

Town Clerk's Office

MEMORANDUM

To: Town Board
From: Erin Trostle
Date: August 28, 2025
Re: Minutes of the August 5, 2025 Town Board meeting

Please review the attached.

MINUTES OF THE AUGUST 5, 2025 MEETING OF THE TOWN BOARD OF THE TOWN OF POUND RIDGE HELD AT 179 WESTCHESTER AVENUE, POUND RIDGE, NEW YORK, AND VIA ZOOM VIDEOCONFERENCE, COMMENCING AT 7:30 PM

PRESENT: SUPERVISOR KEVIN HANSAN
DEPUTY SUPERVISOR/COUNCILPERSON DIANE BRIGGS
COUNCILPERSON ALISON BOAK
COUNCILPERSON DANIEL PASCHKES

ALSO

PRESENT: TOWN ATTORNEY WILLIAM HARRINGTON (via Zoom)
TOWN CLERK ERIN TROSTLE

NOT

PRESENT: COUNCILPERSON NAMASHA SCHELLING

I. CALL TO ORDER OF REGULAR MEETING

Supervisor Hansan called the meeting to order at 7:32 pm.

II. EXECUTIVE SESSION

Board Action: Motion by Councilperson Boak, seconded by Councilperson Briggs, all voting aye, to call for an executive session immediately following the conclusion of the public portion of the meeting and for an additional executive session at 6:30 pm on Tuesday, August 12, 2025.

III. ANNOUNCEMENTS

- The Pound Ridge Land Conservancy will hold a guided evening hike starting at 7:30 pm at the Armstrong Preserve on Saturday, August 9.
- The school supply drive organized by State Senator Shelley Mayer in conjunction with the United Way continues through Thursday, August 21.
- The next Food Truck Friday is scheduled for Friday, August 22, from 5:00 to 9:00 pm.
- The Pound Ridge Business Association's Artisan and Vintage Flea will be held on Labor Day, Monday, September 1, from 10:00 am to 4:00 pm.

IV. MINUTES

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Boak, to approve the minutes of the July 15, 2025 Town Board meeting.

V. PUBLIC COMMENT I

Resident John Nathan, of 155 Upper Shad Road, said that he has appealed the decision in the lawsuit he filed against the Town and the Town Board in 2024.

Resident Katherine Biagiarelli, of 315 Salem Road, thanked the Recreation Department for the recent purchase of new chairs and for the recent senior trip. She also asked that chair zumba be included in the 2026 budget.

Resident Nick Cianciola, Sr., of 29 Autumn Ridge Road, said that he has collected 233 petition signatures in support of the Assessor.

Councilperson Paschkes stated that Mr. Cianciola has jumped to conclusions without having adequate information. He also explained that the board is prohibited from discussing personnel matters.

Supervisor Hansan said that he is always delighted to hear that a resident has had a positive interaction with a town employee.

Councilperson Briggs reported that she received phone calls from three senior residents who were frightened by aggressive phone calls from someone soliciting petition signatures.

IV. NEW BUSINESS

A. Supervisor – Lease agreement for 7 Old Pound Road

RESOLUTION 183-25

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the Supervisor to sign the lease agreement for 7 Old Pound Road for the lease term April 15, 2025 through April 14, 2027.

Resident Alex Goldfarb of Patterson Road commented on the specifics of the lease agreement.

B. Town Board – BESS moratorium

Board Action: Motion by Councilperson Boak, seconded by Councilperson Briggs, all voting aye to call for a public hearing on extending the moratorium with regard to Battery Energy Storage Systems (BESS).

C. Highway Department – Street sweeper rental and culvert pipe purchase

RESOLUTION 184-25

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the expenditure of \$12,000.00 for the rental of a street sweeper from Long Island Street Sweepers, Inc., AND BE IT FURTHER

RESOLVED, that the Town Board hereby approves the expenditure of \$6,279.60 for the purchase of culvert pipe from Chemung Supply Corporation.

D. Justice Court – NYSAMCC Conference

RESOLUTION 185-25

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the Court Clerk to attend the annual conference of the New York State Association of Magistrates Court Clerks, to be held September 28, 2025 through October 1, 2025, in Albany, NY, at a cost not to exceed \$1,213.00.

E. Maintenance – Village Green plantings

RESOLUTION 186-25

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the expenditure of \$4,242.50 for the purchase of the following plant material from Copia Home and Garden:

<u>Item</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>
White fir (8'-9")	1	\$300.00	\$300.00
Fastigiata English oak (2"-2-1/2")	3	\$177.00	\$177.00
Summersweet clethra (5 gal.)	5	\$58.00	\$290.00
Annabelle hydrangea (7 gal.)	3	\$90.00	\$270.00
Oakleaf hydrangea (7 gal.)	3	\$87.00	\$261.00
Virginia sweetspire (7 gal.)	3	\$68.00	\$204.00
Coral bells (1 gal.)	15	\$24.00	\$360.00
Milkweed (1 gal.)	6	\$17.00	\$102.00
Blue aster (2 gal.)	12	\$19.00	\$228.00
Creeping wintergreen (1 gal.)	25	\$36.00	\$900.00
Switchgrass (2 gal.)	6	\$19.00	\$114.00
Bumper Crop (2 cu. ft.)	15	\$21.00	\$315.00
Bio Tone (25 lbs.)	5	\$45.00	\$225.00
Mulch	15	\$9.50	\$142.50

F. Recreation Department

1. Camp Carnival Day

RESOLUTION 187-25

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the expenditure of \$3,056.25 for Carnival Day activities and supplies to be provided by Funtime Amusements.

2. Community bus

Ms. Biagiarelli noted that there are recalls on the 2025 model of the Ford E450 bus and stated that the bus should have heavy-duty shock absorbers.

RESOLUTION 188-25

Board Action: Motion by Councilperson Boak, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that subject to the finalization of grant funding by the Dormitory Authority of the State of New York, the Town Board hereby approves the expenditure of an amount not to exceed \$147,000 for the purchase and modification of a 2026 Ford E450 bus with a 14-passenger, 2-wheelchair configuration from Don Brown Bus Sales.

3. Camp refund

RESOLUTION 189-25

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the refund of \$300.00 in camp fees to the Tramonte family.

G. Town Clerk

1. OSC Audit

The Town Clerk reported that the New York State Comptroller's Report 2024M-150 on Procurement and Claims Auditing has been filed in her office and is available for public inspection and copying during regular business hours.

2. Harvest Festival

RESOLUTION 190-25

Board Action: Motion by Councilperson Boak, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby approves a special event permit for the Pound Ridge Partnership's Harvest Festival, to be held on October 4, 2025, from 12:00 noon to 6:00 pm.

3. Courtroom chairs

RESOLUTION 191-25

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the purchase of twelve (12) 9to5 Cortina executive/conference chairs from Hudson Valley Office Furniture at a cost of \$8,711.00, to be funded by SAM grant monies.

H. Planning Board

RESOLUTION 192-25

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the refund of unused Planning Board escrows to JMB Payroll LLC of 3 Cypress Drive, Stamford, CT 06903 in the amount of \$6,965.00 and to Homes and Harmonies, PO Box 25, Pound Ridge, NY 10576 in the amount of \$3,175.00.

I. Water Control Commission

RESOLUTION 193-25

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the release of Water Control Commission Bond #2024-78 in the amount of \$5,000.00 to Jason Schaffer of 121 Brook Farm Road East, Pound Ridge, NY 10576.

J. Finance Department – Camera system upgrade

RESOLUTION 194-25

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the expenditure of \$3,255.19 for an upgrade to the camera system at the Town Park pools to be performed by Beacon Services.

K. Liaison Reports – Old Pound Road Committee

Councilperson Boak reported that the Old Pound Road Committee is preparing a proposal for a disc golf course at the Old Pound Road property. They are also exploring plans for a butterfly garden.

V. PUBLIC COMMENT II

Resident John McCown, of 25 Miller Road, noted that the rental income from the house at 7 Old Pound Road is not sufficient to cover expenses associated with the purchase of the 22+ acre property.

Mr. Nathan expressed the view that either the Town Board had failed to discuss pending litigation or had failed to announce executive sessions for that purpose. He also stated that he had only filed one FOIL request in his lifetime.

The Town Clerk stated that there have been many calls for executive session regarding legal matters in recent years.

Ms. Biagiarelli asked why an invoice for the new bus was submitted in June. The Supervisor clarified that the document in question was actually a request for a quote.

Resident Adam Dorn of 5 South Bedford Road thanked the Town Board for their service.

VI. FINANCIAL MATTERS – Pay bills

RESOLUTION 195-25

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the Supervisor to pay the following claims as detailed in Abstract 15-2025:

Fund	Claim Numbers	Total Amount
General Fund	A00686–A00767	\$255,599.00
Highway Fund	D00160–D00176	\$48,164.63
Trusts & Agency	AT00052–AT00064	\$20,557.50

AND BE IT FURTHER RESOLVED, that the following advance-of-audit payments listed in Abstract 15-2025 are hereby allowed:

Fund	Claim Numbers	Total Amount
General Fund	A00768–A00772	\$19,258.99

VII. ADJOURNMENT: There being no further business to come before the Town Board, Supervisor Hansan adjourned the meeting at 8:43 pm.

VIII. RECONVENE AS PARKING DISTRICT COMMISSION: Supervisor Hansan called the meeting to order at 8:43 pm.

RESOLUTION 196-24

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Boak, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the Supervisor to pay the following claim as described in Abstract 14-2024:

Fund	Claim Number	Total Amount
Parking District	ST00019	\$1,905.00

AND BE IT FURTHER RESOLVED, that the following advance-of-audit payments listed in Abstract 15-2025 are hereby allowed:

Fund	Claim Numbers	Total Amount
Parking District	ST00020–ST00021	\$995.79

VI. ADJOURNMENT: There being no further business to come before the Parking District Commission, Supervisor Hansan adjourned the meeting at 8:44 pm.

Erin Trostle, Town Clerk
Dated at Pound Ridge, New York
August 28, 2025

**A LOCAL LAW ESTABLISHING A SIX (6) MONTH MORATORIUM PROHIBITING
THE REVIEW AND APPROVAL OF APPLICATIONS AND ISSUANCE OF PERMITS
FOR
“BATTERY ENERGY STORAGE SYSTEMS” IN THE
TOWN OF POUND RIDGE**

LOCAL LAW NO. 1-2025

Be it enacted by the Town Board of the Town of Pound Ridge, Westchester County,
State of New York as follows:

Section 1: Purpose.

The purpose of this local law is to protect the public health, safety and welfare of the residents of the Town of Pound Ridge and to maintain the status quo by temporarily suspending the processing of land use approvals as provided herein and to further suspend the rights of landowners and their designees to obtain development approvals as identified below for a period of six months from the date of the adoption of this local law while the Town Board studies, analyzes, and determines potential appropriate revisions and amendments to the Town Code regarding the propriety of Battery Energy Storage Systems (as defined below).

Section 2: Definition.

BATTERY ENERGY STORAGE SYSTEM:

One or more devices, assembled together, capable of storing energy in order to supply electrical energy for commercial, industrial and/or utility applications.

Section 3: Legislative findings.

This ordinance is adopted to impose a six-month moratorium on the issuance of permits and/or approvals for Battery Energy Storage Systems. The Town of Pound Ridge recognizes that Battery Energy Storage Systems (“BESS”) are a key component to the viability and promotion of renewable energy sources. However, since the technology of these systems is still in its infancy, there is a significant amount of recent public concern about the potentially volatile nature of lithium-ion batteries, which stems from fires at three different BESS facilities in the State of New York beginning in May 2023.

In response to these BESS fires, New York State Governor Kathy Hochul found it necessary to form an Inter-Agency Fire Safety Working Group tasked with ensuring the safety of BESS across New York. On February 6, 2024, Governor Hochul released initial recommendations from the Inter-Agency Fire Safety Working Group, outlining enhanced safety standards for battery energy storage systems. The draft recommendations include potential updates to the Fire Code of New York State as well as a list of additional opportunities for defining and implementing best practices. If adopted, the changes will codify enhanced safety standards and continue to position New York as a national leader in responsible and reliable battery energy storage development.

Therefore, the Town Board, Planning Board, Zoning Board of Appeals, and Water Control Commission need additional information and assurances about the safety of these types of facilities, including but not limited to best practices for fire suppression and emergency response, ensuring the technology and availability of equipment necessary for local fire departments should a fire occur, precautions to take related to gas emissions and deterring any necessary fire suppression chemicals from impacting groundwater, and the adequacy of location and other standards for siting of BESS. The Town intends to study the safety and security of these energy storage systems, including thermal runaway, off gassing and toxicity, stranded energy, and ways to prevent fires, prevent by-product contamination, and ensure emergency responders have the necessary training and information to prepare and deploy resources in the event of a fire.

In addition, the Town is concerned about locating of BESS in proximity to residential properties and in other areas where fires from such facilities could result in substantial harm and damage to property and residents in the Town of Pound Ridge. The Town is also concerned about other adverse environmental impacts that may result from locating BESS on or in proximity to environmentally sensitive areas and with respect to adjacent properties.

In short, the Town is concerned about the detrimental effects of BESS on the health, safety, welfare and quality of life of the residents and citizens of the Town of Pound Ridge. Given these concerns and the current lack of relevant data and information with respect to these

issues, it is necessary for the Town Board to enact a six (6) month limited moratorium prohibiting the review and approval of applications and issuance permits for BESS in the Town of Pound Ridge while these issues are further considered, and the Town Code is adequately revised to address any outstanding concerns.

The Town of Pound Ridge, New York is located in two major watersheds: the Croton Watershed and the Long Island Sound Watershed. The northern part of Pound Ridge is in the Croton watershed, as is the Cross River Reservoir, a key part of the New York City water supply system. Other portions of Pound Ridge are part of the Silvermine, Mill, and Mianus Rivers subwatersheds, which ultimately drain to Long Island Sound. Pound Ridge also is a key part of the water supply system to the city of Stamford, Connecticut.

The Town's geography is varied across multiple ecosystems with changing topography, fauna and hydrography that are unique to the northeast. Across the Town, land elevation varies from close to sea level to approximately 600 feet. The Town contains geological rock outcroppings, wetlands, 100-year flood zones, and other environmentally sensitive lands. Much of the undeveloped land is wooded, with a large amount of preserved land, including over 3,000 acres of the Ward Pound Ridge Reservation.

The Town intends to study the safety and security of BESS, including thermal runaway, off gassing and toxicity, stranded energy, ways to prevent fires, prevent by-product contamination, and ensure emergency responders have the necessary training and information to prepare and deploy resources in the event of a fire.

Section 4: Moratorium.

Pursuant to the statutory authority vested in the Town to regulate and control land use and to protect the health, safety and welfare of its residents, the Town Board of the Town of Pound Ridge hereby declares a six (6) month moratorium on the review and approval of new as of yet unfiled and any and all pending applications for any and all land use approvals, including site plan approvals, subdivision plats, building permits, special use permits and variances (hereinafter "Land Use Approvals") for all Battery Energy Storage Systems within the Town. During the period of this local law:

1. The Planning Board shall not accept any application, grant any approval to, or continue the review of a subdivision plat, site plan, special use permit, or other permit that includes the permitting, construction and/or development of a Battery Energy Storage System within the Town.
2. The Zoning Board of Appeals shall not accept any application or grant any approval for a variance or other permit that would have as a result the permitting, construction and development of a Battery Energy Storage System within the Town.

INTERMUNICIPAL AGREEMENT made this day of ,
2025 by and between:

THE COUNTY OF WESTCHESTER, a municipal corporation of the
State of New York, having an office and place of business in the Michaelian
Office Building, 148 Martine Avenue, White Plains, New York, 10601,

(hereinafter referred to as the “County”),

and

THE TOWN OF POUND RIDGE, a municipal corporation of
the State of New York having an office and place of business at
179 Westchester Avenue, Pound Ridge, New York 10576,

(hereinafter referred to as the “Municipality,” and collectively with other
signatory municipalities including the County, as the “Municipalities” or
“Signatory Municipalities”).

WHEREAS, the purpose of the Mutual Aid and Rapid Response Plan for the
Police Departments of Westchester County, New York (the “Plan”) is to formalize
operational procedures for Law enforcement assistance to participating agencies; and

WHEREAS, the Signatory Municipalities have executed the Plan by which each
Municipality agrees to make available its police personnel and equipment to the others
upon the occurrence of a condition which is beyond the scope of its police resources; and

WHEREAS, due to prevailing world, national and local security situations, the
ever increasing flow of intelligence, and actual threats directed against once benign sites
and facilities, the parties desire that the Plan be flexible and subject to review and
revision as necessary in a timely manner; and

WHEREAS, the Signatory Municipalities desire, inter alia, to ratify and execute this Agreement in order to effectuate the Plan and to agree on the procedures for timely review and revision of the Plan; and

WHEREAS, said Plan is governed by and liabilities and costs are apportioned pursuant to the provisions of New York State General Municipal Law (“General Municipal Law”) Section 209-m which provides, inter alia, that absent agreement to the contrary, the municipality receiving police aid (the “Requesting Municipality”) shall reimburse the municipality providing such aid (the “Assisting Municipality”) for any money paid by it for police salaries and other expenses incurred by it including damage to, or loss of, equipment and supplies.

NOW, THEREFORE, in consideration of the terms and conditions herein contained, the parties agree as follows:

FIRST: Definitions

(1) Chief Executive Officer: The officer within a Signatory Municipality who is authorized pursuant to General Municipal Law Section 209-m to request or grant a request for police assistance from another Signatory Municipality.

(2) Department Head: Any police chief, Commissioner or other official in command or acting command of the police department or police force of a Signatory Municipality.

(3) Requesting Municipality: Any Signatory Municipality requesting the assistance of the police force of another Signatory Municipality pursuant to the terms of this Agreement.

(4) Assisting Municipality: Any Signatory Municipality providing assistance to a Requesting Municipality pursuant to the terms of this Agreement.

(5) Emergency: Shall have its common dictionary definition.

(6) Signatory Municipality: Any municipality that has signed this Agreement, including the County.

SECOND: A true and accurate copy of the Mutual Aid and Rapid Response Plan for the Police Departments of Westchester County, New York (hereinafter the “Plan”), is annexed hereto and incorporated herein as Schedule “A.” The Parties further agree to the Plan, as it may be amended from time to time, in accordance with the review and revision procedures set forth in said Plan and this Agreement.

THIRD: This Agreement shall commence on July 31, 2025 (the “Commencement Date”) and terminate on July 30, 2030, unless terminated sooner in accordance with the provisions hereof. Any prior agreement signed by a Signatory Municipality for this purpose shall be deemed terminated upon the commencement of this Agreement.

FOURTH: The Signatory Municipalities hereby agree to render appropriate police services, in accordance with the Plan, to any Requesting Municipality whenever

the Chief Executive Officer of that municipality deems the general public interest requires it. All such requests for assistance shall be made by the Chief Executive Officer, Department Head or other authorized police officer of the Requesting Municipality and granted by the Chief Executive Officer, Department Head or other authorized police officer of each Assisting Municipality as set forth in the Plan.

FIFTH: The cost of police services provided pursuant to this Agreement shall be paid by the Requesting Municipality subject to the following exceptions:

(a) The police services provided by the County shall be without cost to the Requesting Municipality.

(b) The police services provided by each Assisting Municipality shall be reimbursed as provided in Section 209-m of the General Municipal Law, as same may be amended, except as provided for herein.

(c) The Requesting Municipality shall reimburse each Assisting Municipality for all liability for damages arising out of acts performed by the Assisting Municipality in rendering aid.

(d) That except for the amount, if any, of damage contributed to, caused by, or resulting from the intentional wrongs or reckless conduct of each Assisting Municipality, the Requesting Municipality shall defend, indemnify and hold harmless each Assisting Municipality, their officers, employees and agents from and against any and all liability, damage, claims, demands, costs, judgments, fees, attorneys' fees or loss arising directly or indirectly from the rendering of aid by each Assisting Municipality;

(e) In addition, the Requesting Municipality shall provide defense for and defend, at its sole expense, any and all claims, demands or causes of action directly or indirectly resulting from the rendering of aid by each Assisting Municipality and to bear all other costs and expenses related thereto.

(f) Notwithstanding anything to the contrary contained herein, the Requesting Municipality shall not be liable for any damages resulting from any intentional wrongs or reckless conduct by the Assisting Municipality.

(g) The requesting Municipality shall reimburse each Assisting Municipality for all expenses incurred pursuant to the provisions of Section 207-c of the General Municipal Law, as same may be amended, and for any award of compensation made pursuant to the Workers' Compensation Law for salaries and expenses paid to officers of each Assisting Municipality who are injured while rendering assistance to the Requesting Municipality pursuant to the Agreement.

(h) All of the provisions of this Section FIFTH, including but not limited to the obligations of Signatory Municipalities to reimburse costs, to be liable for damages, and to defend, indemnify and hold harmless other Signatory Municipalities shall be applicable and enforceable whether or not the police aid requested and/or rendered by any Signatory Municipality is within or outside of the scope of the Plan and/or General Municipal Law Section 209-m.

SIXTH: Any party to this Agreement may withdraw at any time, upon thirty (30) days written notice to each of the other Signatory Municipalities, and thereafter such withdrawing party shall no longer be a party to this Agreement, but this Agreement and

the Plan shall continue to exist among the remaining parties and Signatory Municipalities.

SEVENTH: (a) The Westchester County Chiefs of Police Association (“WCCOPA”) shall be responsible for the administration and future amendments or revision of the Plan. Administration shall entail, but not be limited to, the development of an organized effort, identification of county-wide special equipment, the addition or removal of participating municipalities or police departments to the Plan, whether they operate within or outside of the physical boundaries of Westchester County, and interface with auxiliary services and agencies for the development of protocols and assumed responsibilities;

(b) A sub-committee of the WCCOPA will review the Plan at least once a year and formulate recommendations for amendments or revisions as necessary; and

(c) In order to effectuate the purposes of this Section and to authorize WCCOPA to determine the operational details of the Plan without need for legislative authorization each time an amendment to the Plan is required, the Municipality represents and warrants that its representative(s) at WCCOPA is/are duly authorized to administer the Plan and to authorize any and all revisions to the Plan on behalf of the Municipality.

EIGHTH: The rights and obligations set forth in this Agreement shall be binding upon and shall inure to the benefit of each municipality which has executed this Agreement with the County.

NINTH: As to any Signatory Municipality, this Agreement shall not be enforceable until signed by both parties and all applicable legal approvals have been obtained.

TENTH: If any term or provision of this Agreement is held by a court of competent jurisdiction to be invalid or void or unenforceable, the remainder of the terms and provisions of this Agreement shall in no way be affected, impaired, or invalidated, and to the extent permitted by applicable law, any such term, or provision shall be restricted in applicability or reformed to the minimum extent required for such to be enforceable. This provision shall be interpreted and enforced to give effect to the original written intent of the parties prior to the determination of such invalidity or unenforceability.

ELEVENTH: All notices of any nature referred to in this Agreement shall be in writing and either sent by registered or certified mail postage pre-paid, or sent by hand or overnight courier, to the respective addresses set forth below or to such other addresses as the respective parties hereto may designate in writing. Notice shall be effective on the date of receipt.

To the County:

Terrance Raynor, Commissioner-Sheriff
County of Westchester Department of Public Safety
1 Saw Mill River Parkway
Hawthorne, New York 10532

with a copy to:

County Attorney
Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601

To the Municipality:

TWELFTH: In addition to the aforementioned New York General Municipal Law Section 209-m, this Agreement shall be subject to any applicable laws, rules and regulations.

THIRTEENTH: This Agreement shall not be enforceable until signed by both parties and approved by the Office of the County Attorney.

[NO FURTHER TEXT ON THIS PAGE. SIGNATURE PAGE FOLLOWS].

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on
the day and year first above written.

THE COUNTY OF WESTCHESTER

By _____
Name: Terrance Raynor
Title: Commissioner of Public
Safety / Sheriff

THE TOWN OF POUND RIDGE

By _____
Name:
Title:

Authorized and approved by the Westchester County Board of Legislators on the 4th
day of August, 2025.

Authorized and approved by the _____ of the
(Governing Board's Name)
_____,
(Name of Municipality)
at a meeting duly held on the _____ day of _____, _____.

Approved:

Sr. Assistant County Attorney
County of Westchester
S/Iannace/DPS/Mutual.Aid.IMA.6.10.25

MUNICIPALITY'S ACKNOWLEDGEMENT

STATE OF NEW YORK)

) ss.:

COUNTY OF WESTCHESTER)

On this ____ day of _____, 20____, before me personally came _____
_____, to me known, and known to me to be the _____ of _____
_____, the municipal corporation
described in and which executed the within instrument, who being by me duly sworn did depose
and say that he/she, the said _____
resides at _____ and that he/she is the _____ of
said municipal corporation.

Notary Public

County

CERTIFICATE OF AUTHORITY
(Municipality)

I, _____, certify that I am the
(Officer other than officer signing contract)

_____ of the _____
(Title) (Name of Municipality)

(the "Municipality") a corporation duly organized in good standing under the _____

(Law under which organized, e.g., the New York Village Law, Town Law, General Municipal Law)

named in the foregoing agreement that _____ who signed said
(Person executing agreement)

agreement on behalf of the Municipality was, at the time of execution _____ of
(Title of such person),

the Municipality, that said agreement was duly signed for on behalf of said Municipality by
authority of its _____ thereunto duly authorized,
(Town Board, Village Board, City Council)

and that such authority is in full force and effect at the date hereof.

(Signature)

STATE OF NEW YORK)
) ss.:
COUNTY OF WESTCHESTER)

On this ____ day of _____, 20 ____, before me personally came _____
_____ whose signature appears above, to me known, and know to be the
_____ of _____
_____,
(Title)

the municipal corporation described in and which executed the above certificate, who being by
me duly sworn did depose and say that he, the said _____
resides at _____, and that
he/she is the _____ of said municipal corporation.
(Title)

Notary Public County

SCHEDULE "A"

[The Mutual Aid and Rapid Response Plan for the Police Departments of Westchester County, New York is attached].

Town Clerk's Office

MEMORANDUM

To: Town Board
From: Erin Trostle
Date: August 28, 2025
Re: Official newspaper

I am respectfully requesting that the Town Board designate the Recorder as the town's official newspaper. The Journal-News has been the town's official newspaper since the Record-Review ceased publication.

Having had a paid circulation since September 13, 2025, the Recorder now meets the statutory definition of a newspaper, which includes the following criteria:

- Must be in general circulation
- Must have been established and ordinarily printed and distributed weekly for at least one year
- Must contain news, editorials, and other matters of "current interest"
- Must have a paid circulation
- Must be entered as a second-class mailer

I believe the Recorder would be considered to be published (i.e., first given to the public for circulation) at 2 Depot Plaza, Bedford Hills, NY 10507, the post office it is mailed from. That address is within five miles of Pound Ridge.

Posting Notice

- **Posting on the Town Clerk Signboard**

Most notices that must be posted will be required to be posted on the town clerk's signboard. Town Law, §30(6), states that the town clerk shall, at the expense of the town, "procure and affix on or near the main entrance to the town clerk's office a signboard with the name of the town followed by the words 'town clerk's office' in plain characters thereon with sufficient space immediately below for posting thereon the legal notices of the town. Such signboard shall be one of the public places upon which any legal notice may be posted." The state comptroller has opined that town clerk's signboard may be affixed inside or outside a public building near the main entrance to the building or the town clerk's office located therein. According to this opinion, therefore, the bulletin board need not necessarily be immediately in front of the town clerk's office (1968 Op St Comp 572).

- **Additional Public Locations**

Some statutes might require notice to be posted in several places. For example, Public Officers Law, §104 requires notices of open meetings to be posted in one or more designated public locations, and Town Law, §64 (14-a) authorizes the town board to require notices to be posted in additional locations, as well as the required locations that are set forth in the governing statute or regulation. The town clerk should identify a list of community signboards (e.g. the library, the bank, post office or grocery store) available for public notice, as well as other locations that might work for this purpose (e.g. specific telephone poles, trees or fence posts).

- **Posting on the Town Website**

Many statutes and regulations also require that notices be posted on the town's website. Most statutes directing a notice to be posted on the town's website will exempt towns without websites from said requirements. The town attorney should be consulted where the requirements are not clear.

Publishing Notices

Publication of notices is generally required in either the town's official newspaper or in a newspaper of general circulation in the town or county.

- **Definition of Newspaper.** A "newspaper" has a statutory definition, and not all publications will meet the statutory definition (General Construction Law, §60(a) and Public Officers Law, §70-a). In general, in order for a publication to be considered a "newspaper" it must meet the following criteria: (1) be in general circulation, (2) be established and ordinarily printed and distributed at least weekly for at least one year, (3) contain news, editorials and other matters of "current interest," (4) have a paid circulation and (5) be entered as second class mail matter (Op. St. Comp. No. 94-9; Op. Atty. Gen. (I) No. 90-49). Perhaps the most important factor today is the requirement that the publication have a paid circulation. A publication that is distributed for free does not qualify as a newspaper (1946 Op. Atty. Gen. (I) No. 97; Op St. Comp. No. 84-58). A pennysaver or advertiser, for example, may not be used to satisfy a statutory requirement that a notice be published in a newspaper (Op. St. Comp. No. 81-70).
- **Official Town Newspaper.** Town Law, §64 authorizes, but does not require, the town board to designate an official newspaper. There are several things to consider in the process of selecting an official newspaper. First,

the publication must qualify as a newspaper in accordance with General Construction Law, §60(a) and Public Officers Law, §70-a. Second, once the town board has identified the local publications that meet the statutory definition of a "newspaper," the town board must then select an "official newspaper" based upon the hierarchy set forth in Town Law, §64(11) (Op. St. Comp. No. 82-307) as follows:

- First, a newspaper regularly published in the town that has been entered as second-class mail matter.
- Second, if no newspaper is generally published in the town and entered as second-class mail matter, the town board must then consider any paper published in the county having a general circulation in the town and entered in a post office within 5 miles from the town.
- Third, if there is no such newspaper, then the town board must exercise a choice and designate as its official newspaper either: (1) a newspaper published within the county having a general circulation within the town, but entered in a post office more than 5 miles from the town, or (2) any newspaper published in a city, town or village in an adjoining county and having a circulation in the town (Op. St. Comp. No. 88-28).
- Town Law, §64(11) provides an exception for newspapers designated prior to 1940:
 - A publication may be designated as the town's official newspaper that was designated and published notice as an official newspaper of the town prior to 1940 and continued to be so designated and published for at least 30 years after such year.

- According to the state comptroller's office, it is necessary to determine where a newspaper is published in order to examine whether it may be selected as the town's official newspaper. A newspaper is deemed "published" in the place where it is first given to the public for circulation. The place where a newspaper is first given to the public is a question of fact. Factors to consider include: the place where the paper is printed, the place where the paper is mailed, and the manner in which the paper is distributed (Op. St. Comp. No. 88-28).
- The town board is not required to designate an official newspaper. Town law, §64(11) provides "if no official newspaper has been designated, the town board may authorize the publication of a notice, resolution or ordinance in any newspaper which could be designated as the official newspaper of the town or, if there be no newspaper which is regularly published in the town and entered as second class mail matter, the town board may authorize such publication in any newspaper published and having a general circulation in the town."
- In many instances, the town's "official" newspaper will be a weekly publication; in some instances, towns have designated a daily newspaper of general circulation in the town as the town's alternate "official" newspaper. It is important to take note of the newspaper's publication deadlines in order to properly comply with the statutory or regulatory notice requirements.
- A town board resolution designating an official newspaper continues in full force and effect until it is repealed (*Cowan v. Burns*, 110 NYS2d 671, Suffolk County, 1952). A town board resolution designating an official town newspaper may be repealed at any time (Op. St. Comp. No. 81-221).

- Town Law, §64(11) provides that where the town board has designated a newspaper as the official newspaper of the town, the board may designate for the publication of notices, resolutions, and ordinances any additional newspapers that are published in the English language. This designation is in addition to publication in the town's official newspaper and not in lieu of publication in the town's official newspaper. In situations where a municipality designates more than one newspaper for public notice, notice must be published in all such newspapers (Op. St. Comp. No. 82-173).
- Where the town board has not designated an official newspaper, notices that are required to be published in the town's official newspaper may be published in any newspaper that would qualify as the town's official newspaper. It is, therefore, important to keep a current list of all newspapers in the region that qualify for designation of the town's official newspaper.

Personal/Direct Notice

- Notice is occasionally required to be personal or direct. Personal notice essentially requires that notice be mailed or served upon a particular person(s) or corporation(s). Where personal or direct notice is required, pay careful attention to the exact means of delivery.
- For example, Town Law, §264 (2) provides that at least 10 days prior to the date of the public hearing on a zoning ordinance, written notice of any proposed regulations, restrictions or boundaries of such districts, including any amendments thereto, affecting property within 500 feet shall be served personally or by mail by the town upon the persons specified in the statute.

- **Careful attention must be paid to local and/or common law exceptions to statutory notice requirements.**
- Occasionally, the courts will add additional requirements to statutory notice provisions in order to address constitutional due process considerations. For example, Town Law §239 requires notice for a public hearing on special district assessment rolls to be published "at least once in a newspaper published within the town, or if there be none published in the town, then in a newspaper published in the county and having a circulation within the town." In *Garden Homes v. Town of Dover*, 95 NY2d 516, (2000), the New York State Court of Appeals determined that where the interest of a property owner will be substantially affected by an act of government, and where the owner's name and address are known, constitutional due process requires that actual notice be given, and this principle is not limited in its application to tax sale or condemnation cases. Therefore, it is recommended that the town clerk provide personal or direct notice to known property owners in addition to publication of notice in the newspaper regarding the time and date of the hearing on a special district assessment roll. The town clerk should always confer with the town attorney regarding the application of any common law notice exceptions or requirements.

D. When must the notice be provided? Statutes and regulations require different timeframes within which a notice must be published. For example, a statute might require that notice must to be published "at least ____ days before" a public hearing (see e.g. Town Law, §64 (7) requiring notice to be published at least 10 days before a public hearing to grant a franchise to use town property). Alternatively, a statute might provide that notice must be published "not less than nor more

P.O. BOX 500, 11 Main St.
South Salem, NY 10590
supervisor@lewisborony.gov.

Town of Pound Ridge Supervisor

Kevin Hansan
179 Westchester Ave.
Pound Ridge, NY 10576
supervisor@townofpoundridge.com

Village/Town of Mount Kisco Mayor

Michael Cindrich
104 Main Street
Mount Kisco, NY 10549
mayorcindrich@mountkisco.ny.gov

Village/Town of Mount Kisco Village Manager

Ed Brancati
104 Main Street
Mount Kisco, NY 10459
ebrancati@mountkisco.ny.gov

Correction

Olivia Wege was the Bedford Hills swimmer in the bottom photo of the Swim Conference All-Star meet coverage on Page 10 of the Aug. 8 edition. The caption that originally appeared misidentified the swimmer.

THE RECORDER

FOUNDED IN 2024

Independent, nonpartisan and nonprofit news for the towns of
Bedford, Lewisboro, Pound Ridge and Mount Kisco

www.therecorder.org • info@TheRecorder.org

Editor

Thane Grauel

Editorial Director and Board Member

Ed Baum

Senior Reporters

Jeff Morris

Martin Wilbur

Sports Editor

Jim MacLean

Copy Editor

Ellen Udelson

Contributors

Ellen Best, Robert Brum, Joyce Corrigan, Robert J. Cummings, Jess Fasano,
Herb Foster, Carl Jaffee, Ed Kanze, Gregory Kaplowitz, Maureen Koehl,
Abby Luby, Eve Marx, David Pogue, Neal Rentz, David Sheingold,
Amy Sowder, Melissa Whitworth, Paul Wieman, Marc Wollin

Art Director

Ann Marie Rezen

Advertising

Francesca Lynch

Designer

Katherine Potter

Paul Card

Special Sections Editor

John Turiano

Lloyd Trufelman, Publisher and Board Member

Karen Sabath, CFO and Board Member

Zach Silber, Board Member

The Recorder, USPS Periodical Permit #25843, is published every Friday
except one week of August and the last week of the year (50 times per year) by
The Recorder News, a 501(c)(3) corporation, 2 Depot Plaza, Bedford Hills, NY 10507.
Periodicals postage paid at Bedford Hills, NY, 10507 and additional mailing offices.

POSTMASTER: Send address changes to:

The Recorder News, 282 Katonah Avenue, Suite 186, Katonah, NY 10536.

©2025 The Recorder News Inc. All rights reserved.

Reproduction in whole or part is forbidden without the officers' consent.

New York Press Association
NYFA



Institute for
Nonprofit News

The New York
Community Trust

The Recorder is a proud member of the New York Press Association and the Institute for
Nonprofit News. The Recorder is partly underwritten with support from New York Community Trust.

by state law. And for some years there were many exciting races for the state line between farmers that had been clamming upon oyster grounds and the oystermen accompanied by officers. Occasionally an offender was caught and fined.

"All very simple, play that sounds like work to us... In 1845 the Rev. Reuben Frame [pastor of the South Salem Presbyterian Church] charged Richard Mead with defaming his character, and one of his specifications recites that Mead had said he was a liar when clamming the preceding summer."

Although Theodore Van Norden does not mention in this passage exactly where the parties went clamming, it is very likely the wagons of clamoring clambers headed toward Norwalk and the environs of Long Island Sound.

Mr. Crossland's property at Street [Pettit Road]. Half den] dammed it to form T land and Mrs. Benedict's, [Benedict Road and Post C by the outlet from Waccal is properly called Waccabi west, it crosses the state land [former Holly House er Road] and flows south joined by the outlet from wan], and from this junctio

And there you have it, fo time fun exploring Lewisb

Maureen Koehl is the Lew

Letters to the Editor

'Lucky to be guided' by the current Pound Ridge Town Board

To the Editor:

The Town Board has done a great job for our town. They deserve our appreciation. Instead they are pilloried at every meeting by a self-righteous few who show up week after week to rant.

John McCown always has some picayune issue he thinks warrants our attention. This time he was upset the town only gets \$4,000 a month in rent for a property the town paid more for. Have you seen it? I say we're lucky to get anything. Next!

Nick Cianciola is steaming because the town assessor has not been given a job she's already had for 12 years. It's a six-year term. Kevin carried her forward six years ago. Outrageous. Next!

John Nathan wants to appeal a lawsuit he lost on merit, substance and statute of limitations. Basically says he just does not like how the town handled the whole dispensary issue. Really? Where was he at the time? Next!

These people are the first to claim this is a great town and they're so happy to live here. They're quick to claim the good old days as their point of reference. News to everyone: things change. We're lucky to be guided by the current Town Board.

Robbie Everett
Pound Ridge

Town Board member: Conversations should be grounded in facts

To the Editor:

When discussions are grounded in facts, our community is better equipped to make thoughtful decisions.

In his Aug. 15 letter, ("Pound Ridge Party responds to claim it denigrates office holders"), John McCown wrote, "The Pound Ridge Party has no connection — financial or otherwise — to any lawsuits against the town of Pound Ridge or its officials." He continued, "While we may disagree ... open dialogue is essential to a healthy democracy. The goal is not to 'denigrate' anyone, but ... encourage informed discussion about how

our town is managed. Citizen founded accusations."

Yet, in December 2023 — election and three days before McCown served me, a Town Board member, a lawsuit. Six months later, the judge dismissed the case. Mr. McCown's claim that the judge misconstrued the facts of an equally frivolous appeal was

This lawsuit was not about to intimidate me for holding my ground and to discourage me and discourse regarding Mr. McCown to the current Town Board's personal impact of this year-long lawsuit on the town in a broader way of civic engagement and community.

Equally concerning is that appeared in The Recorder as

Despite Mr. McCown's claim, I should avoid making unfounded claims about our town pool ("Wright pool is mismanaged"), "After thousands of gallons of makeup expense to the taxpayers the Leaking pools leak water 52

The facts tell a different story: the current condition of the pools, our recreation superintendent have not leaked in the past and not received any water delivery were installed. The pools looked better!"

Mr. Gulbenkian's aquatic swim goggles, swimwear and no expert on the town pools

That is why I repeat, when grounded in facts, our residents to make thoughtful, responsible fit of the entire community.

Town Board member

Erin Trostle

From: Lloyd Trufelman <LTrufelman@outlook.com>
Sent: Thursday, August 28, 2025 9:20 AM
To: Erin Trostle
Cc: Deputy Clerk
Subject: RE: The Recorder Newspaper to soon start accepting Town public notice & legal ads

Thanks, Erin. We've been 100% paid weekly print circulation since we launched on September 13, 2024. We currently have 2143 paid subscribers/5357 readers. If you need anything else, just let me know...

Best,

- LT

From: Erin Trostle <townclerk@townofpoundridge.com>
Sent: Thursday, August 28, 2025 9:06 AM
To: Lloyd Trufelman <LTrufelman@outlook.com>
Cc: Deputy Clerk <deputyclerk@townofpoundridge.com>
Subject: RE: The Recorder Newspaper to soon start accepting Town public notice & legal ads

Hi Lloyd,

This is great news! I had made a note to myself to follow up this fall. Can you tell me the specific date in 2024 when you had paid circulation?

Thanks very much,

Erin Trostle, RMC
Town Clerk, Town of Pound Ridge
179 Westchester Avenue
Pound Ridge, NY 10576
914-764-5549 office
860-508-2018 cell

From: Lloyd Trufelman <LTrufelman@outlook.com>
Sent: Wednesday, August 27, 2025 12:46 PM
To: Erin Trostle <townclerk@townofpoundridge.com>
Cc: Deputy Clerk <deputyclerk@townofpoundridge.com>
Subject: RE: The Recorder Newspaper to soon start accepting Town public notice & legal ads

Hi Erin –

I hope that all's well and that you've been having a nice summer. Following up to your query below, beginning with the September 17, 2025 issue, [The Recorder](#), the independent, nonprofit, nonpartisan weekly all-paid circulation print and online local newspaper for Bedford, Lewisboro, Mt. Kisco, Pound Ridge and environs, will offer a self-service platform that will make

it easy for you to make public notice placements. We've adopted a new online platform, Column, that lets you place legal/public notice ads with us on your own time.

To place a public notice/legal ad, simply go to: <https://therecorder.column.us/place>

To see how Column works, [watch this short 2-minute video!](#)

Please visit <https://www.column.us/register> to set up an account for your organization, government agency, law firm or other business. You can add others to your account, such as people who will need access to handle billing or affidavits.

- Simply log into Column at [//column.us/login](https://column.us/login) to place your ad in our paper.
- Follow a few easy steps to upload or draft your ad, then click submit!
- Column will review it, then send you your invoice.
- As soon as your ad completes its publication run and your invoice is paid, you'll receive your affidavit by email or mail (you get to choose!).
- Log into Column anytime to track your payments, notices, and affidavits! Column keeps everything in one place so it's easy to access what you need.

For help go to nypa@column.us or call (518) 730-4551

Column is hosting daily live demonstrations at 2 PM on all weekdays through September 17. To join, simply click on the link below on any weekday you are available to view our demo and ask any questions you may have:

Google Meet video call link: <https://meet.google.com/gpw-rrqc-opg>

Or dial: (US) +1 385-350-2043 PIN: 887 834 709#

Thank you for your interest in *The Recorder*. If you have any questions or comments, just let me know...

Best,

Lloyd Trufelman

Publisher

The Recorder

917 856 6543

From: Erin Trostle <townclerk@townofpoundridge.com>

Sent: Wednesday, March 26, 2025 1:10 PM

To: Lloyd Trufelman <LTrufelman@outlook.com>

Cc: edbaum@therecorder.org; Deputy Clerk <deputyclerk@townofpoundridge.com>

Subject: RE: The Recorder Newspaper to soon start accepting Town public notice & legal ads

Hi Lloyd,

Town Clerk's Office

MEMORANDUM

To: Town Board
From: Erin Trostle
Date: August 28, 2025
Re: Zoom procedures for Town Board meetings

In response to the Zoom bombing incident at the August 5 Town Board meeting, I am asking that you approve new procedures for remote participation.

Currently, a Zoom link for each Town Board meeting is posted on the website calendar. While there is a virtual waiting room, it has been my practice to admit everyone who enters the waiting room to the meeting.

Going forward, I would like to add a passcode feature and to require anyone wishing to participate via Zoom to register in advance in order to receive the passcode. The Vimeo livestream would still allow anyone to view the meeting remotely.

Town Clerk's Office

MEMORANDUM

To: Town Board
From: Erin Trostle
Date: August 28, 2025
Re: Special event permit applications

Please consider the following special event permit applications:

1. Albano's Open House

Date: Thursday, October 9, 2025 (no rain date)

Time: 6:00–8:00 pm

Notes: The Police Chief has reviewed and approved the event plan and has indicated that the Police Department will provide barricades to block traffic from a portion of the parking lot for the safety of attendees. If rainy or cold weather is in the forecast, there will be a 10'x20' tent, which would need to be inspected and approved by the Building Inspector.

2. Pound Ridge Business Association Holiday Market

Date: Sunday, December 6, 2025 (no rain date)

Time: 10:00 am–4:00 pm

Notes: This event is essentially unchanged from previous years.

8. If the application is approved, you will receive an application approval form that will list any conditions that need to be met before the permit can be issued.
9. If approval is conditional, provide documentations that the conditions have been met in order to receive a permit.

APPLICANT INFORMATION

The **applicant** is the individual, group, or entity organizing the event. Examples of applicant **type** include nonprofit organization, town board or commission, school club, etc.

Applicant name:	ALBANO APPLIANCE, LLC
Applicant type:	
Address:	83 WESTCHESTER AVE.
Mailing address:	
Phone number:	914-764-4051
Email address:	KALBANO@ALBANOAPPLIANCE.COM

EVENT INFORMATION

In addition to indicating event **type** (eg. street fair, festival, road race, parade, concert, etc.), please provide a detailed event description. Examples of event **purpose** include fundraising, promoting awareness, providing education, building community spirit, promoting local businesses, etc. **If the event is a fundraiser, the purpose should include information about how the resulting funds will be used.** Identify all locations where event activity will take place, including parking.

Event name:	OPEN HOUSE.
Event type:	APPLIANCE DEMONSTRATION.
Description:	APPLIANCE DEMONSTRATION.
Purpose:	INTRODUCE CUSTOMERS & DESIGNERS TO NEW PRODUCTS

Event date:	OCT 09, 2025	Alternate date:	none
Event start time:	6 PM	Event end time:	8 PM
Setup start time:	4 PM	Setup end time:	5:30 PM
Takedown start:	8 PM	Takedown end:	9:30 PM

Location(s):	83 WESTCHESTER AVE POUND RIDGE		
On private property?	Yes <input checked="" type="checkbox"/>	No	
Parking location(s):	BACK LOT PARKING & FRONT ST. PARKING		
On private property?	Yes	No <input checked="" type="checkbox"/>	

Road closure(s) requested:	
Closure times requested:	

Admission fee?	Yes	No <input checked="" type="checkbox"/>
Parking fee?	Yes	No <input checked="" type="checkbox"/>

VENDORS/LICENSES

If the answer to any of the questions below is yes, you must also complete the **Vendor/License Information Form**. If you are unable to complete the form at the time application is submitted, please note that a complete form will be required before the permit can be granted.

Will the event include food and/or beverage vendors?

<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Number, if any	7
---	-----------------------------	----------------	---

Will any food or beverages be served without charge in conjunction with the event?

<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
---	-----------------------------

Will the event include non-food vendors?

<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Number, if any	5
---	-----------------------------	----------------	---

Will the event include alcoholic beverage vendors?

☐ Yes

☒ No

Number, if any

Will any alcohol be served without charge in conjunction with the event?

☒ Yes

☐ No

Will the event include gambling of any kind?

☐ Yes

☒ No

CONTACTS

Primary contact name: Fred Albano

Cell phone number: 914-764-4051

Email address: falbano@albanoappliance.com

Event day contact name: same as above

Cell phone number:

Email address:

Weather contact name: same as above

Cell phone number:

Email address:

LOGISTICS

CROWD MANAGEMENT

Anticipated attendance:

225 GUESTS

Describe crowd control plan:

STAFF WILL MONITOR GUESTS

Describe perimeter control plan:

EVENT IN BUILDING & BACK LOT

Emergency services be present?

☐ Yes

☒ No

Will event be ADA compliant?

☒ Yes

☐ No

(adopted 04.12.2022)

VOLUNTEERS

Indicate number of volunteers:

0

Describe role(s) of volunteers:

N/A.

SANITATION/GARBAGE

Portable toilets provided?

Yes

☒

No

If so, how many?

3 BATHROOMS IN BUILDING.

Garbage/recycling bins provided?

☒

Yes

No

Describe garbage/recycling plan:

INDIVIDUAL SOCIAL BANS

NEIGHBORHOOD IMPACT/NOTIFICATION

Will there be noise impacts?

Yes

☒

No

If so, will there be amplified music?

☒

Yes

No

Will there be light impacts?

Yes

☒

No

Have neighbors been notified?

☒

Yes

No

STRUCTURES/SAFETY

Tents or canopies?

☒

Yes

No

If yes, please describe:

TENT: IF WEATHER IS BAD 10'x20'

Stage or other structures?

Yes

☒

No

If yes, please describe:

Fireworks or open flame?

☒

Yes

No

If yes, please describe:

GRILLS FOR BBQ.

UTILITIES

Water access needed?

Yes

☒

No

If yes, please describe:

Electricity needed?

Yes

☒

No

If yes, please describe:

SUPPLIED FROM BUILDING

WiFi access needed?

Yes

☒

No

If yes, indicate number of users:

PROMOTION

Banner permission requested?

Yes

☒

No

If so, indicate location and dates:

Other signage?

Yes

☒

No

If so, please describe:

TOWN RESOURCES

Town bus needed?

Yes

☒

No

If so, please indicate time period:

Barricades or cones needed?

☒

Yes

No

If so, please specify:

to be supplied by Police Department

Other town-owned property needed?

Yes

☒

No

If so, please specify:

OUTSIDE RESOURCES

Outside bus transportation?

Yes

☒

No

If so, please describe:

(adopted 04.12.2022)

Outside parking assistance?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If so, please describe:		
Other outside resources?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If so, please describe:		

SUPPORTING DOCUMENTS

Please indicate which supporting documents you are providing, including review forms being submitted directly by the reviewers.

MAPS/PLANS				
<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	Event map (may incorporate parking/traffic plan)
<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	Parking/traffic plan (may be separate from event map)
<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No	Weather plan
<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Vendor List (and applicable licenses or permits) N/A
REVIEW FORMS				
<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	Police Department review form
<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	Highway Department review form
<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	Maintenance Department review form
<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	Building Department review form
<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	Recreation Department review form
<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	Fire Department review form
<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	EMS review form
<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	Other review form
LEGAL DOCUMENTS				
<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Insurance certificate(s)
<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	Indemnity agreement(s)

(adopted 04.12.2022)

<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Permits/Licenses (other than for vendors)
		TEMPORARY 1 DAY LIQUOR LICENSE
<input type="checkbox"/> Yes	<input type="checkbox"/> No	OTHER (specify):

DEPOSITS/FEES

Damage deposit paid (indicate amount):

Waiver requested:

☒ Yes

☐ No

Application fee paid (indicate amount):

Waiver requested:

☒ Yes

☐ No

ENDORSEMENT

I certify that I have reviewed all application materials and that the information contained therein is, to the best of my knowledge, accurate and truthful.

I understand that Town Board approval of my application does not constitute a permit; that if the application is approved, I must meet any and all conditions specified by the Town Board before a permit can be issued; and furthermore, that under no circumstances may the event take place unless and until a permit has been issued.

Fred Albano

(signature)

(date)

(printed name)

(adopted 04.12.2022)

← TOWN PARKING →

NORTH

PATIO

BACK LOT

WHITE HOUSE

EXIT

GARAGE DOOR

EXIT

BATHROOM

BATHROOM

EXIT

BAR
OFFICE

UPSTAIR BATHROOM

EXIT

← SIDEWALK →

SIDEWALK →

← PARKING
WESTCHESTER AVE. →



SPECIAL EVENT PERMIT APPLICATION

APPLICANT INFORMATION

The **applicant** is the individual, group, or entity organizing the event. Examples of applicant **type** include nonprofit organization, town board or commission, school club, etc.

Applicant Name:	PRBA
Applicant Type:	
Address:	PO Box 168
Mailing Address:	Pound Ridge, NY 10576
Phone Number:	914-282-9582
Email Address:	presidentprba@gmail.com

EVENT INFORMATION

In addition to indicating event **type** (eg, street fair, festival, road race, parade, concert, etc.), please provide a detailed event description. Examples of event **purpose** include fundraising, promoting awareness, providing education, building community spirit, promoting local businesses, etc. *If the event is a fundraiser, the purpose should include information about how the resulting funds will be used.* Identify all locations where event activity will take place, including parking.

Event Name:	Holiday Market
Event Type:	Vendor Market
Description:	Vendors
Purpose:	Promoting Local Business

Event Date:	12/6/2025	Alternate Date:	none
Event Start Time:	10:00	Event End Time:	4:00
Setup Start Time:	8:00	Setup End Time:	10:00
Takedown Start:	4:00	Takedown End:	6:00

Location(s):	Village Green		
On private property?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Parking location(s):	Throughout Westchester Avenue		
On private property?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

Road closure(s) requested:	None
Closure times requested:	

Admission fee?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Parking fee?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

VENDORS/LICENSES

Will the event include food and/or beverage vendors?		
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Number, if any: 1-2
Will any food or beverages be served without charge in conjunction with the event?		
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Will the event include non-food vendors?		
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Number, if any: 20
Will the event include alcoholic beverage vendors?		
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Number, if any: 2
Will any alcohol be served without charge in conjunction with the event?		
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Will the event include gambling of any kind?		
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

Please note that it is the applicant's responsibility to ensure that any vendors have all required licenses and/or permits.

CONTACTS

Primary Contact Name:	Lisa Miller		
Cell Phone Number:	914-282-9582	Email Address:	presidentprba@gmail.com
Event Day Contact Name:	same as above		
Cell Phone Number:		Email Address:	
Weather Contact Name:	same as above		
Cell Phone Number:		Email Address:	

Note that the weather contact person must be on site throughout the event, and also that it is the responsibility of the organizer to communicate postponements and cancellations to the public.

Please indicate how decisions regarding postponement or cancellation will be made, and how you will respond if sudden severe weather develops while the event is in progress:

--

LOGISTICS

CROWD MANAGEMENT		
Anticipated attendance:	500	
Describe crowd control plan:		
Describe perimeter control plan:		
Emergency services present?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Will event be ADA compliant?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

VOLUNTEERS	
Indicate number of volunteers:	4
Describe role(s) of volunteers:	Support vendors

SANITATION/GARBAGE

Portable toilets provided:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If so, how many?	2	
Garbage/recycling bins provided?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Describe garbage/recycling plan:		

NEIGHBORHOOD IMPACT/NOTIFICATION

Will there be noise impacts?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Will there be amplified music?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Will there be light impacts?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Have neighbors been notified?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

STRUCTURES/SAFETY

Tents or canopies?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, please describe:	Vendor Tents 10'x10'	
Stage or other structures?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, please describe:		
Fireworks or open flame?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, please describe:		

UTILITIES

Water access needed?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, please describe:		
Electricity needed?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, please describe:	electricity in village green	
WiFi access needed?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, please indicate # of users:		

PROMOTION		
Banner permission requested?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, please indicate location and dates:		
Other signage?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, please describe:	Road Signs	

TOWN RESOURCES		
Town bus needed?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, please indicate time:		
Barricades or cones needed?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, please specify:		
Other town-owned property needed?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, please specify:		

OUTSIDE RESOURCES		
Outside bus transportation?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, please describe:		
Outside parking assistance?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, please describe:		
Other outside resources?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, please describe:		

SUPPORTING DOCUMENTS

MAPS/PLANS

<u>Event Site Plan</u>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
------------------------	---	-----------------------------

The Event Site Plan should include locations of the following if applicable: stages/tents, power/water sources, portable toilets, accessible toilets, medical aid locations, admission sales area, alcohol sales/services, pedestrian pathways, entrances/exits, vendors/riders.

PLEASE ATTACH

<u>Parking/Traffic Plan</u>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
-----------------------------	------------------------------	--

The Parking/Traffic Plan should include locations of the following if applicable: road closures, traffic patterns, bus routes/stops, parking payment area, attendee parking, accessible parking, vendor parking, volunteer parking.

* PLEASE ATTACH*

LEGAL DOCUMENTS

Insurance Certificate(s)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
--------------------------	---	-----------------------------

Indemnity Agreement(s)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
------------------------	------------------------------	-----------------------------

Permits/Licenses (other than for vendors)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
---	------------------------------	-----------------------------

Please note that it is the applicant's responsibility to obtain insurance naming the town as an additional insured.

DEPOSIT/FEEES

Damage Deposit Paid (Indicate Amount):		
--	--	--

Waiver Requested:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
-------------------	------------------------------	-----------------------------

Application Fee Paid (Indicate Amount):		
---	--	--

Waiver Requested:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
-------------------	------------------------------	-----------------------------

ENDORSEMENT

I certify that I have reviewed all application materials, and that the information contained therein is, to the best of my knowledge, accurate and truthful.

I understand that Town Board approval of my application does not constitute a permit; that if the application is approved, I must meet any and all conditions specified by the Town Board for a permit to be issued, and to remain valid. Furthermore, that under no circumstances may the event take place unless and until a permit has been issued.

X Lisa Miller, PRBA President

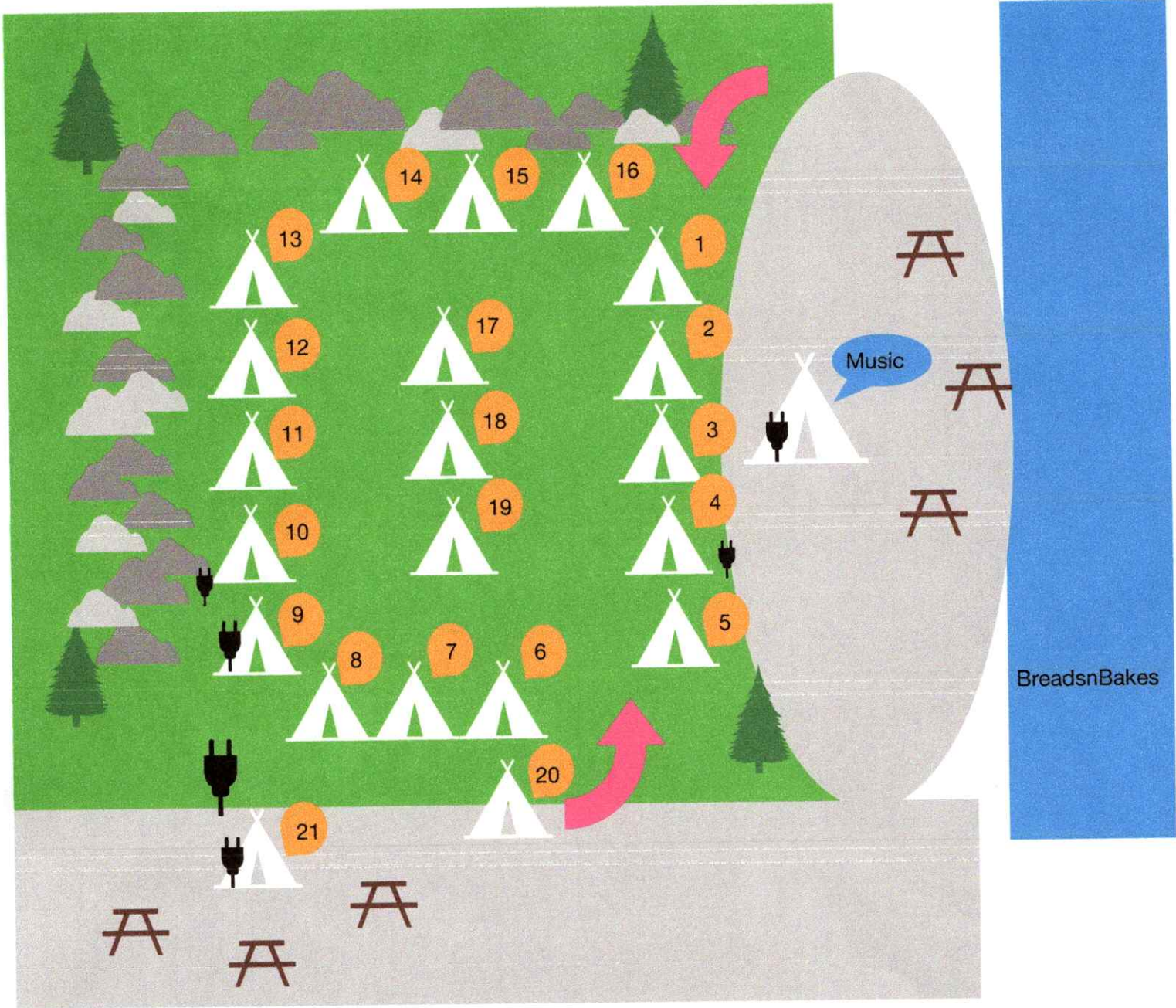
(Printed Name)

(Date)

PLEASE PARK YOUR CARS DOWN BEHIND
ALBANOS APPLIANCE STORE



PARKING SPACES
UNLOADING ONLY DO NOT PARK
HERE



BreadsnBakes

Sidewalk

Westchester Avenue

Town Clerk's Office

MEMORANDUM

To: Town Board
From: Erin Trostle
Date: August 28, 2025
Re: Permission to seek bids

I am respectfully requesting permission to seek bids for the following:

1. Flower watering services for the business district for 2026–27
2. Fuel oil for the 2025–26 heating season
3. Paving for the parking lot on the north side of Westchester Avenue in the Parking District

From: [Nicole Shaffer](#)
To: [Nicole Engel](#)
Subject: Fwd: 2025 Two For The Trails Grant Announcement
Date: Monday, August 25, 2025 4:08:15 PM
Attachments: [2025 Two For The Trails Application VIEW ONLY.pdf](#)
[overviewmap_withNatureExtension.pdf](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Nicole,

I was recently informed that municipalities are eligible to apply for the Two for the Trails grant from Athletic Brewing. The Sustainability Committee would like to be added to the Town Board meeting agenda for 9/2 to request approval to apply for this grant for the extension of nature trail from the corner of the Old Pound property, through the New easement to the park (the dark purple section on the attached map). This piece of the trail was not included in the original RTP grant. A match is not required, but the grant is due on 9/4.

Thank you,
Nicole

----- Forwarded message -----

From: **two for the trails** <twoforthetrails@athleticbrewing.com>
Date: Mon, Aug 4, 2025 at 4:00 PM
Subject: 2025 Two For The Trails Grant Announcement
To: two for the trails <twoforthetrails@athleticbrewing.com>

Dear Friends of Two For The Trails,

We are excited to announce that the 2025 Two For The Trails grant will be open soon for applications. Funding through the grant is intended for projects to be completed anytime during 2026. Below is some key information:

- We will accept applications from **Friday, August 15th @ 9am** PDT, until **Thursday, September 4th @ 9pm** PDT.
 - We highly recommend submitting your application as soon as possible as we typically receive a huge influx of submissions in the final days.
- NEW to 2025 is the release of a VIEW ONLY version of the application, attached to this email for reference.
- Updated information about requirements for the grant is on our [Two For The Trails Grant Landing Page](#). This is also where the application will be linked on 8/15.

Please review the application and information overviewed in the grant landing page above, as well as the [Terms & Conditions](#) that are required to apply. If you have any further questions, don't hesitate to reach out. Please note we're unable to provide guidance on the specific details of a project in order to ensure fairness for everyone.

We look forward to your applications, and have a wonderful week!

Cheers, Team Athletic

PS- Did you hear Two For The Trails took home DOUBLE Gold at the Halo Awards earlier this year? You can learn more about the prestigious award [here](#).

Cara B. Wilson (she/her) PST
Two For The Trails Manager
Athletic Brewing Company LLC
7606 Trade St. San Diego, CA 92121



2025 Two For The Trails Grant Application

Thank you for your interest in the Athletic Brewing Co Two for the Trails Program, and for taking the time to complete the application.

By submitting your application, you agree to be bound by each of the following terms:

[Terms and Conditions](#) (contains publicity waiver and brand guidelines)

[Athletic Brewing Company Privacy Policy](#)

Non-profit organizations (registered 501(c)3 in the United States) working in trail construction and maintenance, waterway protection, environmental stewardship and other outdoor conservation are encouraged to apply.

New to 2025 is we are now accepting applications for grants to support environmental events or campaigns, like Earth Day or other outdoor celebrations your non-profit may be organizing. The word "project" refers to both shovel-ready projects and events.

Please double check spelling of your email address as this is where decisions are sent. A successful submission will result in a confirmation email with a copy of your application.

We suggest adding twoforthetrails@athleticbrewing.com to your address book to avoid emails going to your spam folder.

Today's Date*

Your Email*

Organization Name (please list exactly as it shows on tax forms)*

Are you a registered 501c3?*

EIN Tax ID Number (CRA for Canada, ETR/PAYE for UK, or equivalent)*

Please submit your Certificate of Insurance (or a document explaining if you do not have insurance)*

Note if awarded, you must add Athletic Brewing Co as Add'l Insured

Please submit your completed form W9 (or W8 for non-US applicants)*

Drop your files here to [upload](#)

Please submit a copy of your IRS tax exempt determination letter (or similar document for non-US applicants)*

Drop your files here to [upload](#)

Please submit a copy of your latest Form 990 filed with the IRS (or similar document for non-US applicants, or document mentioning why you do not have a 990).*

Drop your files here to [upload](#)

Organization Website*

One site please

Mission Statement*

Please limit to 3 sentences

Are you applying for a "shovel-ready project" or funding for an event/campaign?*

Select option...

Name of Project*

Please limit to 50 characters

Project Location*

List nearest address to your project for mapping

Project Description*

Please limit to 2,000 characters

Which of the following categories best matches your project scope?*

Select option...

What communities or efforts does your organization serve? (choose all that apply)*

Select option...

Amount of funding requested for this project*

Complete in local currency, do not convert to USD

Please attach itemized budget*

Note receipts will be requested per Terms and Conditions above

If awarded partial funding from your original request, are you able to put it towards your project?*

Select option...

Is a permit required for your project?*

Select option...

If so, is the permit secured?

Select option... ▾

Please attach a copy of the permit, if applicable

Limit to 1 document

Does this project require more funds than requested from Athletic?*

Select option... ▾

If so, how much? (0 if none)*

Complete in local currency, do not convert to USD

If so, has additional funding been secured?

Select option... ▾

Please include a timeline for this project*

Limit to 1 document

How many community members (trail users or equivalent) will benefit from your project annually? (approximate)*

Not a decision factor, for data purposes only, to measure global impact after grants are dispersed

How many miles or acres of improvement do you expect to achieve with this project? (approximate)*

Not a decision factor, for data purposes only, to measure global impact after grants are dispersed

Would Athletic Teammates be welcomed to join a volunteer day on this project?*

Select option... ▾

What are the best months to coordinate a volunteer day?

Select option... ▾

Optional: Please include any other helpful documents for our review (maps, media kits, decks, etc)

Drop your files here to [upload](#)

Your First and Last Name*

Enter text

Your Title within Organization*

Enter text

Have you applied for the Two For The Trails grant in the past?*

Select option... ▾

How did you learn about the grant?*

Select option...

▼

Additional comments / who referred you (optional)

Enter text

Optional: At Athletic and through our products, we believe we can have a positive impact in our communities - we actively seek representation from diverse communities to continue to broaden our horizons. Please include additional info about your organization or project you'd like to include for consideration


Additional info about your project for consideration could include variables like ADA Access, Bilingual Resources, Diversity, Equity, Inclusion Efforts, etc

Please enter the Confirmation Code acknowledging you've read, understand, and agree to be bound by the Terms and Conditions.*

Enter text

☐

I'm not a robot


reCAPTCHA
[Privacy](#) - [Terms](#)

Submit

[Report Abuse](#)

Legend

- ★ Proposed Bridges and Boardwalks
- Trailheads
- Proposed Old Pound Nature Trail Extension
- Halle Ravine Red Trail
- == Pound Ridge Bike Path
- Halle Ravine White Trail
- Proposed Town Park-Halle Ravine Trail
- Proposed Old Pound Nature Trail
- Proposed Old Pound Town Path Ext.
- Existing Town Park to Town House Trail
- Halle Ravine Boundary
- Town Properties

Notes:

Created by David Prosser
July 15, 2023

Proposed Town Park-Halle Ravine route is 5,517ft or 1.05miles in distance, and would require 4,018ft of new trail construction (Town Park-Fox Run 2,639ft, Indian Hill-Halle 1379ft). Construction would require 416ft of bridging and boardwalks. For representational use only.

All data are approximations and not to be constructed as survey quality representation. User assumes all risk associated with the use of this map.

Bridge Lengths

Bridge 1=16ft
Bridge 2=16ft
Bridge 3=12ft
Bridge 4=12ft
Bridge 5=12ft
Boardwalk 1=8ft
Boardwalk 2=48ft
Boardwalk 3=10
Boardwalk 4=12ft
Boardwalk 5=110ft
Boardwalk 6=60ft
Boardwalk 7=100ft



Town of Pound Ridge Proposed Connected Trail System

Esri, NASA, NGA, USGS, Esri, HERE, Garmin, Foursquare, GeoTechnologies, Inc, METI/NASA, USGS, County of Westchester, UConn/CTDEEP, Esri, HERE, Garmin, INCREMENT P, Intermap, USGS, METI/NASA, EPA, USDA

CLAIM

TOWN OF POUND RIDGE
POUND RIDGE NY 10576



PURCHASE ORDER NO.:

DATE: 8/18/2025

CLAIMANT'S
NAME
AND
ADDRESS

Justin Schlacks
201 West 77th Street, Apt. 2AB
NY, NY 10024

VENDOR #:

999999

APPROPRIATION	AMOUNT	VOUCHER #
T-31-3102	\$4,000.00	
TOTAL	\$4,000.00	

DATES	DESCRIPTION OF MATERIALS OR SERVICES	QUANTITY	UNIT PRICE	AMOUNT
8/18/2025	Release of Bond #2024-79	1	\$4,000.00	\$4,000.00
	\$4,000 held by the Town for the WCC			\$0.00
	for property located a 160 Barnegat Road			\$0.00
				\$0.00
				\$0.00
	Conditions of wetlands permit have been completed and			\$0.00
	the inspection of the project was satisfactory.			\$0.00
				\$0.00
	Mail to: 201 West 77th Street, Apt. 2AB			\$0.00
	NY, NY 10024			\$0.00
			TOTAL	\$4,000.00

CLAIMANT'S CERTIFICATION

I, _____, certify that the above account in the amount of \$4,000.00 is true and correct; that the items, services, and disbursements charged were rendered to or for the town on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually due.

date

signature

title

SPACE BELOW FOR TOWN USE

DEPARTMENT APPROVAL

The above services or materials were rendered or furnished to the town on the dates stated and the charges are correct.

date

authorized official

APPROVAL FOR PAYMENT

This claim is approved and ordered paid from the appropriations indicated above.

Richard Vail, Architect, PLLC

4 Mooney Hill Road

Holmes, N.Y. 12531

(845) 531-9339

Richardevail@gmail.com

8-12-25

Christeen Dur, Administrator

Pound Ridge Water Control Commission

179 Westchester Avenue

Pound Ridge, N.Y. 10576

Dear Christeen.

This letter is to certify that the work associated with the Porch addition for the Schlacks-Vingi Residence, 160 Barnegat Road, Pound Ridge, N.Y. has been completed to the specifications of the Water Control Commission.

My Client, Justin Schlacks, posted a bond in the amount of: \$4,000.00

When returning the bond, please make the check out to: Justin Schlacks, and please mail it to his home address, which is: 201 West 77th Street, 2AB

New York, N.Y.

10024

Thanks!

Sincerely,

Richard Vail

8/15/25
OK per Jim
Remy
Bond # 2024-79

	Kevin	Ali	Dan	Diane	Namasha	Other
Boards & Commissions						
Audit Bills					X	
Board of Assessment Review		X				
Board of Ethics	X					
Climate Smart Communities Task Force		X				
Conservation Board			X			
Economic Development Committee				X		
Energy Action Committee			X			
Highway & Maintenance				X		
Housing Board			X			
Human Rights Advisory Committee					X	
Landmarks & Historic District					X	
OEM	X					
Old Pound Road Committee		X				
Open Space			X			
Planning Board					X	
Police Department	X					
Recreation Commission				X		
Water Control Commission			X			
Zoning Board of Appeals				X		
Other						
BCSDNY	X					
East of Hudson Watershed	X					
Environmental Initiatives Advisors						Elyse/Bill Harding
Fire District	X					
Library Board	X					
New Dawn			X			
Sustainable Westchester			X			
THRIVE				X		
Water Wastewater Task Force		X				
WEMS						Tom Mulcahy
Westchester County Shared Services	X					
Wireless Communication				X		