

**Town Clerk's Office**

**MEMORANDUM**

**To:** Town Board  
**From:** Erin Trostle  
**Date:** May 15, 2025  
**Re:** Draft minutes of the May 6, 2025 Town Board meeting

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Please review the attached.

**MINUTES OF THE MAY 6, 2025 MEETING OF THE TOWN BOARD OF THE TOWN OF POUND RIDGE HELD AT 179 WESTCHESTER AVENUE, POUND RIDGE, NEW YORK, AND VIA ZOOM VIDEOCONFERENCE, COMMENCING AT 7:30 PM**

PRESENT: SUPERVISOR KEVIN HANSAN  
DEPUTY SUPERVISOR/COUNCILPERSON DIANE BRIGGS  
COUNCILPERSON ALISON BOAK  
COUNCILPERSON NAMASHA SCHELLING  
COUNCILPERSON DANIEL PASCHKES

ALSO

PRESENT: TOWN ATTORNEY WILLIAM HARRINGTON  
TOWN CLERK ERIN TROSTLE

**I. CALL TO ORDER OF REGULAR MEETING**

Supervisor Hansan called the meeting to order at 7:30 pm.

**II. ANNOUNCEMENTS**

- The town has secured grant funding for a new senior bus through the offices of State Senator Shelley Mayer and State Assembly Member Chris Burdick.
- The annual Memorial Day parade will start at Pound Ridge Elementary School at noon on Monday, May 26. After a ceremony at the cemetery, there will be a barbecue in the Town Park courtesy of the Market at Pound Ridge Square and the Pound Ridge Police Benevolent Association.
- Thank you to Boy Scout Troop 1, Cub Scout Pack 170, and Katonah American Legion Post 1575 for placing flags on veterans' graves in the Pound Ridge Cemetery.
- The annual St. Patrick's Carnival is scheduled for May 13 through 18 in Bedford. Volunteers and sponsors are still needed.
- The first Food Truck Friday of the 2025 season is scheduled for May 16 from 5:00 to 9:00 pm. More information is available at [poundridgepartnership.org](http://poundridgepartnership.org).
- Councilperson Paschkes reported that the PRBA's "Made in New York" outdoor market on April 27 was well organized and well attended.

**III. MINUTES**

**Board Action:** Motion by Councilperson Briggs, seconded by Councilperson Boak, all voting aye, to approve the minutes of the April 15, 2025 Town Board meeting.

**IV. PUBLIC COMMENT I**

Resident John Nathan, of 155 Upper Shad Road, asked that the 2021 calendar be restored to the website.

Resident John McCown said that the town should engage a different financial advisor and objected to the format of the 2023 audit report as well as the manner in which interest was allocated in that report.

**V. PUBLIC HEARING – Amendment to the real property tax exemption for volunteer fire and ambulance service members**

**Board Action:** Motion by Councilperson Briggs, seconded by Councilperson Boak, all voting aye, to open the public hearing.

There were no comments from the public.

**Board Action:** Motion by Councilperson Briggs, seconded by Councilperson Schelling, all voting aye, to close the public hearing.

**RESOLUTION 118-25**

**Board Action:** Motion by Councilperson Boak, seconded by Councilperson Briggs, the motion passing 4–0 with Councilperson Paschkes abstaining, on the following:

BE IT ENACTED by the Town Board of the Town of Pound Ridge as follows:

**Section 1. Legislative Intent.**

This Local Law is intended to amend Chapter 110, Article VII, of the Pound Ridge Town Code to extend the partial real property tax exemption for "Volunteer Fire Fighters and Volunteer Ambulance Services Members" provided by the Town of Pound Ridge to volunteer firefighters or volunteer ambulance workers who provide such volunteer services to incorporated volunteer fire companies, fire departments or incorporated volunteer ambulance corps serving municipalities within the County of Westchester pursuant to New York State Real Property Tax Law §§ 466-a and 466-l.

**Section 2. Authority.**

This Local Law is adopted pursuant to the authority vested in the Town of Pound Ridge pursuant to the New York State Municipal Home Rule Law and New York State Real Property Tax Law §466-1.

**Section 3. Purpose**

The Town of Pound Ridge provides a partial real property tax exemption to volunteer firefighters or volunteer ambulance workers in accordance with § 466-a of the Real Property Tax Law ("RPTL"). In accordance with RPTL § 466-a, this partial exemption may only be obtained by enrolled members of an incorporated volunteer fire company, fire department, or incorporated volunteer ambulance corps serving the Town of Pound Ridge. The RPTL was recently amended to include RPTL § 466-1, which allows taxing jurisdictions to extend this partial exemption relief to a

"volunteer firefighter or volunteer ambulance worker who provides such volunteer services to a neighboring city, village, town, county, or school district." The Town of Pound Ridge recognizes the critical services provided by these firefighters and ambulance workers to neighboring communities, and the benefit of providing partial real property tax relief to these volunteers for purposes of recruiting and maintaining membership in incorporated volunteer fire companies, fire departments and incorporated volunteer ambulance corps. The Town of Pound Ridge further considers all taxing jurisdictions within the County of Westchester as neighboring municipalities. The purpose of this Local Law is to expand the eligibility for this partial exemption to volunteer firefighters and volunteer ambulance service members, who qualify for the exemption under § 466-a of the Real Property Tax Law and current Town Code provisions to persons who provide such services anywhere in Westchester County pursuant to § 466-1 of the Real Property Tax Law, and to provide this expanded exemption in the case of certain un-remarried spouses of deceased volunteers pursuant to that law. The County of Westchester has adopted an amendment to § 475.21 of the Laws of Westchester County to apply this exemption to any person who serves in a volunteer fire company, fire department, or incorporated voluntary ambulance service located within the County of Westchester. Pursuant to § 466-l of the RPTL, the Town of Bedford intends to likewise expand eligibility for this exemption relief.

**Section 4. Amendment.**

Chapter 92, of the Town Code of the Town of Pound Ridge, Article VII, Section 92-1.3, is hereby amended as follows:

**§ 92-1.3**

- A. Volunteer firefighters and volunteer ambulance workers and, upon their deaths, their unremarried spouses, shall be exempt from taxation to the extent of 10% of the assessed value of such property for Town purposes with the following conditions and restrictions:
- (1) The volunteer, or his/her un-remarried spouse, resides in the Town;
  - (2) The property is the principal residence of the applicant;
  - (3) The volunteer serves in, or the deceased volunteer at the time of their deaths, served in an incorporated volunteer



fire company, fire department or incorporated volunteer ambulance corp. in the Town of Pound Ridge or any neighboring municipality located in Westchester County; and

- (4) The applicant has been certified as an enrolled member of the volunteer fire company or volunteer ambulance corp. service for at least two years, or, in the case of un-remarried spouses, the deceased spouse was certified as an enrolled member of the volunteer fire department or volunteer ambulance corp. for two years prior to his/her death.

B. Application for such exemption shall be filed annually with the Assessor on or before the taxable status date on a form as prescribed by the state board.

C. It is further provided that, for the purpose of this chapter, the benefits and rights provided to volunteer firefighters and ambulance workers shall include those set forth under §§ 466 and 466a through j of the Real Property Tax Law.

**Section 5. State Environmental Quality Review Act.**

Pursuant to 6 NYCRR 617.5 (26) and (33) this Local Law is classified as a Type II action which requires no further review under the New York State Environmental Quality Review Act.

**Section 6. Numbering for Codification.**

It is the intention of the Town of Pound Ridge and it is hereby enacted that the provisions of this Local Law shall be included in the Code of the Town of Pound Ridge; that the sections and subsections of this Local Law may be re-numbered or re-lettered by the Codifier to accomplish such intention; that the Codifier shall make no substantive changes to this Local Law; that the word "Local Law" shall be changed to "Chapter," "Section" or other appropriate word as required for codification; and that any such rearranging of the numbering and editing shall not affect the validity of this Local Law or the provisions of the Code affected thereby.

**Section 7. Severability.**

The provisions of this Local Law are separable and if any provision, clause, sentence, subsection, word or part thereof is held illegal, invalid or unconstitutional, or inapplicable to any person or circumstance, such illegality, invalidity or unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, subsections, words or parts of this Local Law or their petition to other persons or circumstances. It is hereby declared to be the legislative intent that this Local law would have been adopted if such illegal, invalid or unconstitutional provision, clause, sentence, subsection, word or part had not been included therein, and if such person or circumstance to which the Local Law or part hereof is held inapplicable had been specifically exempt there from.

**Section 8. Effective Date.**

This Local Law shall take effect immediately upon filing with the Office of the Secretary of State but shall only apply to the Town of Pound Ridge Assessment Roll Year 2025 and subsequent Assessment Rolls.

**VI. NEW BUSINESS**

**A. Highway Department – Part-time summer flaggers**

**RESOLUTION 119-25**

**Board Action:** Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the Highway Superintendent to advertise for and hire two part-time summer flaggers at a rate of \$16.50/hour.

**B. Information Technology – Website migration**

**RESOLUTION 119-25**

**Board Action:** Motion by Councilperson Boak, seconded by Councilperson Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the migration of current website content, which currently resides on a CivicPlus platform that will no longer be supported, to an updated CivicPlus platform.

**C. Town Clerk**

**1. Special event permit for Trivia Night**

**RESOLUTION 120-25**

**Board Action:** Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby approves a special event permit for Trivia Night, to be held at the Village Green on June 14, 2025.

**2. Cemetery plot sales**

**RESOLUTION 121-25**

**Board Action:** Motion by Councilperson Boak, seconded by Councilperson Schelling, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the following cemetery plot sales:

<u>Plot(s)</u>	<u>Price</u>	<u>Purchasers</u>
Plot 439, Section 3 (two gravesites)	\$2,000	Jeffrey and Susan Fierson 104 Cross Pond Road Pound Ridge, NY 10576
Plots 441 and 442, Section 3 (four gravesites)	\$4,000	Jeffrey and Irene Weintraub 24 Cradle Rock Road Pound Ridge, NY 10576
Plots 445, 446, 447, 448, 460, 461, and 462, Section 3 (fourteen gravesites)	\$14,000	Robert T. and Neta B. Nichols Sacks 58 Kitchawan Road Pound Ridge, NY 10576

**3. Online dog licensing module**

**RESOLUTION 122-25**

**Board Action:** Motion by Councilperson Boak, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the purchase of a BAS online dog licensing module at a cost of \$1,635 for the first year and \$425 each year thereafter, to be funded in 2025 by a budget transfer of \$1,700 from Contingency to budget line 1410.0418; AND BE IT FURTHER

RESOLVED, that the Town Clerk is authorized to sign agreements with Edmunds GovTech and CSG Forte to facilitate the aforementioned software purchase.

**D. Recreation**

**1. Teen Travel Camp bus trips**

**RESOLUTION 123-25**

**Board Action:** Motion by Councilperson Boak, seconded by Councilperson Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the Recreation Superintendent to reserve and pay for bus transportation for the following trips as specified below:

<u>Date</u>	<u>Destination</u>	<u>Cost</u>
July 1, 2025	Dave & Busters Pelham Manor, NY	\$700.00
July 3, 2025	RPM Raceway Stamford, CT	\$750.00
July 7, 2025	Bronx Zoo Bronx, NY	\$750.00
July 9, 2025	Bowlero White Plains, NY	\$700.00
July 14, 2025	Camp Getaway (drop off) Kent, CT	\$825.00
July 15, 2025	Camp Getaway (pick up) Kent, CT	\$825.00
July 18, 2025	Quassy Amusement park Middlebury, CT	\$900.00
July 21, 2025	Splash Down Fishkill, NY	\$900.00
July 25, 2025	Lake Compounce Bristol, CT	\$1,000.00
July 30, 2025	Medieval Times Lyndhurst, NJ	\$825.00

**2. Town Park concessionaire**

**RESOLUTION 124-25**

**Board Action:** Motion by Councilperson Boak, seconded by Councilperson Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the Supervisor to sign the concession agreement dated April 18, 2025 for Kings Baking Company to serve as the concession stand vendor at the Town Park.

**3. Hiring of Daniel Danisi**

**RESOLUTION 125-25**

**Board Action:** Motion by Councilperson Briggs, seconded by Councilperson Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the hiring of Daniel Danisi as a part-time bus driver at a rate of \$25.00/hour effective immediately.

**E. Justice Court – Hiring of Nancy Artese**

**RESOLUTION 126-25**

**Board Action:** Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the hiring of Nancy Artese as a part-time assistant court clerk at a rate of \$32.00/hour effective immediately.

**F. Planning Board – Return of unused escrows**

**RESOLUTION 127-25**

**Board Action:** Motion by Councilperson Boak, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the return of unused escrows as specified below:

<u>Parcel Address</u>	<u>Amount</u>	<u>Payee</u>
16 Colonel Sheldon Lane	\$3,100.00	Benjamin Rose Build & Design 98 Lake Street White Plains, NY 10604
14 Old Pound Road	\$1,575.00	Patrick Morrissey 14 Old Pound Road Pound Ridge, NY 10576

**G. Board of Assessment Review – Resignation of Robert Benjamin**

**RESOLUTION 128-25**

**Board Action:** Motion by Councilperson Paschkes, seconded by Councilperson Schelling, all voting aye on the following:

RESOLVED, that the Town Board hereby accepts the resignation of Robert Benjamin as Chair of the Board of Assessment Review.

#### **H. Energy Action Committee**

##### **1. Name change to Sustainability Committee**

###### **RESOLUTION 129-25**

**Board Action:** Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby approves a name change for the Energy Action Committee, which will henceforth be known as the Sustainability Committee.

##### **2. Resignation of Derek McConnell**

###### **RESOLUTION 130-25**

**Board Action:** Motion by Councilperson Boak, seconded by Councilperson Schelling, all voting aye on the following:

RESOLVED, that the Town Board hereby accepts the resignation of Derek McConnell as a member of the Energy Action Committee (now known as the Sustainability Committee).

#### **I. Pound Ridge Land Conservancy – Light post banners**

###### **RESOLUTION 131-25**

**Board Action:** Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby approves installation of banners on the light posts in the business district during the remainder of 2025 to celebrate the Pound Ridge Land Conservancy's fiftieth anniversary.

#### **IV. PUBLIC COMMENT II**

Resident Norman Bernstein, of 2 Pheasant Road, asked several questions related to *Simons v. NYS EFC et al.*, the lawsuit seeking revocation of the \$7.6 million Water Infrastructure Improvement Act grant awarded to the town.

Resident John Nathan, of 155 Upper Shad Road, said that the town should advise residents about scheduling changes in the *Simons v. NYS EFC et al.* proceeding.

Town Attorney Harrington explained that any member of the public can access information regarding the lawsuit on the New York State Courts Electronic Filing (NYSCEF) website

MINUTES OF THE MEETING OF THE TOWN BOARD  
TOWN OF POUND RIDGE  
POUND RIDGE, NY  
May 6, 2025

(<https://iapps.courts.state.ny.us/nyscef/HomePage>). He said that the town, which has ostensibly been added as a party though it has not been served, will move to dismiss. He also stated that new claims regarding alleged civil rights violations are even more defective than the claims in the initial petition.

Councilperson Boak, who has been co-chair of the Water Wastewater Task Force since its inception under former Supervisor Dick Lyman, expressed support for its efforts to protect the health and well-being of residents and dismay that anyone would seek to block grant funding that was secured in order to avoid burdening residents with infrastructure costs.

**V. FINANCIAL MATTERS – Payment of Town bills**

**RESOLUTION 132-25**

**Board Action:** Motion by Councilperson Paschkes, seconded by Councilperson Boak, the motion passing 4–0 with Councilperson Schelling abstaining, on the following:

RESOLVED, that the Town Board hereby authorizes the Supervisor to pay the following claims as detailed in Abstract 09-2024:

Fund	Claim Numbers	Total Amount
General Fund	A00358–A00429	\$109,513.87
Highway Fund	D00085–D00104	\$27,307.60
Trust & Agency Fund	AT00030–AT00042	\$14,162.50

AND BE IT FURTHER RESOLVED, that the following advance-of-audit payments listed in Abstract 09-2024 are hereby allowed:

Fund	Claim Numbers	Total Amount
General Fund	A00430–A00431	\$3,640.00

**VI. ADJOURNMENT:** There being no further business to come before the Town Board, Supervisor Hansan adjourned the meeting at 8:15 pm.

**VII. RECONVENE AS PARKING DISTRICT COMMISSION:** Supervisor Hansan called the meeting to order at 8:15 pm.

**A. Repaving of parking lots**

Mirash Vataj, who is the owner of several commercial properties in the business district, reported that deterioration of the parking lot behind businesses on the north side of Westchester Avenue is causing water to drain into his property and asked that the town repave the parking lot.

Highway Superintendent Vinnie Duffield has met with the Town Engineer, who will provide a cost estimate, which will enable the town to go to bid for the project. Supervisor Hansan asked whether bids would specify costs for north and south parking lots separately, and Highway Superintendent Duffield said they would.

**B. Payment of Parking District bills**

**RESOLUTION 133-24**

**Board Action:** Motion by Councilperson Paschkes, seconded by Councilperson Briggs, the motion passing 4-0 with Councilperson Schelling abstaining, on the following:

RESOLVED, that the Town Board hereby authorizes the Supervisor to pay the following claim as described in Abstract 09-2024:

Fund	Claim Number	Total Amount
Parking District	ST00011	\$1,210.43

AND BE IT FURTHER RESOLVED, that the following advance-of-audit claim listed in Abstract 09-2024 is hereby allowed:

Fund	Claim Numbers	Total Amount
Parking District	ST00012	\$95.99

**VII. ADJOURNMENT:** There being no further business to come before the Parking District Commission, Supervisor Hansan adjourned the meeting at 8:25 pm.

Erin Trostle, Town Clerk  
Dated at Pound Ridge, New York  
May 15, 2025



# Memo

To: Town Board  
From: Steven Conti  
Date: 5/19/2025  
Re: 2024 Budget Transfers

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I am respectfully requesting approval for the attached year-end budget transfers:

	Department	Account	Transfer To	Transfer From
001-1010-410	Town Board	Professional Serv	\$60,000.00	
001-1230-100	Town Administrator	Administrator		\$75,000.00
001-1420-420	Town Attorney	Technical Assist/Advisory	\$112,106.26	
001-1440-415	Town Engineer	Technical Assist/Advisory	\$3,409.20	
001-1910-400	Insurance		\$27,070.00	
001-9730-701	Bond Anticipation Note	Interest	\$46,782.00	
001-8050-410	WasteWater	Professional Serv		\$95,000.00
001-1990-400	Contingency			\$79,367.46
Totals			\$249,367.46	\$249,367.46

\$0.00



August 21st, 2024

Airosmith Development  
318 West Avenue  
Saratoga Springs, NY 12866

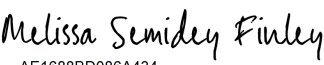
**RE: New Cingular Wireless PCS, LLC ("AT&T Mobility")  
Letter of Agency**

To Whom it May Concern,

On behalf of AT&T Mobility, this Letter of Agency provides written approval for Airosmith Development Inc., its agents, employees and contractors to negotiate and apply for any necessary permits or any other approvals which may be relevant to the completion of this project regarding a telecommunications facility.

Should you have any questions or concerns, please do not hesitate to contact me at (716) 393-7768. Thank you for your time and attention to this matter.

Sincerely,

DocuSigned by:  
  
AE1688BD086A434...

**Melissa Semidey Finley, Esq.**

Associate Director-Network Design Engineering

AT&T Mobility

Mobile: 716-393-7768

[ms329v@att.com](mailto:ms329v@att.com)



Via FedEx

April 29, 2025

Town of Pound Ridge  
ATTN: James H. Perry  
179 Westchester Avenue  
Pound Ridge, NY 10576

**Re: Telecommunications Building Permit Application**  
**AT&T Mobility Installation on Monopole – FA # 10107472 – Site Name: Pound Ridge II – PTN: 2191A1HD2J; Site Address:**  
**89 Westchester Avenue, Pound Ridge, NY 10576; Parcel (Block-Lot): 9495-36**

To Whom It May Concern:

Airossmith Development is an authorized representative/agent for AT&T Mobility. AT&T is a Tenant at the above noted site and is seeking to modify its existing telecom installation. We are submitting this application as an eligible facilities request under Section 6409, referenced below. Please find enclosed the following documents in support of our application to obtain the building permit:

- Building Permit Application
  - Includes notarized affidavits from Agent for Applicant and General Contractor
- LOA from AT&T authorizing Airossmith to represent them as Applicant
- (3) Copies of signed, sealed Construction Drawings
- Language concerning the 6409 Rules and Regulations
- (1) Copy each of Contractor COIs, Worker's Comp, and Disability from General Contractor
- (1) Copy each of Contractor COIs, Worker's Comp, and Disability from Electrical Contractor
- (1) Copy of Electrician's Westchester County Electrician License
- Note: check for the permit fee will be remitted upon written verification of amount from jurisdiction

Section 6409 of the Federal Middle Class Tax Relief and Job Creation Act ("Section 6409") was adopted in 2012. Under Section 6409, your city retains discretionary zoning review over the construction of *new* towers, but simple collocations and/or equipment upgrades at existing telecommunications facilities must be approved. The new law provides that:

**"a State or local government may not deny, and shall approve, any eligible facilities request for a modification of an existing wireless tower or base station that does not substantially change the physical dimensions of such tower or base station."**

The federal law defines an "eligible facilities request" as **"(A) collocation of new transmission equipment; (B) removal of transmission equipment; or (C) replacement of transmission equipment."**

Also, the Federal Communications Commission issued a Wireless Infrastructure Report and Order on October 17, 2014 ("FCC Order") which established regulations that clarify and streamline the municipal approval process for eligible facilities requests under Section 6409. A copy of the FCC Order is enclosed herewith.

The FCC Order clarifies that municipal review of an eligible facilities request is **limited to determining whether the request falls within Section 6409:**

**"a State or local government may require the applicant to provide documentation or information only to the extent reasonably related to determining whether the request meets the requirements of this section [Section 6409]. A State or local government may not require an applicant to submit any other documentation, including but not limited to documentation intended to illustrate the need for such wireless facilities or to justify the business decision to modify such wireless facilities."**47 C.F.R. 1.40001(c)(1) (Emphasis added).

The FCC Order also specifies that the term "base station" includes any structure that "supports or houses" communications equipment. Since this structure already supports communications equipment, it is considered a "base station" under Section 6409.

**AT&T's Application is an Eligible Facilities Request under Section 6409**



AT&T's application qualifies as an eligible facilities request under Section 6409 because the proposed installation involves "a modification of an existing wireless tower or base station that does not substantially change the physical dimensions of such tower or base station."

As shown on the plans prepared by PM&A dated April 15, 2025, AT&T's proposed installation consist principally of the following elements:

- Remove (3) antennas
- Install (6) new antennas ((3) of which are replacements)
- Remove and replace (9) radios
- Install mount modifications to support the new equipment
- Minor equipment upgrades to support new tower equipment within existing equipment shelter at ground level.

Accordingly, AT&T's installation involves **the "replacement of transmission equipment"/"removal of transmission equipment" that will not increase the height of the installation nor the dimensions of the equipment compound.** As a result, the installation "does not substantially change the physical dimensions of such tower or base station." Therefore, these proposed equipment upgrades constitute an "eligible facilities request" under Section 6409 and must be approved.

#### **Timeline for Review and Approval**

We would like to highlight an important timing requirement for processing this application. The FCC Order determined that **a municipality must act on an eligible facilities request within sixty (60) days of receiving the application.** 47 C.F.R. 1.40001(c)(2) (Emphasis added). (Note, the sixty (60)-day period is also known as the "Shot Clock"). Thus, the city must approve this application within sixty (60) days of its receipt. The FCC Order provides that upon a municipality's failure to act prior to expiration of the Shot Clock, the **"request shall be deemed granted"** and AT&T will be legally entitled to proceed with construction. 47 C.F.R. 1.40001(c)(4) (Emphasis added).

Note that the FCC Order does allow the Shot Clock to be tolled if an application is incomplete. However, in order to do so, a municipality must provide written notice that the application is incomplete within thirty (30) days of the submittal. 47 C.F.R. 1.40001(c)(3)(i). The notice must "clearly and specifically" describe the missing documents or information, 47 C.F.R. 1.40001(c)(3)(i), and, as previously mentioned, such documentation must be necessary to the determination of whether the application qualifies as an eligible facilities request. If the municipality requests additional information after the first thirty (30) days have passed, we will still provide any "reasonably related" information allowed under the FCC Order, but the Shot Clock will not be tolled.

In light of the foregoing, AT&T respectfully requests that its proposed collocation be approved. In the meantime, if you have any questions, please feel free to call or email me. Thank you for your cooperation.

Sincerely,

**Tiffany Adams Myers**

*Site Acquisition Specialist II*

**Airosmith Development**

**Airosmith Development is an authorized representative of AT&T Mobility**

**318 West Avenue, Saratoga Springs, NY 12866**

**(805) 701-3905 cell**

**[tadamsmyers@airosmithdevelopment.com](mailto:tadamsmyers@airosmithdevelopment.com)**

Enclosure

CODE COMPLIANCE

ALL WORK AND MATERIALS SHALL BE PERFORMED AND INSTALLED IN ACCORDANCE WITH THE CURRENT EDITIONS OF THE FOLLOWING CODES AS ADOPTED BY THE LOCAL GOVERNING AUTHORITIES. NOTHING IN THESE PLANS IS TO BE CONSTRUED TO PERMIT WORK NOT CONFORMING TO THESE CODES.  
BUILDING/DWELLING CODE: 2020 NYS BUILDING CODE  
RESIDENTIAL CODE: 2020 NYS RESIDENTIAL CODE  
ENERGY CONSERVATION CODE: 2020 NYS ENERGY CONSERVATION CONSTRUCTION CODE  
PLUMBING CODE: 2020 NYS PLUMBING CODE  
MECHANICAL CODE: 2020 NYS MECHANICAL CODE  
FIRE & LIFE SAFETY CODE: 2020 NYS FIRE CODE  
FUEL GAS CODE: 2020 NYS FUEL GAS CODE  
ENERGY CONSERVATION CODE: 2020 NYS ENERGY CONSERVATION CODE

PROJECT TEAM

CONSTRUCTION MANAGER:

A&E MANAGER:

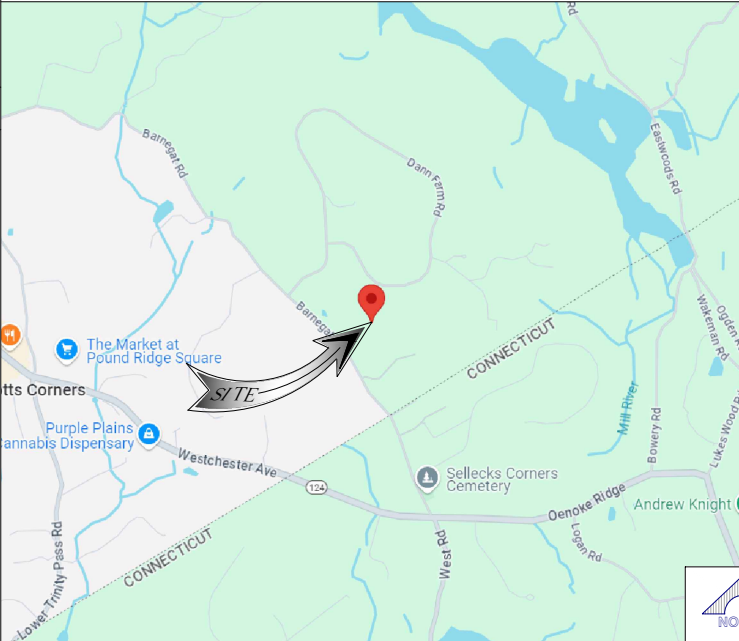
ERICSSON  
233 MOUNT AIRY RD,  
BASKING RIDGE, NJ 07920  
CONTACT: THOMAS FASTERT  
EMAIL: thomas.fastert@ericsson.com  
PH: (201)-310-8960

PM&A  
23 MAUCHLY, SUITE 110  
IRVINE, CA 92618  
CONTACT: ASHISH PATEL  
EMAIL: apatel@pmass.com  
PH: (323) 723-1159

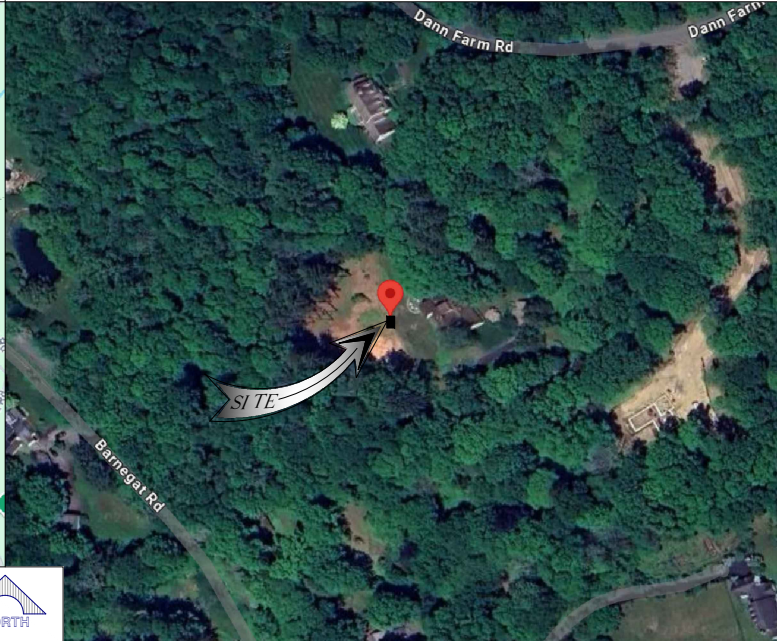
APPLICANT:

AT&T MOBILITY CORP  
1 AT&T MOBILITY CORP  
BEDMINSTER, NJ 07921

VICINITY MAP



LOCAL MAP



PROJECT DESCRIPTION

MODIFICATION TO AN UNMANNED TELECOMMUNICATIONS FACILITY, CONSISTING OF THE FOLLOWING:  
  
**ANTENNA LOCATION:**  
REMOVE:

- (3) ANDREW DBXNH-6565A-R2M
- (3) ALCATEL LUCENT RRH4X25-WCS-4R
- (3) NOKIA AIRSCALE RRH 4T4R B5 160W AHCA
- (3) ALCATEL LUCENT RRH2X40W\_7L

**RELOCATE/RE-USE:**

- (6) COMMScope NNHH-65A-R4 ANTENNAS
- (2) DC6-48-60-18-8F (SQUID)

**INSTALL:**

- (3) COMMScope NNH4-65A-R6H4
- (3) ERICSSON RRU 4490 B5 B12
- (3) ERICSSON RRU 4494 B14 B29
- (3) ERICSSON RRU 4890 B25 B66
- (3) COMMScope MCG23RDXL-13MB
- (3) COMMScope APEX RRU MOUNT
- (3) COMMScope MT-546-126 MAST PIPE
- (3) COMMScope XP-2525 CROSSOVER PLATE KITS

**EQUIPMENT LOCATION:**  
INSTALL:

- (1) 6672 BBU IN FLX 21
- (1) 6610 CONTROLLER IN FLX 21

  
NOTE: EXISTING COAX LINES TO BE REMOVED AS NEEDED TO MAKE ROOM FOR NEW TRUNKS.

SHEET INDEX

REV.

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GN-2	SITE SIGNAGE	B
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G-2	GROUNDING DETAILS	B
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SITE INFORMATION

PROPERTY OWNER:  
AMERICAN TOWER CORPORATION  
10 PRESIDENTIAL WAY  
WOBBURN, MA 01801  
(718) 926-4500  
  
JURISDICTION: TOWN OF POUND RIDGE, NY  
A.P.N.: 9454-36  
CURRENT ZONING: TBD  
EXISTING USE: MULTIUSE, COMMUNICATIONS FACILITY  
PROPOSED USE: MULTIUSE, COMMUNICATIONS FACILITY  
LATITUDE (NAD 83): 41°11'29.0" N  
41.191387° (NAD 83)  
LONGITUDE (NAD 83): 73°32'12.0" W  
-73.536667° (NAD 83)  
GROUND ELEVATION: ± 413.0' (AMSL)  
  
ACCESSIBILITY REQUIREMENTS: FACILITY IS UNMANNED AND NOT FOR HUMAN HABITATION. ACCESSIBILITY IS NOT REQUIRED.  
  
POWER AGENCY: NYSEG  
RFDS ID: 84791  
  
TELEPHONE AGENCY: 1G VZN

GENERAL CONTRACTOR NOTES

DO NOT SCALE DRAWINGS  
  
THESE PLANS ARE FORMATTED TO BE FULL SIZE AT 24" X 36". CONTRACTORS SHALL VERIFY ALL PLANS AND EXISTING DIMENSIONS AND CONDITIONS ON THE JOB SITE AND SHALL IMMEDIATELY NOTIFY THE ARCHITECT/ENGINEER IN WRITING OF ANY DISCREPANCIES BEFORE PROCEEDING WITH THE WORK OR MATERIAL ORDERS OR BE RESPONSIBLE FOR THE SAME.

GENERAL NOTES


THE FACILITY IS UNMANNED AND NOT FOR HUMAN HABITATION. A TECHNICIAN WILL VISIT THE SITE AS REQUIRED FOR ROUTINE MAINTENANCE. THE PROJECT WILL NOT RESULT IN ANY SIGNIFICANT DISTURBANCE OR EFFECT ON DRAINAGE; NO SANITARY SEWER SERVICE, POTABLE WATER, OR TRASH DISPOSAL IS REQUIRED AND NO COMMERCIAL SIGNAGE IS PROPOSED.

STATEMENTS


STRUCTURAL ANALYSIS IS NOT WITHIN THE SCOPE OF WORK CONTAINED IN THIS DRAWINGS SET. FOR ANALYSIS OF EXISTING AND/OR PROPOSED COMPONENTS, REFER TO STRUCTURAL ANALYSIS PROVIDED UNDER SEPARATE COVER.  
  
ANTENNA MOUNT ANALYSIS IS NOT WITHIN THE SCOPE OF WORK CONTAINED IN THIS DRAWING SET. FOR ANALYSIS OF MOUNT TO SUPPORT EXISTING AND/OR PROPOSED COMPONENTS, REFER TO ANTENNA MOUNT STRUCTURAL ANALYSIS PROVIDED UNDER SEPARATE COVER.


DRIVING DIRECTIONS


DIRECTIONS FROM AT&T OFFICE: ONE AT&T WAY, BEDMINSTER, NJ 07921  
  
1. TAKE AT&T WAY AND SCHLEY MOUNTAIN RD TO I-287 N  
2. HEAD NORTH TOWARD AT&T WAY  
3. TURN RIGHT  
4. TURN RIGHT ONTO AT&T WAY  
5. USE THE LEFT LANE TO MERGE ONTO US-202 S/US-206 S  
6. TURN LEFT ONTO SCHLEY MOUNTAIN RD  
7. CONTINUE ON I-287 N. DRIVE FROM I-87 S TO BEDFORD. TAKE EXIT 4 FROM I-684 N  
8. MERGE ONTO I-87 N, ENTERING NEW YORK  
9. TAKE THE I-87 S/NEW YORK STATE THRUWAY/I-287 EXIT TOWARD GOV MARIO M. CUOMO BR/NEW YORK CITY  
10. MERGE ONTO I-87 S  
11. KEEP LEFT TO CONTINUE ON I-287 E, FOLLOW SIGNS FOR WHITE PLAINS/RYE  
12. TAKE EXIT 9A TO MERGE ONTO I-684 N TOWARD BREWSTER, PASSING THROUGH CONNECTICUT, ENTERING NEW YORK  
13. TAKE EXIT 4 FOR NY-172 TOWARD MOUNT KISCO/BEDFORD  
14. CONTINUE ON NY-172 E. TAKE WESTCHESTER AVE TO DANN FARM RD IN POUND RIDGE  
15. TURN RIGHT ONTO NY-172 E/S BEDFORD RD  
16. TURN LEFT ONTO NY-172 E/NY-22 N/OLD POST RD  
17. SLIGHT RIGHT ONTO NY-172 E/POUND RIDGE RD  
18. TURN RIGHT ONTO NY-124 S/NY-137 S  
19. TURN LEFT ONTO WESTCHESTER AVE, ENTERING CONNECTICUT  
20. CONTINUE ONTO CT-124 S  
21. TURN LEFT ONTO BARNEGAT RD, ENTERING CONNECTICUT  
22. CONTINUE ONTO CT-124 S  
23. TURN LEFT ONTO BARNEGAT RD, ENTERING NEW YORK  
24. TURN RIGHT ONTO DANN FARM RD  
25. TURN RIGHT TO STAY ON DANN FARM RD  
26. 119 BARNEGAT RD, POUND RIDGE, NY 10576

  
800-272-4480  
Call 3 Full Working Days In Advance

PREPARED FOR

  
ONE AT&T WAY,  
BEDMINSTER, NJ 07921

  
ERICSSON  
6300 LEGACY DRIVE  
PLANO, TX 75024

  
P. MARSHALL & ASSOCIATES  
A CENTERLINE COMMUNICATIONS COMPANY  
1000 HOLCOMB WOODS PKWY, STE 210  
ROSWELL, GA 30076  
OFFICE (678) 280-2325

Issued For:

**NYNRYN2030**  
FA#: 10107472  
  
**POUND RIDGE II**  
89 WESTCHESTER AVE  
POUND RIDGE, NY 10576


Sheet Title:

**TITLE SHEET**

Sheet Number:


**T-1**

Licenser:

  
DATE: 04/15/2025  
EXP.: 01/27/2027  
  
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This Site Operated by:

**AT&T MOBILITY**

ONE AT&T WAY,  
BEDMINSTER, NJ 07921

IN CASE OF FIRE AND THE NEED FOR SHUTDOWN  
TO DEACTIVATE ANTENNAS CALL THE  
FOLLOWING NUMBER:  
For 24 Hour Emergency Contact and Access Please Call:  
(800)832-6662

Reference Site#: NYNYN2030

Site Address: 89 WESTCHESTER AVE POUND RIDGE, NY 10576

10 FENCED COMPOUND SIGNAGE  
N.T.S.



9 FENCED COMPOUND SIGNAGE  
N.T.S.

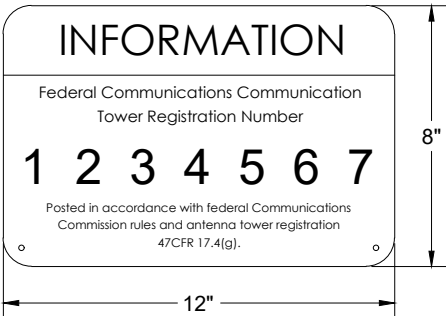


8 DOOR / EQUIPMENT SIGN  
N.T.S.

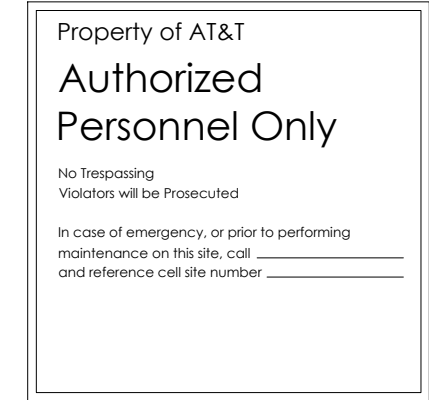


7 NFPA HAZARD SIGN - TYPICAL  
N.T.S.

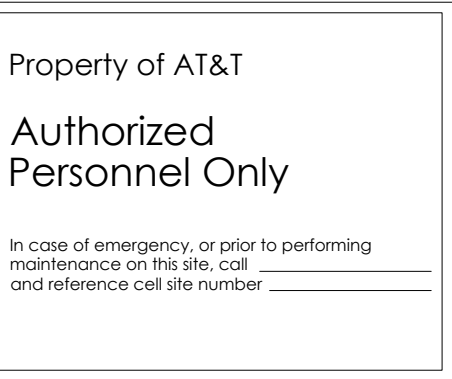
6 FCC ASR SIGNAGE  
N.T.S.



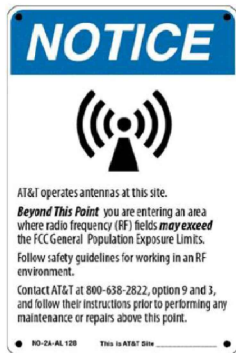
5 GATE SIGNAGE  
N.T.S.



4 SHELTER / CABINET DOORS SIGNAGE  
N.T.S.



3 ALERTING & INFORMATION SIGNAGE  
N.T.S.



Notice Sign 2  
(8" x 12")



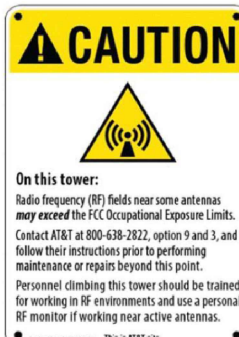
Caution Sign 2  
(8" x 12")



Trilingual Notice Sign



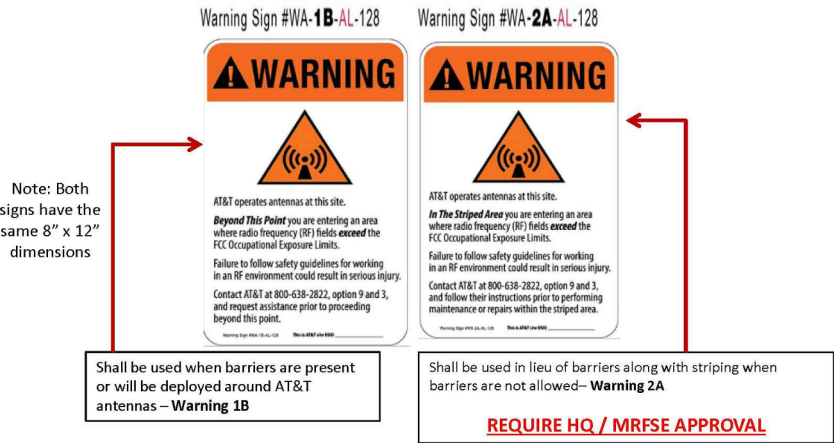
Caution Sign 2A  
(8" x 12")  
Use only if instructed by RF Safety



Caution Sign 2B Tower  
(8" x 12")  
Use for Towers only



Caution Sign 2C Parapet  
(5" x 7")



1. CONTRACTOR SHALL INSTALL ALL INFORMATION SIGNAGE IN ACCORDANCE w/ AT&T WIRELESS DOCUMENT #03-0074, RF EXPOSURE POLICY AND RF SAFETY COMPLIANCE PROGRAM, LATEST EDITION.

2. FABRICATION:

\*SIGN 1-1: ENTRANCE DOOR, SEE DETAIL 1A, THIS SHEET

SIGN 1 IS TO BE MADE ON THE 50 MIL ALUMINUM SHEETING (SIZE 8 INCHES BY 12 INCHES) w/ FOUR (4) 1/4 INCH MOUNTING HOLES, ONE EACH CORNER OF THE SIGN FOR MOUNTING w/ HARDWARE w/ TIE WRAPS, THE MAIN BACKGROUND COLOR IS TO BE WHITE FRONT & BACK w/ BLACK LETTERING.

THE INFORMATION BAND SHALL BE 1.2 INCH SOLID GREEN BAND w, 0.5 INCH HIGH BLACK LETTERING, THE BODY TEXT SHALL BE IN BLACK LETTERING w/0.2 INCH HIGH LETTERS, THE REF LINE SHALL BE IN 1/8 INCH LETTERS.

THE PLACEMENT OF TEXT SHALL BE DONE IN A MANNER THAT WILL PERMIT EASY READING FROM A DISTANCE OF APPROXIMATELY 6 FEET IN FRONT OF THE SIGN.

ALL PAINT WILL BE BAKED w/ENAMEL w/ UV PROTECTIVE COATING OVER THE FACE OF THE SIGN.

\*SIGN 1-2: POLE, SEE DETAIL 1B, THIS SHEET

SIGN 2 MUST BE A NON METALLIC LABEL w/ AN ADHESIVE BACKING, THE LABEL SHALL BE MADE USING VINYL OR SIMILAR WEATHERPROOF MATERIAL, THE LABEL SHALL BE APPROXIMATELY 5X7 INCHES w/ A WHITE BACKGROUND AND BLACK LETTERING, THE GREEN BAND SHALL BE 1.375 INCH IN HEIGHT & THE LETTERING SHALL BE BLACK w/ 0.75 INCH HIGH LETTERS, THE TEXT LETTERING SHALL BE BLACK w/ 1/8 INCH HIGH LETTERS, UV PROTECTION SHALL BE PLACED OVER THE FRONT OF THE LABEL.

\*SIGN 1-3: BACK OF ANTENNAS, SEE DETAIL 1C & 3, THIS SHEET

\*SIGN 3 IS A 1 INCH X 2 INCH PANEL THAT CAN BE APPLIED TO THE BACK OR SIDE OF AN ANTENNA TO IDENTIFY IT AS AN AT&T ANTENNA.

\*SIGN 1-4: SIDE OF ANTENNAS, SEE DETAIL 1D & 3, THIS SHEET

SIGN 4 IS MADE FROM TRANSPARENT MATERIAL 1-1/2 INCHES WIDE & 24 INCHES LONG, THE LETTERING IS TO BE BLACK w 1/4 INCH LETTERING IN A VERTICAL COLUMN, THE SPACING BETWEEN WORDS MUST BE SUCH THAT IT IS EASILY READ & FILLS THE LENGTH OF THE SIGN.

SIGNAGE AND STRIPING INFORMATION

- THE FOLLOWING INFORMATION IS A GUIDELINE w/ RESPECT TO PREVAILING STANDARDS LIMITING HUMAN EXPOSURE TO RADIO FREQUENCY ENERGY AND SHOULD BE USED AS SUCH, IF THE SITE'S EMF REPORT OR ANY LOCAL, STATE OR FEDERAL GUIDELINES OR REGULATIONS SHOULD BE IN CONFLICT w/ ANY PART OF THESE NOTES OR PLANS, THE MORE RESTRICTIVE GUIDELINE OR REGULATION SHALL BE FOLLOWED AND OVERRIDE THE LESSER.
- IF THE PUBLIC LIMIT OF RF EXPOSURE ON THE SITE IS EXCEEDED AND THE AREA IS PUBLICLY ACCESSIBLE (e.g. ROOF ACCESS DOOR THAT CANNOT BE LOCKED, OR FIRE EGRESS) THEN BOTH BARRICADES AND STRIPING SHALL BE PLACED AROUND THE ANTENNAS. THE EXACT EXTENT OF THE BARRICADES AND STRIPING SHALL BE DETERMINED BY THE EMF REPORT, USE THE PLANS AS A GUIDELINE FOR PLACEMENT OF SUCH BARRICADES AND STRIPING.
- ALL TRANSMIT ANTENNAS REQUIRE A THREE LANGUAGE WARNING SIGN WRITTEN IN ENGLISH, SPANISH, AND CHINESE. THIS SIGN SHALL BE PROVIDED TO THE CONTRACTOR AND THE AT&T CONSTRUCTION PROJECT MANAGER AT THE TIME OF CONSTRUCTION. THE LARGER SIGN SHALL BE PLACED IN PLAIN SIGHT AT ALL ROOF ACCESS LOCATIONS AND ON ALL BARRICADES. THE SMALLER SIGN SHALL BE PLACED ON THE ANTENNA ENCLOSURES IN A MANNER THAT IS EASILY SEEN BY ANY PERSON ON THE ROOF. WARNING SIGNS SHALL COMPLY w/ ANSI C95.2 COLOR, SYMBOL, AND CONTENT CONVENTIONS. ALL SIGNS SHALL HAVE AT&T'S NAME AND THE COMPANY CONTACT INFORMATION (e.g. TELEPHONE NUMBER) TO ARRANGE FOR ACCESS TO THE RESTRICTED AREAS. THIS TELEPHONE NUMBER SHALL BE PROVIDED TO THE CONTRACTOR BY THE AT&T CONSTRUCTION PROJECT MANAGER AT THE TIME OF CONSTRUCTION.
- PHOTOS OF ALL STRIPING, BARRICADES & SIGNAGE SHALL BE PART OF THE CONTRACTORS CLOSE OUT PACKAGE & SHALL BE TURNED INTO THE AT&T CONSTRUCTION PROJECT MANAGER AT THE END OF CONSTRUCTION.
- STRIPING SHALL BE DONE w/ FADE RESISTANT YELLOW SAFETY PAINT IN A CROSS-HATCH PATTERN AS DETAILED BY THE CONSTRUCTION DRAWINGS. ALL BARRICADES SHALL BE MADE OF AN RF FRIENDLY MATERIAL SO AS NOT TO BLOCK OR INTERFERE w/ THE OPERATION OF THE ANTENNAS. BARRICADES SHALL BE PAINTED w/ FADE RESTRAINT YELLOW SAFETY PAINT, THE CONTRACTOR SHALL PROVIDE ALL RF FRIENDLY BARRICADES NEEDED, & SHALL PROVIDE THE AT&T CONSTRUCTION PROJECT MANAGER w/ A DETAILED SHOP DRAWING OF EACH BARRICADE UPON CONSTRUCTION COMPLETION.

2 GENERAL NOTES  
N.T.S.

EMERGENCY SHUT DOWN

FOR IMMEDIATE SHUT DOWN OF ALL RADIO FREQUENCY EMISSIONS OF THIS SITE,

1) CALL CONTACT NUMBER AND GIVE SITE IDENTIFICATION NO.

CONTACT PHONE NUMBER: 1-800-832-6662  
SITE IDENTIFICATION NUMBER: NYNYN2030

2) DISCONNECT POWER AT MAIN SERVICE DISCONNECT:

AT AT&T ELECTRICAL PANEL LOCATED IN AT&T EQUIPMENT AREA

3) DISCONNECT BACK-UP POWER AT BATTERY DISCONNECT:

AT AT&T BATTERY AND DC POWER PLANT CABINETS IN AT&T EQUIPMENT AREA

DRAWING NOTES:

1. SIGN SHALL BE A PHENOLIC LABEL WITH WHITE BACKGROUND AND BLACK LETTERING. THE TITLE BLOCK SHALL BE A RED BACKGROUND AND 1" HIGH WHITE LETTERING.

2. CONTRACTOR TO PLACE SIGNS IN FOLLOWING LOCATIONS:

- CELL SITE EQUIPMENT ROOM DOOR
- BATTERY LOCATION WITHIN PROXIMITY OF BATTERY DISCONNECT
- FCC ROOM WITHIN PROXIMITY OF THE FIRE ALARM PANEL
- BUILDING'S MAIN ELECTRICAL ROOM WITHIN PROXIMITY OF THE MAIN SHUTOFF AND/OR THE CELL SITE MAIN ELECTRICAL DISCONNECT

NOTE:

SIGN TO BE PERMANENTLY MOUNTED AT THE FOLLOWING LOCATIONS:

- CELL SITE EQUIPMENT ROOM DOOR
- BATTERY LOCATION WITHIN PROXIMITY OF BATTERY DISCONNECT
- FCC ROOM WITHIN PROXIMITY OF THE FIRE ALARM PANEL
- BUILDING'S MAIN ELECTRICAL ROOM WITHIN PROXIMITY OF THE MAIN SHUTOFF AND/OR THE CELL SITE MAIN ELECTRICAL DISCONNECT

1 EMERGENCY SHUT DOWN SIGN  
N.T.S.

PREPARED FOR



ONE AT&T WAY,  
BEDMINSTER, NJ 07921



ERICSSON

6300 LEGACY DRIVE  
PLANO, TX 75024



P. MARSHALL & ASSOCIATES  
A CENTERLINE COMMUNICATIONS COMPANY

1000 HOLCOMB WOODS PKWY, STE 210  
ROSWELL, GA 30076  
OFFICE (678) 280-2325

REV	DATE	DESCRIPTION	INT.
B	04/15/25	FINAL DRAWING	AP
A	03/31/25	PRELIM DRAWING	JD

Issued For:

**NYNYN2030**

FA#: 10107472

**POUND RIDGE II**

89 WESTCHESTER AVE  
POUND RIDGE, NY 10576

Sheet Title:

**SITE SIGNAGE**

Sheet Number:

**GN-2**

Licenser:

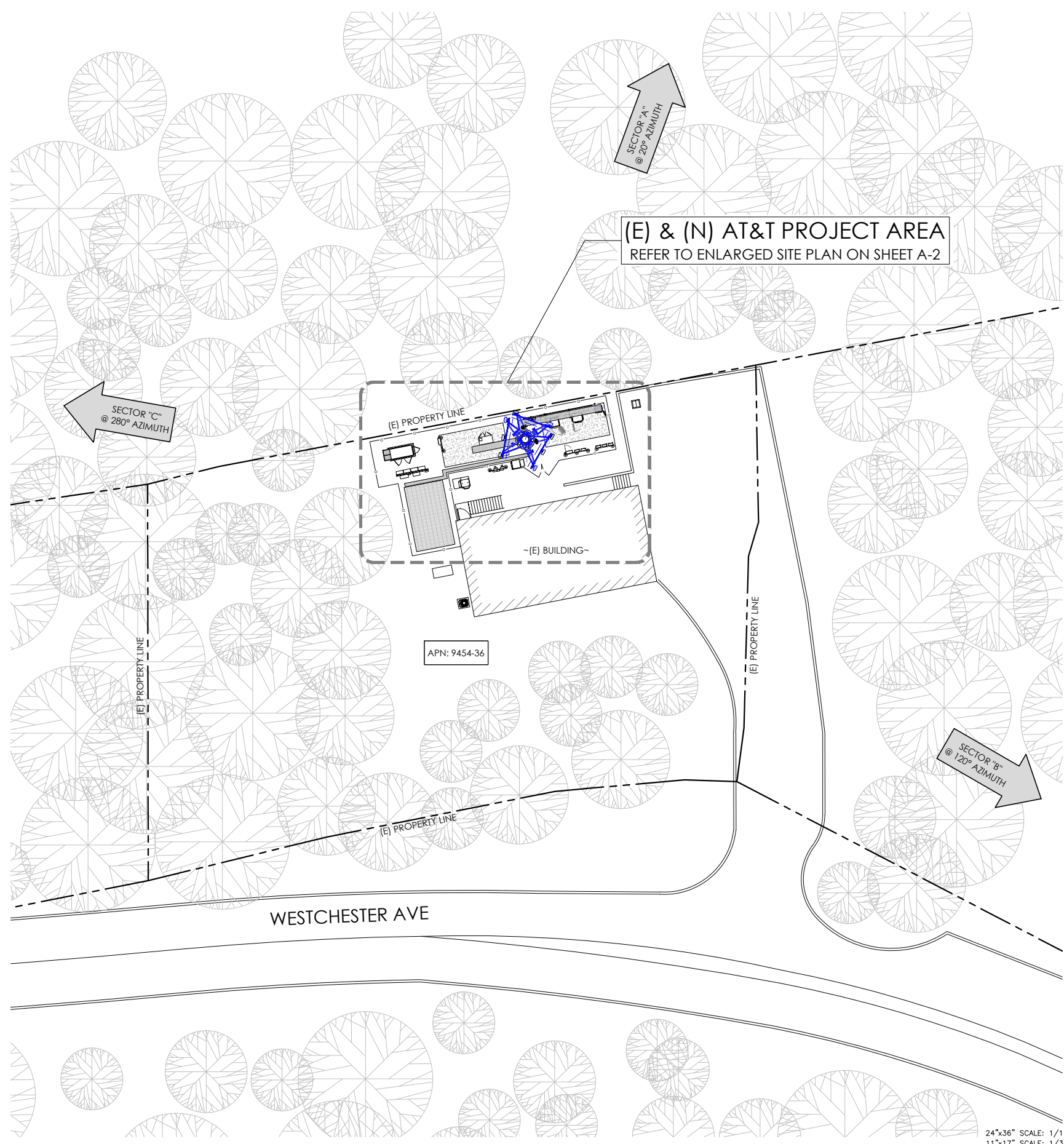


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EXP.: 01/27/2027

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**THIS IS NOT A SITE SURVEY**  
ALL PROPERTY BOUNDARIES, ORIENTATION OF TRUE NORTH AND STREET HALF-WIDTHS HAVE BEEN OBTAINED FROM A TAX PARCEL MAP AND EXISTING DRAWINGS AND ARE APPROXIMATE.



PREPARED FOR



ONE AT&T WAY,  
BEDMINSTER, NJ 07921



**ERICSSON**  
6300 LEGACY DRIVE  
PLANO, TX 75024



**P. MARSHALL & ASSOCIATES**  
A CENTERLINE COMMUNICATIONS COMPANY  
1000 HOLCOMB WOODS PKWY, STE 210  
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FA #: 10107472  
**POUND RIDGE II**  
89 WESTCHESTER AVE  
POUND RIDGE, NY 10576

Sheet Title:  
**OVERALL SITE PLAN**

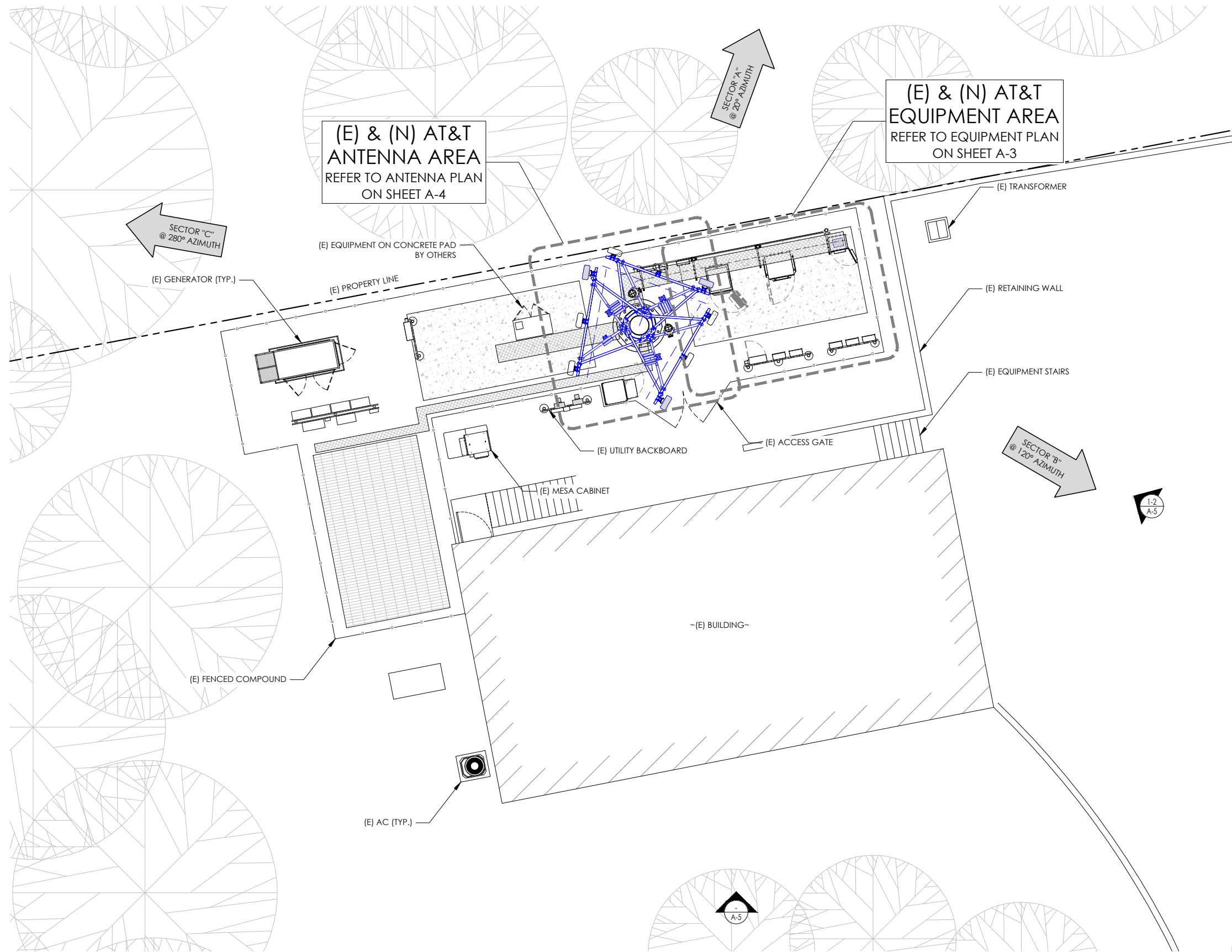
Sheet Number:  
**A-1**

Licensors:



*Seung Kun Oh*  
DATE: 04/15/2025  
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ONE AT&T WAY,  
BEDMINSTER, NJ 07921

**ERICSSON**  
6300 LEGACY DRIVE  
PLANO, TX 75024

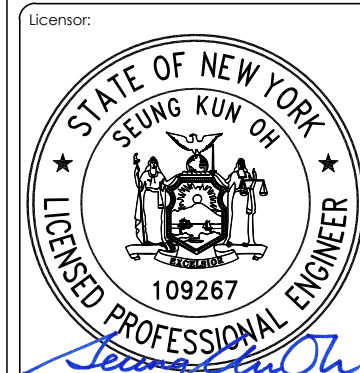
**PM&A**  
P. MARSHALL & ASSOCIATES  
A CENTERLINE COMMUNICATIONS COMPANY  
1000 HOLCOMB WOODS PKWY, STE 210  
ROSWELL, GA 30076  
OFFICE (678) 280-2325

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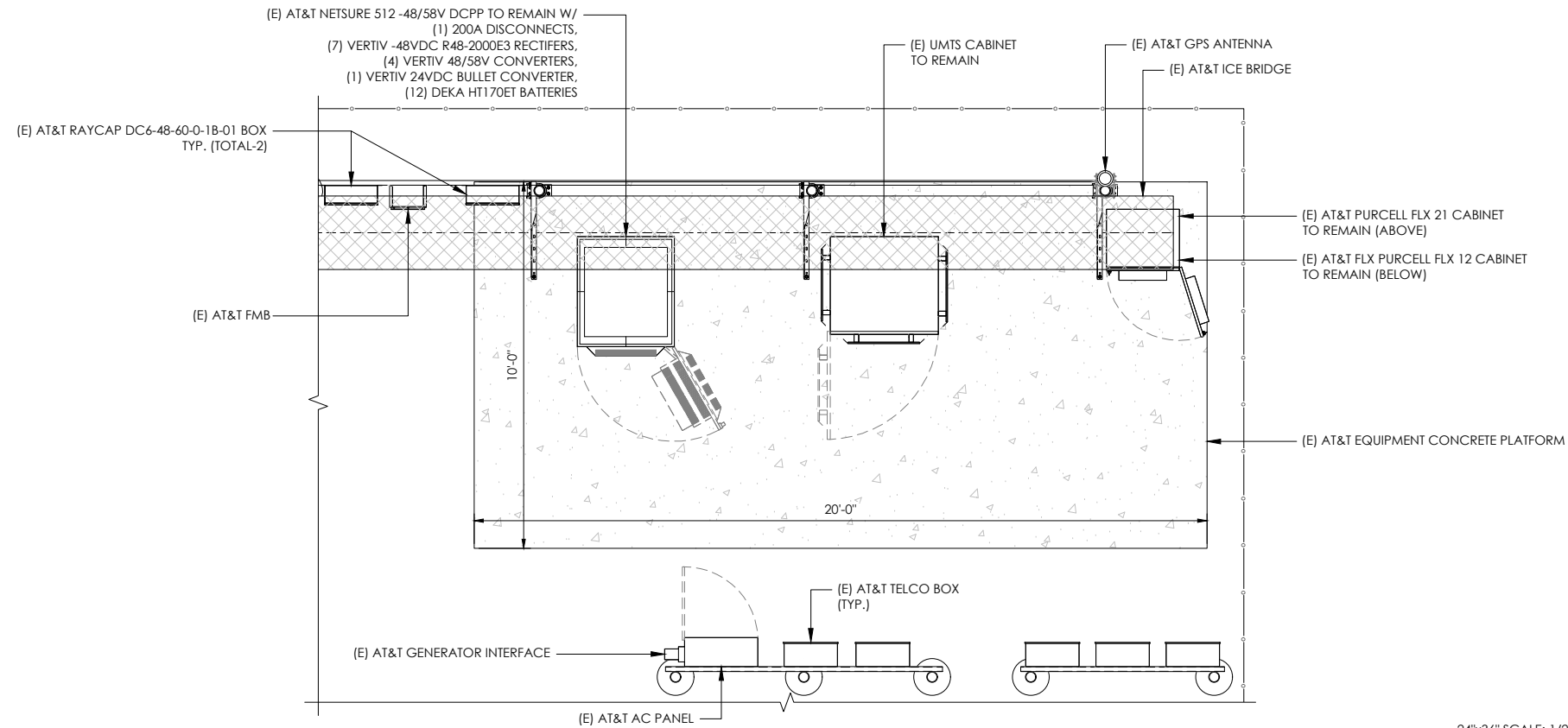
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FA#: 10107472  
**POUND RIDGE II**  
89 WESTCHESTER AVE  
POUND RIDGE, NY 10576

Sheet Title:  
**ENLARGED SITE PLAN**

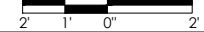
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**A-2**



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24"x36" SCALE: 1/2" = 1'-0"  
11"x17" SCALE: 1/4" = 1'-0"



PREPARED FOR

**AT&T**

ONE AT&T WAY,  
BEDMINSTER, NJ 07921

**ERICSSON**

6300 LEGACY DRIVE  
PLANO, TX 75024

**PMA**

**P. MARSHALL & ASSOCIATES**  
A CENTERLINE COMMUNICATIONS COMPANY

1000 HOLCOMB WOODS PKWY, STE 210  
ROSOWELL, GA 30076  
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**NYNYNY2030**

FA#: 10107472

**POUND RIDGE II**

89 WESTCHESTER AVE  
POUND RIDGE, NY 10576

Sheet Title:


**EQUIPMENT PLAN**

Sheet Number:

**A-3**



Licenser:



**SEUNG KUN OH**  
109267  
LICENSED PROFESSIONAL ENGINEER

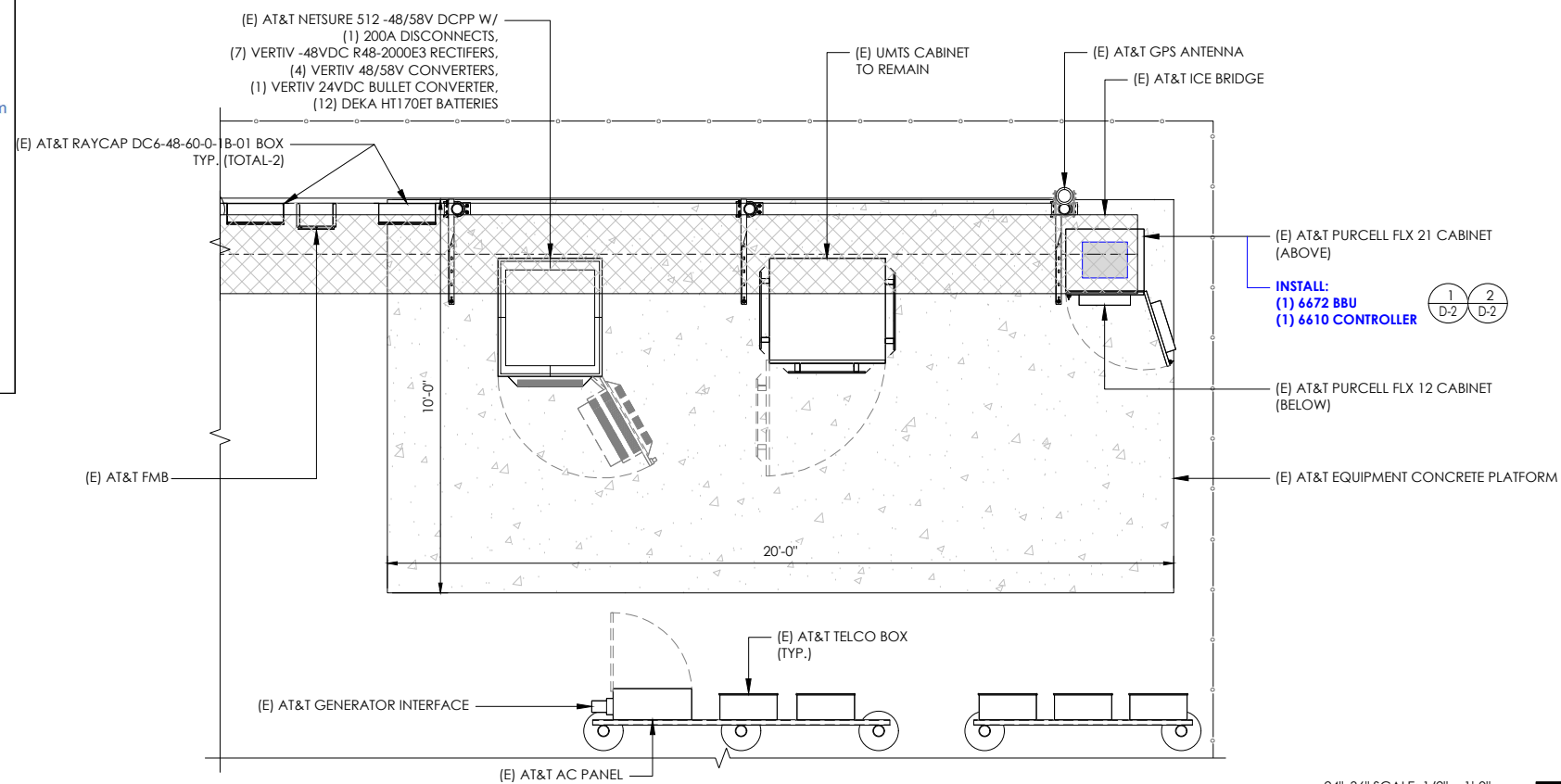
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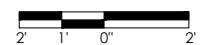
1 EXISTING EQUIPMENT PLAN

**Ground Scope:**

**COLD SWAP (MOUNT SWAP)**  
Decomm in place: TE21 DCP  
Decomm in place: TE20 Battery cabinet  
Remove (28) Marathone 180AH batteries from TE20 and TE21  
Existing: (1) Emerson STD -48VDC Outdoor Netsure 512 System 525A (w/ 200A disconnects)  
Existing: (7) Vertiv -48VDC R48-2000e3 Rectifiers (7 Required)  
Existing: (4) vertiv 48/58v converters  
Existing: (12) DEKA HT170ETs in DCP  
Existing: (1) FLX12 Purcell 24vdc (bullet converter)  
Existing: (1) FLX21 BBU cabinet  
Install: (1) Ericsson 6672- In Flx 21  
Install: (1) Ericsson 6610- In Flx 21  
Existing: VZN NID and D2 SIAD is on -48vdc  
Note: All RRH's will be -48vdc  
GEN ON SITE

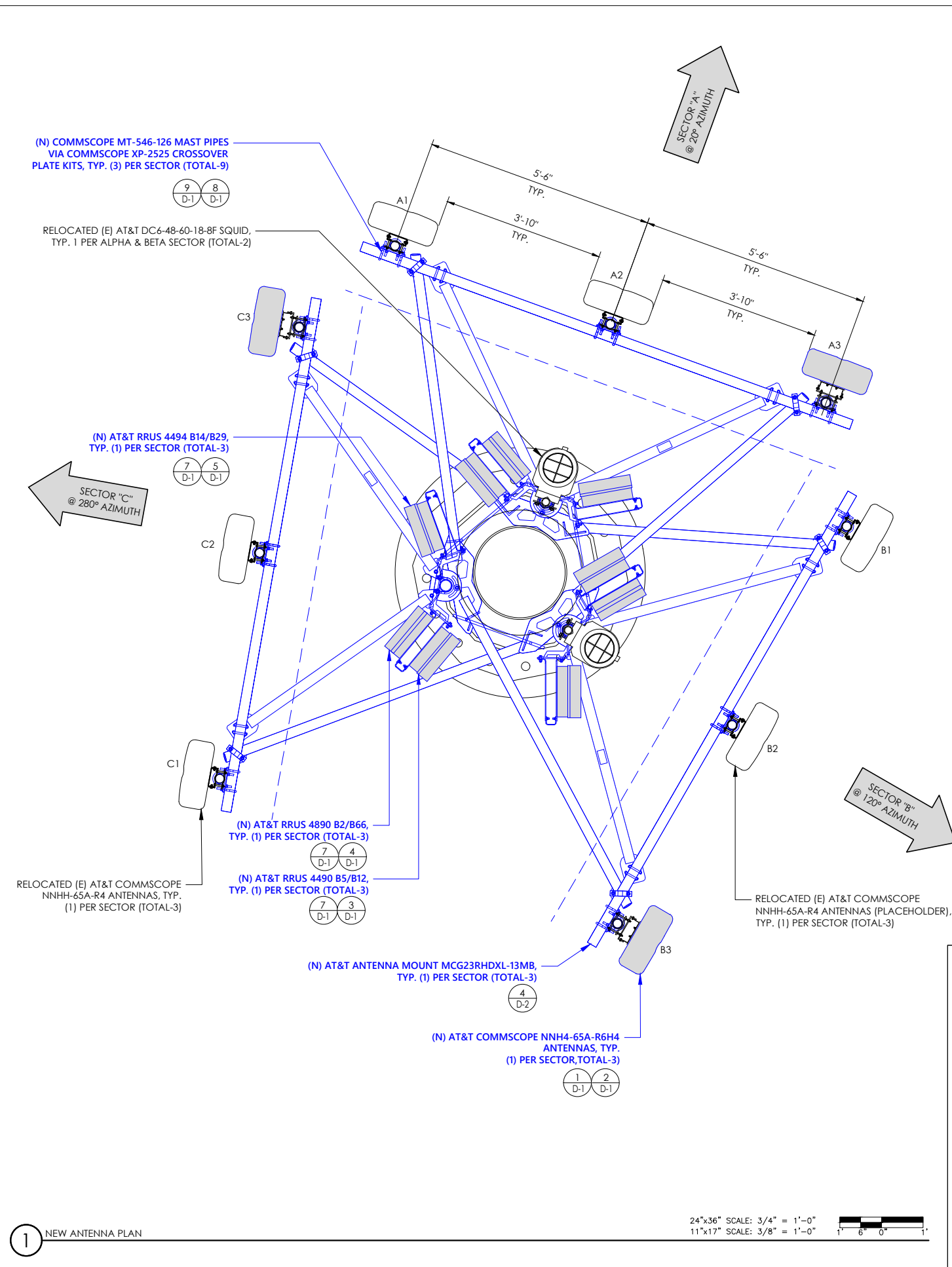
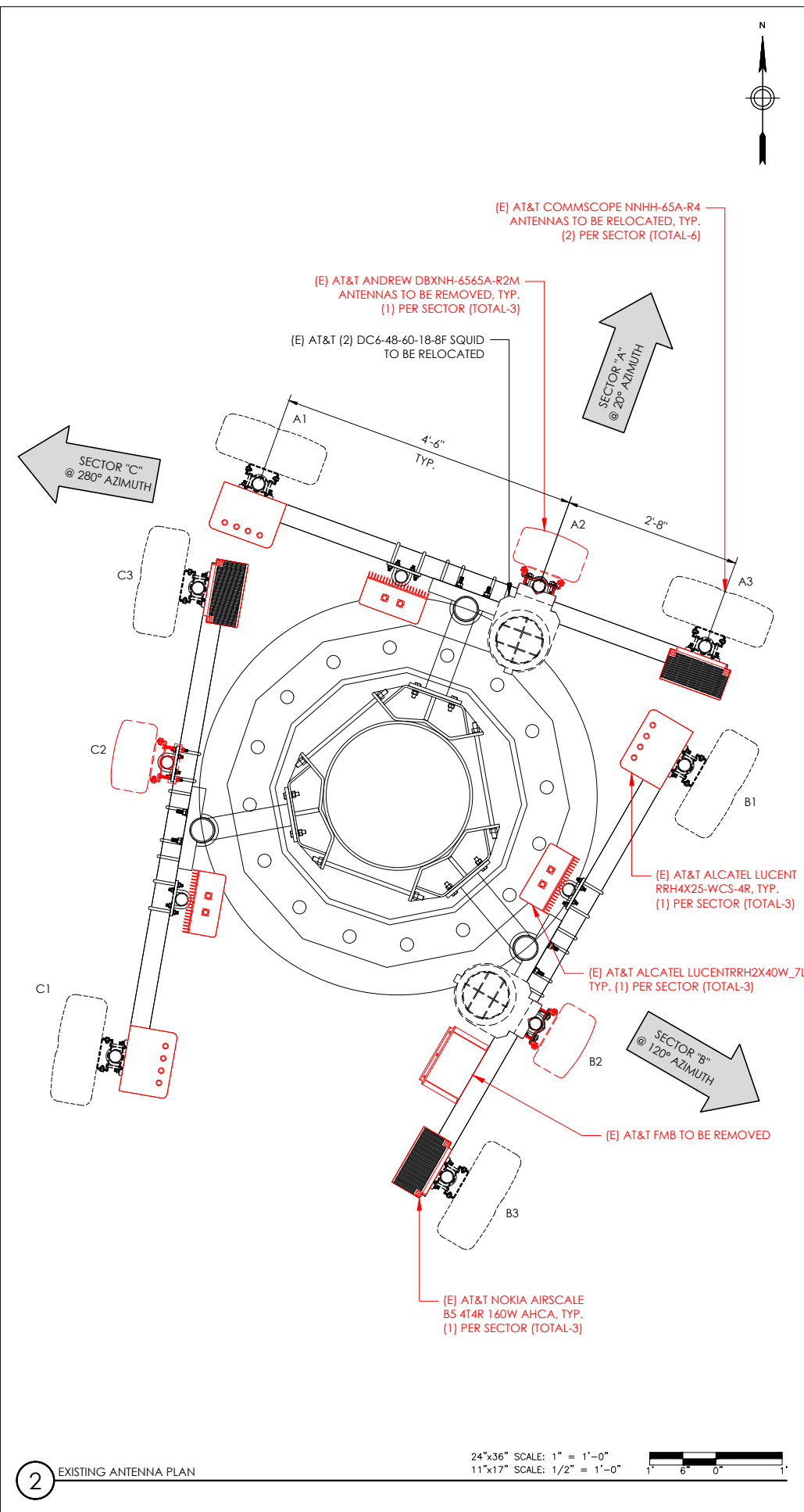


24"x36" SCALE: 1/2" = 1'-0"  
11"x17" SCALE: 1/4" = 1'-0"



2 NEW EQUIPMENT PLAN





PREPARED FOR

**AT&T**

ONE AT&T WAY,  
BEDMINSTER, NJ 07921

**ERICSSON**

6300 LEGACY DRIVE  
PLANO, TX 75024

**PM&A**

P. MARSHALL & ASSOCIATES  
A CENTERLINE COMMUNICATIONS COMPANY  
1000 HOLCOMB WOODS PKWY, STE 210  
ROSWELL, GA 30076  
OFFICE (678) 280-2325

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**NYNYNY2030**

FA#: 10107472

**POUND RIDGE II**

89 WESTCHESTER AVE  
POUND RIDGE, NY 10576

Sheet Title:

**EXISTING & NEW ANTENNA PLANS**

Sheet Number:

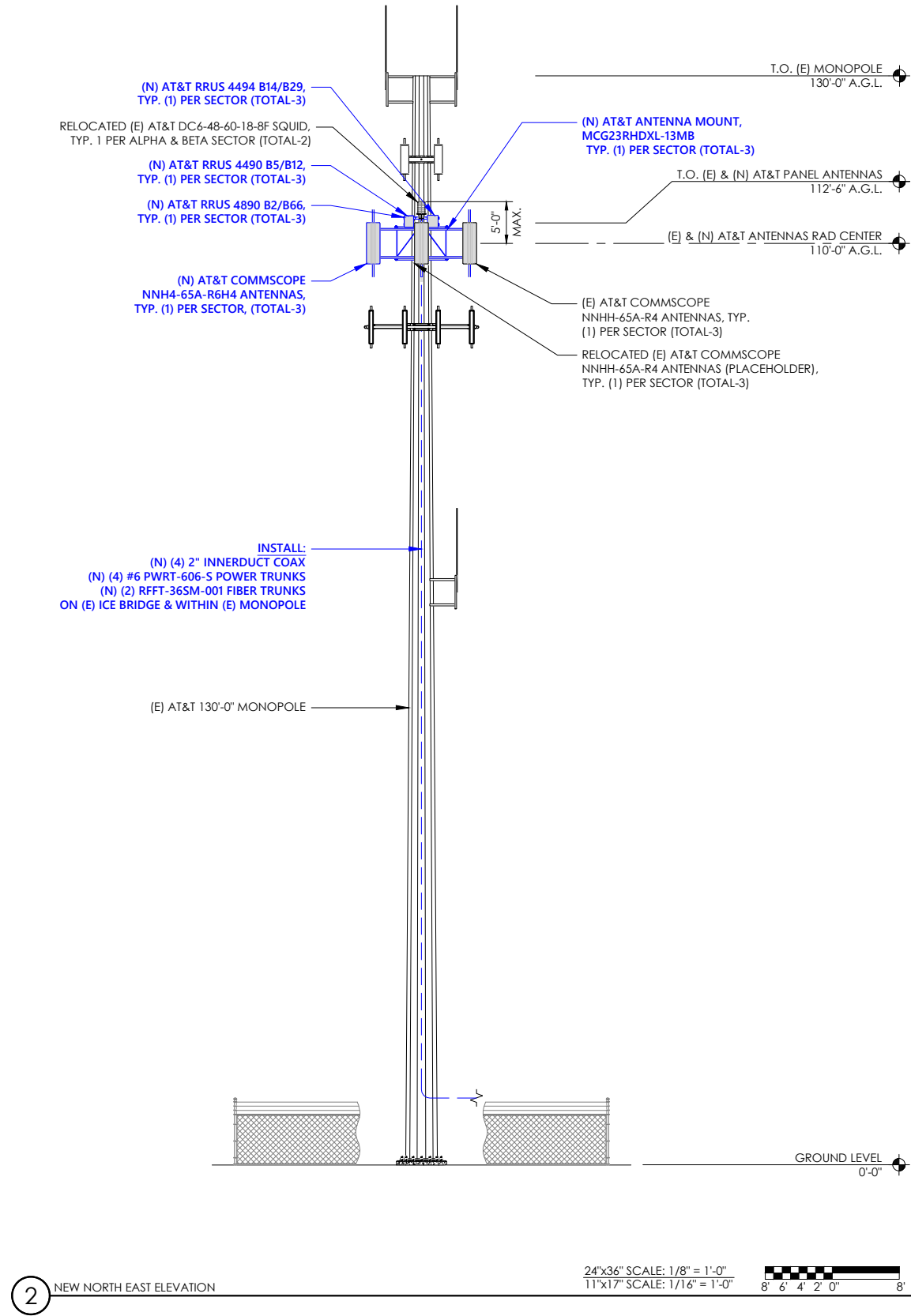
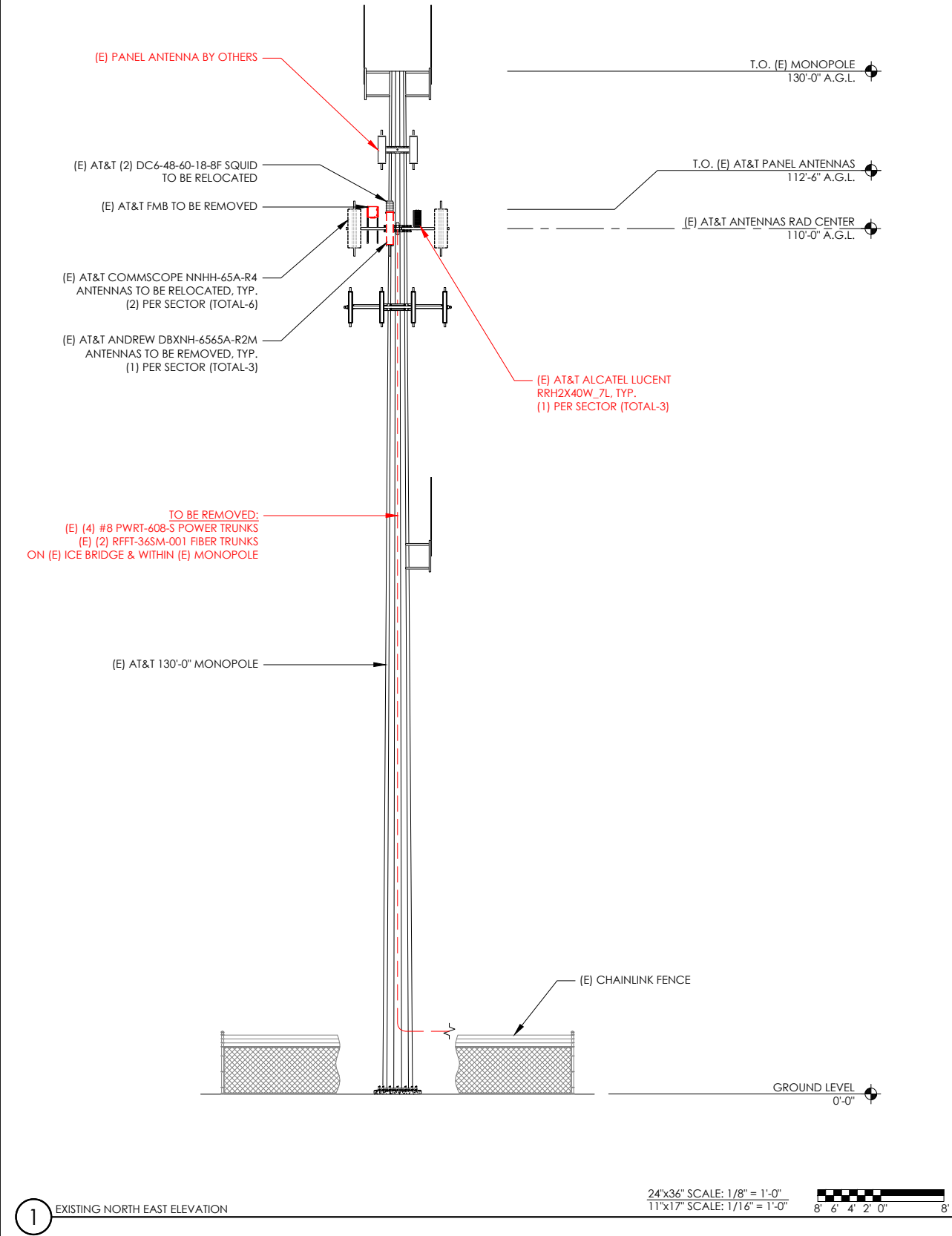
**A-4**

Licenser:

STATE OF NEW YORK  
SEUNG KUN OH  
LICENSED PROFESSIONAL ENGINEER  
109267

DATE: 04/15/2025  
EXP.: 01/27/2027

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**AT&T**

ONE AT&T WAY,  
BEDMINSTER, NJ 07921

**ERICSSON**

6300 LEGACY DRIVE  
PLANO, TX 75024

**PM&A**

P. MARSHALL & ASSOCIATES  
A CENTERLINE COMMUNICATIONS COMPANY

1000 HOLCOMB WOODS PKWY, STE 210  
ROSWELL, GA 30076  
OFFICE (678) 280-2325

B	04/15/25	FINAL DRAWING	AP
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REV	DATE	DESCRIPTION	INT.

Issued For:

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FA#: 10107472

**POUND RIDGE II**

89 WESTCHESTER AVE  
POUND RIDGE, NY 10576

Sheet Title:

**NORTH EAST  
ELEVATIONS**

Sheet Number:

**A-5**

Licenser:

**STATE OF NEW YORK**  
SEUNG KUN OH  
LICENSED PROFESSIONAL ENGINEER  
109267

*Seung Kun Oh*

DATE: 04/15/2025  
EXP.: 01/27/2027

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XP-2525



Crossover Plate, joins 2-7/8 in to 2-7/8 in OD round members

Product Classification

Product Type Clamp plate

General Specifications

Mounting Crossover plate

Dimensions

Mounting Diameter, maximum 73.025 mm | 2.875 in  
Mounting Diameter, minimum 73.025 mm | 2.875 in  
Material Thickness 9.525 mm | 0.375 in

Material Specifications

Material Type Hot dip galvanized steel

Packaging and Weights

Included Plates | U-bolts

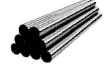
Packaging quantity 1

Regulatory Compliance/Certifications

Agency Classification  
CHINA-ROHS Below maximum concentration value  
REACH-SVHC Compliant as per SVHC revision on www.andrew.com/ProductCompliance  
ROHS Compliant  
UK-ROHS Compliant



MT-546-126



Plain End Pipe, 2-7/8 in OD x 126 in x .203" A500C 46Ksi

Product Classification

Product Type Plain end pipe

General Specifications

Pipe, quantity 1

Dimensions

Height 73.66 mm | 2.9 in  
Width 73.66 mm | 2.9 in  
Length 3,200.4 mm | 126 in  
Pipe Length 3,200.4 mm | 126 in  
Pipe Outer Diameter 73.025 mm | 2.875 in  
Material Thickness 5.156 mm | 0.203 in

Material Specifications

Material Type A500 | Hot dip galvanized steel  
Material Grade C  
Material Strength 46 KSI

Packaging and Weights

Included Pipe

Packaging quantity 1  
Weight, net 27.2 kg | 59.966 lb

Regulatory Compliance/Certifications

Agency Classification  
ISO 9001:2015 Designed, manufactured and/or distributed under this quality management system

Page 1 of 1

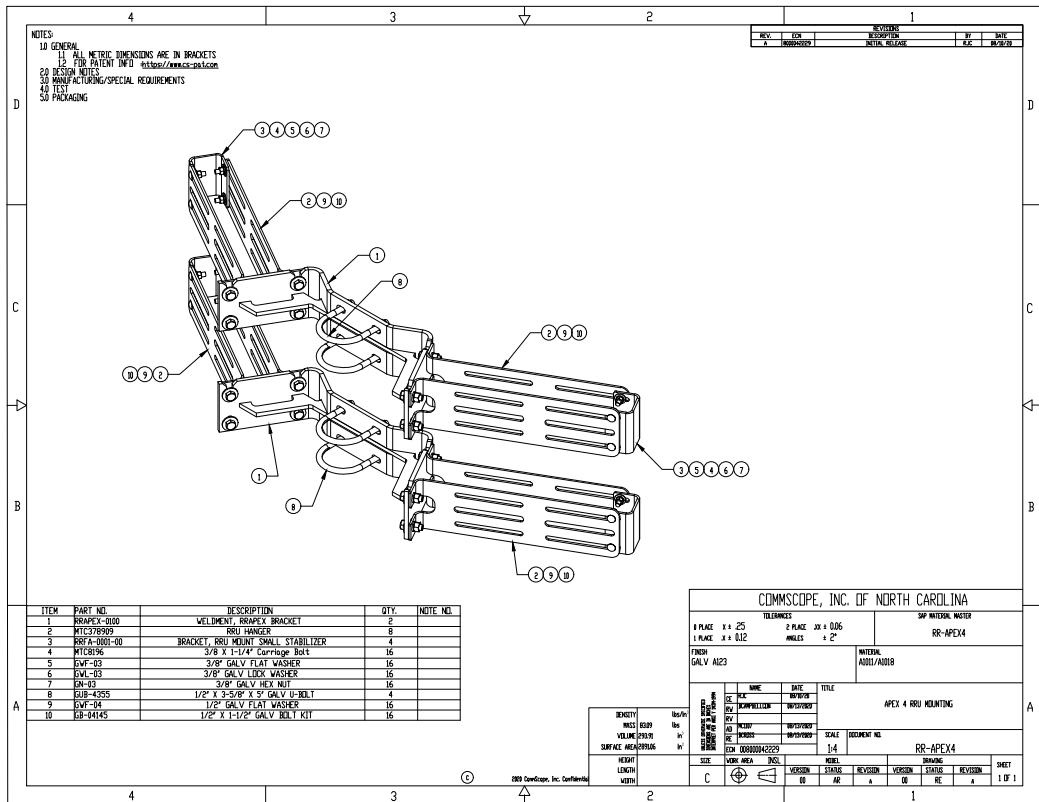


Page 1 of 1



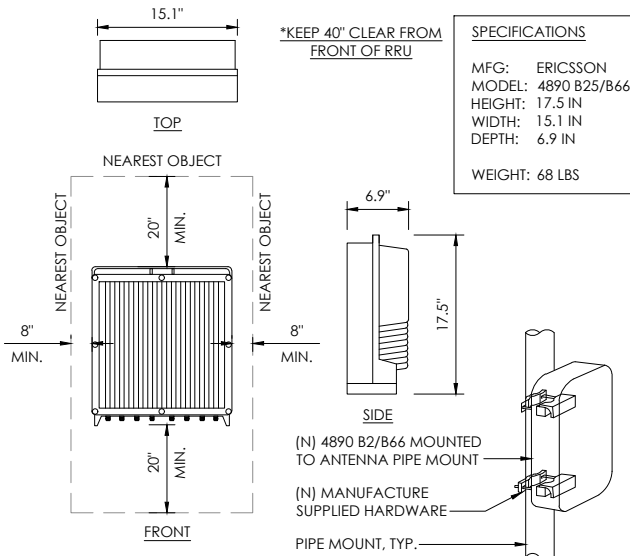
9 COMMScope XP-2525 CROSSOVER PLATE  
N.T.S.

8 COMMScope MT-546-126 PIPE  
N.T.S.

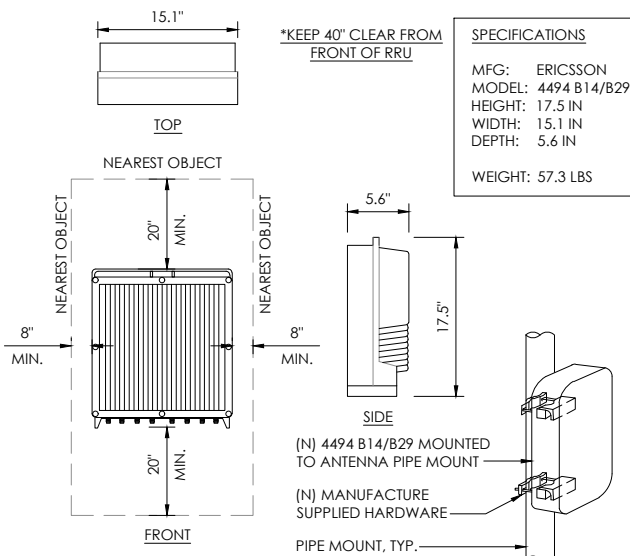


7 COMMScope APEX 4 RRU MOUNTING SPECIFICATIONS  
N.T.S.

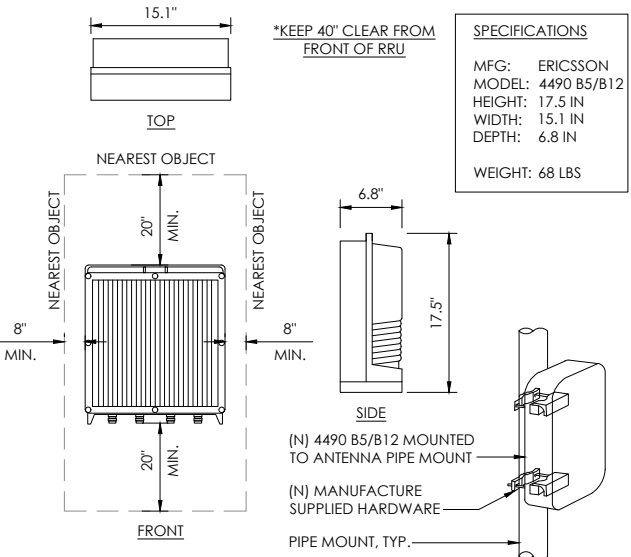
6 NOT USED  
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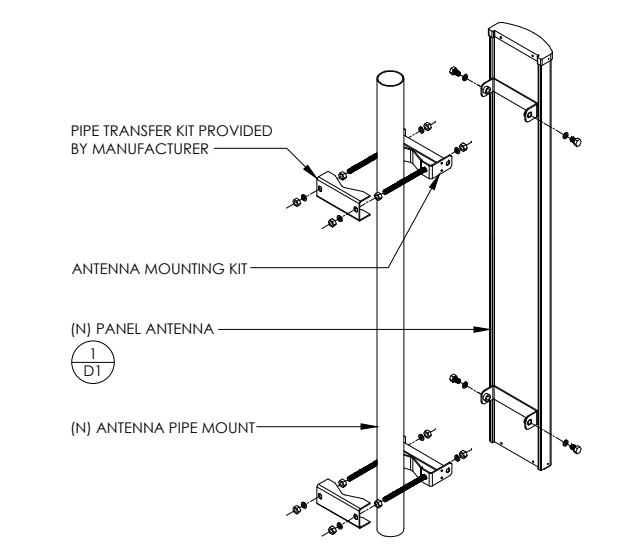
5 RRUS 4890 B2/B66 SPECIFICATIONS  
N.T.S.



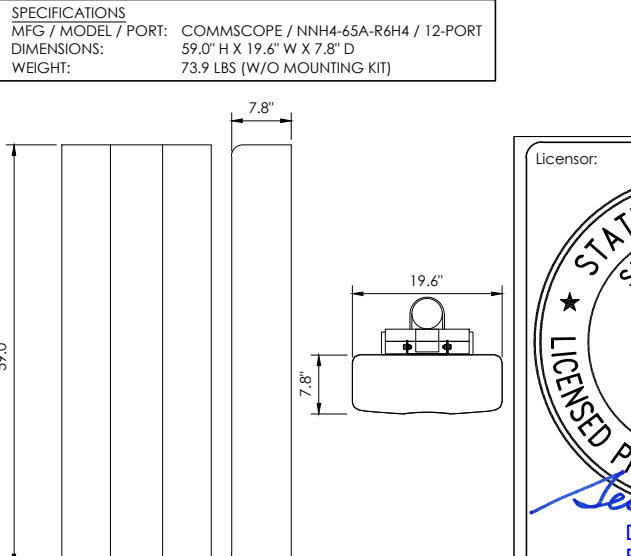
4 RRUS 4494 B14/B29 SPECIFICATIONS  
N.T.S.



3 RRUS 4490 B5/B12 SPECIFICATIONS  
N.T.S.



2 ANTENNA MOUNTING DETAIL  
N.T.S.



1 ANTENNA SPECIFICATIONS  
N.T.S.

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ONE AT&T WAY,  
BEDMINSTER, NJ 07921



6300 LEGACY DRIVE  
PLANO, TX 75024



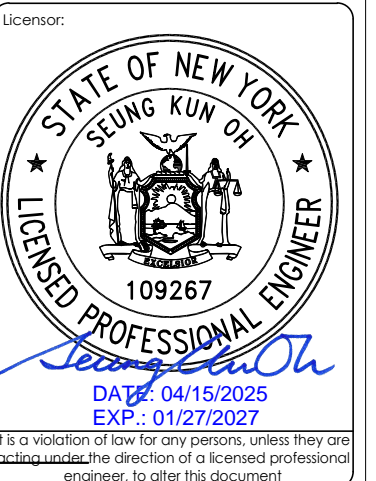
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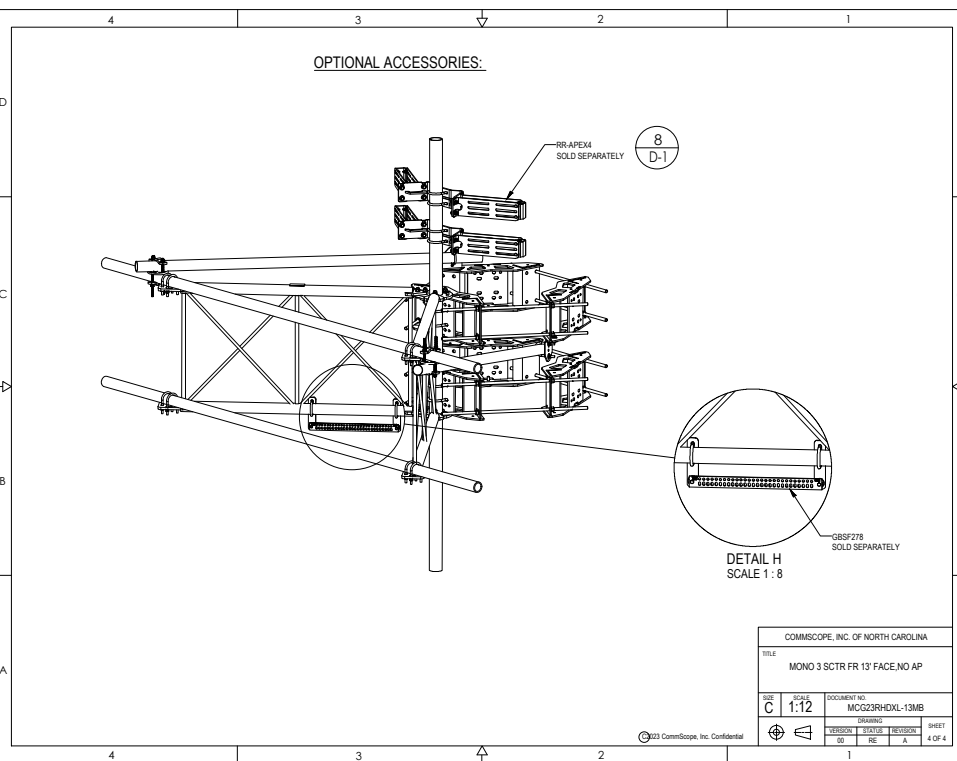
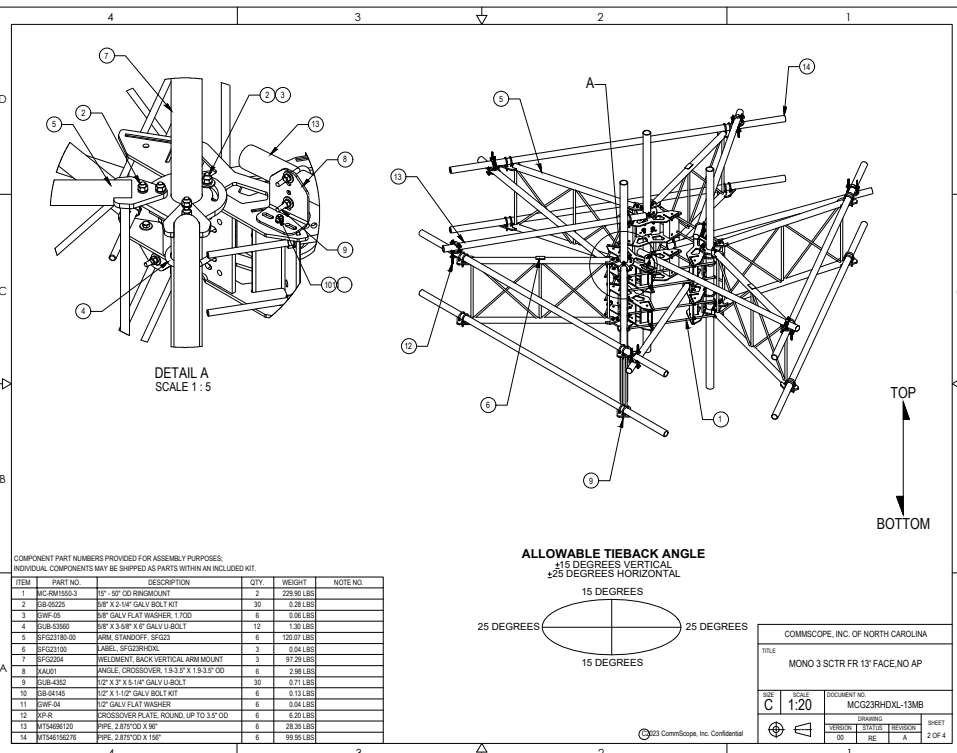
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**NYNYNY2030**  
FA#: 10107472  
**POUND RIDGE II**  
89 WESTCHESTER AVE  
POUND RIDGE, NY 10576

Sheet Title:  
**DETAILS**

Sheet Number:  
**D-1**





1	ERICSSON CONTROLLER 6610 N.T.S.
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NOTE:  
BROKEN RET (A-3): NNHH-65A-R4, (B-2): DBXNH6565AL,  
(B-3): NNHH-65A-R4, (C-3): NNHH-65A-R4. CHECK  
CONNECTIONS AND RET CONFIGURATION TO BE FIELD  
VERIFIED. USE BROKEN RET'S AS PLACEHOLDERS.

at&tProposed Antenna Schedule											
Position	Antenna		RRUS		Surge	Additional Antenna Location		Line Information			
	Type	Technology	Type	Location		Azmiuth	Rad Center	Coax Cables	Power/Fiber		
FinalFinal											
ALPHA											
1	COMMSCOPE NNHH-65A-R4	LTE	(1) RRUS 4490 B5/B12	TOP	(1) DC6-48-60-18-8F Squid	20	110'-0"	(4) 2" INTERDUCT COAX CABLE	(4) #6 PWRT-606-S POWER TRUNKS (2) RFFT-36SM-001 FIBER TRUNKS		
2	COMMSCOPE NNHH-65A-R4 (PLACEHOLDER)	5G				20	110'-0"				
2	COMMSCOPE NNH4-65A-R6H4	5G	(1) RRUS 4890 B25/B66 (1) RRUS 4494 B14/B29	TOP TOP		20	110'-0"				
BETA											
1	COMMSCOPE NNHH-65A-R4	LTE	(1) RRUS 4490 B5/B12	TOP	(1) DC6-48-60-18-8F Squid	120	110'-0"				
2	COMMSCOPE NNHH-65A-R4 (PLACEHOLDER)	5G				120	110'-0"				
2	COMMSCOPE NNH4-65A-R6H4	5G	(1) RRUS 4890 B25/B66 (1) RRUS 4494 B14/B29	TOP TOP		120	110'-0"				
GAMMA											
1	COMMSCOPE NNHH-65A-R4	LTE	(1) RRUS 4490 B5/B12	TOP		280	110'-0"				
2	COMMSCOPE NNHH-65A-R4 (PLACEHOLDER)	5G				280	110'-0"				
2	COMMSCOPE NNH4-65A-R6H4	5G	(1) RRUS 4890 B25/B66 (1) RRUS 4494 B14/B29	TOP TOP		280	110'-0"				

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ONE AT&T WAY,  
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ERICSSON

6300 LEGACY DRIVE  
PLANO, TX 75024



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POUND RIDGE II

89 WESTCHESTER AVE  
POUND RIDGE, NY 10576

Sheet Title:

ANTENNA SCHEDULE

Sheet Number:

RF-1

Licensors:



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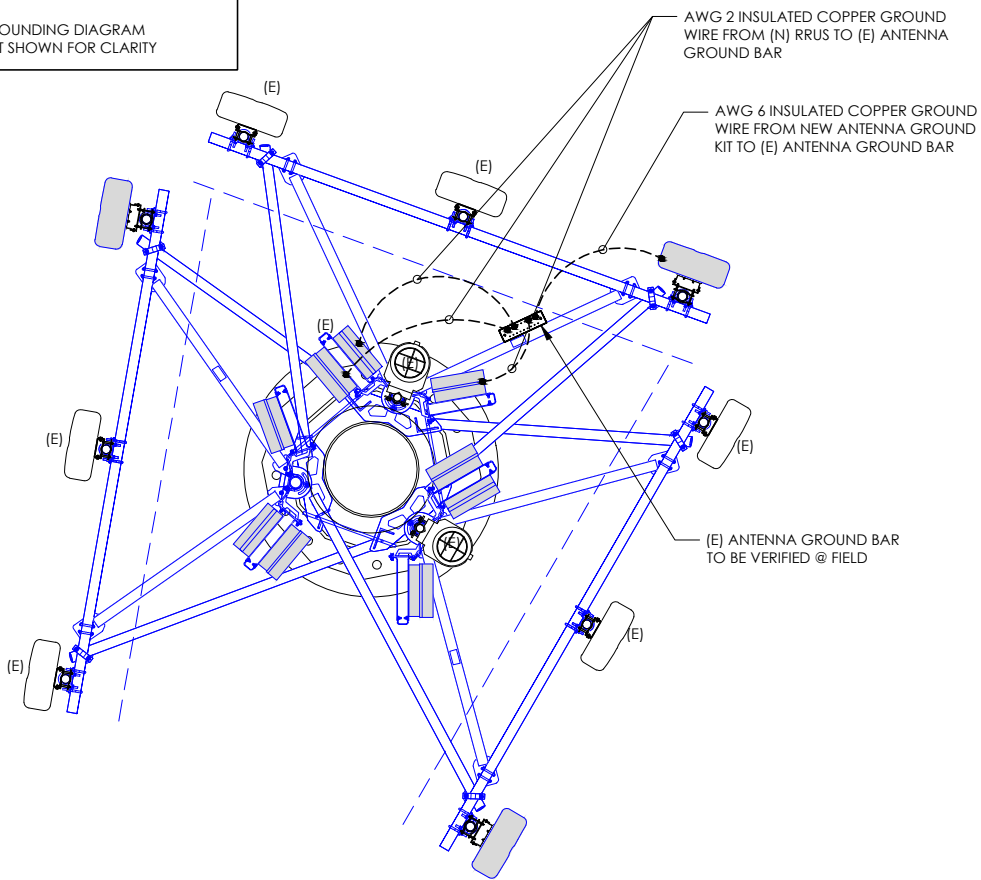


GROUNDING NOTES:

1. ALL DETAILS ARE SHOWN IN GENERAL TERMS. ACTUAL GROUNDING INSTALLATION REQUIREMENTS AND CONSTRUCTION ACCORDING TO SITE CONDITIONS.
2. ALL GROUNDING CONDUCTORS: #2 AWG SOLID BARE TINNED COPPER WIRE UNLESS OTHERWISE NOTED.
3. GROUND BAR LOCATED IN BASE OF EQUIPMENT WILL BE PROVIDED, FURNISHED AND INSTALLED BY THE VENDOR.
4. ALL BELOW GRADE CONNECTIONS: EXOTHERMIC WELD TYPE, ABOVE GRADE CONNECTIONS: EXOTHERMIC WELD TYPE.
5. GROUND RING SHALL BE LOCATED A MINIMUM OF 24" BELOW GRADE OR 6" MINIMUM BELOW THE FROST LINE.
6. INSTALL GROUND CONDUCTORS AND GROUND ROD MINIMUM OF 1'-0" FROM EQUIPMENT CONCRETE SLAB, SPREAD FOOTING, OR FENCE.
7. EXOTHERMIC WELD GROUND CONNECTION TO FENCE POST: TREAT WITH A COLD GALVANIZED SPRAY.
8. GROUND BARS:  
A) EQUIPMENT GROUND BUS BAR (EGB) LOCATED AT THE BOTTOM OF ANTENNA POLE/MAST FOR MAKING GROUNDING JUMPER CONNECTIONS TO COAX FEEDER CABLES SHALL BE FURNISHED AND INSTALLED BY ELECTRICAL CONTRACTOR. JUMPERS (FURNISHED BY OWNERS) SHALL BE INSTALLED AND CONNECTED BY ELECTRICAL CONTRACTOR.
9. ALL GROUNDING INSTALLATIONS AND CONNECTIONS SHALL BE MADE BY ELECTRICAL CONTRACTOR.
10. OBSERVE N.E.C. AND LOCAL UTILITY REQUIREMENTS FOR ELECTRICAL SERVICE GROUNDING.
11. GROUNDING ATTACHMENT TO TOWER SHALL BE AS PER MANUFACTURER'S RECOMMENDATIONS OR AT GROUNDING POINTS PROVIDED (2 MINIMUM).
12. IF EQUIPMENT IS IN A C.L. FENCE ENCLOSURE, GROUND ONLY CORNER POSTS AND SUPPORT POSTS OF GATE. IF CHAIN LINK LID IS USED, THEN GROUND LID ALSO.
13. GROUNDING AT PPC CABINET SHALL BE VERTICALLY INSTALLED.
14. ALL GROUNDING FOR ANTENNAS SHALL BE CONNECTED SO THAT IT WILL BY-PASS MAIN BUSS BAR.
15. ALL EMT RUNS SHALL BE GROUNDED AND HAVE A BUSHING, NO PVC ABOVE GROUND.
16. USE SEPARATE HOLES FOR GROUNDING AT BUSS BAR. NO "DOUBLE-UP" OF LUGS.
17. POWER AND TELCO CABINETS SHALL BE GROUNDED (BONDED) TOGETHER.
18. NO LB'S ALLOWED ON GROUNDING.

19. PROVIDE STAINLESS STEEL CLAMP AND BRASS TAGS ON COAX AT ANTENNAS AND DOGHOUSE.
20. ALL ELECTRICAL AND GROUNDING AT THE CELL SITE SHALL COMPLY WITH THE NATIONAL ELECTRICAL CODE (NEC), NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) 780 (LATEST EDITION), AND MANUFACTURER SPECIFICATION.
21. IF THE AC PANEL IN THE POWER CABINET IS WIRED AS SERVICE ENTRANCE, THE AC SERVICE GROUND CONDUCTOR SHALL BE CONNECTED TO GROUND ELECTRODE SYSTEM. WHEN THE AC PANEL IN THE POWER CABINET IS CONSIDERED A SUB-PANEL, THE GROUND WIRE SHALL BE INSTALLED IN THE AC POWER CONDUIT. THE INSTALLATION SHALL BE PER LOCAL AND NATIONAL ELECTRIC CODE (NFPA-70).
22. EXOTHERMIC WELDING IS RECOMMENDED FOR GROUNDING CONNECTION WHERE PRACTICAL. OTHERWISE, THE CONNECTION SHALL BE MADE USING COMPRESSION TYPE-2 HOLES. LONG BARREL LUGS OR DOUBLE CRIMP CLAMP "C" CLAMP. THE COPPER CABLES SHALL BE COATED WITH ANTIOXIDANT (COPPER SHIELD) BEFORE MAKING THE CONNECTIONS. THE MANUFACTURER'S TORQUING RECOMMENDATIONS ON THE BOLT ASSEMBLY TO SECURE CONNECTIONS SHALL BE FOLLOWED.
23. THE ANTENNA CABLES SHALL BE GROUNDED AT THE TOP AND BOTTOM OF THE VERTICAL RUN FOR LIGHTING PROTECTION. THE ANTENNA CABLE SHIELD SHALL BE BONDED TO A COPPER GROUND BUSS AT THE LOWER MOST POINT OF A VERTICAL RUN JUST BEFORE IT BEGINS TO BEND TOWARD THE HORIZONTAL PLANE. WIRE RUNS TO GROUND SHALL BE KEPT AS STRAIGHT AND SHORT AS POSSIBLE. ANTENNA CABLE SHIELD SHALL BE GROUNDED JUST BEFORE ENTERING THE CELL CABINET. ANY ANTENNA CABLES OVER 200 FEET IN LENGTH SHALL ALSO BE EQUIPPED WITH ADDITIONAL GROUNDING AT MID-POINT.
24. ALL GROUNDING CONDUCTORS INSIDE THE BUILDING SHALL BE RUN IN CONDUIT RACEWAY SYSTEM, AND SHALL BE INSTALLED AS STRAIGHT AS PRACTICAL WITH MINOR BENDS TO AVOID OBSTRUCTIONS. THE BENDING RADIUS OF ANY #2 GROUNDING CONDUCTOR IS 8". PVC RACEWAY MAY BE FLEXIBLE OR RIGID PER THE FIELD CONDITIONS. GROUNDING CONDUCTORS SHALL NOT MAKE CONTACT WITH ANY METALLIC CONDUITS, SURFACES OR EQUIPMENT.
25. PROVIDE PVC SLEEVES WHERE GROUNDING CONDUCTORS PASS THROUGH THE BUILDING WALLS AND /OR CEILINGS.
26. INSTALL GROUND BUSHINGS ON ALL METALLIC CONDUITS AND BOND TO THE EQUIPMENT GROUND BUSS IN THE PANEL BOARD.
27. GROUND ANTENNA BASES, FRAMES, CABLE RACKS AND OTHER METALLIC COMPONENTS WITH #2 GROUNDING CONDUCTORS AND CONNECT TO INSULATED SURFACE MOUNTED GROUND BARS. CONNECTION DETAILS SHALL FOLLOW MANUFACTURER'S SPECIFICATIONS FOR GROUNDING.
28. ALL PROPOSED GROUNDING CONDUCTORS SHALL BE ROUTED AND CONNECTED TO THE MAIN GROUND BAR OR EXISTING GROUND RING.

- NOTES:
1. REFER TO TYP. ANTENNA GROUNDING DIAGRAM
  2. (E) GROUND WIRES ARE NOT SHOWN FOR CLARITY



2 ANTENNA GROUNDING PLAN, TYP. PER SECTOR  
N.T.S.

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BEDMINSTER, NJ 07921



**ERICSSON**

6300 LEGACY DRIVE  
PLANO, TX 75024



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**POUND RIDGE II**

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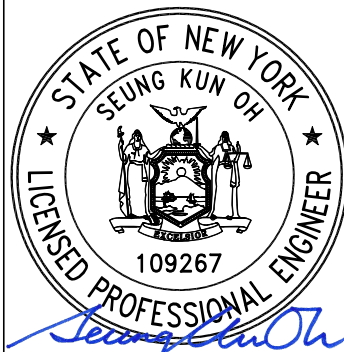
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**GROUNDING  
PLANS & NOTES**

Sheet Number:

**G-1**

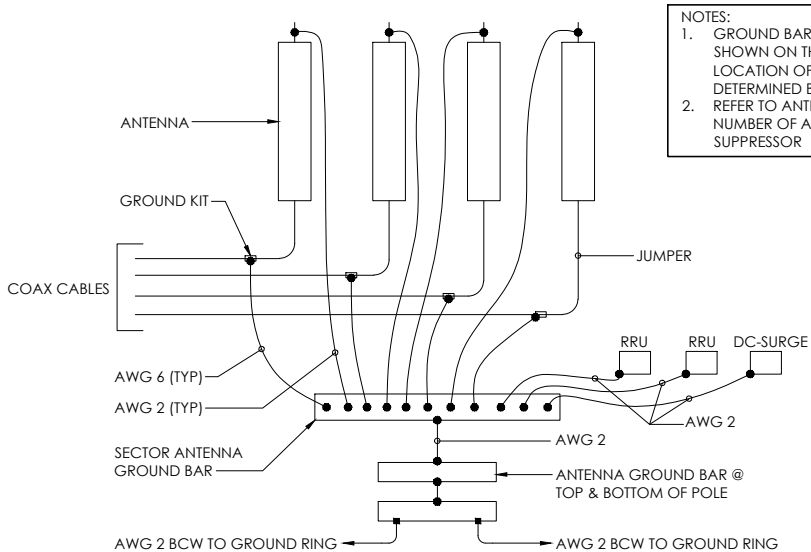
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4 GROUNDING NOTES  
N.T.S.



- NOTES:
1. GROUND BAR LOCATION IS SCHEMATIC AS SHOWN ON THIS SHEET AND ACTUAL LOCATION OF INSTALLATION WILL BE DETERMINED BY THE INSTALLER.
  2. REFER TO ANTENNA PLAN FOR EXACT NUMBER OF ANTENNA, RRU AND DC SURGE SUPPRESSOR

3 TYP. ANTENNA GROUNDING DIAGRAM  
N.T.S.

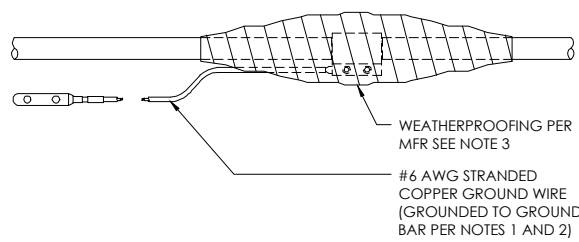
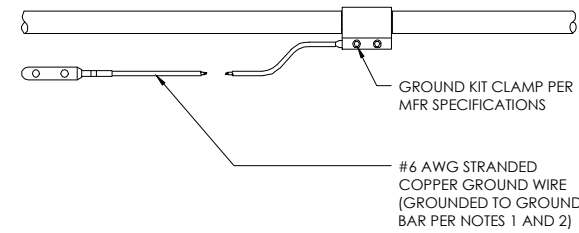
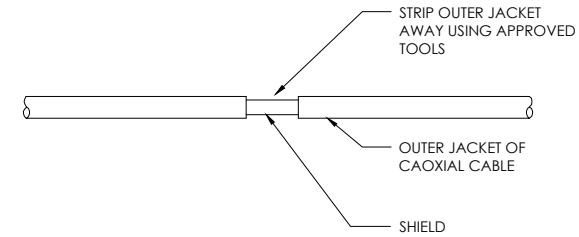
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N.T.S.

10 NOT USED  
N.T.S.

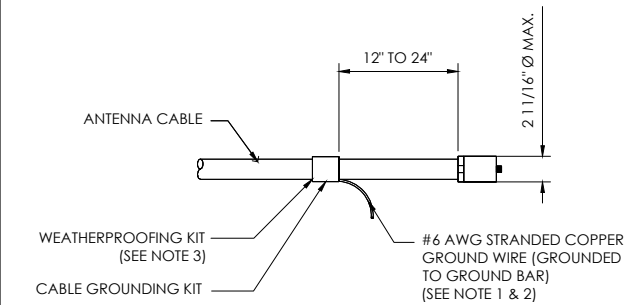
9 NOT USED  
N.T.S.

8 CONNECTION OF GROUND KIT TO ANTENNA CABLE  
N.T.S.

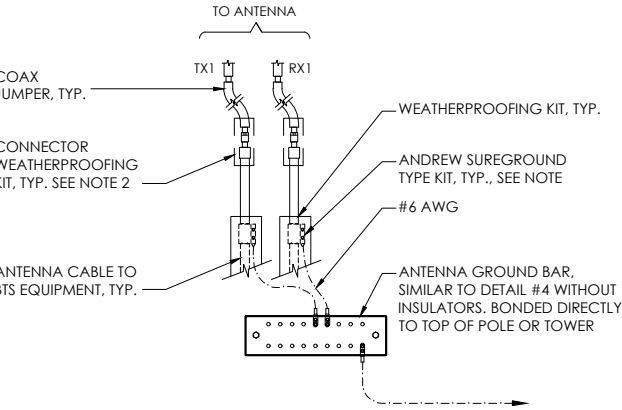
- NOTES:
- DO NOT INSTALL CABLE GROUND KIT AT A BEND AND ALWAYS DIRECT GROUND WIRE DOWN TO GROUND BAR
  - GROUNDING KIT SHALL BE TYPE AND PART NUMBER AS SUPPLIED OR RECOMMENDED BY CABLE MFR
  - WEATHER PROOFING SHALL BE TYPE AND PART NUMBER AS SUPPLIED OR RECOMMENDED BY THE CABLE MFR



7 GROUND KIT  
N.T.S.

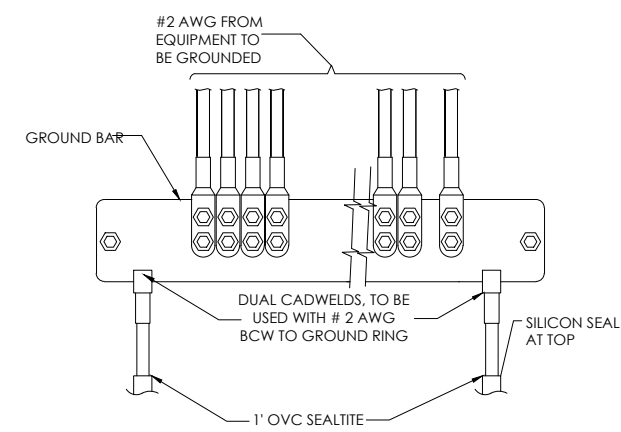


- NOTE:
- DO NOT INSTALL CABLE GROUND KIT AT A BEND AND ALWAYS DIRECT WIRE DOWN TO GROUND BAR.
  - GROUNDING KIT SHALL BE TYPE AND PART NUMBER AS SUPPLIED OR RECOMMENDED BY CABLE MANUFACTURER.
  - WEATHER PROOFING SHALL BE (TYPE AND PART NUMBER AS SUPPLIED OR RECOMMENDED BY CABLE MANUFACTURER.)



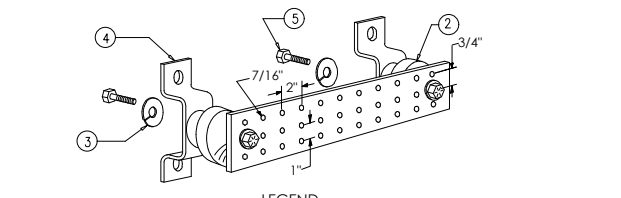
- NOTE:
- DO NOT INSTALL CABLE GROUND KIT AT A BEND AND ALWAYS DIRECT GROUND WIRE DOWN TO ANTENNA GROUND BAR.
  - WEATHER PROOFING SHALL BE ANDREW TWO-PART TAPE KIT. COLD SHRINK SHALL NOT BE USED

6 GROUND CONNECTION TO GROUND BAR  
N.T.S.



- NOTE:
- CONTRACTOR TO UTILIZE KOPR-SHIELD (THANS & BETTS) ON ALL LUG CONNECTIONS OR APPROVED EQUAL
  - ALL LUGS TO BE DUAL HOLE LONG BARREL AND CRIMPED TWICE WITH MFR'S RECOMMENDED TOOL

5 GROUND BAR CONNECTION  
N.T.S.

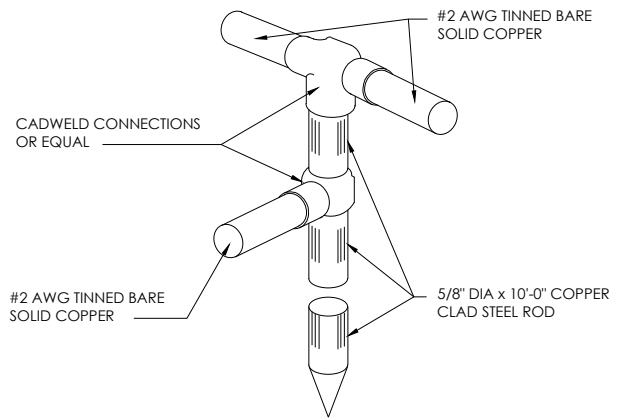


- LEGEND
- COPPER GROUND BAR, "X 1/4" X 20", NEWTON INSTRUMENT CO. CAT. NO. B-6142 OR EQUAL. HOLE CENTERS TO MATCH NEMA DOUBLE LUG CONFIGURATION. (ACTUAL GROUND BAR SIZE WILL VARY BASED ON NUMBER OF GROUND CONNECTIONS)
  - INSULATORS, NEWTON INSTRUMENT CAT. NO. 3061-4 OR EQUAL
  - 5/8" LOCKWASHERS, NEWTON INSTRUMENT CO. CAT. NO. 3015-8 OR EQUAL
  - WALL MOUNTING BRACKET, NEWTON INSTRUMENT CO. CAT. NO. A-6056 OR EQUAL
  - 5/8-11 X 1" HHCS BOLTS, NEWTON INSTRUMENT CO. CAT NO. 3012-1 OR EQUAL
  - INSULATORS SHALL BE ELIMINATED WHEN BONDING DIRECTLY TO TOWER/MONOPOLE STRUCTURE. CONNECTION TO TOWER/MONOPOLE STRUCTURE SHALL BE PER MANUFACTURERS RECOMMENDATIONS.

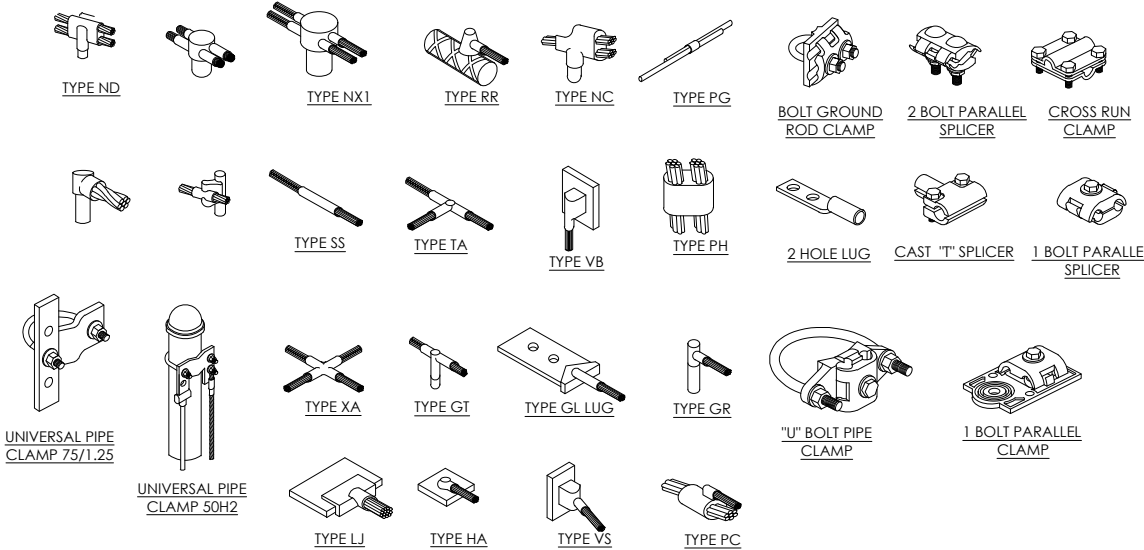
NOTE: ALL HARDWARE SHALL BE STAINLESS STEEL

4 GROUND BAR DETAIL  
N.T.S.

3 NOT USED  
N.T.S.



2 GROUND ROD DETAIL  
N.T.S.



1 TYPICAL MECHANICAL CONNECTIONS  
N.T.S.

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6300 LEGACY DRIVE  
PLANO, TX 75024

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**POUND RIDGE II**

89 WESTCHESTER AVE  
POUND RIDGE, NY 10576

Sheet Title:

**GROUNDING DETAILS**

Sheet Number:

**G-2**

Licenser:

DATE: 04/15/2025  
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<b>STEP 1: ENTER QUANTITIES OF EQUIPMENT AND DC OPERATING VOLTAGE</b>				
<b>STEP 2: ENTER DC PLANT TYPE FROM DROP-DOWN MENU:</b>				
(*GENERIC +24v or -48v DC PLANT CAN BE SELECTED FOR ANY MANUFACTURER'S DC PLANT)				
Emerson STD -48VDC Outdoor NetSura S12 System 525A NEG 15017 w-38V CONV				
-48V PRIMARY DC PLANT SPECIFIED				
(DC PLANT CONFIGURATION CAN BE REVIEWED ON DC PLANT WORKSHEET)				
<b>STEP 2A: THIS STEP ONLY SHOWN IF "GENERIC" DC PLANT PLANT TYPE HAS BEEN SELECTED:</b>				
<b>STEP 2B: THIS STEP ONLY SHOWN IF TYCO GPS2424 DC PLANT PLANT TYPE HAS BEEN SELECTED:</b>				
<b>STEP 3: DO YOU WANT TO CONFIGURE A STANDARD STAND-ALONE DC CONVERTER SYSTEM?</b>				
			N	
NOTE: IF YOU SELECT "Y" ANY INTEGRATED DC PLANT CONVERTER OPTIONS WILL BE BYPASSED				
<b>STEP 4: ENTER INDOOR SITE BUILDING/SHELTER DATA:</b>				
(Square footage used for interior AC lighting LOAD calculation)				
SELECT SITE ENCLOSURE TYPE & SIZE:			Legacy OD CAB	
<b>STEP 5: ENTER SITE HVAC SYSTEM DATA:</b>				
		Type	Size	QTY
SPECIFY INDIVIDUAL Cooling UNIT/CNTRL:				
SPECIFY INDIVIDUAL Cooling UNIT/CNTRL:				
SPECIFY INDIVIDUAL Cooling UNIT/CNTRL:				
SPECIFY INDIVIDUAL Cooling UNIT/CNTRL:				
SPECIFY INDIVIDUAL Cooling UNIT/CNTRL:				
SPECIFY INDIVIDUAL Cooling UNIT/CNTRL:				
		PLEASE SELECT A VALID CONFIGURATION		
ARE THERE SITE HVAC HEATING UNITS?		N		
TOTAL SPECIFIED SITE HVAC:		0-TONS	ESTIMATED HVAC REQUIREMENT:	
			2-TONS COOLING	
			SPECIFIED HVAC NOT SUFFICIENT	
IF NextGen with Gen_Control IS SELECTED USER NEEDS TO VERIFY GENERATOR RUN ALARM IS WIRED THROUGH SMART CONTROLLER. DC LOADS FOR SHELTER ENVIRONMENTAL SYSTEMS ARE AUTOMATICLY ADDED TO THE DC PLANT LOAD				
<b>STEP 6: ENTER SITE STATIONARY GENERATOR DATA:</b>				
DOES SITE HAVE A STATIONARY GENERATOR?		Y		
ESTIMATED CAPACITY REQUIRED:		10	KW	
		AC or DC: AC GENERATOR SIZE (KW): 48		
		GENSET CAPACITY SUFFICIENT		
<b>STEP 7: ENTER SITE BATTERY CONFIGURATION DATA:</b>				
SELECT SINGLE STRING BATTERY CAPACITY (AH):			170	
SPECIFY TOTAL QUANTITY OF BATTERY STRINGS:			3	
TOTAL SITE BATTERY CAPACITY (AH):			510	
NOTE: STANDARD BATTERY CAPACITY HAS BEEN SPECIFIED				
NOTE: 12 VOLT MONOBLOCK BATTERIES - 4 batteries per -48V String				
ESTIMATED BATTERY RESERVE TIME:			4.04	HOURS (SITE GENSET)
<b>-SITES WITH STATIONARY GENSETS</b>				
- Equipped with Vertiv DC Plant (NEG.20068) equipped with 200 amp Battery disconnect breakers shall receive no greater than 2 shelves of 180 AH batteries.				
- All other locations with legacy DC plants (typically equipped with battery disconnect breakers <200 amps) shall receive no greater than 3 shelves of 180 AH batteries- ALL SITES WITHOUT A STATIONARY GENSET				
- Shall be engineered with 4 hours of battery reserve.				


B	04/15/25	FINAL DRAWING		AP
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POUND RIDGE, NY 10576

Sheet Title:  
**SITE POWER  
CALCULATIONS**

Sheet Number:  
**E-2**

Licenser:



DATE: 04/15/2025  
EXP.: 01/27/2027

It is a violation of law for any persons, unless they are acting under the direction of a licensed professional engineer, to alter this document

## Town Clerk's Office

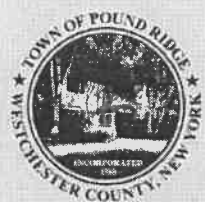
### MEMORANDUM

**To:** Town Board  
**From:** Joshua Hayes  
**Date:** May 12, 2025  
**Re:** Special Event Permit for Pound Ridge Historical Society Music Event

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Please review the attached special event permit application from the Pound Ridge Historical Society Music event to be held on May 31<sup>st</sup> at the Village Green.

This event will be using historical instruments, and is expected to be on a similar scale to the Summer Sundays concerts.



## SPECIAL EVENT PERMIT APPLICATION

Pursuant to Section 91 of the Town Code, a Special Event Permit is required for any sale, festival, or other special event that is conducted on Town property; that exceeds the building envelopes in the Business District; or that significantly impacts available public parking, vehicular or pedestrian traffic, or access to public roads.

However, please note that events in the Town Park or at Conant Hall consistent with the designated purpose of those facilities require only a Recreation Department activity permit or a rental agreement, respectively.

Special Event Permit applications and supporting materials must be submitted to the Town Clerk a minimum of sixty days before the event. After reviewing the application, the Town Clerk presents it to the Town Board for approval, which may be subject to conditions that must be met before a permit can be issued. A permit must be issued before the start of the event.

Please direct questions to the Town Clerk ([townclerk@townofpoundridge.com](mailto:townclerk@townofpoundridge.com); 914-764-5549).

### INSTRUCTIONS FOR APPLICANTS

1. Complete as much of the **Special Event Permit Application** form as you can. There may be some details that will not be available when you submit your application.
2. Prepare a **Site Plan**. You may choose to include parking and traffic information on the site plan or to provide a separate **Traffic/Parking Plan**.
3. Complete the **Weather Plan**.
4. If your event will include vendors, complete the **Vendor List** form. If you don't have complete information on all vendors, provide the information you do have.
5. Send the application and other documents to departmental and other reviewers, along with the **Special Event Application Review** form. The form lists town departments and others who may need to review your application. If you aren't sure who should review your application, please call or email the Town Clerk. Reviewers can return the completed forms to you or send them directly to the Town Clerk.
6. Submit your application and supporting documents to the Town Clerk.
7. Attend the Town Board meeting when your application is being considered.



8. If the application is approved, you will receive an application approval form that will list any conditions that need to be met before the permit can be issued.
9. If approval is conditional, provide documentations that the conditions have been met in order to receive a permit.

### APPLICANT INFORMATION

The **applicant** is the individual, group, or entity organizing the event. Examples of applicant **type** include nonprofit organization, town board or commission, school club, etc.

Applicant name: PR Historical Society  
 Applicant type: nonprofit  
 Address:  
 Mailing address:  
 Phone number: 914-764-4333  
 Email address: info @

### EVENT INFORMATION

In addition to indicating event **type** (eg, street fair, festival, road race, parade, concert, etc.), please provide a detailed event description. Examples of event **purpose** include fundraising, promoting awareness, providing education, building community spirit, promoting local businesses, etc. ***If the event is a fundraiser, the purpose should include information about how the resulting funds will be used.*** Identify all locations where event activity will take place, including parking.

Event name:  
 Event type: music event  
 Description:  
 Purpose:

Event date:	May 31, 2025		Alternate date:	none
Event start time:	11am		Event end time:	1pm
Setup start time:	10:30am		Setup end time:	1:30pm
Takedown start:			Takedown end:	
Location(s):				
On private property?	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
Parking location(s):				
On private property?	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
Road closure(s) requested:	no			
Closure times requested:	no			
Admission fee?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No		
Parking fee?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No		

### VENDORS/LICENSES

If the answer to any of the questions below is yes, you must also complete the **Vendor/License Information Form**. If you are unable to complete the form at the time application is submitted, please note that a complete form will be required before the permit can be granted.

Will the event include food and/or beverage vendors?

<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Number, if any
------------------------------	--	----------------

Will any food or beverages be served without charge in conjunction with the event?

<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
------------------------------	--

Will the event include non-food vendors?

<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Number, if any
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Will the event include alcoholic beverage vendors?

☐ Yes ☒ No ☐ Number, if any

Will any alcohol be served without charge in conjunction with the event?

☐ Yes ☒ No

Will the event include gambling of any kind?

☐ Yes ☒ No

## CONTACTS

Primary contact name: Joanne Mineo

Cell phone number: 203-561-8157 Email address:

Event day contact name: Joanne Mineo

Cell phone number: 203-561-8157 Email address:

Weather contact name: Joanne Mineo

Cell phone number: 203-561-8157 Email address:

## LOGISTICS

### CROWD MANAGEMENT

Anticipated attendance:

foot traffic

Describe crowd control plan:

n/a

Describe perimeter control plan:

n/a

Emergency services be present?

☐ Yes ☒ No

Will event be ADA compliant?

☒ Yes ☐ No

**VOLUNTEERS**

Indicate number of volunteers:

4

Describe role(s) of volunteers:

meet musicians and  
spectators**SANITATION/GARBAGE**

Portable toilets provided?

Yes



No

If so, how many?

—

Garbage/recycling bins provided?

Yes



No

Describe garbage/recycling plan:

—

**NEIGHBORHOOD IMPACT/NOTIFICATION**

Will there be noise impacts?

Yes



No

If so, will there be amplified music?

Yes



No

Will there be light impacts?

Yes



No

Have neighbors been notified?

Yes



No

**STRUCTURES/SAFETY**

Tents or canopies?

Yes



No

If yes, please describe:

—

Stage or other structures?

Yes



No

If yes, please describe:

—

Fireworks or open flame?

Yes



No

If yes, please describe:

—

**UTILITIES**

Water access needed?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
If yes, please describe:	<input type="text"/>			
Electricity needed?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
If yes, please describe:	<input type="text"/>			
WiFi access needed?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
If yes, indicate number of users:	<input type="text"/>			

**PROMOTION**

Banner permission requested?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
If so, indicate location and dates:	<input type="text"/>			
Other signage?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
If so, please describe:	<input type="text"/>			

**TOWN RESOURCES**

Town bus needed?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
If so, please indicate time period:	<input type="text"/>			
Barricades or cones needed?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
If so, please specify:	<input type="text"/>			
Other town-owned property needed?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
If so, please specify:	Town green			

**OUTSIDE RESOURCES**

Outside bus transportation?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
If so, please describe:	<input type="text"/>			

Outside parking assistance?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If so, please describe:	<input type="text"/>	
Other outside resources?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If so, please describe:	<input type="text"/>	

## SUPPORTING DOCUMENTS

Please indicate which supporting documents you are providing, including review forms being submitted directly by the reviewers.

			MAPS/PLANS
<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/> No	Event map (may incorporate parking/traffic plan)
<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/> No	Parking/traffic plan (may be separate from event map)
<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/> No	Weather plan
<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/> No	Vendor List (and applicable licenses or permits)
			REVIEW FORMS
<input type="checkbox"/>	Yes	<input type="checkbox"/> No	Police Department review form
<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/> No	Highway Department review form
<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/> No	Maintenance Department review form
<input type="checkbox"/>	Yes	<input type="checkbox"/> No	Building Department review form
<input type="checkbox"/>	Yes	<input type="checkbox"/> No	Recreation Department review form
<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/> No	Fire Department review form
<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/> No	EMS review form
<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/> No	Other review form
			LEGAL DOCUMENTS
<input type="checkbox"/>	Yes	<input type="checkbox"/> No	Insurance certificate(s)
<input type="checkbox"/>	Yes	<input type="checkbox"/> No	Indemnity agreement(s)

<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Permits/Licenses (other than for vendors)
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	OTHER (specify):

### DEPOSITS/FEES

Damage deposit paid (indicate amount):

—

Waiver requested:

☐ Yes

☒ No

Application fee paid (indicate amount):

—

Waiver requested:

☐ Yes

☒ No

### ENDORSEMENT

I certify that I have reviewed all application materials and that the information contained therein is, to the best of my knowledge, accurate and truthful.

I understand that Town Board approval of my application does not constitute a permit; that if the application is approved, I must meet any and all conditions specified by the Town Board before a permit can be issued; and furthermore, that under no circumstances may the event take place unless and until a permit has been issued.

J. Mineo 4/25  
 (signature) (date)  
Joanne Mineo  
 (printed name)



POUND-1

QP ID: LF

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/23/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Nicolaysen Agency Inc. P.O. Box 108 Chappaqua, NY 10514 RANDY COON	<b>914-238-4455</b>	<b>CONTACT</b> RANDY COON <b>PHONE</b> (A/C, No, Ext): <b>914-238-4455</b> <b>FAX</b> (A/C, No): <b>914-238-7961</b> <b>E-MAIL</b> <b>ADDRESS:</b>
<b>INSURED</b> Pound Ridge Historical Society P O Box 51 Pound Ridge, NY 10576		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A : SELECTIVE INSURANCE</b> <b>INSURER B :</b> <b>INSURER C :</b> <b>INSURER D :</b> <b>INSURER E :</b> <b>INSURER F :</b>
		<b>NAIC #</b> <b>12572</b>

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			S 1531778	06/01/2025	06/01/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N N/A If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

EVENT DATE: 5/31/2025. MUSIC EVENT ON THE GREEN

## CERTIFICATE HOLDER

## CANCELLATION

TOWN OF POUND RIDGE  
179 WESTCHESTER AVE  
POUND RIDGE, NY 10576

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE  
RANDY COON

## Town Clerk's Office

### MEMORANDUM

**To:** Town Board  
**From:** Josh Hayes  
**Cc:** Vinnie Duffield  
**Date:** May 12, 2025  
**Re:** Cemetery plot sales

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Please authorize the following cemetery plot sale to current Pound Ridge residents:

<b><u>Plot(s)</u></b>	<b><u>Price</u></b>	<b><u>Purchasers</u></b>
Plot 406, Section 3 (two gravesites)	\$2,000	Joanne and Craig Padawer 48 Old Pound Road Pound Ridge, NY 10576

## Town Clerk's Office

### MEMORANDUM

**To:** Town Board  
**From:** Josh Hayes  
**Date:** May 13, 2025  
**Re:** Monthly Reports for April 2025

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The following monthly reports are on file and available for inspection in the Town Clerk's office:

- Building Department April 2025 report
- Receiver of Taxes April 2025 report
- Town Clerk April 2025 report



TOWN OF POUND RIDGE  
BUILDING DEPARTMENT MONTHLY RECEIPTS  
REPORT TO THE SUPERVISOR

Month of APRIL 2025

Total Deposited – General Fund \$ 31,066.25

Total Deposited –T & A Fund \$ 3,000. -

Receipts:

Charges for Photo Copies

A 1255 \$ 584.25

Safety Inspection Fees

A 1560 \$ 1,253. -

Zoning Fees

A 2110 \$ 360. -

Business & Occupational Licenses

A 2501 \$ Ø

Permits

A 2590 \$ 28,869. -

Penalties

A 2610 \$ Ø

Trust & Agency –Bonds

T 31 \$ 3,000. -

J. d. Grey - Office Mgr. 4/30/25  
Submitted By - Title Date

	0. c
GEN. FUND	
DEPOSIT FOR	
APRIL 2025	
13,009.25	+
1,820.00	+
4,677.00	+
6,210.00	+
5,350.00	+
31,066.25	*
	0. c
	0. c
T+A	
DEP. FOR	
APRIL	
2025	
3,000.00	+
3,000.00	*
	0. c

TOWN OF POUND RIDGE  
RECEIVER OF TAXES  
April 1, 2025 to April 30, 2025

COLLECTION	OPENING BASE BALANCE	COLLECTION	MEMO/ CHK FEES	MISC	OVER/SHORT	CLOSING BALANCE
School Taxes 2024-2025						
Bedford Central	\$ 311,059.61	\$ 36,539.68				\$ 274,519.93
Katonah-Lewisboro	\$ 25,191.43	\$ 567.17				\$ 24,624.26
<b>Total School Taxes</b>	\$ 336,251.04	<b>\$ 37,106.85</b>				\$ 299,144.19
School Penalty 2024- 25		\$ 4,452.85				
Town & County 2024	\$ 40,568.38	\$ -				\$ 40,568.38
Town & County Penalty		\$ -				
Town & County 2025	\$ 15,121,430.53	\$ 13,088,232.48				\$ 2,033,198.05
Town & County Penalty	\$ -	\$ -				
<b>Total Town, School, County, Pen</b>		<b>\$ 13,129,792.18</b>				
Liens	\$ 412,461.26	\$ 25.39				\$ 412,435.87
Lien Interest		\$ 5.33				
<b>Total Lien &amp; Interest</b>		<b>\$ 30.72</b>				
<b>TOTALS Base &amp; Interest Collected</b>	\$ 702,099.78	<b>\$ 13,129,822.90</b>	\$ 90.00		\$ 0.64	<b>\$ 13,129,913.54</b>

\* Rejected checks for \$13,983.24, \$2,111.18, \$3599.04, \$4,394.74 and \$14,982.05

\* Duplicate payments of \$199.75 & \$59.93, refund requests will be submitted in May

\* No refunds were requested in April

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Conservation	Conservation	1	18.18
	Marriage License	Marriage Fee	1	17.50
	Misc Fee	Certified Copy	39	390.00
		Miscellaneous Fees	2	22.00
			Sub-Total:	\$447.68
A2130	Dumpster Permit  recycling	Dumpster - car	7	140.00
		Dumpster - pickup	2	150.00
		Dumpster paid by card	1	674.79
			Sub-Total:	\$964.79
A2190	Sale of cemetery plot(s)	Cemetery Plots	21	21,000.00
			Sub-Total:	\$21,000.00
A2410	Rental Fees	Rental Fee	1	500.00
			Sub-Total:	\$500.00
A2544	Dog Licensing	Female, Spayed	28	280.00
		Female, Unspayed	2	40.00
		Male, Neutered	32	320.00
		Sub-Total:	\$640.00	
D-2111	mulch delivery charge	delivery charge	12	360.00
			Sub-Total:	\$360.00
HOLD	Rental Deposit	Rental Deposit	1	0.00
			Sub-Total:	\$0.00
			Total Local Shares Remitted:	\$23,912.47
Amount paid to: NYS Ag. & Markets for Animal Population Program				66.00
Amount paid to: NYS Environmental Conservation				298.82
Amount paid to: Rental Deposit				500.00
Amount paid to: State Health Dept.				22.50
Total State, County & Local Revenues:		\$24,799.79	Total Non-Local Revenues:	\$887.32

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Erin Trostle, Town Clerk, Town of Pound Ridge during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date

 05.07.2025

NYS Department of Agriculture and Markets  
Spay and Neuter  
P.O. Box 975  
Albany, NY 12201-0975

Month of Submission: April

Year of Submission: 2025

TCV Code: 5513 - Westchester Pound Ridge



Prepared by: Erin Trostle

Date Prepared: April 30, 2025

**Animal Population Control Program Submission**

Submit by the 5<sup>th</sup> of the month covering activities of the preceding month

LICENSE TYPES AND FEES COLLECTED	FEES	AMOUNT
Spayed and Neutered Dogs = 60	\$1.00	\$ 60
Unspayed and Unneutered Dogs = 2	\$3.00	\$ 6
<b>TOTAL AMOUNT REMITTED</b>		<b>\$ 66</b>
Check Number:	21001	



**Department of  
Environmental  
Conservation**

STATE OF NEW YORK  
**DEPARTMENT OF ENVIRONMENTAL CONSERVATION**  
625 Broadway, Albany, NY 12233

Phone 1-800-962-5622

Invoice 1765-241858

TOWN OF POUND RIDGE  
179 Westchester Avenue, Pound Ridge, NY 10576

Invoice Period: **04/01/2025** to **04/30/2025**

### Invoice Summary

Sales Summary		Items Sold	Sales Total	Print Fee	Vendor Commission	Sweep Amount
		23	\$317.00	\$0.00	\$18.18	\$298.82
Reversals / Voids Summary		Items Reversed / Voided	Reversal / Void Total	Print Fee	Vendor Commission	Sweep Amount
		0	\$0.00	\$0.00	\$0.00	\$0.00
Manual Adjustment Summary			Adjustment Note	Adjustment Type	Adjustment Amount	
Invoice Totals						Sweep \$298.82

**\$298.82** Will be swept from your bank account on **5/15/2025**

## Monthly Report of Marriage Licenses Issued

SEE INSTRUCTIONS AT BOTTOM OF PAGE

Report for the Month of <u>April, 2025</u>	<b>Do not write in this area</b>	DEP. NO. <u>                    </u>
City or Town of <u>Pound Ridge</u>		\$ <u>                    </u>
County of <u>Westchester</u>		CHECK # <u>                    </u>

License Numbers from <u>6</u> to <u>6</u> Inclusive*	# of Military Exemptions: <u>6</u>
*If only ONE license was issued place license number in both spaces.	# of Skipped Licenses: <u>6</u>
*If NO licenses were issued write "NONE" in both spaces.	# of Voided Licenses: <u>6</u>

Pursuant to the provisions of Section 15 of the Domestic Relations Law, I herewith transmit to the State Commissioner of Health a fee of twenty-two dollars and fifty cents for each marriage license issued by me during the month covered by this report.

Make remittance by CHECK or MONEY ORDER payable to the State Department of Health  DO NOT SEND CASH  Amount of Remittance with this Report \$ <u>22.50</u>	Name of City or Town Clerk (Please type or print): <u>Erin Trostle</u>	
	Signature of City or Town Clerk: <u>[Signature]</u>	Date:
	Email Address: <u>townclerk@townofpoundridge.com</u>	
	Phone Number(s): <u>914-764-5549</u>	

### INSTRUCTIONS

This monthly report of marriage licenses issued must be submitted to the New York State Department of Health at the above address for each month whether or not any licenses were issued. If no licenses were issued, indicate NONE in the space provided for license numbers.

The issuance of a marriage license makes you responsible for the remittance fee of \$22.50 of whether or not the marriage ceremony is ever performed. An exception to the mandatory remittance is when either of the parties applying for such license is a member of the armed forces of the U.S. on active duty.

Marriage licenses must be numbered and reported consecutively throughout the year starting with number 1 at the beginning of EACH calendar year.

Pursuant to the authority of Section 19 of the New York State Domestic Relations Law, the Commissioner of Health has directed that this report, together with any fee, be transmitted to the State Department of Health by the 15th of the month following the month which the report covers.

New York State Domestic Relations Law Section 22 provides that any Town or City Clerk who violates or fails to comply with any of the above mentioned reporting requirements, shall be deemed guilty of a misdemeanor and shall pay a fine not exceeding the sum of one hundred dollars on a conviction thereof.

**MEMORANDUM**

To: Town Board  
From: Drifa Segal  
Date: 5/13/2025  
Re: 2025 NYSATRC Conference

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I respectfully request authorization to attend the NYS Association of Tax Receivers 2025 Training Seminar this June in Lake George not to exceed \$1300. The training runs from Sunday June 8th through Wednesday June 11, 2025. The cost stated above includes NYSATRC membership fee, conference registration fee, car mileage reimbursement, partial food cost, and hotel stay. This is a budgeted item.

Thank you.

Drifa Segal  
Receiver of Taxes – Pound Ridge

# Memo

To: Town Board

From: Drifa Segal

Date: 5/6/2025

Re: REFUND

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Please authorize the Finance Director to refund the duplicate payments listed below.

See attached claim forms and documentation.

**Duplicate Payment Total: \$259.68**

9816-67.15	Corelogic	\$199.75
10263-55	Corelogic	\$59.93



# CLAIM

**TOWN OF POUND RIDGE**  
**POUND RIDGE NY 10576**



**PURCHASE ORDER NO.:**  
**DATE: 5/6/2025**

**CLAIMANT'S  
NAME  
AND  
ADDRESS**

CORELOGIC CENTRALIZED REFUNDS  
PO Box 9202  
Coppell, TX 75019-9208  
  
Parcel: 9816-67.15  
2025 Town County Bill

**VENDOR #:**

APPROPRIATION	AMOUNT	VOUCHER #
	\$199.75	
<b>TOTAL</b>	<b>\$199.75</b>	

DATES	DESCRIPTION OF MATERIALS OR SERVICES	QUANTITY	UNIT PRICE	AMOUNT
5/6/2025	Duplicate payment of 2025 Town County bill	1		\$199.75
	* Please see attached documentation			
	PLEASE INCLUDE COPY OF CLAIM FORM WITH REFUND CHECK			
			<b>TOTAL</b>	<b>\$199.75</b>

I, \_\_\_\_\_, certify that the above account in the amount of \_\_\_\_\_ is true and correct; that the items, services, and disbursements charged were rendered to or for the town on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually due.

5/6/2025  
date

signature

title

## SPACE BELOW FOR TOWN USE

### DEPARTMENT APPROVAL

The above services or materials were rendered or furnished to the town on the dates stated and the charges are correct.

5/6/2025  
date

authorized official

### APPROVAL FOR PAYMENT

This claim is approved and ordered paid from the appropriations indicated above.

Active Collection: TO 2025

Parcel Info   Base Taxes   Special Districts   Exemptions & Abatements   Charges & Payments   Summary   Notes & Docs   Refunds & BC   Extra Info

Parcel ID: 9.816--67.15

Bounced Checks:

Year	CT	Code	i#	AMT	ReceiptNo	Source	Payer	Date	Batch

Refunds & Adjustments:

CASHIER		4/24/2025	199.75			20250423COR	SYS		TO2025
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TOTAL AMOUNT: 199.75 - DUPLICATE PAYMENT MADE BY CORELOGIC AKA COTALITYX

TOTAL AMOUNT REFUNDED: 0.00

# CLAIM

**TOWN OF POUND RIDGE**  
**POUND RIDGE NY 10576**



**PURCHASE ORDER NO.:**  
**DATE: 5/6/2025**

**CLAIMANT'S  
NAME  
AND  
ADDRESS**

CORELOGIC CENTRALIZED REFUNDS  
PO Box 9202  
Coppell, TX 75019-9208  
  
Parcel: 10263-55  
2025 Town County Bill

**VENDOR #:**

APPROPRIATION	AMOUNT	VOUCHER #
	\$59.93	
<b>TOTAL</b>	<b>\$59.93</b>	

DATES	DESCRIPTION OF MATERIALS OR SERVICES	QUANTITY	UNIT PRICE	AMOUNT
5/6/2025	Duplicate payment of 2025 Town County bill	1		\$59.93
	* Please see attached documentation			
	PLEASE INCLUDE COPY OF CLAIM FORM WITH REFUND CHECK			
			<b>TOTAL</b>	<b>\$59.93</b>

I, \_\_\_\_\_, certify that the above account in the amount of \_\_\_\_\_ is true and correct; that the items, services, and disbursements charged were rendered to or for the town on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually due.

5/6/2025  
date

signature

title

## SPACE BELOW FOR TOWN USE

### DEPARTMENT APPROVAL

The above services or materials were rendered or furnished to the town on the dates stated and the charges are correct.

5/6/2025  
date

authorized official

### APPROVAL FOR PAYMENT

This claim is approved and ordered paid from the appropriations indicated above.

Active Collection: TO 2025

Parcel Info   Base Taxes   Special Districts   Exemptions & Abatements   Charges & Payments   Summary   Notes & Docs   Refunds & BC   Extra Info

Parcel ID: 10.263--55

## Bounced Checks:

Year	CT	Code	i#	AMT	ReceiptNo	Source	Payer	Date	Batch
2021	SC	RETcheck	2	-5.76	20220413RE3999	CNVRT		BC 07/23/2024	20220413RE3999

## Refunds &amp; Adjustments:

CASHIER		4/24/2025	59.93			20250423COR	SYS		TO2025

TOTAL AMOUNT: 59.93

- DUPLICATE PAYMENT MADE BY CORELOGIC AKA COTALITY

TOTAL AMOUNT REFUNDED: 0.00



**TO:** Kevin Hansan, Town Supervisor and the Town Board

**FROM:** Christeen CB Dür, Grants Coordinator, PB & WCC Administrator

**DATE:** May 15, 2025

**SUBJECT:** Request to apply and attend a SUNY Potsdam Microcredential Course

SUNY Potsdam has partnered with the NY Association of Towns on a New Workforce Development Initiative. One of the microcredential courses is Local Government: Grant Writing. This course has been designed to help local governments develop their public grant applications by covering local government institutions, public policy and the grant-writing process.

The complete online course is given over 2 semesters for a total of 8 credits. Please see the attached for details about each of the 2 courses and the learning outcomes as well as the article that was featured in the most recent NYAOT's Talk of the Towns. The full 2 course credential for in-state students is \$2,528.

I am requesting permission to apply to this program and if selected, permission to attend beginning August 25, 2025. This course is directly aligned with my position and our goal to understand, seek-out and secure more grants for our Town.

Please let me know if you need more information.

Thank you for your consideration.

*Christeen CB Dür*

# What are Microcredentials?

Microcredentials are groups of credit-bearing courses that help you gain career skills. You can use them toward a degree or certificate program, or as credentials in your field of interest.

## Career-Focused

Designed to meet emerging job market needs, microcredentials let you explore interests, enhance your career, or test the waters for a degree program.

## Quick to Earn

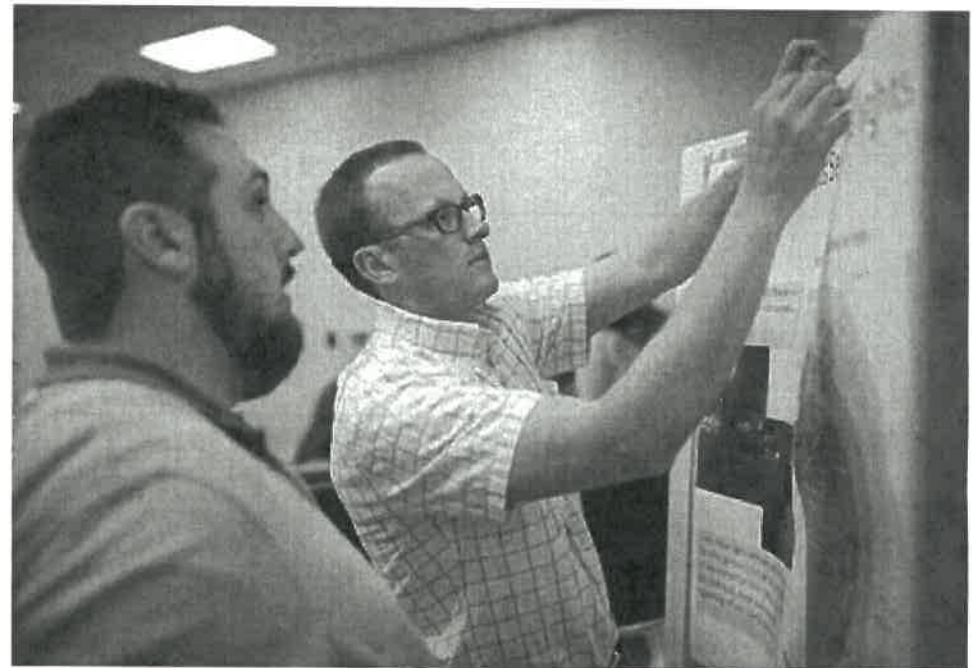
Earn 3–12 credit microcredentials in just one or two semesters—faster than a degree or advanced certificate.

## Flexible & Accessible

Many microcredentials are fully online, fitting into your busy schedule. Earn shareable digital badges for LinkedIn and resume use.

## Targeted Skills

Microcredentials outline specific skills you'll gain. In-person options include hands-on labs or applied learning for an enriched experience.



# Explore our Microcredentials:

## Band Instrument Repair Technology (BIRT) Basics

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## Financial Statement Analysis

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## Local Government: Grant Writing

Earning this microcredential demonstrates the ability to apply knowledge of local government in the development of public grant applications. Learners will complete an asynchronous, two-course sequence covering local government institutions, public policy, and the grant-writing process. The first course explores the structure, function, and policy processes of state and local governments within the American federal system. The second course will cover essential topics such as grant research, proposal development, budgeting, and evaluation methods, with a focus on public sector requirements.

**Delivery Mode:** Online

**Credit Hours:** 8

**Time to Complete:** 2 semesters

**Stacks to:**

- Political Science, B.A.
- As free electives for other majors at SUNY Potsdam

# Admission Requirements

Proof of high school graduation or college transcripts, as explained [here](#).

## Cost

- Per course: \$1264 (in-state) or \$2916 (out-of-state)
- Full credential: \$2528 (in-state) or \$5732 (out-of-state)

## Learning Outcomes

Students will be able to:

- Summarize the roles, institutions and policy processes of local governments in the context of the US federal system (POLS 322)
- Recognize the goals and resources of local governments as reflected in public statements, planning documents and published budgets (POLS 322)
- Identify grant funding opportunities to support the work of local government (POLS 422)
- Generate the content of a public sector grant application (POLS 422)

## Career Outcomes

Grant writing skills can be applied to nearly any career in the public sector. Examples include:



- Grant Administrator
- Planner
- Supervisor
- Highway Superintendent
- Recreation Director

**Courses count towards the Certified Town Official (CTO) program of the New York Association of Towns.**

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# SUNY Potsdam & NYAOT Ready to Launch Microcredentials to Serve NYS Local Governments

SUNY Potsdam Partners with New York Association of Towns on New Workforce Development Initiative

SUNY Potsdam, in partnership with the New York Association of Towns, is pleased to announce the launch of a workforce development initiative designed to improve recruitment and retention in towns, as well as create an accredited and skilled workforce.

Local government employees and candidates for employment can now earn [microcredentials](#) in the areas of public sector grant writing and spatial data analysis with GIS from SUNY Potsdam, which were designed specifically with municipal needs in mind. A microcredential is a short course of study that focuses on a particular skill. All microcredentials will launch this summer, and will be offered online for maximum compatibility with work schedules, and will vary from six weeks to two semesters.

"In our conversations with local government leaders from across the state, we recognized that there is a real opportunity for municipalities and prospective employees to add new

skillsets through these types of programs—helping local governments to grow from within, for some of these in-demand skills and needs," said SUNY Potsdam Assistant Dean for Academic Programs and Curriculum Dr. Robert Hinckley, who is also a faculty member in the Department of Politics.

## Local Government: Grant Writing

*Microcredential at SUNY Potsdam*



### Overview

Earning this microcredential demonstrates the ability to apply knowledge of local government in the development of public grant applications. Learners will complete an asynchronous, two-course sequence covering local government institutions, public policy, and the grant writing process.

- 100% online
- 8 credit hours
- Complete in 2 semesters
- Stackable for multiple degree programs at SUNY Potsdam

## Spatial Data Analysis with GIS

*Microcredential at SUNY Potsdam*



### Overview

This microcredential will prepare students, practitioners, and refresh experts on all the major techniques used in Geographic Information Systems. The 2 course sequence can be taken entirely online, or in-person for the intro class, and online for the applied work. The first course creates a foundation for using the ESRI ArcGIS Pro software and the basic tool functions. The second course builds on those and introduces each of the major techniques used in GIS - cartography, remote sensing, data acquisition and management, and spatial analysis. Each course culminates in individual applied projects.

- Intro course can be taken online or in-person
- Second course is 100% online
- 8 credit hours
- Complete in 2 semesters
- Stackable to Environmental Studies, B.A.
- Use as electives for other STEM degrees

# Potsdam Potsdam

Addressing workforce development issues in towns, including retention and recruitment, has been a major focus of NYAOT's work. In a survey of its members, nearly half of the respondents said it can take between 1 and 3 months to fill positions and more than 70 percent of respondents asserting that workforce development is an issue for their town.

This program, said NYAOT Executive Director Christopher A. Koetzle, is a huge step toward equipping towns with trained personnel.

"A lot of our smaller towns simply don't have a luxury of resources to research, apply for and win grants," he said. "These microcredential programs allow towns to invest in their current employees, or now when students come out of college, they're ready for town jobs, like comptroller."

Another benefit, said Hinckley, is attracting enrolled college students to a path of employment in local government.

"It's also a wonderful opportunity for upscaling and building skills of employees or preparing employees who might want to transition from the private sector into the public sector," Hinckley said. "We want to be part of the solution, by helping folks early in their career or mid-career."

The idea for the collaboration came about thanks to NYAOT's participation in the annual Local Government Conference at SUNY Potsdam, thanks to conversations facilitated there by the statewide organization's President and Potsdam Town Clerk Cindy Goliber.

"It was an honor to meet with the NYAOT team and attend their annual conference, to get to know public servants across the state," Hinckley said. "We see a real opportunity to help our local governments become more resilient and innovative, to serve their workforce needs now and in the future."

To learn more about SUNY Potsdam's microcredentials, visit [www.potsdam.edu/mc](http://www.potsdam.edu/mc). □



New episodes every Tuesday at 12:00 PM

# Talk of the Towns

Every Tuesday Subscribe today.



Available on YouTube and  
Spotify



	Kevin	Ali	Dan	Diane	Namasha	Other
<b>Boards &amp; Commissions</b>						
Audit Bills					X	
Board of Assessment Review		X				
Board of Ethics	X					
Conservation Board			X			
Economic Development Committee				X		
Energy Action Committee			X			
Highway & Maintenance				X		
Housing Board			X			
Human Rights Advisory Committee					X	
Landmarks & Historic District					X	
OEM	X					
Old Pound Road Committee		X				
Open Space			X			
Planning Board					X	
Police Department	X					
Recreation Commission				X		
Water Control Commission			X			
Zoning Board of Appeals				X		
<b>Other</b>						
BCSDNY	X					
East of Hudson Watershed	X					
Environmental Initiatives Advisors						Elyse/Bill Harding
Fire District	X					
Library Board	X					
New Dawn			X			
Sustainable Westchester			X			
THRIVE				X		
Water Wastewater Task Force		X				
WEMS						Tom Mulcahy
Westchester County Shared Services	X					
Wireless Communication				X		