services Administration (SAMHSA)
- Develop, implement, market, and evaluate drug and alcohol prevention and mental health counseling programs, strategies, and partnerships for Riverhead Central School District and surrounding communities
- Coordinate substance abuse prevention and collaborative efforts for town, county and state governments and agencies including Towns of Riverhead and Southampton, Riverhead Central School District, Suffolk County Youth Bureau, Suffolk County Department of Health Services, and NY State Office of Addiction Services and Supports (OASAS), among others
- Recruit and provide training and workshops to community adult volunteers, student peer leaders, and coalition members
- Write grant proposals, implement fundraising initiatives, maintain current funding accounts, and establish new funding sources
- Program Director for the Riverhead Community Coalition for Safe and Drug-Free Youth
- Member of Suffolk County Youth Board Coordinating Council representing the First Legislative District

FeliciaScocozza.com

Grant Writer and Nonprofit Consultant, January 2023 – present

- Develop federal, state, and local funding proposals
- Consult on all levels of nonprofit and grant management, including data collection and analysis, implementation plans, project management, strategic planning, and executive coaching

SAMHSA Division of Grant Review

Peer Reviewer, 2015-2017, 2024

- Review and score federal grant applications for funding

LICENSE

- LMSW, May 1994

EDUCATION

- State University of New York at Stony Brook, NY
- MSW May 1994, cumulative GPA: 3.94
- BA Psychology, May 1991, cumulative GPA: 3.86
- Graduated Summa Cum Laude
- Member, Phi Beta Kappa Honor Society

PROFESSIONAL DEVELOPMENT AND CERTIFICATIONS

- *Teen Intervene TOT* Certified Trainer, 2023
- CADCA National Leadership Forum, Lead Presenter, 2018, 2019, 2020
- Epiphany Community Services Annual Conference, Lead Presenter, 2016-2019, 2023
- Certified *Youth Mental Health First Aid* Instructor, 2022-present
- Certified *Training for Intervention Procedures (TIPS)* Trainer, 2015-Present, Trained & certified over 200 community members
- CADCA National Coalition Institute, Three Week National Coalition Academy, 2013-2014
- *Teen Intervene* Certification, 2011
- *Communities That Care* Community Planning System, 2007-2009
- The Grantsmanship Center, *Program Planning and Proposal Writing*, 1997
- Adelphi University, *Seminar in Field Instruction*, 1996 – 1997

AWARDS

- CADCA GOT OUTCOMES! *Coalition of the Year Award* for Long-Term Outcomes, 2019
- CADCA GOT OUTCOMES! *Coalition of Excellence Award* for Intermediate Outcomes, 2018
- 2017 *Educator of the Year*, Times Review Media Group, Riverhead News Review
- CADCA GOT OUTCOMES! *Coalition of Excellence Award* for Short-Term Outcomes, 2017
- 2017 *Community Based Organization of the Year*, NY National Guard Counterdrug Task Force
- Mothers Against Drunk Driving (MADD) *Community Awareness Award*, 2016
- NYS OASAS *Making a Difference Award*, 2016
- Kiwanis of Greater Riverhead *Star of the Community Award*, 2015

REFERENCES

- Available upon request

	Kevin	Ali	Dan	Diane	Namasha	Other
Boards & Commissions						
Audit Bills					X	
Board of Assessment Review		X				
Board of Ethics	X					
Conservation Board			X			
Drug Abuse Prevention Council				X		
Economic Development Committee				X		
Energy Action Committee			X			
Highway & Maintenance				X		
Housing Board			X			
Human Rights Advisory Committee					X	
Landmarks & Historic District					X	
OEM	X					
Old Pound Road Committee		X				
Open Space			X			
Planning Board					X	
Police Department	X					
Recreation Commission				X		
Water Control Commission			X			
Zoning Board of Appeals				X		
Other						
BCSDNY	X					
East of Hudson Watershed	X					
Environmental Initiatives Advisors						Elyse/Bill Harding
Fire District	X					
Insurance						Harvey Dann
Library Board	X					
New Dawn			X			
Westchester County Shared Services	X					
Sustainable Westchester			X			
WEMS						Tom Mulcahy
Wireless Communication				X		
Water Wastewater Task Force		X				