

MINUTES OF THE OCTOBER 7, 2025 MEETING OF THE TOWN BOARD OF THE TOWN OF POUND RIDGE HELD AT 179 WESTCHESTER AVENUE, POUND RIDGE, NEW YORK, AND VIA ZOOM VIDEOCONFERENCE, COMMENCING AT 7:30 PM

PRESENT: SUPERVISOR KEVIN HANSAN
DEPUTY SUPERVISOR/COUNCILPERSON DIANE BRIGGS
COUNCILPERSON NAMASHA SCHELLING
COUNCILPERSON DANIEL PASCHKES

ALSO
PRESENT: TOWN ATTORNEY WILLIAM HARRINGTON (after 8:23 pm)
TOWN CLERK ERIN TROSTLE

NOT
PRESENT: COUNCILPERSON ALISON BOAK

I. CALL TO ORDER OF REGULAR MEETING

Supervisor Hansan called the meeting to order at 7:33 pm.

II. CALL FOR EXECUTIVE SESSION

Board Action: Motion by Councilperson Paschkas, seconded by Councilperson Schelling, all voting aye, to call for an executive session at 6:30 pm on Tuesday, October 21, 2025.

III. ANNOUNCEMENTS

- The twelfth semi-annual Repair Café returns to Conant Hall on Saturday, October 18, hosted by the Pound Ridge Conservation Board.
- Hope's Door encourages support for survivors in recognition of Domestic Violence Awareness Month. Information about ways to get involved is available at hopesdoorny.org.
- Volunteers are needed for the Senior Halloween Luncheon. Please contact the Recreation Department for more information.
- The Town of Pound Ridge is seeking an enthusiastic and experienced individual to lead Teen Travel Camp for the 2026 season.
- In observance of Indigenous Peoples' Day, the Recycling Center will be closed on Saturday, October 11, and the Town House will be closed on Monday, October 13.

IV. MINUTES

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Schelling, all voting aye, to approve the minutes of the July 1, 2025 Town Board meeting.

V. PUBLIC COMMENT I

- Resident John Nathan, of 155 Upper Shad Road, stated that he believed the Town Board had failed to comply with the Open Meetings Law.
- Resident Katherine Biagiarelli, of 315 Salem Road, asked for information regarding the status of the grant-funded community bus.
- Resident Adam Dornblum, of 5 Bedford Road, expressed support for the board.
- Resident Nick Cianciola Sr., of 29 Autumn Ridge Road, expressed support for the outgoing Assessor.

VI. NEW BUSINESS

A. Town Board

1. Modification to Assessor position and appointment of Joseph Calandrella

Mr. Nathan again stated that he believed the Town Board had failed to comply with the Open Meetings Law and said he hoped another resident would file a lawsuit against the board.

Councilperson Paschkes said he hopes no one will commence further legal action at the expense of the taxpayers.

Supervisor Hansan pointed out that references to “discussion” does not necessarily mean discussion among a quorum of Town Board members. He also explained how the role of the Assessment Clerk will evolve.

Councilperson Paschkes noted that there was a vote was taken on the record during the September 25, 2025 executive session to appoint a new Assessor and that there are minutes documenting that vote.

RESOLUTION 209-25

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby approves a modification of the Assessor position such that shall be a part-time position, to be conducted in part on site and in part remotely.

RESOLUTION 210-25

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board appoints Joseph Calandrella to the part-time position of Assessor for a term of one year.

Mr. Calandrella said he hopes that updates he plans to make in the Assessor's Office, such as increasing access to information through digitizing, will benefit residents. He also said he would be available to meet with seniors regarding exemptions, including in their homes if they are unable to come to the Town House.

Resident Catherine Nathan, of 155 Upper Shad Road, stated that she believed discussion regarding the appointment of the new Assessor should have happened in public.

2. AAA Contracting & Rubbish Removal contract

Resident Jared Silbersher, of 22 Sherwood Road, stated that he was unaware of the town's plans for rubbish removal at his property until receiving a communication from the Town Attorney approximately a week earlier. He asked for additional time to clean up his property.

[The Town Attorney entered the meeting at approximately 8:23 pm.]

The matter of the contract with AAA Contracting and Rubbish Removal was tabled and will be revisited at the October 21 meeting.

3. Amendment to special use permit for AT&T wireless communications facility at 29 Adams Lane

RESOLUTION 211-25

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Schelling, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the application by AT&T for an amendment to its special use permit for the wireless communications facility located at 29 Adams Lane.

4. Application from T-Mobile for amendment to special use permit for wireless communications facility at 89 Westchester Avenue

RESOLUTION 212-25

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby refers the application from T-Mobile for an amendment to its special use permit for the existing wireless communications facility at 89 Westchester Avenue to the Planning Board for its review and recommendation.

A representative from T-Mobile explained that the company has applied for an amendment to its existing special use permit so that it can perform equipment upgrades that will improve coverage.

5. Agreement with Westchester Power

RESOLUTION 213-25

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Schelling, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the Supervisor to sign the 2025 Community Choice Aggregation (CCA) Municipality agreement with Westchester Power.

B. Supervisor – 2026 Fireworks vendor

RESOLUTION 214-25

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby accepts the proposal dated October 6, 2025 from July 4 Ever Fireworks Inc. to provide a fireworks display at the town's July 4 celebration on Saturday, July 4, 2026, at a cost of \$39,900.00 AND BE IT FURTHER

RESOLVED that the Town Board authorizes the Supervisor to sign the contract with July 4 Ever Fireworks Inc., subject to satisfactory review of the contract by the Town Attorney.

C. Town Clerk – Hope’s Door Pop-up Yoga Class

RESOLUTION 215-25

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Schelling, all voting aye on the following:

RESOLVED, that the Town Board hereby approves a special event permit for Hope’s Door for a pop-up yoga class to be held at the Village Green on October 12 in conjunction with Domestic Violence Awareness month.

D. Recreation Department

1. Purchase of picnic tables

RESOLUTION 216-25

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the expenditure, as budgeted, of \$2,827.16 for the purchase of two picnic tables from Uline, to be funded from budget line 7140.0201.

2. Purchase of lawn chairs

RESOLUTION 217-25

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the expenditure, as budgeted, of \$3,850.92 for the purchase of sixteen (16) pool lawn chairs from Furniture Leisure, to be funded from budget line 7140.0201.

E. Town Clerk

1. Sale of cemetery plot

RESOLUTION 218-25

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Schelling, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the sale of Plot 113-A in Section 3 of the Pound Ridge Cemetery to Alan and Carol Alterman, of 72 Eastwoods Road, at a price of \$1,000.00.

2. Award of 2025-26 fuel oil bid

RESOLUTION 219-25

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby awards the fuel oil bid for the 2025-26 heating season to Marshall Oil at a rate of \$0.03/gallon BELOW the Low New York Harbor Barge Reseller's Price and at annual service contract rates of \$100.00 per boiler and \$50.00 per hot water heater.

F. Landmarks and Historic District Commission – Resignation of Craig Padawer

RESOLUTION 220-25

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby accepts the resignation of Craig Padawer as a member of the Landmarks and Historic District Commission.

G. Hope's Door – Domestic Violence Awareness Month signs

RESOLUTION 221-25

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Schelling, all voting aye on the following:

RESOLVED, that the Town Board hereby approves a request from Hope's Door to post signs during October of 2025 in recognition of Domestic Violence Awareness Month.

IV. PUBLIC COMMENT II

Ms. Nathan asked about a sign near Breads 'n' Bakes, and it was determined that the sign should have been removed after the Labor Day Artisan & Vintage Flea Market.

V. FINANCIAL MATTERS – Pay bills

RESOLUTION 222-25

Board Action: Motion by Councilperson Paschkes seconded by Councilperson Briggs, the motion passing 3–0 with Councilperson Schelling abstaining, on the following:

RESOLVED, that the Town Board hereby authorizes the Supervisor to pay the following claims as detailed in Abstract 19-2024:

Fund	Claim Numbers	Total Amount
General Fund	A00908–A00959	\$106,343.03
Highway Fund	D00219–D00231	\$535,105.13
Trust & Agency Fund	AT000XX	\$5,797.50

VI. OLD BUSINESS – Simons vs. NYS EFC et al.

The Town Attorney explained that the motions by the town and the state to dismiss the lawsuit were granted. He noted that the petitioner may choose to file a notice of appeal.

VII. ADJOURNMENT: There being no further business to come before the Town Board, Supervisor Hansan adjourned the meeting at 8:53 pm.

Erin Trostle, Town Clerk
Dated at Pound Ridge, New York
October 20, 2025

Pound Ridge: 2026-2030-30

THIS AGREEMENT made this day of , 2025 by and between:

THE COUNTY OF WESTCHESTER, a municipal corporation of the State of New York, having an office and place of business in the Michaelian Office Building, 148 Martine Avenue, White Plains, New York 10601 (hereinafter referred to as the “County”) Acting by and through its Department of Public Safety Services (hereinafter referred to as the “Department”)

and

**Town of Pound Ridge
177 Westchester Ave
Pound Ridge, NY 10576**

_____ a municipal corporation of the State of New York having an office and place of business at _____, New York, acting by and through the _____ Police Department, (hereinafter referred to as the “Municipality”).

1. In consideration of an amount not to exceed EIGHT THOUSAND FOUR HUNDRED (\$8,400.00) DOLLARS per year to be paid in the manner and at the rates set forth in Schedule “A,” which is attached to and forms a part of this Agreement, the Municipality shall participate in the Westchester County STOP-DWI Patrol/Datamaster Project as described in Schedule “A”, which is attached hereto and made a part hereof (hereinafter the “Work”).

2. The parties recognize and acknowledge that the obligations of the County under this Agreement are subject to the County’s receipt of funds from New York State to operate the Westchester County STOP-DWI Patrol/Datamaster Project.

If, for any reason, the full amount of said funds is not paid over or made available to the County by New York State, the County may terminate this Agreement immediately or reduce the amount payable to the Municipality, in the discretion of the County. The County shall give prompt notice of any such termination or reduction to the Municipality. If the County subsequently offers to pay a reduced amount to the Municipality, then the Municipality shall have the right to terminate this Agreement upon reasonable prior written notice.

In addition, the parties recognize and acknowledge that the obligations of the County under this Agreement are subject to annual appropriations by its Board of Legislators pursuant to the Laws of Westchester County. Therefore, this Agreement shall be deemed executory only to the extent of the monies appropriated and available. The County shall have no liability under this Agreement beyond funds appropriated and available for payment pursuant to this Agreement. The parties understand and intend that the obligation of the County hereunder shall

constitute a current expense of the County and shall not in any way be construed to be a debt of the County in contravention of any applicable constitutional or statutory limitations or requirements concerning the creation of indebtedness by the County, nor shall anything contained in this Agreement constitute a pledge of the general tax revenues, funds or moneys of the County. The County shall pay amounts due under this Agreement exclusively from legally available funds appropriated for this purpose. The County shall retain the right, upon the occurrence of the adoption of any County Budget by its Board of Legislators during the term of this Agreement or any amendments thereto, and for a reasonable period of time after such adoption(s), to conduct an analysis of the impacts of any such County Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates set forth herein. If the County subsequently offers to pay a reduced amount to the Municipality, then the Municipality shall have the right to terminate this Agreement upon reasonable prior written notice.

This Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Municipality, then the Municipality shall have the right to terminate this Agreement upon reasonable prior written notice.

3. All records or recorded data of any kind compiled by the Municipality in completing the Work described in this Agreement, including but not limited to written reports, studies, computer printouts, graphs, charts, and all other similar recorded data, shall become and remain the property of the County. The Municipality may retain copies of such records for its own use and shall not disclose any such information without the express written consent of the Stop-DWI Director or her designee ("Director"). The County shall have the right to reproduce and publish such records, if it so desires, at no additional cost to the County.

4. The Work to be performed pursuant to the terms of this Agreement shall commence January 1, 2026 and continue through December 31, 2030.

The Municipality shall issue progress reports to the County as the Director may direct and shall immediately inform the Director in writing of any cause for delay in the performance of its obligations under this Agreement.

5. The Municipality agrees and shall be subject to the insurance requirements contained in Schedule "B," which schedule is attached to and forms a part of this Agreement. In addition to and not in limitation of the insurance provisions contained in Schedule "B," the Municipality agrees:

(a) that except for the amount, if any, of damage contributed to, caused by, or resulting from the sole negligence of the County, the Municipality shall indemnify and hold harmless the County, its officers, employees, agents, and elected officials from and against any and all liability, damage, claims, demands, costs, judgments, fees, attorney's fees or loss arising directly or indirectly out of the performance or failure to perform hereunder by the Municipality or third parties under the direction or control of the Municipality; and

(b) to provide defense for and defend, at its sole expense, any and all claims, demands or causes of action directly or indirectly arising out of this Agreement and to bear all other costs and expenses related thereto; and

(c) in the event the Municipality does not provide the above defense and indemnification to the County, and such refusal or denial to provide the above defense and indemnification is found to be in breach of this provision, then the Municipality shall reimburse the County's reasonable attorney's fees incurred in connection with the defense of any action, and in connection with enforcing this provision of the Agreement.

6. The Municipality shall comply, at its own expense, with the provisions of all applicable local, state and federal laws, rules and regulations, including, but not limited to, those applicable to the Municipality as an employer of labor or otherwise.

7. Requests for payment to be made shall be submitted by the Municipality on properly executed payment vouchers of the County in accordance with Schedule "A" and paid only after approval by the Director. All payment vouchers must be accompanied by a numbered invoice and must contain the invoice number where indicated. All invoices submitted during each calendar year shall utilize consecutive numbering and be non-repeating. In no event shall payment be made to the Municipality prior to completion of all Work and the approval of same by the Director.

The Municipality shall, at no additional charge, furnish all labor, services, materials, tools, equipment and other appliances necessary to complete the Work, unless specific additional charges are expressly permitted under this Agreement. It is recognized and understood that even if specific additional charges are expressly permitted under this Agreement, in no event shall total payment to the Municipality exceed the not-to-exceed amount set forth in Section 1 above.

All payments made by the County to the Municipality will be made by electronic funds transfer ("EFT") pursuant to the County's Vendor Direct program. Municipalities doing business with Westchester County, who are not already enrolled in the Vendor Direct Program, will be required to fill out and submit an EFT Authorization Form prior to receiving an award or purchase order. The EFT Authorization Form and related information are annexed hereto as Schedule "C." The completed Authorization Form must be returned by the Municipality to the Westchester County Department of Finance ("Finance Department") prior to execution of the contract. In rare cases, a hardship waiver may be granted. For a Hardship Waiver Request Form, please contact the Finance Department.

8. (a) The County, upon ten (10) days notice to the Municipality, may terminate this Agreement in whole or in part when the County deems it to be in its best interest. In such event, the Municipality shall be compensated and the County shall be liable only for payment for services already rendered under this Agreement prior to the effective date of termination at the rates specified in Schedule "A." Upon receipt of notice that the County is terminating this Agreement in its best interests, the Municipality shall stop work immediately and incur no further costs in furtherance of this Agreement without the express approval of the Director, and the Municipality shall direct any approved subconsultants to do the same.

In the event of a dispute as to the value of the Work rendered by the Municipality prior to the date of termination, it is understood and agreed that the Director shall determine the value of such Work rendered by the Municipality. The Municipality shall accept such reasonable and good faith determination as final.

(b) In the event the County determines that there has been a material breach by the Municipality of any of the terms of the Agreement and such breach remains uncured for forty-eight (48) hours after service on the Municipality of written notice thereof, the County, in addition to any other right or remedy it might have, may terminate this Agreement and the County shall have the right, power and authority to complete the Work provided for in this Agreement, or contract for its completion, and any additional expense or cost of such completion shall be charged to and paid by the Municipality. Without limiting the foregoing, upon written notice to the Municipality, repeated breaches by the Municipality of duties or obligations under this Agreement shall be deemed a material breach of this Agreement justifying termination for cause hereunder without requirement for further opportunity to cure.

9. All notices of any nature referred to in this Agreement shall be in writing and either sent by registered or certified mail postage pre-paid, or delivered by hand or overnight courier, or sent by facsimile (with acknowledgment received and a copy of the notice sent by registered or certified mail, postage pre-paid), as set forth below or to such other addresses as the respective parties hereto may designate in writing. Notice shall be effective on the date of receipt. Notices shall be sent to the following:

To the County:

Commissioner - Sheriff of Public Safety
1 Saw Mill River Parkway
Hawthorne, New York 10532

With a copy to:

Director, Drug Abuse Prevention & STOP-DWI
112 E. Post Road, 3rd Floor
White Plains, New York 10601

with a copy to:

County Attorney
Michaelian Office Building, Room 600
148 Martine Avenue
White Plains, New York 10601

To the Municipality:

10. This Agreement and its attachments constitute the entire Agreement between the parties with respect to the subject matter hereof and shall supersede all previous negotiations, commitments and writings. It shall not be released, discharged, changed or modified except by an instrument in writing signed by a duly authorized representative of each of the parties.

11. In the event of any conflict between the terms of this Agreement and the terms of any schedule or attachment hereto, it is understood that the terms of this Agreement shall be controlling with respect to any interpretation of the meaning and intent of the parties.

12. Nothing contained herein shall be construed to make either party the agent, employee or co-venturer of the other and the parties hereto expressly disclaim the existence of any such relationship between them.

13. The failure of the County to insist upon strict performance of any term, condition or covenant herein, shall not be considered a waiver of such breach or default or any subsequent breach or default of the terms, conditions and covenants herein. The remedies contained herein are cumulative and shall not limit or restrict any other remedy at law or in equity to which the County may be entitled.

14. Except as provided herein, the Municipality shall not assign, sublet, subcontract or otherwise dispose of this Agreement, or any right, duty or interest herein, without the prior express written approval of the County. Any purported delegation of duties, assignment of rights under this Agreement without the prior express written consent of the County is void. No assignment, subcontracting, subletting or other such disposition of this Agreement, either with or without such consent of the County, shall serve to relieve the Municipality of its obligations under this Agreement.

15. This Agreement shall be construed and enforced in accordance with the Laws of the State of New York.

16. This Agreement shall not be enforceable until signed by all parties and approved by the Office of the County Attorney.

[NO FURTHER TEXT ON THIS PAGE –SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, the County of Westchester and the Municipality have caused this Agreement to be executed.

THE COUNTY OF WESTCHESTER

BY: _____
Terrance Raynor
Commissioner – Sheriff of Public Safety

MUNICIPALITY

BY: _____
Name:
Title:

Approved by the Westchester County Board of Legislators on the 29th day of September, 2025
by Act No. 189 - 2025

Approved:

Assistant County Attorney
County of Westchester

ACKNOWLEDGMENT

STATE OF NEW YORK)
) ss.:
COUNTY OF WESTCHESTER)

On the _____ day of _____ in the year 2025 before me, the undersigned, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Date: _____

Notary Public

CERTIFICATE OF AUTHORITY
(MUNICIPALITY)

I, _____,
(Officer other than officer signing contract)

certify that I am the _____ of
(Title)
the _____
(Name of Municipal Corporation)

a corporation duly organized and in good standing under the _____
(Law under which organized, e.g., the New York Business Corporation Law) named in the
foregoing agreement; that

(Person executing agreement)

who signed said agreement on behalf of the _____
(Name of Municipal Corporation)

was, at the time of execution

(Title of such person)

of the Corporation and that said agreement was duly signed for and on behalf of said Municipal
Corporation by authority of its Town/Village/City Board, thereunto duly authorized and that
such authority is in full force and effect at the date hereof.

(Signature)

STATE OF NEW YORK)
) ss.:
COUNTY OF WESTCHESTER)

On the _____ day of _____ in the year 2025 before me, the undersigned, a
Notary Public in and for said State, _____ personally appeared,
personally known to me or proved to me on the basis of satisfactory evidence to be the municipal
officer described in and who executed the above certificate, who being by me duly sworn did
depose and say that he/she resides at

_____, and he/she is an officer of said
municipal corporation; that he/she is duly authorized to execute said certificate on behalf of said
municipal corporation, and that he/she signed his/her name thereto pursuant to such authority.

Notary Public
Date

SCHEDULE A

STOP-DWI PATROL PROJECT

The STOP-DWI Patrol Project is an overtime, added, patrol effort to enforce the New York State Vehicle and Traffic Laws against intoxicated and impaired driving (DWI/DWAI) in Westchester County. Each participating municipality, through its police department, must submit the required documentation to claim reimbursement from the STOP-DWI Program. This is described below.

The Patrol Project requires that the STOP-DWI Patrol activity and assignment be in addition to the participating police department's normal and /or routine patrol activity and assignment. **It cannot be used to replace any regular, normal or routine patrol**. The additional patrol must be conducted during the critical DWI/DWAI hours of evening and nighttime as approved by the STOP-DWI Director. The STOP-DWI Patrol Project vehicle must bear the special logo and markings to increase public awareness of the enforcement effort. A police chief project director is appointed to work with the STOP-DWI Program in the operation of the patrol project. **ALL PATROLS AND SOBRIETY CHECKPOINTS MUST BE SCHEDULED AND APPROVED PRIOR TO CONDUCTING SAID OPERATION. THE MUNICIPALITIES' DWI PROJECT COORDINATOR MUST CALL THE COUNTY'S STOP-DWI OFFICE AND GET AN APPROVED CONTROL NUMBER. ONLY OPERATIONS WITH AN APPROVED CONTROL NUMBER WILL BE PROCESSED FOR PAYMENT.**

THE MAXIMUM AMOUNT PAYABLE UNDER THIS AGREEMENT IS \$8,400.00 PER YEAR.

Sobriety Checkpoints may be conducted with the reimbursable funds and one or more quarters may be combined to fund this particular effort. Coordination with the STOP-DWI Program Director is required **before** the checkpoint is conducted.

Patrol Project Reimbursement Documentation Packet - The following four items are required for reimbursement under this program and **MUST** be forwarded to the STOP-DWI Office within two weeks of the end of each quarter for payment to be approved. Each Municipality is required to maintain copies of all submitted documents and have them available for examination for a minimum of two calendar years in addition to the current calendar year. This is to facilitate future audits.

- A. **OFFICER Tracking Report:** This is to be completed and signed by the Police Officer assigned to a specific STOP-DWI Patrol. The form must also be signed by the Supervisor in charge for a specific STOP-DWI Patrol. All of the entries must be completed, including the date, times, number of hours, number of stops, tickets issued, arrests made before submission.
- B. **PATROL Tracking Report Summary:** This is to be completed and signed by the Supervisor in charge for a specific STOP-DWI Patrol. The report summarizes the work of each officer assigned to particular STOP DWI patrol duty for a given date. The information should be a compilation of the individual Officer Tracking Report. Note – Please use this report **ONLY** if there is more than one officers assigned to the patrol.
- C. **Payment Voucher:** A copy of the overtime report form used by the Municipality to pay each assigned officer must be included. Copy **MUST** show the assigned officer's name, title, number of hours, and assignment to solely to STOP-DWI Patrol. **AN AUTHORIZED INDIVIDUAL MUST SIGN THE SUBMITTED COPY AS CERTIFICATION THAT IT IS A TRUE AND ACCURATE COPY OF THE**

ORIGINAL AND THAT THE STOP-DWI PATROL ASSIGNMENTS WERE IN ADDITION TO ROUTINE PATROLS. The originals are to be kept by the submitting agency.

Vouchers MUST include your municipality's assigned "Vendor number." and "Account number." They must show that they are for the STOP-DWI Patrol Program and include the quarter and dates, officer's name, number of hours worked, officer's actual hourly rate and total payment for officer. The rate of reimbursement for officers assigned to STOP-DWI is the officer's actual hourly rate up to a maximum of \$100.00 per hour.

- D. **Quarterly Summary Report:** For reimbursement, each submission must have a Summary Report included. This Report, which indicates the activity of the Municipality for the quarter, will cover a specific period and should be submitted at the **END OF THE QUARTER**. This is a Summary of the **Patrol Tracking Report Summary** that is filled out for each STOP DWI Enforcement Patrol

Copies of the **OFFICER'S Patrol Tracking Report**, the **PATROL Tracking Report Summary**, as well as the **Payment Voucher** are to be attached to the completed **Quarterly Summary Report**. This complete reimbursement documentation packet is to be forwarded to:

**Director, Office of Drug Abuse Prevention & STOP-DWI
112 E. Post Road
3rd Floor
White Plains, New York 10601**

ANY REIMBURSEMENT DOCUMENTATION PACKET FILED MORE THAN 30 DAYS AFTER THE CLOSE OF A QUARTER WILL NOT BE PAID UNLESS SPECIAL ARRANGEMENTS HAVE BEEN MADE WITH THE STOP-DWI PROGRAM DIRECTOR IN ADVANCE.

SCHEDULE "B"

STANDARD INSURANCE PROVISIONS **(Municipality)**

1. Prior to commencing work, and throughout the term of the Agreement, the Municipality shall obtain at its own cost and expense the required insurance as delineated below from insurance companies licensed in the State of New York, carrying a Best's financial rating of A or better. Municipality shall provide evidence of such insurance to the County of Westchester ("County"), either by providing a copy of policies and/or certificates as may be required and approved by the Director of Risk Management of the County ("Director"). The policies or certificates thereof shall provide that ten (10) days prior to cancellation or material change in the policy, notices of same shall be given to the Director either by overnight mail or personal delivery for all of the following stated insurance policies. All notices shall name the Municipality and identify the Agreement.

If at any time any of the policies required herein shall be or become unsatisfactory to the Director, as to form or substance, or if a company issuing any such policy shall be or become unsatisfactory to the Director, the Municipality shall upon notice to that effect from the County, promptly obtain a new policy, and submit the policy or the certificate as requested by the Director to the Office of Risk Management of the County for approval by the Director. Upon failure of the Municipality to furnish, deliver and maintain such insurance, the Agreement, at the election of the County, may be declared suspended, discontinued or terminated.

Failure of the Municipality to take out, maintain, or the taking out or maintenance of any required insurance, shall not relieve the Municipality from any liability under the Agreement, nor shall the insurance requirements be construed to conflict with or otherwise limit the contractual obligations of the Municipality concerning indemnification.

All property losses shall be made payable to the "County of Westchester" and adjusted with the appropriate County personnel.

In the event that claims, for which the County may be liable, in excess of the insured amounts provided herein are filed by reason of Municipality's negligent acts or omissions under the Agreement or by virtue of the provisions of the labor law or other statute or any other reason, the amount of excess of such claims or any portion thereof, may be withheld from payment due or to become due the Municipality until such time as the Municipality shall furnish such additional security covering such claims in form satisfactory to the Director.

In the event of any loss, if the Municipality maintains broader coverage and/or higher limits than the minimums identified herein, the County shall be entitled to the broader coverage and/or higher limits maintained by the Municipality. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the County.

2 The Municipality shall provide proof of the following coverage (if additional coverage is required for a specific agreement, those requirements will be described in the Agreement):

- a) Workers' Compensation and Employer's Liability. Certificate form C-105.2 or State Fund Insurance Company form U-26.3 is required for proof of compliance with the New York State Workers' Compensation Law. State Workers' Compensation Board form DB-120.1 is required for proof of compliance with the New York State Disability Benefits Law. Location of operation shall be "All locations in Westchester County, New York."

Where an applicant claims to not be required to carry either a Workers' Compensation Policy or Disability Benefits Policy, or both, the employer must complete NYS form CE-200, available to download at: <http://www.wcb.ny.gov>.

If the employer is self-insured for Workers' Compensation, he/she should present a certificate from the New York State Worker's Compensation Board evidencing that fact (Either SI-12, Certificate of Workers' Compensation Self-Insurance, or GSI-105.2, Certificate of Participation in Workers' Compensation Group Self-Insurance).

- b) Commercial General Liability Insurance with a combined single limit of \$1,000,000 (c.s.1) per occurrence and a \$2,000,000 aggregate limit naming the "County of Westchester" as an additional insured on a primary and non-contributory basis. This insurance shall include the following coverages:
 - i. Premises - Operations.
 - ii. Broad Form Contractual.
 - iii. Independent Contractor and Sub-Contractor.
 - iv. Products and Completed Operations.
- c) Commercial Umbrella/Excess Insurance: \$2,000,000 each Occurrence and Aggregate naming the "County of Westchester" as additional insured, written on a "follow the form" basis.

NOTE: Additional insured status shall be provided by standard or other endorsement that extends coverage to the County of Westchester for both on-going and completed operations.

- d) Automobile Liability Insurance with a minimum limit of liability per occurrence of \$1,000,000 for bodily injury and a minimum limit of \$100,000 per occurrence for property damage or a combined single limit of \$1,000,000 unless otherwise indicated in the contract specifications. This insurance shall include for bodily injury and property damage the following coverages and name the "County of Westchester" as additional insured:
 - (i) Owned automobiles.
 - (ii) Hired automobiles.
 - (iii) Non-owned automobiles.

3. All policies of the Municipality shall be endorsed to contain the following clauses:

(a) Insurers shall have no right to recovery or subrogation against the County (including its employees and other agents and agencies), it being the intention of the parties that the insurance policies so effected shall protect both parties and be primary coverage for any and all losses covered by the above-described insurance.

(b) The clause "other insurance provisions" in a policy in which the County is named as an insured, shall not apply to the County.

(c) The insurance companies issuing the policy or policies shall have no recourse against the County (including its agents and agencies as aforesaid) for payment of any premiums or for assessments under any form of policy.

(d) Any and all deductibles in the above described insurance policies shall be assumed by and be for the account of, and at the sole risk of, the Municipality.

SCHEDULE "C"
Westchester County Vendor Direct Program Frequently Asked Questions

1. WHAT ARE THE BENEFITS OF THE ELECTRONIC FUNDS TRANSFER (EFT) ASSOCIATED WITH THE VENDOR DIRECT PROGRAM?

There are several advantages to having your payments automatically deposited into your designated bank account via EFT:

Payments are secure – Paper checks can be lost in the mail or stolen, but money deposited directly into your bank account is more secure.

You save time – Money deposited into your bank account is automatic. You save the time of preparing and delivering the deposit to the bank. Additionally, the funds are immediately available to you.

2. ARE MY PAYMENTS GOING TO BE PROCESSED ON THE SAME SCHEDULE AS THEY WERE BEFORE VENDOR DIRECT?

Yes.

3. HOW QUICKLY WILL A PAYMENT BE DEPOSITED INTO MY ACCOUNT?

Payments are deposited two business days after the voucher/invoice is processed. Saturdays, Sundays, and legal holidays are not considered business days.

4. HOW WILL I KNOW WHEN THE PAYMENT IS IN MY BANK ACCOUNT AND WHAT IT IS FOR?

Under the Vendor Direct program you will receive an e-mail notification two days prior to the day the payment will be credited to your designated account. The e-mail notification will come in the form of a remittance advice with the same information that currently appears on your check stub, and will contain the date that the funds will be credited to your account.

5. WHAT IF THERE IS A DISCREPANCY IN THE AMOUNT RECEIVED?

Please contact your Westchester County representative as you would have in the past if there were a discrepancy on a check received.

6. WHAT IF I DO NOT RECEIVE THE MONEY IN MY DESIGNATED BANK ACCOUNT ON THE DATE INDICATED IN THE E-MAIL?

In the unlikely event that this occurs, please contact the Westchester County Accounts Payable Department at 914-995-4708.

7. WHAT MUST I DO IF I CHANGE MY BANK OR MY ACCOUNT NUMBER?

Whenever you change any information or close your account a new Vendor Direct Payment Authorization Form must be submitted. Please contact the Westchester County Accounts Payable Department at 914-995-4708 and we will e-mail you a new form.

8. WHEN COMPLETING THE PAYMENT AUTHORIZATION FORM, WHY MUST I HAVE IT SIGNED BY A BANK OFFICIAL IF I DON'T INCLUDE A VOIDED CHECK?

This is to ensure the authenticity of the account being set up to receive your payments.

Electronic Funds Transfer (EFT) Vendor Direct Payment Authorization Form

GENERAL INSTRUCTIONS

Please complete both sections of the Vendor Direct Payment Authorization Form and forward the completed form (along with a voided check for the account to which you want your payments credited) to: Westchester County Department of Finance, 148 Martine Ave, Room 720, White Plains, NY 10601, Attention: Vendor Direct. Please see item 14 below regarding attachment of a voided check.

Section I - VENDOR INFORMATION

1. Provide the name of the vendor as it appears on the W-9 form.
2. Enter the vendor's Taxpayer ID number or Social Security Number as it appears on the W-9 form.
3. Enter the vendor's complete primary address (not a P.O. Box).
4. Provide the name and telephone number of the vendor's contact person.
5. Enter the business e-mail address for the remittance notification. THIS IS VERY IMPORTANT. This is the e-mail address that we will use to send you notification and remittance information two days prior to the payment being credited to your bank account. We suggest that you provide a group mailbox (if applicable) for your e-mail address. You may also designate multiple e-mail addresses.
6. Please have an authorized Payee/Company official sign and date the form and include his/her title.

Section II - FINANCIAL INSTITUTION INFORMATION

7. Provide bank's name.
8. Provide the complete address of your bank.
9. Enter your bank's 9 digit routing transit number.
10. Indicate the type of account (check one box only).
11. Enter the vendor's bank account number.
12. Enter the title of the vendor's account.
13. Provide the name and telephone number of your bank contact person.
14. If you are directing your payments to a Savings Account OR you can not attach a voided check for your checking account, this line needs to be completed and signed by an authorized bank official. IF YOU DO ATTACH A VOIDED CHECK FOR A CHECKING ACCOUNT, YOU MAY LEAVE THIS LINE BLANK.

September 27, 2025

Kevin Hansan, Town Supervisor and Chairperson

Town of Pound Ridge Town Board:

Allison Boak

Diane Briggs

Dan Paschkes

Namasha Schelling

Town of Pound Ridge

179 Westchester Avenue

Pound Ridge, NY

Re: Proposal to Perform Low-Impact, Small-Scale Paleo-Ecological Study

Dear Honorable Members of the Town Board,

Jack Tchen, Director of the Price Institute at Rutgers, Newark, and I, Chair of Massachusetts Ethical Archaeology Society, are co-principal investigators for The Mahikaniitukw Project, based on a science-to-art partnership grant supported by The Public History Project and The Price Institute.

We would like to perform a sediment core study in the Town of Pound Ridge. This study is part of a three-state project partnering with Indigenous nations, communities of color, artists, and scientists to tell this story of people and land. We are working with members of Ramapough, Shinnecock, Unkatchaug, Schaghticoke, and other nations in Northeast New Jersey, Southeast New York, and Western Connecticut.

I am Co-Principal Investigator and Project Coordinator for the Mahikaniitukw Project, where much of our scientific efforts are directed at five locales within the traditional lands of Lenape people and their relatives, including Metoac peoples of Long Island, and our Connecticut relatives, including Schaghticoke and Paugusset.

Our research efforts will inform artistic expressions of several artist collectives in our project area.

We seek permission to test at the pond next to James and Margery Sachs Conservation Area. This location is of special interest due to its proximity to significant cultural heritage places, its surface area, and its topographic and geological context. I am looking at alternate locations in case this site is not possible. Pound Ridge Lake and Town Pond (possibly mitigated by dredging) are possible alternate locations, and there seem to be potentially several others.

Sediment core testing consists of extracting a narrow column of pond floor sediment within a columnar vessel. The area of disturbance is restricted with little peripheral disturbance. This sort of test is typically done during winter, when ice provides a convenient platform. Alternatively, summer testing is sometimes performed in swamps and shallow ponds. The extracted core sample is then sent to a university lab where the target elements are separated from the rest of the matrix, and a palynologist then examines the contents and identifies pollen species, particles of wood, fruit or other organic material, and deposited char.

This type of investigation is regarded as the current Best Available Technology for describing the vegetation landscape from past times. Deoxygenated conditions in pond and swamp sediment preserve pollen and other elements for millennia. It is often possible to obtain a record dating back as much as 14,000 years.

This investigation is part of several that will help create a more informed picture of the environmental past for our area. These learning pieces support topics of community interest for our partnering tribes and communities that will be expressed through art.

Our sampling effort is supported by advisement by Dr. Wyatt Oswald, experienced ecological research and palynologist who is affiliated with Harvard University at Harvard Forest and Emerson College. I support this effort through my experience as a cultural advisor on Northeast Algonquians, and in archaeology as Chair of Massachusetts Ethical Archaeology Society.

I would be grateful for the opportunity to present this request to your town officials and to hear your thoughts and concerns.

Sincerely,

Nohham Cachat-Schilling

Co-Principal Investigator and Project Coordinator

The Mahikaniitukw Project

Ourstory.tmp@gmail.com

413-834-5573

Paleo-Ecology and Soil Sediment Core Analysis

The Mahikaniitukw Project

sponsored by

The Public History Project

The Price Institute at Rutgers, Newark

and

The Wallace Foundation Research Partnership Project

Nohham Cachat-Schilling

Co-Principal Investigator and Project Coordinator

2025

ÉLI LUWEYOK KÌKAYUNKAHKE – SO SAID THE DEPARTED ELDERS
Nohham Cachat-Schilling Oso:ah Foundation.

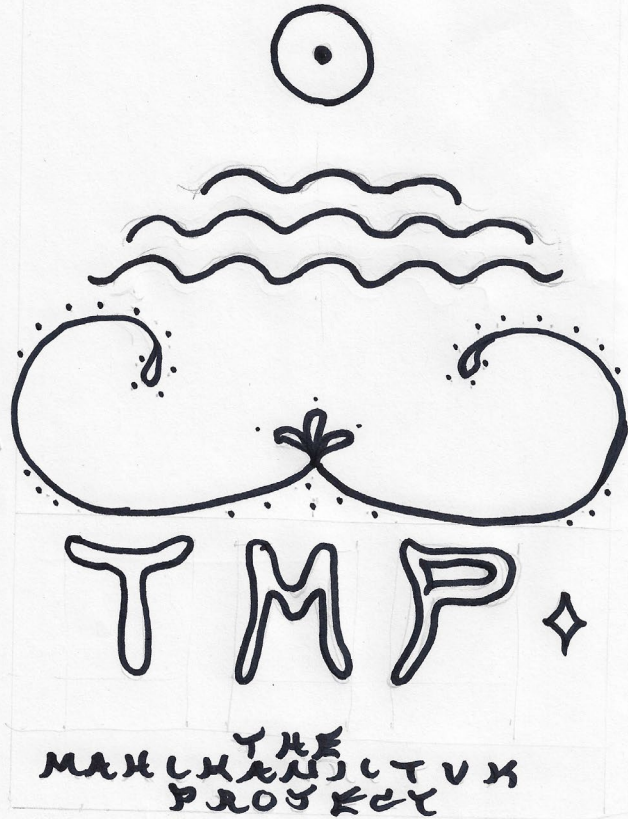
Land use and land classification traditions of Northeastern Algonquians remain poorly understood. Even less clear are traditions governing use of sacred lands: ceremonial places as well as hunting and gathering lands. Epistemic genocide (Bruchac 2012; Duran 2011), also called “erasure” (Bruchac 2011:31; Steeves 2017:50) and “vanishing act” (Bruchac 2011:35), in concert with destructive policy and oppressed Native narrative, obstruct our path to understanding. What is Northeastern Algonquian zoning practice? Through archaeology, ethnohistory, and linguistics, Northeastern Algonquian land classes and uses are described—sacred lands in particular. When informed by Native cultural sources, we can apprehend Algonquian land use patterns, knowledge that we can apply to improve sacred site preservation and plan for intelligent land management.

Northeast Anthropology No. 85-86, 2018, pp. 21–45

TITLE: INDIGENOUS CULTURAL AND
ENVIRONMENTAL HERITAGE: SOCIAL
ACTION AND SOLIDARITY FOR
INDIGENOUS RIGHTS. Paulette Steeves
and Ranjan Data (editors)
University of Nebraska Press

Chapter 6 –
Traditional Narrative As Document –
Kepahwis Achimewakan

Nohham Cachat-Schilling



The Public History Project

an interdisciplinary research consortium

Oyster Banks

Oysters were probably the single most important food species in the New York Bay bioregion, and Native Americans would gather them in late summer and through the fall, to preserve them for use through the winter. An especially large bank, located just south of Jersey City, lies buried underneath today's Liberty State Park.

In addition, Native Americans hunted and fished for the many species that ate oysters: drumfish, skates and rays, and many different kinds of waterfowl.

Native American Foodways in the New York Bay Bioregion

Oyster Banks
Saltmarsh/Tidal Flats
Aquakanonk
Weir Complex

Freshwater wetlands

Beavers, muskrats, turtles, and edible tubers such as groundnuts and waterlilies were harvested in wetlands and along streams.

Sand Plains and Burned Lands

The first European explorers commented on the Native Americans' use of fire to keep large areas of land in an open condition. This annual practice promoted many fruit-bearing shrubs, which in turn encouraged the populations of deer and turkeys. Of particular importance were the massive annual crops of wild strawberries produced on the large open areas, Hempstead and Shinnecock Plains on Long Island, and the Scotch Plains in New Jersey, are good examples.

Fish Weirs

Though Native Americans took some fish with hook and line, they took even more through the use of stone weirs. Atlantic shad, striped bass, alewife, eels, and even sturgeon that could weigh 300 pounds, were the most important species caught at weirs.

Interior Forests

Mixed forests provided an abundance of edible nut trees—oaks, hickories, walnuts and beeches—which in turn supported game species such as deer, bear, turkeys, grouse, and squirrels.

The wooded hills of New Jersey and Westchester County were also visited by massive flocks of passenger pigeons; a pigeon roost provided a huge source of protein for nearby people.

Intertidal Zone

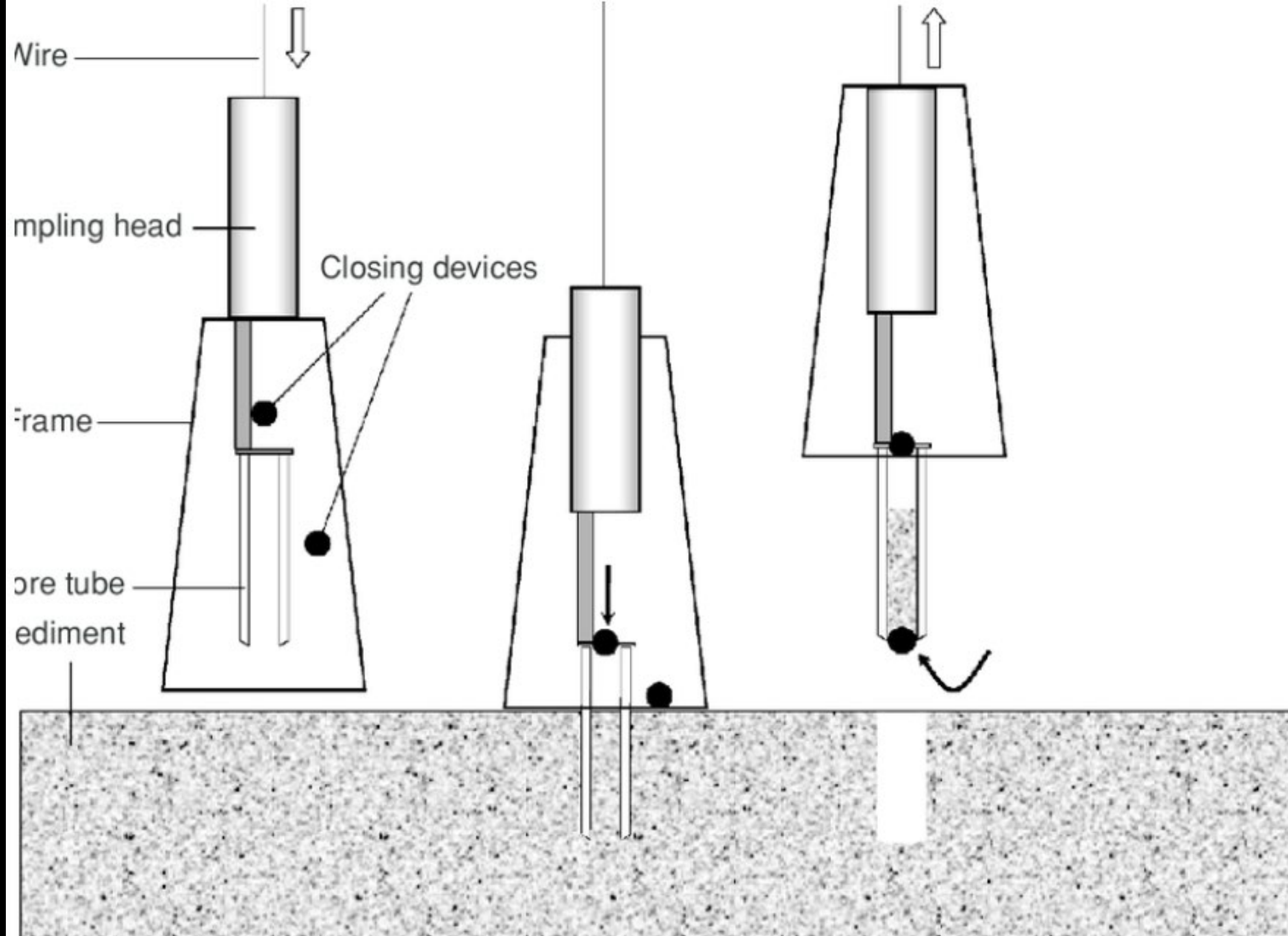
Clams, mussels, and other species of edible shellfish found along the shore provided not just food, but also the shells needed to make the beads of wampum used in Lenape culture. Nesting ledges provided the eggs and young of many species of seabirds, ducks, and geese; and tidal inlets offered fishing for eels.

Coastal Strand

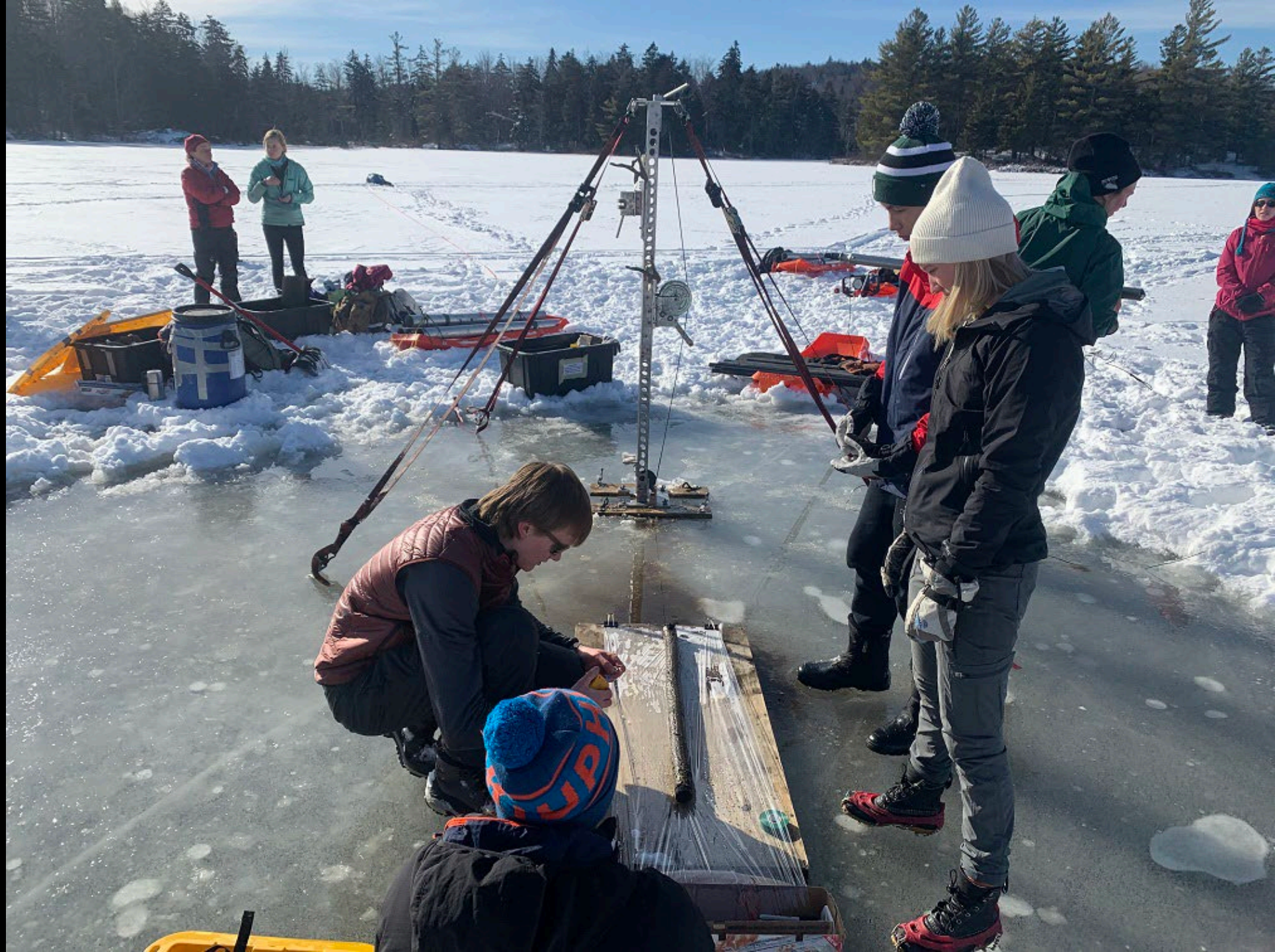
In addition to shellfish, the vast sand beaches along the New Jersey and Long Island shore provided two other important resources: beached whales, and hundreds of thousands of menhaden that had been driven ashore by larger fish. The whales were eaten, and the menhaden were used to manure the Native American cornfields.



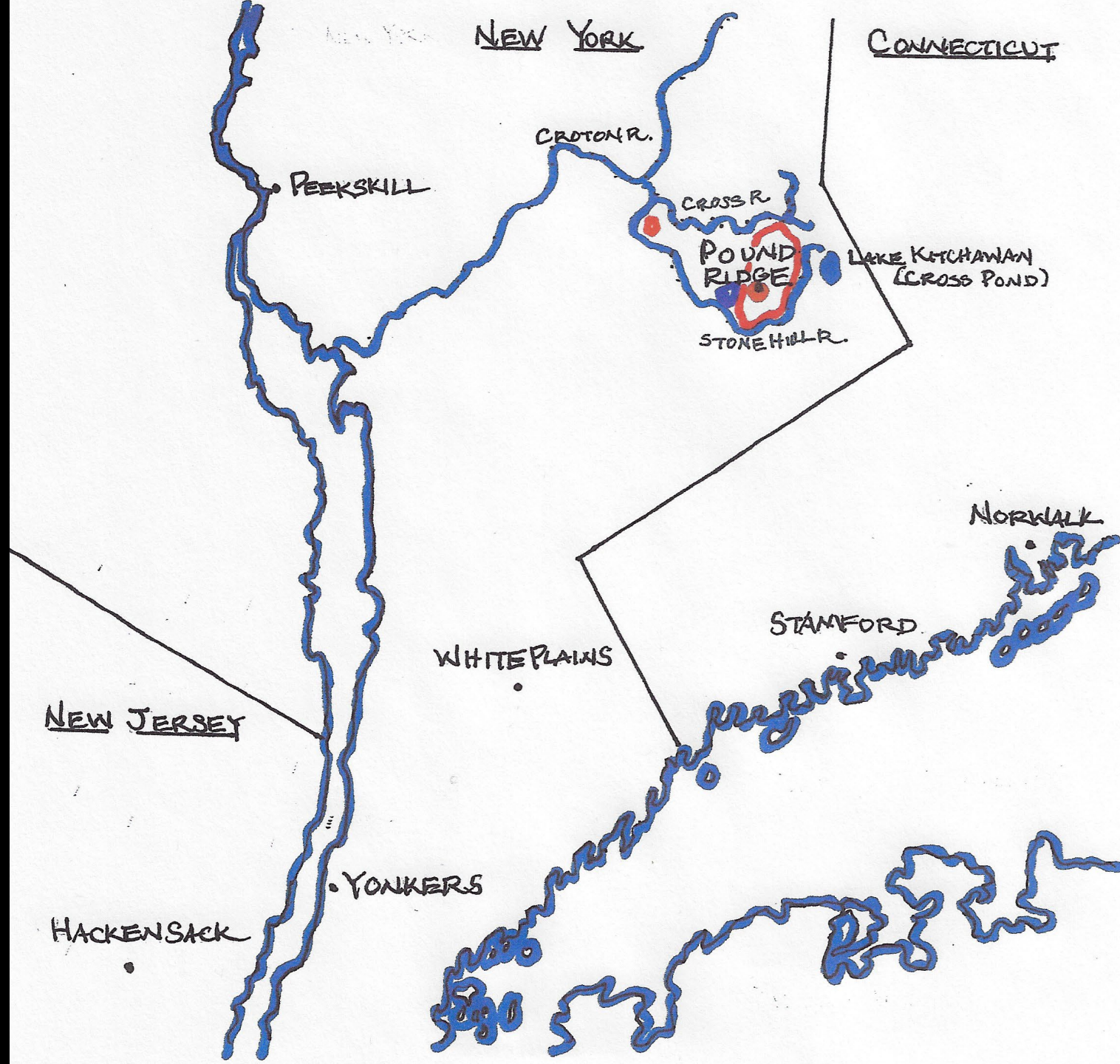
Graphic courtesy of the Public History Project

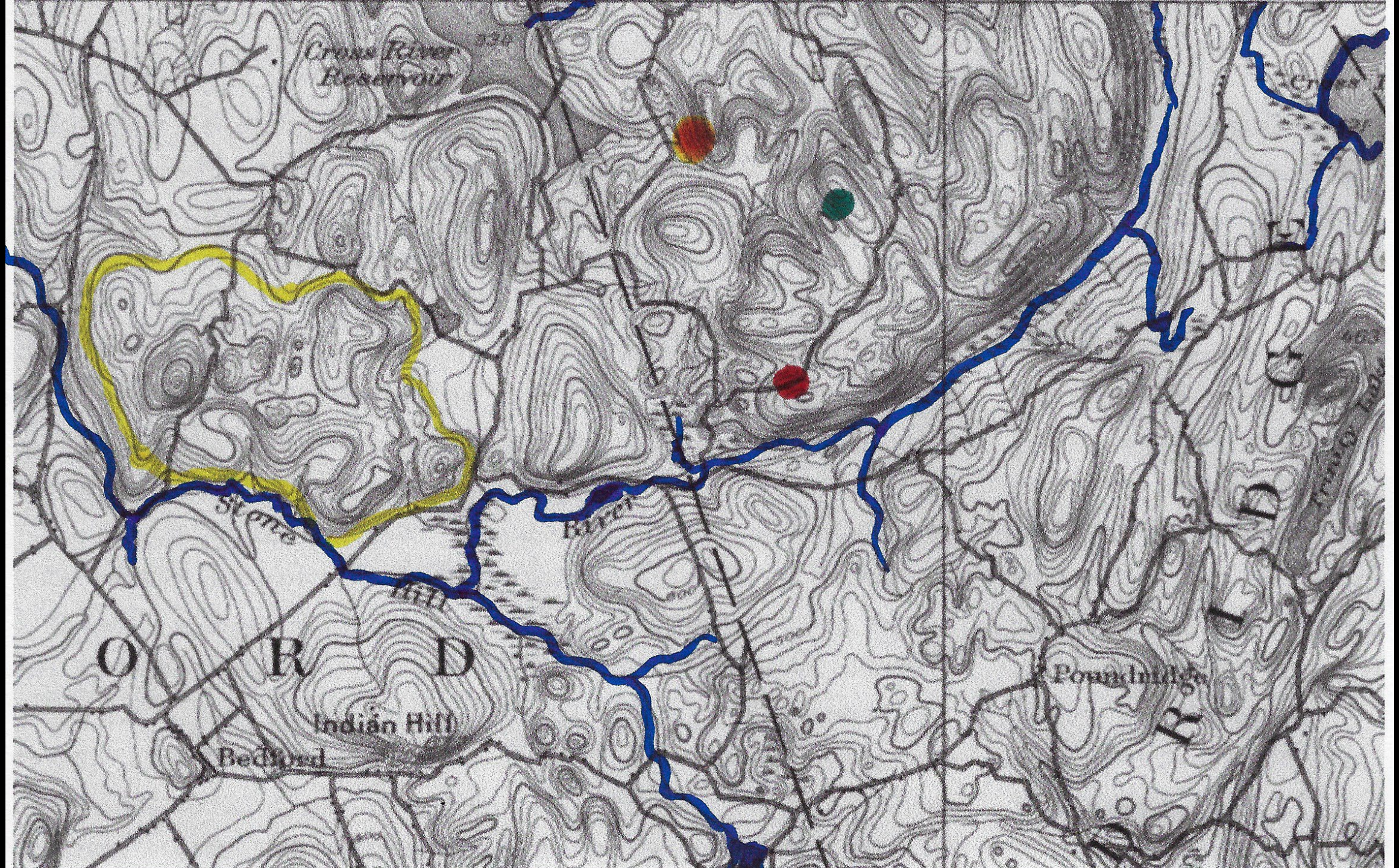


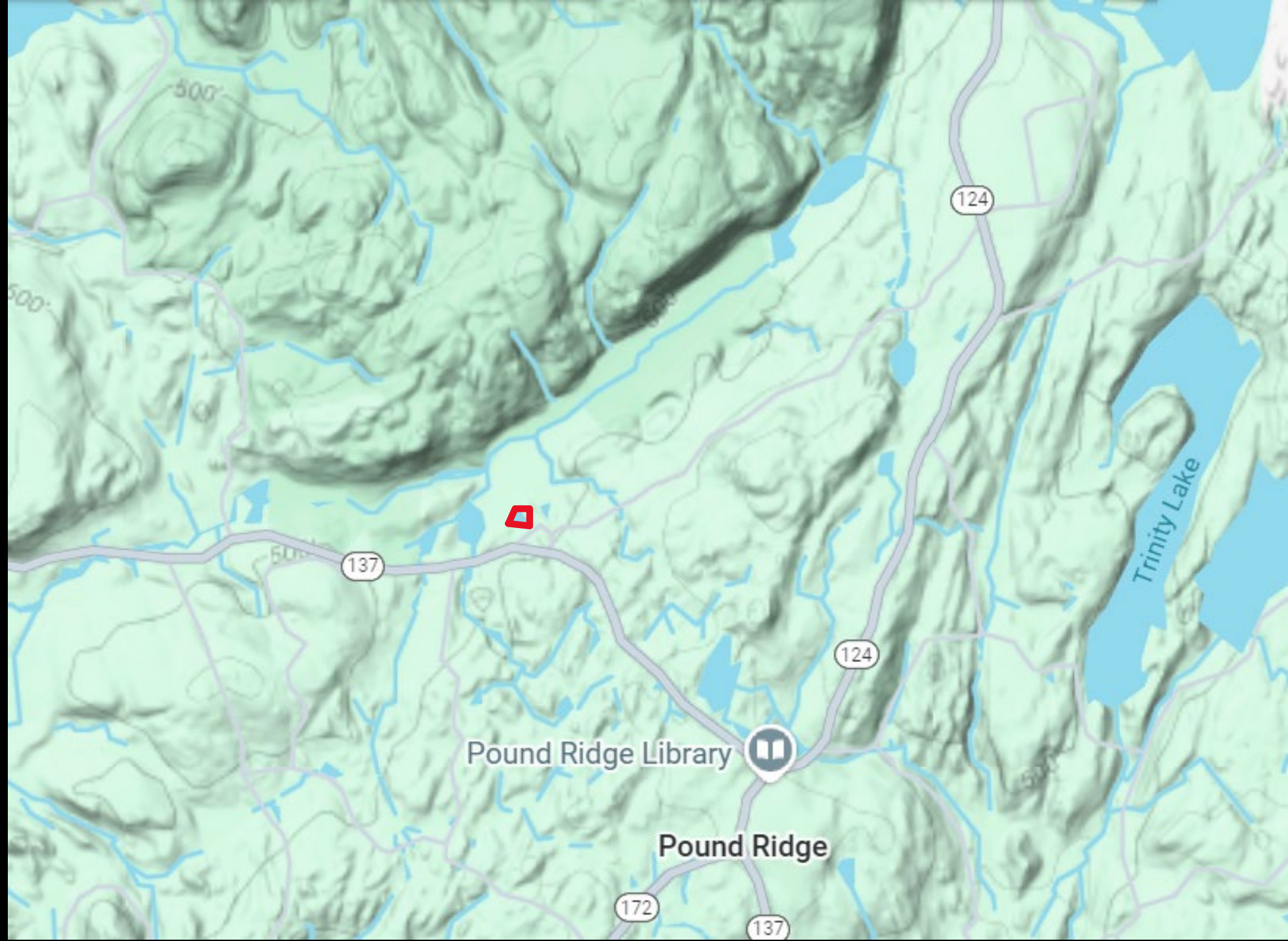


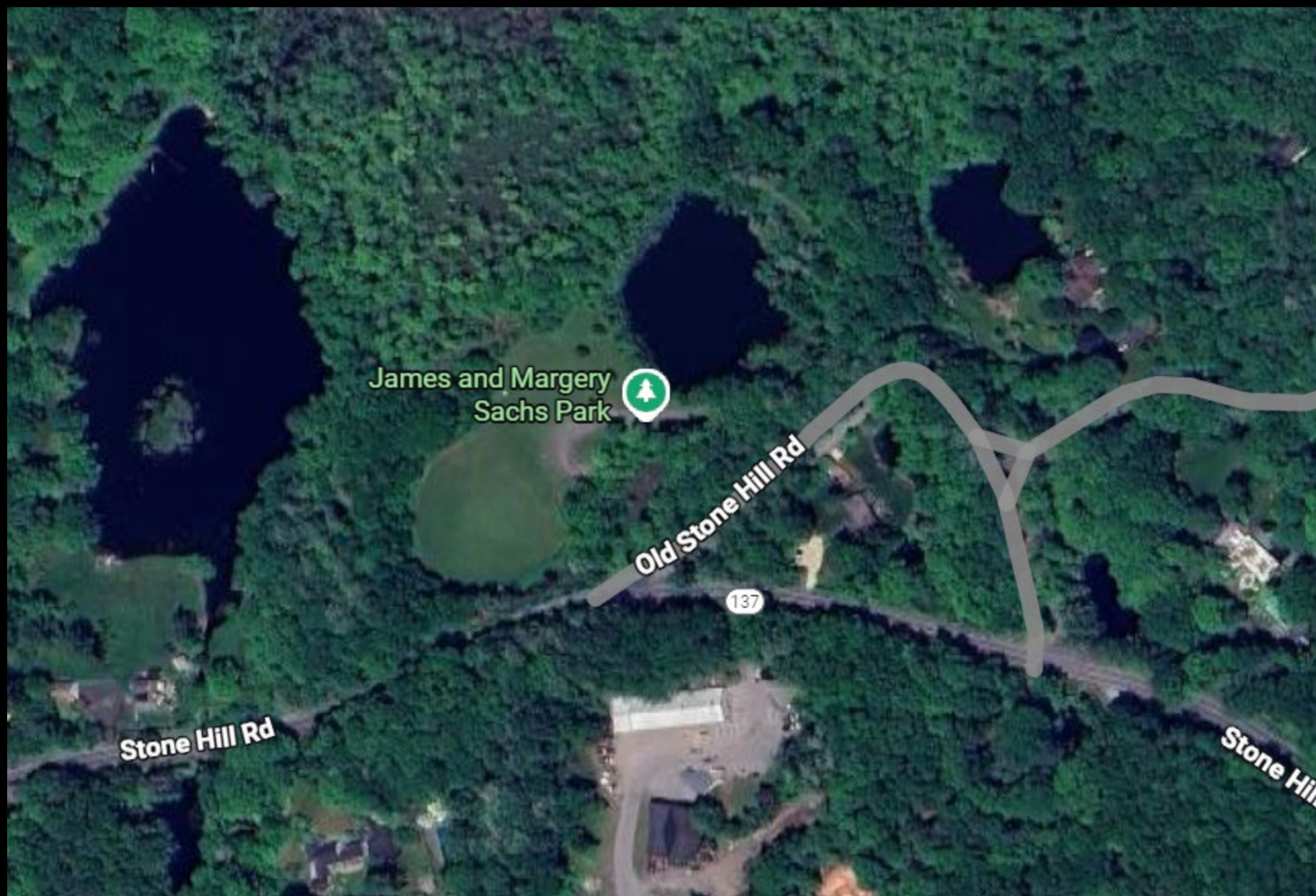












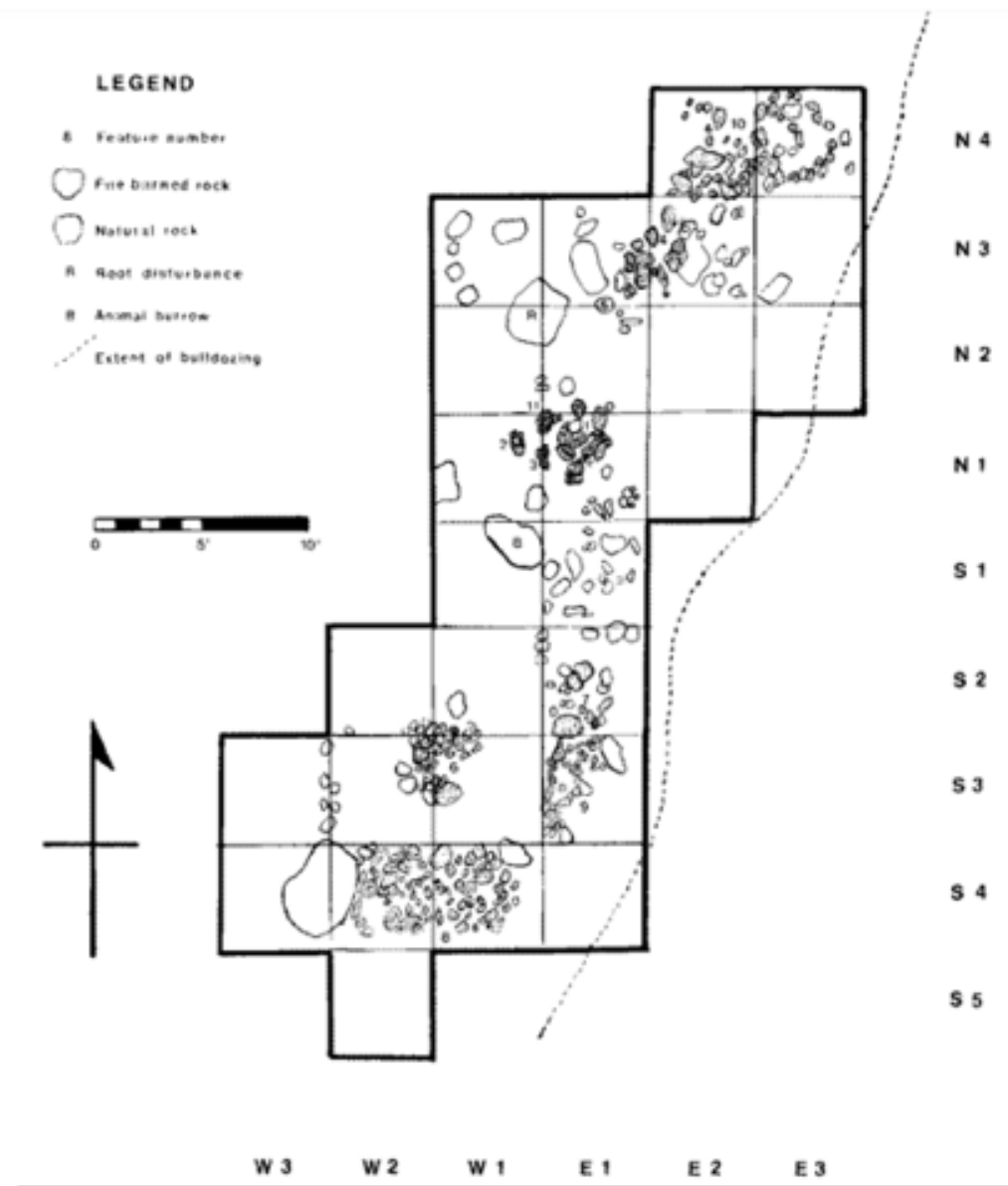


Figure 1

Plant Materials at Kitchawan Site

From Ernest Wiegand's 1978 report

*mature forest species

^ wetland margin species

+ late Woodland hort species

Betula nigra - black birch

Betula sp. unknown - birch

**Carya ovata* - shagbark hickory

**Carya sp.* - hickory

**Castanea sp.* - chestnut

^*Corylus sp.* - hazelnut

^*Cornus sp.* - dogwood

**Fagus grandifolia* - beech

^*Fraxinus sp.* - ash

^*Hamamelis sp.* - witch hazel

^*Juglans cinerea* - gray walnut

^*Juglans nigra* - black walnut

**Quercus alba* - white oak

**Quercus rubra* - red oak

**Tilia sp.* - basswood

**Tsuga canadensis* - hemlock

Ulmus sp. - elm

Achillea millefolium - yarrow

^*Allium canadensis* - wild onion

+*Amaranthus spinosa*

^*Apocynum americana* - hopenis, ground nut

Amelanchier arborea

Asclepias sp. - ^*incarnata* swamp milkweed

**Berberis sp.* - barberry

Ceanothus - New Jersey tea

^*Celtis* - hackberry

+*Chenopodium* - goose foot

+*Cirsium sp.* - thistle

+^*Cucurbita sp.* - gourd

Porteranthus stipulata - Indian physic

^*Lactuca sp.* - wild lettuce

**Lathyrus sp.* - wild pea

^*Myrica cerifera* - wax myrtle

^*Myrica pensylvanica* - bayberry

^*Nuphar lutea* - yellow water lily

+*Physalis sp.* - ground cherry

**Oxalis* - wood sorrel

Phytolacca americana - pokeberry

Pteridium - fern

Polygonum - smartweed

^*Pontederia cordata* - pickerel rush

+*Portulaca sp.* - purslane

Potentilla canadensis - dwarf cinquefoil

Ranunculus sp. - buttercup

Rhus sp. - sumac

^*Ribes* - gooseberry

^*Rubus* - blackberry

Rumex sp. - dock

^*Sambucus* - elderberry

^*Scirpus validus*

^*Smilacina racemosa*

^*Smilax rotundi*

^*Spiraea sp.*

^*Streptopus sp.* - green briar

^*Typha latifolia* - cattail

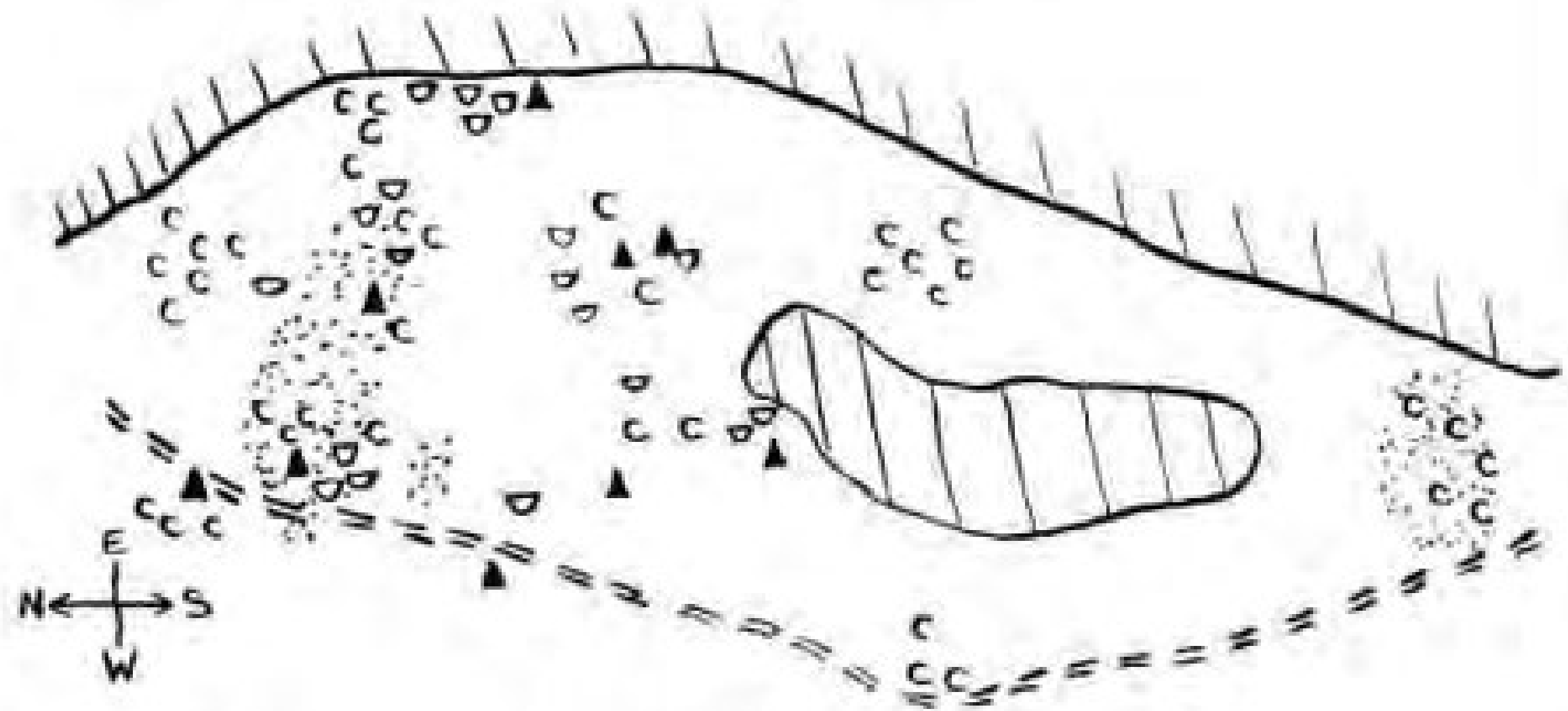
^*Vaccinium corymbosum* - highbush blueberry

Vaccinium sp. - unknown

**Vitis sp.* - wild grape

+*Zea mays* - maize

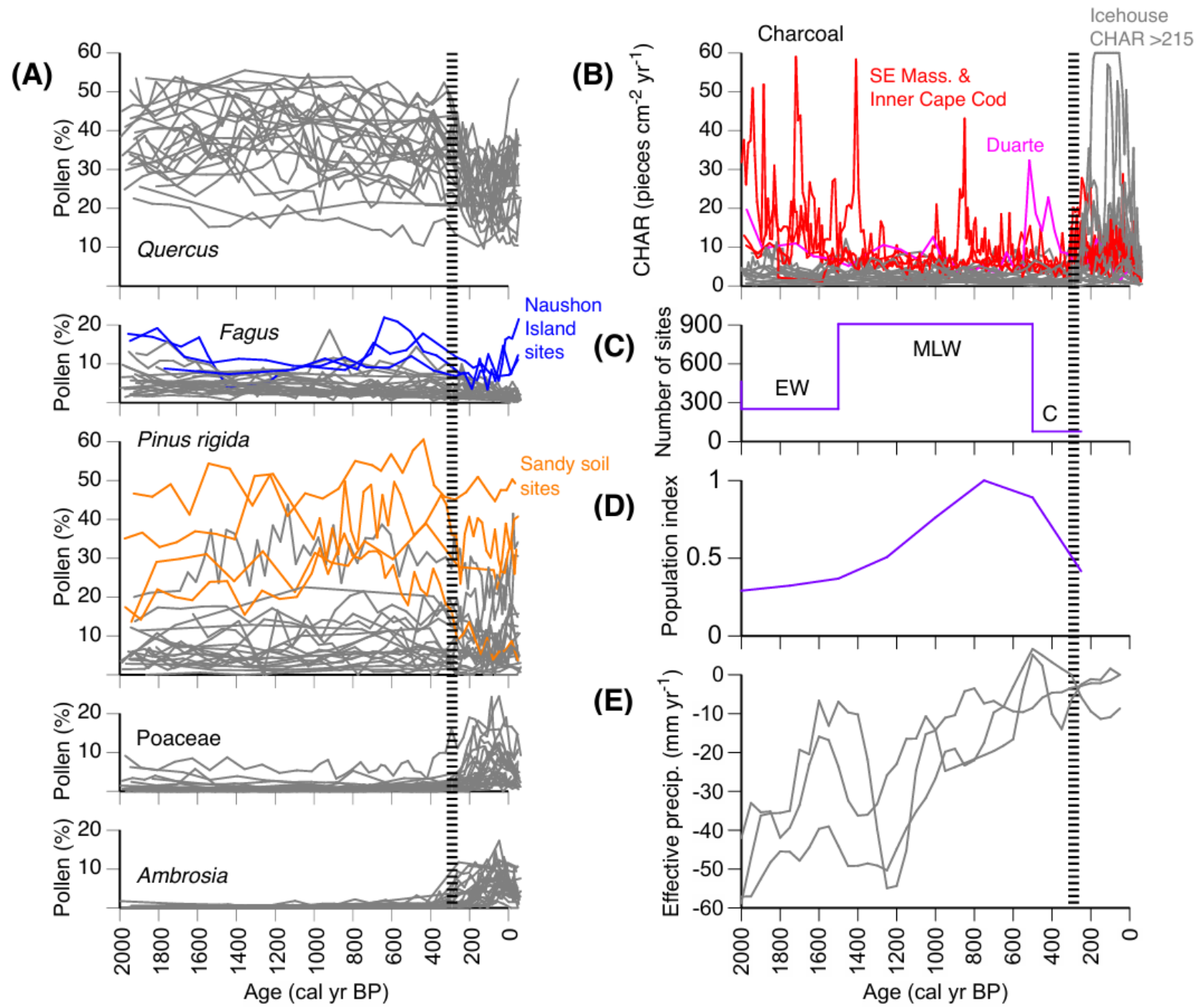
Fig. 1. Spy Rock Grid

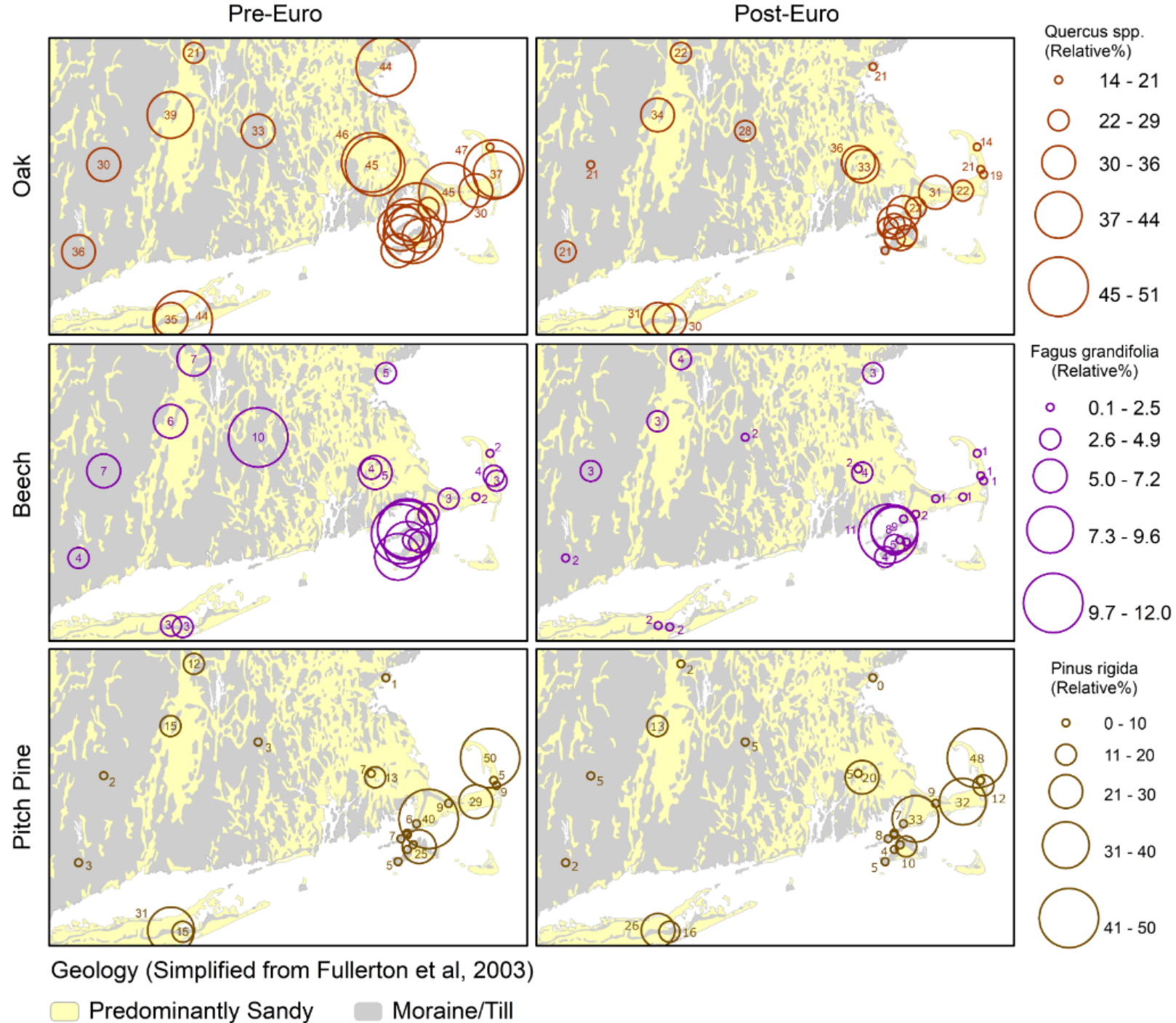


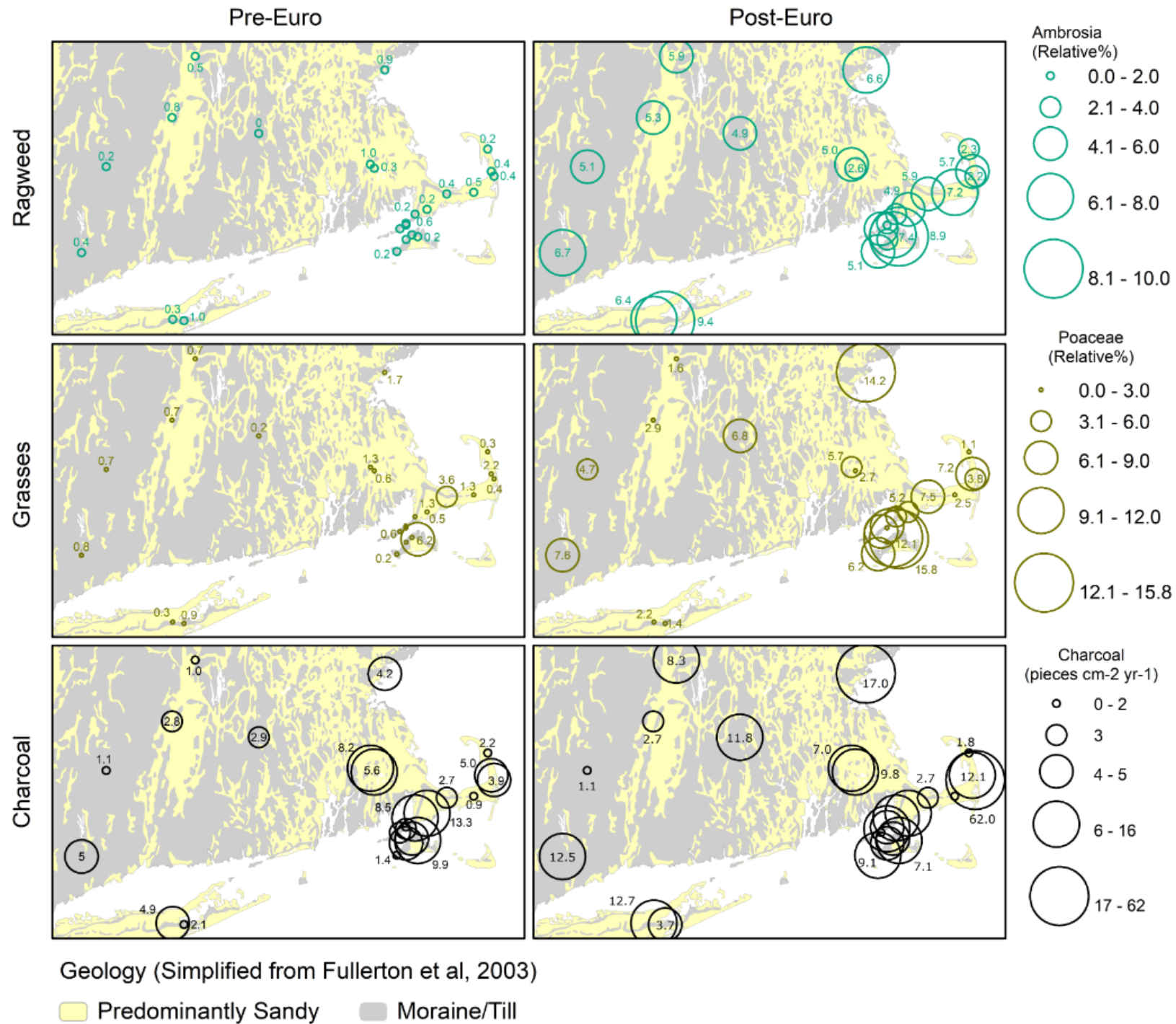
▲ PROJECTILE POINT u SCRAPER, CHOPPER, KNIFE C = CHIPPAGE

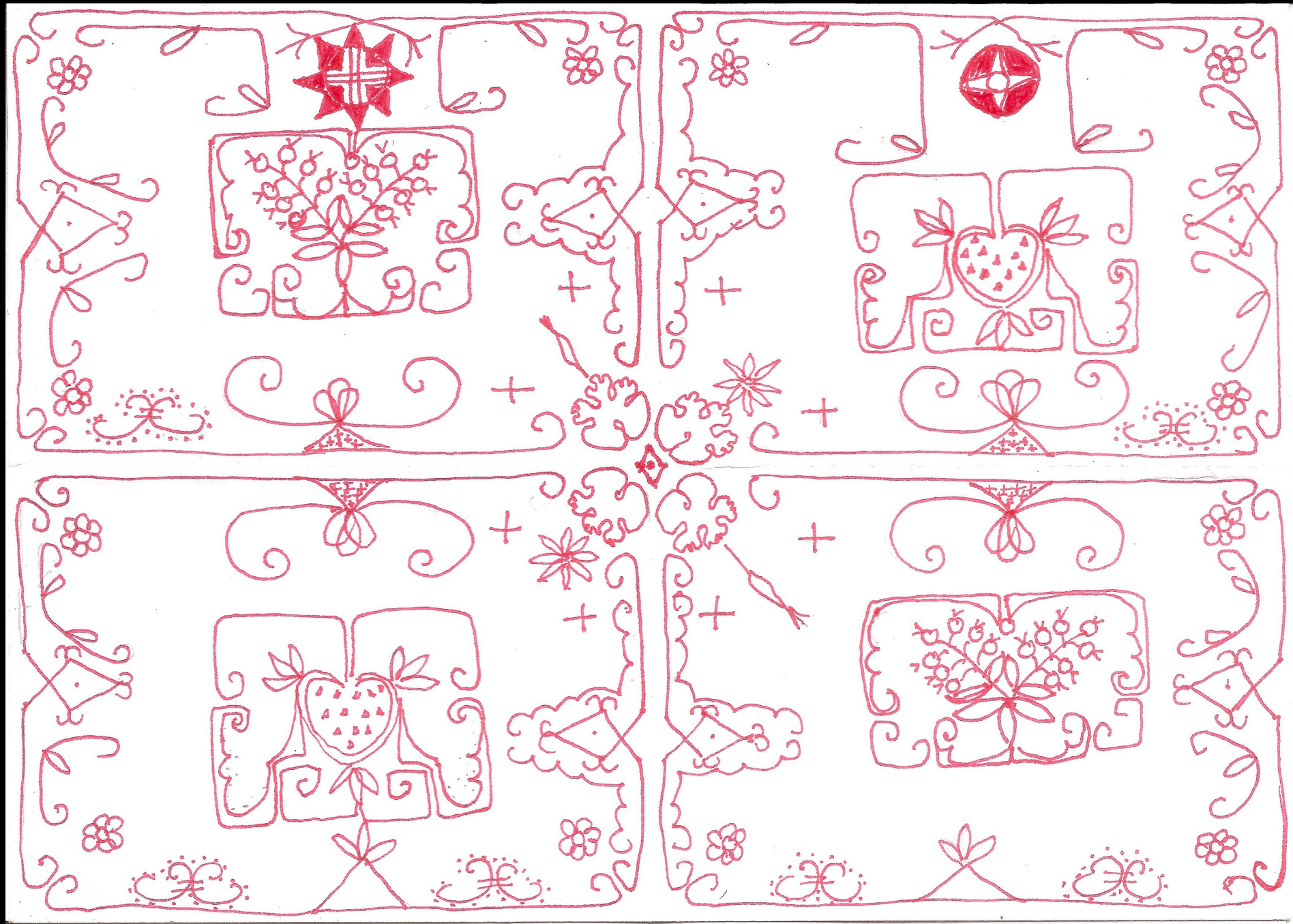
⊖ ROCK == DRIP LINE stippled HEARTH-FEATURE







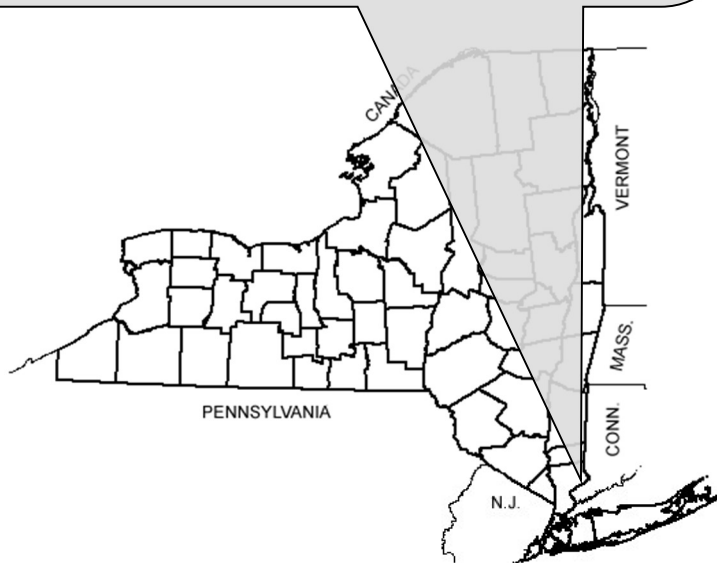




RECREATIONAL TRAILS

10/6/2025

OPRHP Project #: RTP 239798
Trail Project Name: Pound Ridge Trails Program
Grant Recipient: Town of Pound Ridge
County: Westchester
Municipality: Town of Pound Ridge
NYSOPRHP Region: Taconic Region
NYSDOT Region: Region 8
P.I.N.: RT2412



DESIGN REPORT



NEW YORK
STATE OF
OPPORTUNITY.

**Parks, Recreation
and Historic Preservation**



NEW YORK
STATE OF
OPPORTUNITY.

**Department of
Transportation**



**U.S. Department of Transportation
Federal Highway Administration**

PROJECT DESCRIPTION:

This project will build safe walking/biking trails for recreation, linking residents to the Pound Ridge Town Park, open spaces, nature preserves, & business/cultural centers. The new trails will connect to an existing 1.2-mile paved path from Park to the Town House and on to the Business District. Future planned phases will extend these corridors.

DETAILED DESCRIPTION OF PROPOSED WORK:

The proposed three trails are described as below:

1: "Old Pound Town Path Extension" will extend the Town Path from the park, winding through an undeveloped Town-owned 21-acre parcel, 7 Old Pound Road, and exiting on Old Pound Road. This multi-use trail bypasses a steep, high-traffic section of Route 137 that is unsafe for walking/biking. The trail will require crushed stone trail construction of approximately 0.65 miles, 6 feet wide, which is approximately 20,000 square feet (0.5 acres) of land.

2. "Old Pound Nature Trail" will connect from the above path to the SE corner of the 7 Old Pound Road parcel. The nature trail will be an approximately 0.15-mile trail of compacted earth about 3 feet wide.

3: The "Town Park to Halle Ravine" trail will travel through undeveloped Town properties connecting the east end of the Park to Halle Ravine, a nature preserve. The trail will be approximately 1 mile of compacted earth hiking path, including approximately 420 linear feet of 3-foot-wide boardwalk and bridges.

This project is a huge step toward the Town's vision of a more walkable, bikeable community with non-motorized access to open spaces and the Historic District, which includes schools, a church, meeting house, library, restaurants, museum, historical buildings and shops.

PROJECT LOCATION

MUNICIPALITY: Town of Pound Ridge

COUNTY: Westchester

LENGTH OF TRAIL WORK TO BE COMPLETED: 9,504 linear feet

LOCATION OF TRAIL SYSTEM: The trails will connect to and build upon the existing paved Town Path on Westchester Avenue. The trails are will also connect to and build upon the Halle Ravine Preserve, Fox Run Road, Indian Hill Road, and Old Pound Road. The new trails will extend this corridor by connecting to and through other open spaces.

Route number (*if applicable*): N/A

Route name (*if applicable*): Westchester Avenue

State Highway (SH) number and official highway description (*if applicable*): N/A

INTENDED USE:

Check all that apply.

- ☐ Aquatic/Water Activity
- ☒ Snowshoeing
- ☐ Snowmobiling
- ☒ Mountain Biking

- ☐ Equestrian Activities
- ☐ ATV - Off Road
- ☐ Rollerblading
- ☒ Jogging/Fitness

- ☐ Off-Highway Motorcycle
- ☒ Bicycling
- ☒ Interpretive/Nature
- ☐ 4 Wheel Vehicle

☐ Cross-Country Skiing
☐ Long-Distance

Backpacking
☒ Day Hiking

☐ Other

TYPE OF PROJECT:

Check all that apply.

- ☒ Maintenance or restoration of existing trails
- ☒ Construction of new trails
- ☒ Development or rehabilitation of trailside or trailhead facilities or trail linkages
- ☐ Acquisition of easements or fee simple title to property for trails or trail corridors
- ☐ Purchase or lease of trail construction and/or maintenance equipment

UNIT OF MEASUREMENT: *(acres, linear feet, miles or other unit of measure)*

1,000 linear feet

7,704 linear feet

800 linear feet

PLANS: See plans attached in Appendix C.

PROPOSED SCHEDULE AND COST*Include possible agency review/ permit time frames*

Project Phase	Estimated Cost	Estimated Start Date	Activity Duration
Preliminary Design	\$17,000	Summer 2023	1 year 8 months
Detailed Design	\$38,613	Spring 2025	1 year
Right-of-Way			
Construction	\$297,981.58	Spring 2026	8 months
Construction Inspection			
Total Cost	\$353,594.58	Total Duration	3 years 4 months

BASIS OF ESTIMATE: Estimate was created based on previous similar projects and fixed engineering and construction management rates.

SCHEDULE ISSUES: Assuming that all certifications and resolutions are processed in a timely manner, there should be no scheduling issues.

DESIRED LETTING DATE (if applicable): 4/1/2026

STATEWIDE TRANSPORTATION IMPROVEMENT PROGRAM (STIP):

Listed on the TIP/STIP: ☒ Yes, *Enter PIN:* **RT2412**

BUY AMERICA: OPRHP is responsible for coordinating project compliance with Buy America.

☒ Project does *not* include permanently incorporated iron or steel components *or* will incorporate *only* iron or steel produced in the United States.

☒ Manufacturer will provide a certification that the equipment complies with Buy America requirements.

☒ Project will utilize Waiver of Buy America Requirements for De Minimis Costs and Small Grants (Total Federal Share is less than \$500,000)

NOTES ON SPECIAL CIRCUMSTANCES: *(e.g.: public sensitivity, political commitment, relation to other projects, etc.)*

MISCELLANEOUS: *Include any additional pertinent information that has not been documented above. If the project scope or budget has been modified from the original submitted application, you must identify the modified components and provide a reason for these modifications (attach a separate sheet if necessary).*

DESIGN STANDARDS: The proposed trail and pedestrian crossing will be following design standards in Table A.

Table A:

Table A: Applicable Design Guidance Documents	
<u>Project Type</u>	<u>Design Guidance</u>
Other Trail Construction, Maintenance, Restoration Projects	<i>Standards and Guidelines for Trails in NYS Parks</i> (includes a listing of resource manuals). OPRHP. 2010. New York Statewide Trails Plan. 2010 or most current version. United States Access Board: Final Guidelines for Outdoor Developed Areas (AGODA) National Center on Accessibility (ncaonline.org) - National Trail Surfaces Study
Trail Signage, Traffic Control and Pavement Markings	Manual on Uniform Traffic Control Devices. FHWA. 2009 or most current version. 17 NYCRR Chapter V (NY State Supplement to the MUTCD) Guide for the Development of Bicycle Facilities. AASHTO. 2012 or most current version. Trail Signage Guidelines for the NYS Park System. OPRHP. 2010.
Bridges for Shared Use Paths and Pedestrians including rail trail bridges	Guide for the Development of Bicycle Facilities. AASHTO. 2012 (or most current version) AASHTO LRFD Bridge Design Specifications (most current version) AASHTO Guide Specifications for the Design of Pedestrian Bridges, 2nd Edition NYSDOT Bridge Manual

NON-STANDARD & NON-CONFORMING FEATURES:

A non-standard feature is created when the established design criteria for a critical design element is not met. A non-conforming feature is created when design elements other than critical design elements do not comply with normally accepted engineering policy or practice.

This section should include a listing of all existing non-standard or non-conforming features and any non-standard or non-conforming features to be retained or created. This section should describe and provide values and support for features that do not comply with normally accepted engineering policy or practice ("non-conforming features"). The degree of explanation for the non-conforming features should be proportionate to the amount of the variations from normal practice.

☒ There are **no** non-standard or non-conforming features within the project limits.

The majority of the proposed trails will meet standard design requirements; however, a portion of the trail along Westchester Avenue will not conform to ADA slope standards. This limitation is due to existing conditions, as the trail in this section runs adjacent to the state roadway with multiple

existing driveways. Given the roadway grade and driveway configurations, the slope in this area cannot be sufficiently modified to achieve full ADA compliance.

BRIDGES: N/A

BRIDGE IDENTIFICATION NUMBER (BIN) *if applicable:* N/A

Design Report Checklist:

- ☒ I. Design Report completed and signed by Grantee/Project Sponsor
- ☒ II. Appendix A: Federal Environmental Assessment Worksheet (FEAW) for NEPA determination, Environmental Review Summary and Checklist, SEQR documentation and any additional required environmental documentation. Check as appropriate:
 - SEQRA Type: ☐ Type II ☒ Unlisted ☐ Type I
 - NEPA Class: ☒ Class II – C list ☐ Class II – D list
- ☒ III. Appendix B: Right of Way Certificate and documentation of property ownership interest
- ☒ IV. Appendix C: Conceptual Design Documentation which identifies the project elements in relation to surrounding areas (adjoining property boundaries, roadways, water bodies, wetlands, public access, etc.).
- ☒ IV. State Historic Preservation Office (SHPO) Section 106 Letter
- ☒ V. Non-Standard Features have been identified and included in the appendices

Design Report Approval:

Project Sponsor: Town of Pound Ridge

Name: Kevin Hansan

Title: Town Supervisor

Organization: Town of Pound Ridge

Date:

Signature:

OPRHP Grant Administrator:

Name: Erin Drost

Date:

Signature:

List of Preparers:

Responsible Local Official:

Name: Kevin Hansan

Title (relationship to Project): Town Supervisor

Municipality/Organization: Town of Pound Ridge

Phone(s): 914-764-3985

E-mail: supevisor@townofpoundridge.com

Project Manager (if different than above):

Name:

Title:

Organization:

Phone(s):

E-mail:

Consultant (if applicable):

Name: Jason Pitingaro, PE

Title (relationship to Project): Town Engineer

Organization/Company: Pitingaro & Doetsch Consulting Engineers, P.C.

Phone(s): 845-703-8140

E-mail: pitingaro@panddengineers.com

Responsible for Production of the Project Design Document (if applicable):

Prior to construction, stamped plans must be submitted to OPRHP.

Jason Pitingaro, Pitingaro & Doetsch Consulting Engineers, P.C.

Description of Work Performed: Directed the preparation of the Design Document in accordance with established standards, policies, regulations and procedures, except as otherwise explained in this document.

☐ Not Applicable (i.e. Acquisition only)

Note: *It is a violation of law for any person, unless they are acting under the direction of a licensed professional engineer, architect, landscape architect, or land surveyor, to alter an item in any way. If an item bearing the stamp of a licensed professional is altered, the altering engineer, architect, landscape architect, or land surveyor shall stamp the document and include the notation "altered by" followed by their signature, the date of such alteration, and a specific description of the alteration.*

Appendices:

Appendix A: Environmental Documentation

- **Federal Environmental Assessment Worksheet (FEAW)**
- **National Environmental Policy Act (NEPA) documentation:**
 - Project Area Map,
 - Official Species List,
 - NYSDEC Environmental Resource Mapper State Wetlands Map,
 - USFWS National Wetlands Inventory.
- **State Environmental Quality Review Act (SEQRA) documentation**
- **State Historic Preservation Office (SHPO) Section 106 review documentation**

Appendix B: Right of Way

- **Right of Way Certificate**
 - Property ownership documentation

Appendix C: Design Plans

- **Conceptual Design Document**
 - Identify the project elements in relation to property boundaries and existing features.

Appendix A: Environmental Documentation

Recreational Trails Program (RTP) - Design Report Appendix A

NEPA Review - Tree Removal and Mapping Documentation

Project Title: Pound Ridge Trails Program

Project Sponsor/Grantee: Kevin Hansan

OPRHP Project Number: **RTP 239798**

Federal PIN: **RT2412**

What is the email address of the person initiating the project in IPaC?

Email: lli@panddengineers.com

Tree Removal Information for Endangered Species Act:

Will any trees 3" DBH or greater need to be removed or limbed in preparation or for completion of the project?

☐ Yes

☒ No. If no, please continue onto Required Attachments and Maps

If Yes, how many trees will need to be removed: [Click or tap here to enter text.](#)

What time of the year will trees be removed or limbed?

☐ To occur between November 1-March 31

☐ To occur between April 1 and October 31

REQUIRED ATTACHMENTS AND MAPS:

The following environmental documentation must be provided as an attachment to the Design Report. Please follow the instructions for each attachment.

1. Project Area Map
2. Official Species List Report from IPaC
3. NYSDEC Environmental Resource Mapper State Wetlands Map
4. U.S. Fish and Wildlife Service National Wetlands Inventory Map

Federal Environmental Approval Worksheet

PIN: RT2412	Completed by: Pitingaro & Doetsch Consulting Engineers, P.C.	Date Completed: 4/11/25	FUNDING TYPE: 100% State Funding
TITLE/PUBLIC DESCRIPTION: Pound Ridge Trails Program			NEPA CLASS: Class II: CE
			SEQR TYPE: Unlisted (local projects only)
LOCALITY (Village, Town, City): Town of Pound Ridge	COUNTY: Westchester	Action Type: Federal Aid Highway Project	Is this a Reevaluation? No

Purpose of this Worksheet:

- Implement the Programmatic Agreement Between the Federal Highway Administration, New York Division (FHWA), and the New York State Department of Transportation (NYSDOT) Regarding the Processing of Actions Classified as Categorical Exclusions (CEs) for Federal-Aid Highway Projects (PARCE), executed September 2022.
- Communicate the project National Environmental Policy Act (NEPA) classification and identify whether the FHWA or the NYSDOT (titles identified per [Project Development Manual \(PDM\) Chapter 4, Exhibit 4-2](#)) is making the CE determination.
- Identify any FHWA independent determinations, approvals and/or concurrences required before the CE determination can be made.
- To be included within the Design Approval Document (DAD¹) in accordance with the documentation requirements in the PARCE.

Categorical Exclusion (CE) - a category of actions which do not individually or cumulatively have a significant effect on the human environment and which have been found to have no such effect in procedures adopted by a Federal agency (40 CFR 1508.4). Actions that do not individually or cumulatively have a significant environmental effect are excluded from the requirement to prepare an Environmental Assessment (EA) or Environmental Impact Statement (EIS) (23 CFR 771.115(b)).

Instructions:

Initial review of the Federal Environmental Approval Worksheet (FEAW) should occur in scoping or early in Design Phase I to identify potential risks. Complete new review of the FEAW periodically, particularly if project parameters or site condition changes result in potential resource impacts. Completion of the FEAW with signature in Step 4 is required prior to Design Approval. See PDM Chapter 4 for additional details.

Step 1A: Unusual Circumstances Threshold Determination –

Do any, or the potential for any, unusual circumstances exist:

- | | |
|---|---|
| • Significant environmental impacts (23 CFR 771.117(b)) | YES ☐ NO ☒ |
| • Substantial controversy on environmental grounds (23 CFR 771.117(b)) | YES ☐ NO ☒ |
| • Significant impact on properties protected by Section 4(f) of the DOT Act or Section 106 of the National Historic Preservation Act (23 CFR 771.117(b)) | YES ☐ NO ☒ |
| • Inconsistencies with any Federal, State, or local law, requirement or administrative determination relating to the environmental aspects of the project (23 CFR 771.117(b)) | YES ☐ NO ☒ |
| • Residential or non-residential displacements (FHWA-NY Division identified circumstance ²) | YES ☐ NO ☒ |
| • Conversion of a road segment from non-tolling to tolling, or the construction of a new highway or bridge with tolling proposed (FHWA-NY Division identified circumstance) | YES ☐ NO ☒ |

If yes to any of the above, contact the Main Office Project Liaison (MOPL) (see PDM Exhibit 4-1). Any project which would normally be classified as a CE but could involve unusual circumstances (or even uncertainty) will require consultation with the Office of Environment (OOE) and subsequently with the FHWA to determine if CE classification is still warranted. If, after consultation with the FHWA, it is determined that the project cannot be progressed as a CE, **skip to step 4** and see PDM Chapter 4 for NEPA Class I (EIS) or Class III (EA) processing. If, after consultation with the FHWA, it is determined that the project can be progressed as a CE, **proceed to step 1B**.

If no to all the above, then this project qualifies as a CE; **proceed to step 1B**.

Step 1B: Identification of CE action

Is the project an action listed in 23 CFR 771.117 (c) - (d) (or as identified in FHWA's additional flexibilities memo)?
YES ☒ NO ☐

If Yes, proceed to step 2.

¹ For FHWA actions not associated with a project (no DAD), include the FEAW in the appropriate documentation for that action.

² See additional discussion on FHWA-NY unusual circumstances in the FEAW Instructions document.

Federal Environmental Approval Worksheet

If No, contact the MOPL (see PDM Exhibit 4-1). If, after consultation with the OOE and the FHWA, it is determined that the project cannot be progressed as a CE, **skip to step 4** and see PDM Chapter 4 for NEPA Class I (EIS) or Class III (EA) processing. If, after consultation with the FHWA, it is determined that the project can continue as a CE, **proceed to step 2**.

Federal Environmental Approval Worksheet

Project ID Number: RT2412

Step 2: FHWA environmental actions required prior to CE determination³

The Step 2 table identifies certain issues that require: the FHWA to make the CE determination (Column A and 2.4); independent FHWA determinations (2.1); FHWA approvals, compliance, or concurrence (2.2); or notification to the FHWA (2.3). Review ***the FEAW Thresholds document*** to determine how to fill out each column of Step 2.

2.1	Required FHWA Independent environmental determinations	PARCE threshold exceeded ⁴	FHWA independent determination/ concurrence required	Date Federal determination/ concurrence issued	Resource not present, or present but threshold not exceeded
		A	B	B1	C
	Executive Order (EO) 11990 Protection of Wetlands Individual Finding		☐	Date Issued	☒
	ESA Section 7 Threatened and Endangered Species	☐	☒	Date Issued	☐
	Section 106 of National Historic Preservation Act	☐	☐	Date Issued	☒
	Section 4(f) (Park, Wildlife Refuge, Historic Sites, and National Wild and Scenic Rivers)	☐	☐	Date Issued	☒
2.2	Other FHWA environmental approvals, compliance and/or concurrence required	PARCE threshold exceeded ⁴	Threshold exceeded; FHWA approval, compliance or concurrence required		Resource not present, or present but threshold not exceeded
	EO 11988 Floodplains	☐	☐		☒
	EO 12898 Environmental Justice	☐	☐		☒
	US Army Corps of Engineers Permitting	☐	☐		☒
	Section 6(f) Land and Water Conservation Funds	☐	☐		☒
	Safe Drinking Water Act Section 1424(e)		☐		☒
	Migratory Bird Treaty Act		☐		☒
	23 CFR 772 Type I Noise abatement		☐		☒
2.3	Other Environmental Issues requiring FHWA notification	PARCE threshold exceeded ⁴	FHWA notification threshold exceeded		Resource not present, or present but threshold not exceeded
	National Wild and Scenic Rivers	☐	☐		☒
	US Coast Guard Bridge Permit	☐	☐		☒
	Known hazardous waste site (only EPA National Priority list)		☐		☒
	Project on or affecting Native American Lands		☐		☒
2.4	Other Issues Triggering FHWA Approval of Categorical Exclusion	PARCE threshold exceeded ⁴			Resource not present, or present but threshold not exceeded
	Property Acquisition	☐			☒
	Major Traffic Disruptions	☐			☒
	Changes in Access Control	☐			☒

³ This table does not represent all environmental issues and actions to which a project is subject to. Classification as a CE does not exempt the project from further environmental review. Refer to the PDM Appendix A and The Transportation Environmental Manual (TEM) to determine review requirements.

⁴ When PARCE threshold is exceeded, the NYSDOT recommends that the project qualifies as a CE and requests the FHWA make the CE determination. Information on PARCE specific thresholds is contained within ***the FEAW Thresholds document***.

Federal Environmental Approval Worksheet

Project ID Number: RT2412

Step 3: Who makes the NEPA CE Determination?

To identify which party, either the FHWA or the NYSDOT, makes the CE determination in accordance with the PARCE, follow the instructions found in the table below, beginning in Step 3A. This step also identifies which correspondence shell to use to distribute the FEAW and other environmental notifications or approvals.

3	Determine whether the FHWA or the NYSDOT makes the CE determination and whether additional notifications or approvals are required.
3A	Is the project an action listed in 23 CFR 771.117 (c) - (d) (Answered yes in Step 1B)? YES ☒ If Yes, proceed to 3B. NO ☐ If No, the FHWA makes the CE determination. - For Locally Administered Federal Aid Projects only, the DAD, the NYSDOT recommendation and request (that the FHWA determines the project qualifies as a CE) are sent from the Regional Planning and Program Manager (RPPM) to the FHWA directly using FAHP Shell 4. - For all other actions, the DAD⁵ and the NYSDOT recommendation and request (that the FHWA determines the project qualifies as a CE) are sent to the MOPL for review using FAHP Shell 3, ID/IQ Shell 3 or using appropriate ROW transmittal. Proceed to Step 4.
3B	Are any of the CE Thresholds from the PARCE exceeded (Are there any checks in Column A of Step 2)? YES ☐ If Yes, the FHWA makes the CE determination. - For Locally Administered Federal Aid Projects only, the DAD and the NYSDOT recommendation and request (that the FHWA determines the project qualifies as a CE) are sent from the RPPM to the FHWA directly using FAHP Shell 4. - For all other actions, the DAD and the NYSDOT recommendation and request (that the FHWA determines the project qualifies as a CE) are sent to the MOPL for review using FAHP Shell 3, ID/IQ Shell 3 or using appropriate ROW transmittal. Proceed to Step 4. NO ☒ If No, proceed to 3C.
3C	Are there outstanding independent environmental approvals or concurrences? (Are there checks in column B of Step 2.1 without dates in column B1)? YES ☒ If Yes, then the FHWA makes the CE determination. - For Locally Administered Federal Aid Projects only, the DAD and the NYSDOT recommendation and request (that the FHWA determines the project qualifies as a CE) are sent from the RPPM to the FHWA directly using FAHP Shell 4. - For all other actions, the DAD and the NYSDOT recommendation and request (that the FHWA determines the project qualifies as a CE) are sent to the MOPL for review using FAHP Shell 3, ID/IQ Shell 3 or using appropriate ROW transmittal. Proceed to Step 4. NO ☐ If No, the NYSDOT makes the NEPA CE determination. Proceed to 3D.

⁵ For non-FAHP actions that do not have a DAD, a detailed description of the action and environmental documentation is sent in lieu of a DAD.

Federal Environmental Approval Worksheet

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3D	Are there
	☐ any circumstances requiring demonstration of applicable EO compliance (any checks in column B of Table 2.2); or
	☐ any issues requiring the FHWA environmental notification (any checks in column B of Table 2.3)?
	☐ If either box is checked, once all required approvals and concurrences have been secured , the NYSDOT makes the CE determination, but the information must be forwarded to FHWA for notification or action prior to Design Approval for FAHP (prior to physical construction for ID/IQ, or prior to RD approval for ROW actions) using FAHP Shell 1 (can also be used for ROW actions), For ID/IQ, Shell 1 is sent to notify FHWA (and request concurrence if needed). ID/IQ Shell 2 is also used to request RD signature once FHWA response is received). Proceed to step 4. ☐ If neither box is checked, once all required approvals and concurrences have been secured , the NYSDOT makes the CE determination without notification to the FHWA. The project will use FAHP Shell 2, ID/IQ Shell 2 or appropriate ROW transmittal. Proceed to step 4.

Step 4: Summary and Recommendation

- The project location(s) is located within an area subject to transportation air quality conformity.
 - **If the project is within such areas, the NEPA process may not be completed until all transportation conformity requirements are met⁶.**
 - Transportation conformity requirements **have been met at time of signature.**
- This project does qualify to be progressed as a Categorical Exclusion.
- The NEPA Determination will be made by FHWA
- The Action meets the conditions of the listed CE at 23 CFR 771.117: c(3) "Construction of bicycle and pedestrian lanes, paths, and facilities." ⁷
- All outstanding FHWA environmental approvals will be obtained and are listed here:

- All the conditions of the PARCE are addressed herein (or within the DAD or attachments).

I certify that the information provided above is true and accurate and recommend the project be processed as described above.

Project Manager/Designer
(or Responsible Local Official)⁸

X

Date_____

Print Name and Title:

Jason A. Pltingaro, P.E.

Regional Environmental Unit
Supervisor

X

Date_____

Print Name and Title:

Stephanie Lewison, Regional Environmental Unit
Supervisor

Regional Local Project Liaison
(Locally Administered Projects Only)

X

Date _____

Print Name and Title:

Orietta Trocard, Regional Local Project Liaison

Changes that may have occurred since the preparation of the FEAW which would create the need to review the FEAW again include but are not limited to triggers for reevaluations described in PDM Appendix 11 or any expansion in location or scope of the action for non-FAHP actions. Based on the review of the previously certified FEAW, if the current scope of the

⁶ See additional information on conformity in *FEAW_Instructions.doc*

⁷ See additional information on identifying (c)26, (c)27 & (c)28 versus d (13) in *FEAW Instructions.doc*

⁸ Or appropriate Permitting/ROW staff for use and occupancy permit or disposal of surplus property

Federal Environmental Approval Worksheet

action would change any of the answers to the FEAU and more specifically if any of the determinations within step 2.1 require a new federal determination or concurrence then a new FEAU should be produced and certified.



United States Department of the Interior



FISH AND WILDLIFE SERVICE
New York Ecological Services Field Office
3817 Luker Road
Cortland, NY 13045-9385
Phone: (607) 753-9334 Fax: (607) 753-9699
Email Address: fw5es_nyfo@fws.gov

In Reply Refer To:

10/06/2025 17:50:03 UTC

Project Code: 2025-0082427

Project Name: Pound Ridge Trails Program

Subject: List of threatened and endangered species that may occur in your proposed project location or may be affected by your proposed project

To Whom It May Concern:

The enclosed species list identifies threatened, endangered, proposed and candidate species, as well as proposed and final designated critical habitat, that may occur within the boundary of your proposed project and/or may be affected by your proposed project. The species list fulfills the requirements of the U.S. Fish and Wildlife Service (Service) under section 7(c) of the Endangered Species Act (Act) of 1973, as amended (16 U.S.C. 1531 *et seq.*).

New information based on updated surveys, changes in the abundance and distribution of species, changed habitat conditions, or other factors could change this list. Please feel free to contact us if you need more current information or assistance regarding the potential impacts to federally proposed, listed, and candidate species and federally designated and proposed critical habitat. Please note that under 50 CFR 402.12(e) of the regulations implementing section 7 of the Act, the accuracy of this species list should be verified after 90 days. This verification can be completed formally or informally as desired. The Service recommends that verification be completed by visiting the IPaC website at regular intervals during project planning and implementation for updates to species lists and information. An updated list may be requested through the IPaC system by completing the same process used to receive the enclosed list.

The purpose of the Act is to provide a means whereby threatened and endangered species and the ecosystems upon which they depend may be conserved. Under sections 7(a)(1) and 7(a)(2) of the Act and its implementing regulations (50 CFR 402 *et seq.*), Federal agencies are required to utilize their authorities to carry out programs for the conservation of threatened and endangered species and to determine whether projects may affect threatened and endangered species and/or designated critical habitat.

A Biological Assessment is required for construction projects (or other undertakings having similar physical impacts) that are major Federal actions significantly affecting the quality of the human environment as defined in the National Environmental Policy Act (42 U.S.C. 4332(2)).

(c)). For projects other than major construction activities, the Service suggests that a biological evaluation similar to a Biological Assessment be prepared to determine whether the project may affect listed or proposed species and/or designated or proposed critical habitat. Recommended contents of a Biological Assessment are described at 50 CFR 402.12.

If a Federal agency determines, based on the Biological Assessment or biological evaluation, that listed species and/or designated critical habitat may be affected by the proposed project, the agency is required to consult with the Service pursuant to 50 CFR 402. In addition, the Service recommends that candidate species, proposed species and proposed critical habitat be addressed within the consultation. More information on the regulations and procedures for section 7 consultation, including the role of permit or license applicants, can be found in the "Endangered Species Consultation Handbook" at:

<https://www.fws.gov/sites/default/files/documents/endangered-species-consultation-handbook.pdf>

Migratory Birds: In addition to responsibilities to protect threatened and endangered species under the Endangered Species Act (ESA), there are additional responsibilities under the Migratory Bird Treaty Act (MBTA) and the Bald and Golden Eagle Protection Act (BGEPA) to protect native birds from project-related impacts. Any activity resulting in take of migratory birds, including eagles, is prohibited unless otherwise permitted by the U.S. Fish and Wildlife Service (50 C.F.R. Sec. 10.12 and 16 U.S.C. Sec. 668(a)). For more information regarding these Acts see <https://www.fws.gov/program/migratory-bird-permit/what-we-do>.

It is the responsibility of the project proponent to comply with these Acts by identifying potential impacts to migratory birds and eagles within applicable NEPA documents (when there is a federal nexus) or a Bird/Eagle Conservation Plan (when there is no federal nexus). Proponents should implement conservation measures to avoid or minimize the production of project-related stressors or minimize the exposure of birds and their resources to the project-related stressors. For more information on avian stressors and recommended conservation measures see <https://www.fws.gov/library/collections/threats-birds>.

In addition to MBTA and BGEPA, Executive Order 13186: *Responsibilities of Federal Agencies to Protect Migratory Birds*, obligates all Federal agencies that engage in or authorize activities that might affect migratory birds, to minimize those effects and encourage conservation measures that will improve bird populations. Executive Order 13186 provides for the protection of both migratory birds and migratory bird habitat. For information regarding the implementation of Executive Order 13186, please visit <https://www.fws.gov/partner/council-conservation-migratory-birds>.

We appreciate your concern for threatened and endangered species. The Service encourages Federal agencies to include conservation of threatened and endangered species into their project planning to further the purposes of the Act. **Please include the Consultation Code in the header of this letter with any request for consultation or correspondence about your project that you submit to our office.**

Note: IPaC has provided all available attachments because this project is in multiple field office jurisdictions.

Attachment(s):

- Official Species List
- USFWS National Wildlife Refuges and Fish Hatcheries
- Bald & Golden Eagles
- Migratory Birds
- Wetlands

OFFICIAL SPECIES LIST

This list is provided pursuant to Section 7 of the Endangered Species Act, and fulfills the requirement for Federal agencies to "request of the Secretary of the Interior information whether any species which is listed or proposed to be listed may be present in the area of a proposed action".

This species list is provided by:

New York Ecological Services Field Office

3817 Luker Road

Cortland, NY 13045-9385

(607) 753-9334

This project's location is within the jurisdiction of multiple offices. However, only one species list document will be provided for all offices. The species and critical habitats in this document reflect the aggregation of those that fall in each of the affiliated office's jurisdiction. Other offices affiliated with the project:

Long Island Ecological Services Field Office

340 Smith Road

Shirley, NY 11967-2258

(631) 286-0485

PROJECT SUMMARY

Project Code: 2025-0082427

Project Name: Pound Ridge Trails Program

Project Type: Easement / Right-of-Way

Project Description: This project will build safe walking/biking trails for recreation, linking residents to the Pound Ridge Town Park, open spaces, nature preserves, & business/cultural centers. The new trails will connect to an existing 1.2-mile paved path from Park to the Town House and on to the Business District. Future planned phases will extend these corridors. The proposed three trails are described as below:

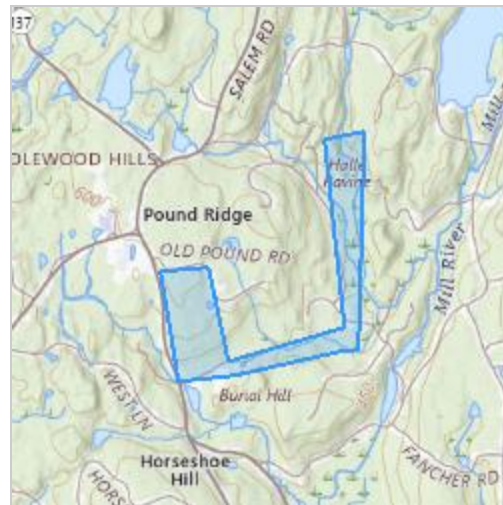
1: "Old Pound Town Path Extension" will extend the Town Path from the park, winding through an undeveloped town-owned 21-acre parcel, 7 Old Pound Rd., and exiting on Old Pound Rd. This multi-use trail bypasses a steep, high-traffic section of Rt. 137 that is unsafe for walking/biking. The trail will require crushed stone trail construction: of approximately .65 miles, 6 feet wide, which is approximately 20, 000 square feet (.5 acres) of land.

2. "Old Pound Nature Trail" will connect from the above path to the SE corner of the 7 Old Pound parcel. The trail will be an approximately .15-mile trail of compacted earth about 3 feet wide.

3: The "Town Park to Halle Ravine" trail will travel through undeveloped town properties connecting the East end of the Park to Halle Ravine, a nature preserve. The trail will be approximately 1 mile of compacted earth hiking path, including approximately 420 linear feet of 3-foot-wide boardwalk and bridges.

Project Location:

The approximate location of the project can be viewed in Google Maps: <https://www.google.com/maps/@41.20712055,-73.56179206628678,14z>



Counties: Westchester County, New York

ENDANGERED SPECIES ACT SPECIES

There is a total of 5 threatened, endangered, or candidate species on this species list.

Species on this list should be considered in an effects analysis for your project and could include species that exist in another geographic area. For example, certain fish may appear on the species list because a project could affect downstream species.

IPaC does not display listed species or critical habitats under the sole jurisdiction of NOAA Fisheries¹, as USFWS does not have the authority to speak on behalf of NOAA and the Department of Commerce.

See the "Critical habitats" section below for those critical habitats that lie wholly or partially within your project area under this office's jurisdiction. Please contact the designated FWS office if you have questions.

-
1. [NOAA Fisheries](#), also known as the National Marine Fisheries Service (NMFS), is an office of the National Oceanic and Atmospheric Administration within the Department of Commerce.

MAMMALS

NAME	STATUS
Indiana Bat <i>Myotis sodalis</i> There is final critical habitat for this species. Your location does not overlap the critical habitat. Species profile: https://ecos.fws.gov/ecp/species/5949	Endangered
Northern Long-eared Bat <i>Myotis septentrionalis</i> No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/9045	Endangered
Tricolored Bat <i>Perimyotis subflavus</i> No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/10515	Proposed Endangered

REPTILES

NAME	STATUS
Bog Turtle <i>Glyptemys muhlenbergii</i> Population: Wherever found, except GA, NC, SC, TN, VA No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/6962	Threatened

INSECTS

NAME	STATUS
Monarch Butterfly <i>Danaus plexippus</i> There is proposed critical habitat for this species. Your location does not overlap the critical habitat. Species profile: https://ecos.fws.gov/ecp/species/9743	Proposed Threatened

CRITICAL HABITATS

THERE ARE NO CRITICAL HABITATS WITHIN YOUR PROJECT AREA UNDER THIS OFFICE'S JURISDICTION.

YOU ARE STILL REQUIRED TO DETERMINE IF YOUR PROJECT(S) MAY HAVE EFFECTS ON ALL ABOVE LISTED SPECIES.

USFWS NATIONAL WILDLIFE REFUGE LANDS AND FISH HATCHERIES

Any activity proposed on lands managed by the [National Wildlife Refuge](#) system must undergo a 'Compatibility Determination' conducted by the Refuge. Please contact the individual Refuges to discuss any questions or concerns.

THERE ARE NO REFUGE LANDS OR FISH HATCHERIES WITHIN YOUR PROJECT AREA.

BALD & GOLDEN EAGLES

Bald and Golden Eagles are protected under the Bald and Golden Eagle Protection Act ² and the Migratory Bird Treaty Act (MBTA) ¹. Any person or organization who plans or conducts activities that may result in impacts to Bald or Golden Eagles, or their habitats, should follow appropriate regulations and consider implementing appropriate avoidance and minimization measures, as described in the various links on this page.

1. The [Bald and Golden Eagle Protection Act](#) of 1940.
2. The [Migratory Birds Treaty Act](#) of 1918.
3. 50 C.F.R. Sec. 10.12 and 16 U.S.C. Sec. 668(a)

There are Bald Eagles and/or Golden Eagles in your [project](#) area.

Measures for Proactively Minimizing Eagle Impacts

For information on how to best avoid and minimize disturbance to nesting bald eagles, please review the [National Bald Eagle Management Guidelines](#). You may employ the timing and activity-specific distance recommendations in this document when designing your project/activity to avoid and minimize eagle impacts. For bald eagle information specific to Alaska, please refer to [Bald Eagle Nesting and Sensitivity to Human Activity](#).

The FWS does not currently have guidelines for avoiding and minimizing disturbance to nesting Golden Eagles. For site-specific recommendations regarding nesting Golden Eagles, please consult with the appropriate Regional [Migratory Bird Office](#) or [Ecological Services Field Office](#).

If disturbance or take of eagles cannot be avoided, an [incidental take permit](#) may be available to authorize any take that results from, but is not the purpose of, an otherwise lawful activity. For assistance making this determination for Bald Eagles, visit the [Do I Need A Permit Tool](#). For assistance making this determination for golden eagles, please consult with the appropriate Regional [Migratory Bird Office](#) or [Ecological Services Field Office](#).

Ensure Your Eagle List is Accurate and Complete

If your project area is in a poorly surveyed area in IPaC, your list may not be complete and you may need to rely on other resources to determine what species may be present (e.g. your local FWS field office, state surveys, your own surveys). Please review the [Supplemental Information on Migratory Birds and Eagles](#), to help you properly interpret the report for your specified location, including determining if there is sufficient data to ensure your list is accurate.

For guidance on when to schedule activities or implement avoidance and minimization measures to reduce impacts to bald or golden eagles on your list, see the "Probability of Presence Summary" below to see when these bald or golden eagles are most likely to be present and breeding in your project area.

NAME	BREEDING SEASON
Bald Eagle <i>Haliaeetus leucocephalus</i> This is not a Bird of Conservation Concern (BCC) in this area, but warrants attention because of the Eagle Act or for potential susceptibilities in offshore areas from certain types of development or activities. https://ecos.fws.gov/ecp/species/1626	Breeds Oct 15 to Aug 31
Golden Eagle <i>Aquila chrysaetos</i> This is not a Bird of Conservation Concern (BCC) in this area, but warrants attention because of the Eagle Act or for potential susceptibilities in offshore areas from certain types of development or activities. https://ecos.fws.gov/ecp/species/1680	Breeds elsewhere

PROBABILITY OF PRESENCE SUMMARY

The graphs below provide our best understanding of when birds of concern are most likely to be present in your project area. This information can be used to tailor and schedule your project activities to avoid or minimize impacts to birds. Please make sure you read "[Supplemental Information on Migratory Birds and Eagles](#)", specifically the FAQ section titled "Proper Interpretation and Use of Your Migratory Bird Report" before using or attempting to interpret this report.

Probability of Presence (■)

Green bars; the bird's relative probability of presence in the 10km grid cell(s) your project overlaps during that week of the year.

Breeding Season (■)

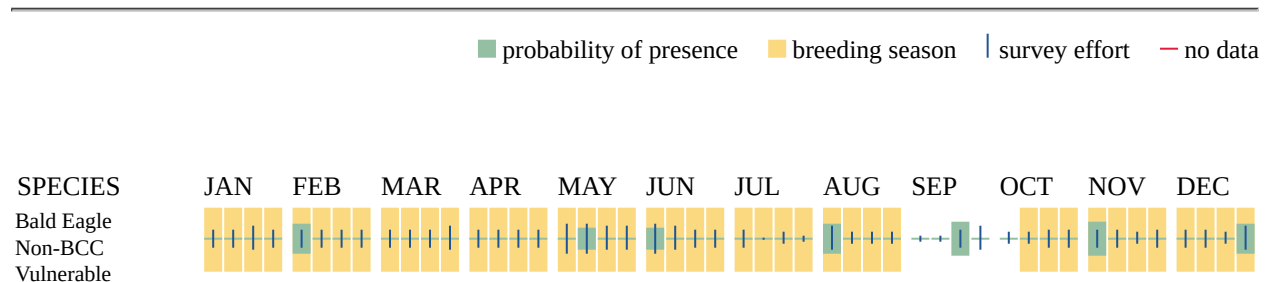
Yellow bars; liberal estimate of the timeframe inside which the bird breeds across its entire range.

Survey Effort (|)

Vertical black lines; the number of surveys performed for that species in the 10km grid cell(s) your project area overlaps.

No Data (—)

A week is marked as having no data if there were no survey events for that week.



Golden Eagle
Non-BCC
Vulnerable



Additional information can be found using the following links:

- Eagle Management <https://www.fws.gov/program/eagle-management>
- Measures for avoiding and minimizing impacts to birds <https://www.fws.gov/library/collections/avoiding-and-minimizing-incidental-take-migratory-birds>
- Nationwide avoidance and minimization measures for birds <https://www.fws.gov/sites/default/files/documents/nationwide-standard-conservation-measures.pdf>
- Supplemental Information for Migratory Birds and Eagles in IPaC <https://www.fws.gov/media/supplemental-information-migratory-birds-and-bald-and-golden-eagles-may-occur-project-action>

MIGRATORY BIRDS

The Migratory Bird Treaty Act (MBTA) ¹ prohibits the take (including killing, capturing, selling, trading, and transport) of protected migratory bird species without prior authorization by the Department of Interior U.S. Fish and Wildlife Service (Service).

1. The [Migratory Birds Treaty Act](#) of 1918.
2. The [Bald and Golden Eagle Protection Act](#) of 1940.
3. 50 C.F.R. Sec. 10.12 and 16 U.S.C. Sec. 668(a)

For guidance on when to schedule activities or implement avoidance and minimization measures to reduce impacts to migratory birds on your list, see the "Probability of Presence Summary" below to see when these birds are most likely to be present and breeding in your project area.

NAME	BREEDING SEASON
Bald Eagle <i>Haliaeetus leucocephalus</i> This is not a Bird of Conservation Concern (BCC) in this area, but warrants attention because of the Eagle Act or for potential susceptibilities in offshore areas from certain types of development or activities. https://ecos.fws.gov/ecp/species/1626	Breeds Oct 15 to Aug 31
Black-billed Cuckoo <i>Coccyzus erythrophthalmus</i> This is a Bird of Conservation Concern (BCC) throughout its range in the continental USA and Alaska. https://ecos.fws.gov/ecp/species/9399	Breeds May 15 to Oct 10

NAME	BREEDING SEASON
Blue-winged Warbler <i>Vermivora cyanoptera</i> This is a Bird of Conservation Concern (BCC) only in particular Bird Conservation Regions (BCRs) in the continental USA https://ecos.fws.gov/ecp/species/9509	Breeds May 1 to Jun 30
Bobolink <i>Dolichonyx oryzivorus</i> This is a Bird of Conservation Concern (BCC) throughout its range in the continental USA and Alaska. https://ecos.fws.gov/ecp/species/9454	Breeds May 20 to Jul 31
Canada Warbler <i>Cardellina canadensis</i> This is a Bird of Conservation Concern (BCC) throughout its range in the continental USA and Alaska. https://ecos.fws.gov/ecp/species/9643	Breeds May 20 to Aug 10
Cerulean Warbler <i>Setophaga cerulea</i> This is a Bird of Conservation Concern (BCC) throughout its range in the continental USA and Alaska. https://ecos.fws.gov/ecp/species/2974	Breeds Apr 29 to Jul 20
Chimney Swift <i>Chaetura pelagica</i> This is a Bird of Conservation Concern (BCC) throughout its range in the continental USA and Alaska. https://ecos.fws.gov/ecp/species/9406	Breeds Mar 15 to Aug 25
Golden Eagle <i>Aquila chrysaetos</i> This is not a Bird of Conservation Concern (BCC) in this area, but warrants attention because of the Eagle Act or for potential susceptibilities in offshore areas from certain types of development or activities. https://ecos.fws.gov/ecp/species/1680	Breeds elsewhere
Grasshopper Sparrow <i>Ammodramus savannarum perpallidus</i> This is a Bird of Conservation Concern (BCC) only in particular Bird Conservation Regions (BCRs) in the continental USA https://ecos.fws.gov/ecp/species/8329	Breeds Jun 1 to Aug 20
Kentucky Warbler <i>Geothlypis formosa</i> This is a Bird of Conservation Concern (BCC) throughout its range in the continental USA and Alaska. https://ecos.fws.gov/ecp/species/9443	Breeds Apr 20 to Aug 20
Lesser Yellowlegs <i>Tringa flavipes</i> This is a Bird of Conservation Concern (BCC) throughout its range in the continental USA and Alaska. https://ecos.fws.gov/ecp/species/9679	Breeds elsewhere
Prairie Warbler <i>Setophaga discolor</i> This is a Bird of Conservation Concern (BCC) throughout its range in the continental USA and Alaska. https://ecos.fws.gov/ecp/species/9513	Breeds May 1 to Jul 31

NAME	BREEDING SEASON
Prothonotary Warbler <i>Protonotaria citrea</i> This is a Bird of Conservation Concern (BCC) throughout its range in the continental USA and Alaska. https://ecos.fws.gov/ecp/species/9439	Breeds Apr 1 to Jul 31
Red-headed Woodpecker <i>Melanerpes erythrocephalus</i> This is a Bird of Conservation Concern (BCC) throughout its range in the continental USA and Alaska. https://ecos.fws.gov/ecp/species/9398	Breeds May 10 to Sep 10
Ruddy Turnstone <i>Arenaria interpres morinella</i> This is a Bird of Conservation Concern (BCC) only in particular Bird Conservation Regions (BCRs) in the continental USA https://ecos.fws.gov/ecp/species/10633	Breeds elsewhere
Rusty Blackbird <i>Euphagus carolinus</i> This is a Bird of Conservation Concern (BCC) only in particular Bird Conservation Regions (BCRs) in the continental USA https://ecos.fws.gov/ecp/species/9478	Breeds elsewhere
Scarlet Tanager <i>Piranga olivacea</i> This is a Bird of Conservation Concern (BCC) only in particular Bird Conservation Regions (BCRs) in the continental USA https://ecos.fws.gov/ecp/species/11967	Breeds May 10 to Aug 10
Semipalmated Sandpiper <i>Calidris pusilla</i> This is a Bird of Conservation Concern (BCC) only in particular Bird Conservation Regions (BCRs) in the continental USA https://ecos.fws.gov/ecp/species/9603	Breeds elsewhere
Wood Thrush <i>Hylocichla mustelina</i> This is a Bird of Conservation Concern (BCC) throughout its range in the continental USA and Alaska. https://ecos.fws.gov/ecp/species/9431	Breeds May 10 to Aug 31

PROBABILITY OF PRESENCE SUMMARY

The graphs below provide our best understanding of when birds of concern are most likely to be present in your project area. This information can be used to tailor and schedule your project activities to avoid or minimize impacts to birds. Please make sure you read "[Supplemental Information on Migratory Birds and Eagles](#)", specifically the FAQ section titled "Proper Interpretation and Use of Your Migratory Bird Report" before using or attempting to interpret this report.

Probability of Presence (■)

Green bars; the bird's relative probability of presence in the 10km grid cell(s) your project overlaps during that week of the year.

Breeding Season (■)

Yellow bars; liberal estimate of the timeframe inside which the bird breeds across its entire range.

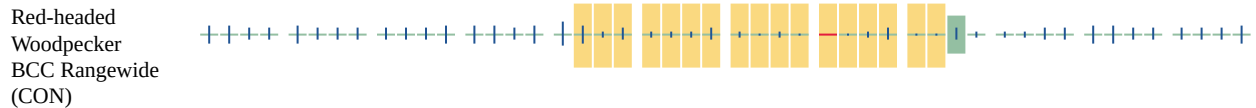
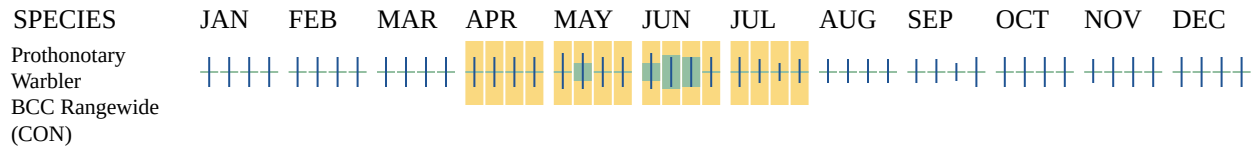
Survey Effort (|)

Vertical black lines; the number of surveys performed for that species in the 10km grid cell(s) your project area overlaps.

No Data (—)

A week is marked as having no data if there were no survey events for that week.



BCC Rangewide
(CON)

Additional information can be found using the following links:

- Eagle Management <https://www.fws.gov/program/eagle-management>
- Measures for avoiding and minimizing impacts to birds <https://www.fws.gov/library/collections/avoiding-and-minimizing-incidental-take-migratory-birds>
- Nationwide avoidance and minimization measures for birds
- Supplemental Information for Migratory Birds and Eagles in IPaC <https://www.fws.gov/media/supplemental-information-migratory-birds-and-bald-and-golden-eagles-may-occur-project-action>

WETLANDS

Impacts to [NWI wetlands](#) and other aquatic habitats may be subject to regulation under Section 404 of the Clean Water Act, or other State/Federal statutes.

For more information please contact the Regulatory Program of the local [U.S. Army Corps of Engineers District](#).

Please note that the NWI data being shown may be out of date. We are currently working to update our NWI data set. We recommend you verify these results with a site visit to determine the actual extent of wetlands on site.

RIVERINE

- R3UBH

FRESHWATER FORESTED/SHRUB WETLAND

- PSS1/EM1E
- PFO1E

FRESHWATER POND

- PUBH

IPAC USER CONTACT INFORMATION

Agency: Pound Ridge town
Name: Jason Pitingaro
Address: 20 Industrial Drive
City: Middletown
State: NY
Zip: 10941
Email: lli@panddengineers.com
Phone: 8457038140

LEAD AGENCY CONTACT INFORMATION

Lead Agency: Pound Ridge town
Name: Kevin Hansan
Email: supervisor@townofpoundridge.com
Phone: 9147643985

Appendix B: Right of Way

Property Card: Indian Hill Rd

Town of Pound Ridge, NY



Parcel Information	
Parcel ID/SBL: 9820-147 Owner: Town of Pound Ridge Property Location: Indian Hill Rd Mailing Address: Municipality: Pound Ridge	School District: Bedford Central Lot Size: 48.48 Acres Land Assessment: \$200,000 Total Assessment: \$200,000
Description: Wild lands	

Building Details: Building #		
NO PHOTO AVAILABLE	Building Style:	No. Bedrooms:
	Year Built:	No. Full Baths:
	Exterior Walls:	No. Half Baths:
	Stories:	No. Fireplaces:
	Basement Type:	Central Air:
	Basement Garage:	Living Area (sqft):
	Finished Basement Area (sqft):	
Finished Rec Room Area (sqft):		

Sales Information:		
	Book/Page: / Sale Date: Sale Price: \$	Prior Owner:

Improvements:

Type:



www.cai-tech.com

This information is believed to be correct but is subject to change and is not warranted.

Property Card: Fox Run Rd

Town of Pound Ridge, NY



Parcel Information	
Parcel ID/SBL: 9820-152 Owner: Town of Pound Ridge Property Location: Fox Run Rd Mailing Address: Municipality: Pound Ridge	School District: Bedford Central Lot Size: 8.03 Acres Land Assessment: \$75,000 Total Assessment: \$75,000
Description: Municpl park	

Building Details: Building #		
NO PHOTO AVAILABLE	Building Style:	No. Bedrooms:
	Year Built:	No. Full Baths:
	Exterior Walls:	No. Half Baths:
	Stories:	No. Fireplaces:
	Basement Type:	Central Air:
	Basement Garage:	Living Area (sqft):
	Finished Basement Area (sqft):	
Finished Rec Room Area (sqft):		

Sales Information:		
	Book/Page: / Sale Date: Sale Price: \$	Prior Owner:

Improvements:

Type:

Type: Tennis-res



www.cai-tech.com

This information is believed to be correct but is subject to change and is not warranted.

Property Card: Trinity Pass Rd

Town of Pound Ridge, NY



Parcel Information	
Parcel ID/SBL: 9820-45.9 Owner: Pound Ridge Land Conservancy Inc Property Location: Trinity Pass Rd Mailing Address: 173 Pound Ridge, NY 10576 Municipality: Pound Ridge	School District: Bedford Central Lot Size: 38.18 Acres Land Assessment: \$220,000 Total Assessment: \$220,000
Description: Wild lands	

Building Details: Building #		
NO PHOTO AVAILABLE	Building Style:	No. Bedrooms:
	Year Built:	No. Full Baths:
	Exterior Walls:	No. Half Baths:
	Stories:	No. Fireplaces:
	Basement Type:	Central Air:
	Basement Garage:	Living Area (sqft):
	Finished Basement Area (sqft):	
Finished Rec Room Area (sqft):		

Sales Information:	
Book/Page: 44181 / 2046 Sale Date: April 01, 2004 Sale Price: \$0	Prior Owner:

Improvements:

Type:



www.cai-tech.com

This information is believed to be correct but is subject to change and is not warranted.

Property Card: 199 Westchester Ave

Town of Pound Ridge, NY



Parcel Information	
Parcel ID/SBL: 9820-8 Owner: Town of Pound Ridge Property Location: 199 Westchester Ave Mailing Address: Municipality: Pound Ridge	School District: Bedford Central Lot Size: 33.9 Acres Land Assessment: \$175,000 Total Assessment: \$675,000
Description: Municpl park	

Building Details: Building #		
NO PHOTO AVAILABLE	Bulding Style:	No. Bedrooms:
	Year Built:	No. Full Baths:
	Exterior Walls:	No. Half Baths:
	Stories:	No. Fireplaces:
	Basement Type:	Central Air:
	Basement Garage:	Living Area (sqft):
	Finished Basement Area (sqft):	
	Finished Rec Room Area (sqft):	

Sales Information:		
	Book/Page: 5894 / 52 Sale Date: March 23, 1959 Sale Price: \$1	Prior Owner:

Improvements:

Type:



www.cai-tech.com

This information is believed to be correct but is subject to change and is not warranted.

Property Card: Westchester Ave

Town of Pound Ridge, NY



Parcel Information	
Parcel ID/SBL: 9820-16 Owner: Town of Pound Ridge Property Location: Westchester Ave Mailing Address: 179 Westchester Ave Pound Ridge, NY 10576 Municipality: Pound Ridge	School District: Bedford Central Lot Size: 18.86 Acres Land Assessment: \$95,000 Total Assessment: \$95,000
Description: Res vac land	

Building Details: Building #		
NO PHOTO AVAILABLE	Building Style:	No. Bedrooms:
	Year Built:	No. Full Baths:
	Exterior Walls:	No. Half Baths:
	Stories:	No. Fireplaces:
	Basement Type:	Central Air:
	Basement Garage:	Living Area (sqft):
	Finished Basement Area (sqft):	
	Finished Rec Room Area (sqft):	

Sales Information:		
	Book/Page: 49098 / 458 Sale Date: April 06, 2009 Sale Price: \$1	Prior Owner:
Sales Information:		
	Book/Page: 60192 / 3703 Sale Date: July 23, 2020 Sale Price: \$725,000	Prior Owner:
Sales Information:		
	Book/Page: 44156 / 1054 Sale Date: March 10, 2004 Sale Price: \$0	Prior Owner:

Improvements:

Type:



www.cai-tech.com

This information is believed to be correct but is subject to change and is not warranted.

Appendix C: Design Plans

Legend

- ★ Proposed Bridges and Boardwalks
- 🚶 Trailheads
- Halle Ravine Red Trail
- == Pound Ridge Bike Path
- - - Halle Ravine White Trail
- Proposed Town Park-Halle Ravine Trail
- Proposed Old Pound Nature Trail
- Proposed Old Pound Town Path Ext.
- Existing Town Park to Town House Trail
- Halle Ravine Boundary
- Town Properties

Notes:

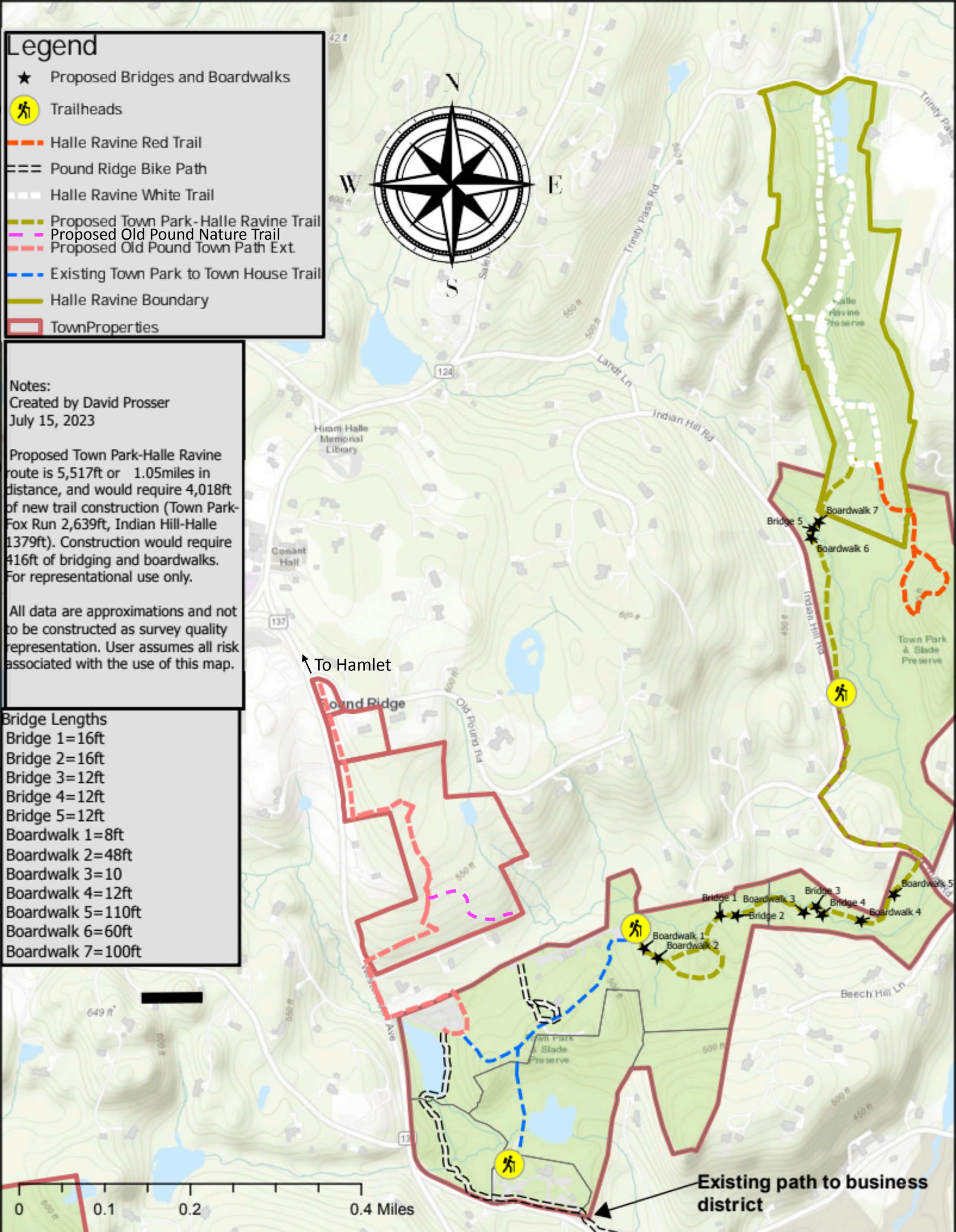
Created by David Prosser
July 15, 2023

Proposed Town Park-Halle Ravine route is 5,517ft or 1.05miles in distance, and would require 4,018ft of new trail construction (Town Park-Fox Run 2,639ft, Indian Hill-Halle 1379ft). Construction would require 416ft of bridging and boardwalks. For representational use only.

All data are approximations and not to be constructed as survey quality representation. User assumes all risk associated with the use of this map.

Bridge Lengths

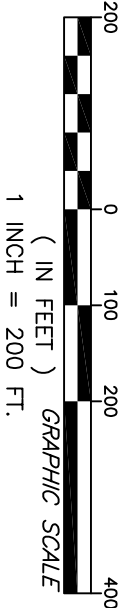
Bridge 1=16ft
Bridge 2=16ft
Bridge 3=12ft
Bridge 4=12ft
Bridge 5=12ft
Boardwalk 1=8ft
Boardwalk 2=48ft
Boardwalk 3=10
Boardwalk 4=12ft
Boardwalk 5=110ft
Boardwalk 6=60ft
Boardwalk 7=100ft





LEGEND

- PROPERTY LINE
- TRAIL
- UTILITY POLES
- EXISTING CONTOURS
- STONE WALL
- GUIDE RAIL
- PROPOSED PAVED PATH
- PROPOSED GRAVEL PATH



Each sheet is incomplete or invalid unless accompanied by all the sheets in the set.

It is a violation of NYS Education Law Section 7209 for any person, unless they are acting under the direction of a licensed professional engineer, land surveyor, or architect to alter an item bearing the stamp or seal of a licensed professional in any way. If an item is altered, the altering engineer, land surveyor, or architect shall affix to the item their stamp or seal and the notation "altered by" followed by their signature, the date of such alteration, and a specific description of the alteration.

PITINGARO & DOETSCH
CONSULTING ENGINEERS, P.C.

15 INDUSTRIAL DRIVE
SUITE 2
MIDDLETOWN, NEW YORK 10941
PH: 845 703-8140
FAX: 845 703-8143
INFO@PANDDENGINEERS.COM
WWW.PANDDENGINEERS.COM



DATE:	REVISION:	BY:

SHEET NO. 1 OF 2	Each sheet is incomplete or invalid unless accompanied by all the sheets in the set.	
SCALE: 1" = 200'	DRAWING NAME:	PROPOSED TRAIL
DATE: 07/28/2023	DRAWN BY:	LL
JOB NO.: 217801	FOR REVIEW & COMMENT	FOR APPROVAL
	FOR BID & CONSTRUCTION	AS-BUILT

PROPOSED TRAIL
FOR
TOWN OF POUND RIDGE
199 WESTCHESTER AVENUE
TOWN OF POUND RIDGE
WESTCHESTER COUNTY, NEW YORK

CONTRACT NO.

217801

SHEET NO.

1 OF 2



SPECIAL EVENT PERMIT APPLICATION

APPLICANT INFORMATION

The **applicant** is the individual, group, or entity organizing the event. Examples of applicant **type** include nonprofit organization, town board or commission, school club, etc.

Applicant Name:	Chabad of Bedford
Applicant Type:	Hanukkah Menorah Lighting & Display
Address:	220 South Bedford Road, Bedford Corners, NY 10549
Mailing Address:	see above
Phone Number:	914-666-6065
Email Address:	sara@chabadbedford.org, jessicapfisher@gmail.com

EVENT INFORMATION

In addition to indicating event **type** (eg, street fair, festival, road race, parade, concert, etc.), please provide a detailed event description. Examples of event **purpose** include fundraising, promoting awareness, providing education, building community spirit, promoting local businesses, etc. *If the event is a fundraiser, the purpose should include information about how the resulting funds will be used.* Identify all locations where event activity will take place, including parking.

Event Name:	Hanukkah Menorah Lighting & Display
Event Type:	Lighting of the Hanukkah Menorah
Description:	There will be a small gathering to light the Hanukkah menorah and the menorah will be lit each night of the religious holiday.
Purpose:	Religious holiday observation and community celebration

CONTACTS

Primary Contact Name:	Sara Wolf		
Cell Phone Number:	914-844-3601	Email Address:	sara@chabadbedford.com
Event Day Contact Name:	Sara Wolf		
Cell Phone Number:	914-844-3601	Email Address:	sara@chabadbedford.com
Weather Contact Name:	Sara Wolf		
Cell Phone Number:	914-844-3601	Email Address:	sara@chabadbedford.com

Note that the weather contact person must be on site throughout the event, and also that it is the responsibility of the organizer to communicate postponements and cancellations to the public.

Please indicate how decisions regarding postponement or cancellation will be made, and how you will respond if sudden severe weather develops while the event is in progress:

TBD

LOGISTICS

CROWD MANAGEMENT

Anticipated attendance:	20-50 people	
Describe crowd control plan:	none needed	
Describe perimeter control plan:	none needed	
Emergency services present?	☐ Yes	☒ No
Will event be ADA compliant?	☒ Yes	☐ No

VOLUNTEERS

Indicate number of volunteers:	TBD
Describe role(s) of volunteers:	TBD

Dec. 15

Event Date:	December 14, 2025 or another date chosen	Alternate Date:	N/A
Event Start Time:	TBD	Event End Time:	December 22, 2025
Setup Start Time:	TBD	Setup End Time:	TBD
Takedown Start:	TBD	Takedown End:	TBD

Location(s):	The Green at Scott's Corners (next to BreadsNBakes)		
On private property?	☐ Yes	☒ No	
Parking location(s):	Scott's Corners		
On private property?	☐ Yes	☒ No	

Road closure(s) requested:	No
Closure times requested:	N/A

Admission fee?	☐ Yes	☒ No
Parking fee?	☐ Yes	☒ No

VENDORS/LICENSES

Will the event include food and/or beverage vendors?		
☐ Yes	☒ No	Number, if any:
Will any food or beverages be served without charge in conjunction with the event?		
☒ Yes	☐ No	
Will the event include non-food vendors?		
☐ Yes	☒ No	Number, if any:
Will the event include alcoholic beverage vendors?		
☐ Yes	☒ No	Number, if any:
Will any alcohol be served without charge in conjunction with the event?		
☐ Yes	☒ No	
Will the event include gambling of any kind?		
☐ Yes	☒ No	

Please note that it is the applicant's responsibility to ensure that any vendors have all required licenses and/or permits.

SANITATION/GARBAGE		
Portable toilets provided:	☐ Yes	☒ No
If so, how many?		
Garbage/recycling bins provided?	☐ Yes	☒ No
Describe garbage/recycling plan:		

NEIGHBORHOOD IMPACT/NOTIFICATION		
Will there be noise impacts?	☐ Yes	☒ No
Will there be amplified music?	☒ Yes	☐ No
Will there be light impacts?	☒ Yes	☐ No
Have neighbors been notified?	☐ Yes	☐ No

STRUCTURES/SAFETY		
Tents or canopies?	☐ Yes	☒ No
If yes, please describe:		
Stage or other structures?	☐ Yes	☒ No
If yes, please describe:		
Fireworks or open flame?	☐ Yes	☒ No
If yes, please describe:		

UTILITIES		
Water access needed?	☐ Yes	☐ No
If yes, please describe:		
Electricity needed?	☒ Yes	☐ No
If yes, please describe:		
WiFi access needed?	☐ Yes	☐ No
If yes, please indicate # of users:		

PROMOTION		
Banner permission requested?	☐ Yes	☒ No
If yes, please indicate location and dates:		
Other signage?	☐ Yes	☐ No
If yes, please describe:		

TOWN RESOURCES		
Town bus needed?	☐ Yes	☒ No
If yes, please indicate time:		
Barricades or cones needed?	☐ Yes	☒ No
If yes, please specify:		
Other town-owned property needed?	☐ Yes	☒ No
If yes, please specify:		

OUTSIDE RESOURCES		
Outside bus transportation?	☐ Yes	☒ No
If yes, please describe:		
Outside parking assistance?	☐ Yes	☒ No
If yes, please describe:		
Other outside resources?	☐ Yes	☒ No
If yes, please describe:		

SUPPORTING DOCUMENTS

MAPS/PLANS

Event Site Plan

☐ Yes

☒ No

The Event Site Plan should include locations of the following if applicable: stages/tents, power/water sources, portable toilets, accessible toilets, medical aid locations, admission sales area, alcohol sales/services, pedestrian pathways, entrances/exits, vendors/riders.

PLEASE ATTACH

Parking/Traffic Plan

☐ Yes

☒ No

The Parking/Traffic Plan should include locations of the following if applicable: road closures, traffic patterns, bus routes/stops, parking payment area, attendee parking, accessible parking, vendor parking, volunteer parking.

* PLEASE ATTACH*

LEGAL DOCUMENTS

Insurance Certificate(s)

☐ Yes

☒ No

Indemnity Agreement(s)

☐ Yes

☒ No

Permits/Licenses (other than for vendors)

☐ Yes

☒ No

Please note that it is the applicant's responsibility to obtain insurance naming the town as an additional insured.

DEPOSIT/FEEES

Damage Deposit Paid (Indicate Amount):

Waiver Requested:

☐ Yes

☐ No

Application Fee Paid (Indicate Amount):

Waiver Requested:

☐ Yes

☐ No

ENDORSEMENT

I certify that I have reviewed all application materials, and that the information contained therein is, to the best of my knowledge, accurate and truthful.

I understand that Town Board approval of my application does not constitute a permit; that if the application is approved, I must meet any and all conditions specified by the Town Board for a permit to be issued, and to remain valid. Furthermore, that under no circumstances may the event take place unless and until a permit has been issued.

X *Jessica Fisher*

Jessica Fisher on behalf of Chabad of Bedford

(Printed Name)

Oct. 24, 2025

(Date)

CLAIM

TOWN OF POUND RIDGE
POUND RIDGE NY 10576



PURCHASE ORDER NO.:

DATE: 10/30/2025

CLAIMANT'S
AND
ADDRESS

Aris Samad - Yahaya
205 Honey Hollow
Pound Ridge, NY 10576

VENDOR #:

APPROPRIATION	AMOUNT	VOUCHER #
T32.3728	\$202.50	
TOTAL	\$202.50	

DATES	DESCRIPTION OF MATERIALS OR SERVICES	QUANTITY	UNIT PRICE	AMOUNT
10/30/2025	Return of unused Planning Board Escrow	1	\$202.50	\$202.50
	payable to Aris Samad-Yahaya			\$0.00
	for 205 Honey Hollow			\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
			TOTAL	\$202.50

CLAIMANT'S CERTIFICATION

I, _____, certify that the above account in the amount of \$202.50 is true and correct; that the items, services, and disbursements charged were rendered to or for the town on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually due.

date

signature

title

SPACE BELOW FOR TOWN USE

DEPARTMENT APPROVAL

The above services or materials were rendered or furnished to the town on the dates stated and the charges are correct.

10/30/25
date

Christen C. B. [Signature]
authorized official

PB Admin

APPROVAL FOR PAYMENT

This claim is approved and ordered paid from the appropriations indicated above.

Date	Beginning Balance	Deposits Added	Payments Out	Ending Balance	Vendor	Comments	Invoice #
12/2/2021		4000.00		4000.00		Armster- Mishkal check #2721	
4/5/2022	4000.00		1422.50	2577.50	P&D	February	217932-1
6/3/2022	2577.50		1120.00	1457.50	P&D	April	217932-2
6/30/2022	1457.50		935.00	522.50	P&D	May	217932-3
8/9/2022	522.50		320.00	202.50	P&D	June	217932-4

W&C FPC

4000.00 3797.50 202.50

#3728 Samad-Yahaya 205 Honey Hollow Road

Christeen Dur

From: meberle@bibboassociates.com
Sent: Thursday, October 30, 2025 10:14 AM
To: Christeen Dur; 'Aris Samad-Yahaya'
Cc: 'Sarah Chynoweth'; 'Sven Armster'; tallen@bibboassociates.com; Jim Perry
Subject: RE: Refund of Bond and escrow for 205 Honey Hollow
Attachments: PRWCC-Dur-Samad-Yahaya-205 HH-Final Certification 10-30-2025.pdf

Good Morning Christeen:

Please find attached our certification letter for the above referenced project, as requested. Let me know if you need me to mail the hard copy, or if you need anything else.

Thank you.

Regards,
Michele Eberle
Office Administrator



BIBBO ASSOCIATES ENGINEERING, P.C.
293 Route 100, Suite 203
Somers, NY 10589

meberle@bibboassociates.com
(914) 277-5805 ext. 300

PLEASE NOTE NEW COMPANY NAME!

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From: Christeen Dur <cdur@townofpoundridge.com>
Sent: Wednesday, October 29, 2025 12:51 PM
To: Aris Samad-Yahaya <aris.samad@gmail.com>
Cc: Sarah Chynoweth <sarahchynoweth@gmail.com>; Sven Armster <svenarmster@hotmail.com>; tallen@bibboassociates.com; meberle@bibboassociates.com
Subject: RE: Refund of Bond and escrow for 205 Honey Hollow
Importance: High

Nice to meet you Aris and Sarah. Adding in Tim and Michele from Bibbo to this email.

10/30/25
OK per Jim Perry

Sven, Tim, Michele -Please send me a letter by tomorrow, Thursday before noon- a letter stating that the work is complete per the approved site plan for the water control bond so I can get it on the next town board agenda for Wednesday, Nov 5.

Thank you. Christeen

From: Aris Samad-Yahaya <aris.samad@gmail.com>

Sent: Tuesday, October 28, 2025 6:59 PM

To: Christeen Dur <cdur@townofpoundridge.com>

Cc: Sarah Chynoweth <sarahchynoweth@gmail.com>; Sven Armster <svenarmster@hotmail.com>

Subject: Refund of Bond and escrow for 205 Honey Hollow

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Hi Christeen,

Following up from our in-person visit on Monday, we would like to request processing of the following, for our property at 205 Honey Hollow Rd.

- 1) Refund of the Water Commission bond of \$5000
- 2) Refund of the remaining balance from the Planning Board escrow.

We've requested Tim Allen (via our contractor Sven Armster) to send you the documents needed to finalize the above.

Thank you,
Aris & Sarah

CLAIM

TOWN OF POUND RIDGE
POUND RIDGE NY 10576



PURCHASE ORDER NO.:
DATE: 10/30/2025

CLAIMANT'S
NAME
AND
ADDRESS

Aris Samad-Yahaya
205 Honey Hollow
Pound Ridge, NY 10576

VENDOR #: 999999

APPROPRIATION	AMOUNT	VOUCHER #
T-31-3102	\$5,000.00	
TOTAL	\$5,000.00	

DATES	DESCRIPTION OF MATERIALS OR SERVICES	QUANTITY	UNIT PRICE	AMOUNT
10/30/2025	Release of Bond #2022-47	1	\$5,000.00	\$5,000.00
	\$5,000 held by the Town for the WCC			\$0.00
	for property located at 205 Honey Hollow Road			\$0.00
				\$0.00
				\$0.00
	Conditions of wetlands permit have been completed and			\$0.00
	the inspection of the project was satisfactory.			\$0.00
				\$0.00
				\$0.00
				\$0.00
			TOTAL	\$5,000.00

CLAIMANT'S CERTIFICATION

I, _____, certify that the above account in the amount of \$5,000.00 is true and correct; that the items, services, and disbursements charged were rendered to or for the town on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually due.

date

signature

title

SPACE BELOW FOR TOWN USE

DEPARTMENT APPROVAL

The above services or materials were rendered or furnished to the town on the dates stated and the charges are correct.

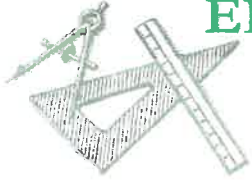
date

authorized official

APPROVAL FOR PAYMENT

This claim is approved and ordered paid from the appropriations indicated above.

BIBBO ASSOCIATES ENGINEERING, P.C.



Timothy S. Allen, P.E.
Nicholas Gaboury, P.E.
Matthew J. Gironda, P.E.

October 30, 2025
Via Email

Pound Ridge Water Control Commission
179 Westchester Ave.
Pound Ridge, NY 10576-1741

Attn: Christeen Dur, Administrator

Re: Samad-Yahaya
Final Certification
205 Honey Hollow Road
Block 10536, Lot 9

Dear Ms. Dur:

Per a site inspection of the above referenced project on May 28, 2025, our office found the completed project in substantial conformance with Plans approved by the Water Control Commission and Planning Board.

We hereby request the posted bond and any escrow funds for the above referenced project be released. Please do not hesitate to call me any questions.

Very truly yours,

Timothy S. Allen, P.E.
Principal



TSA/mme
Enclosures

cc: A. Samad-Yahaya (*via email*)
S. Armster (*via email*)
J. Perry (*via email*)
File

Bond # 2022-47

Site Design ♦ Engineering

Mill Pond Offices • 293 Route 100 • Suite 203 • Somers, New York 10589

Phone: 914.277.5805

Website: www.bibboassociates.com • E-mail: bibbo@bibboassociates.com

Christeen Dur

From: meberle@bibboassociates.com
Sent: Thursday, October 30, 2025 10:14 AM
To: Christeen Dur; 'Aris Samad-Yahaya'
Cc: 'Sarah Chynoweth'; 'Sven Armster'; tallen@bibboassociates.com; Jim Perry
Subject: RE: Refund of Bond and escrow for 205 Honey Hollow
Attachments: PRWCC-Dur-Samad-Yahaya-205 HH-Final Certification 10-30-2025.pdf

Good Morning Christeen:

Please find attached our certification letter for the above referenced project, as requested. Let me know if you need me to mail the hard copy, or if you need anything else.

Thank you.

Regards,
Michele Eberle
Office Administrator



BIBBO ASSOCIATES ENGINEERING, P.C.
293 Route 100, Suite 203
Somers, NY 10589

meberle@bibboassociates.com
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