



## Town of Pound Ridge

### FEE SCHEDULE

*Amended March 14, 2023*

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#### I. APPLICATION FEES

##### **A. Planning Board**

1. Informal Hearing ..... \$100
2. Lot Line Change ..... \$270
3. Preliminary Subdivision Plat
  - a. Base fee ..... \$270
  - b. Each lot show on Preliminary Plat ..... \$150
4. Final Subdivision Plat
  - a. Base fee ..... \$220
  - b. Each lot shown on final plat ..... \$50
5. Recreation fee for New Building Lots ..... \$12,000
6. Road Inspection and Common Driveway inspection ..... 5% of estimated construction cost or actual cost of inspection, whichever is greater
7. Site Plan Approval ..... \$250

##### **B. Water Control Commission**

1. Administrative Permit ..... \$100
2. Permit for developed lot ..... \$150
3. Permit for undeveloped lot ..... \$225
4. Permit during subdivision (wetlands crossing, water control structure or drainage) ..... \$275

##### **C. Zoning Board of Appeals**

1. For variance prior to construction ..... \$120
2. For variance on violation not created by current property owner ..... \$320
3. For variance on violation not caused by present owner ..... \$520 - \$1,020



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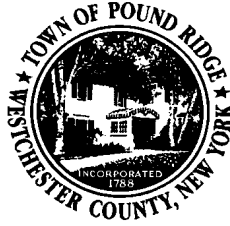
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#### II. ASSESSOR'S OFFICE

- A. **Tax Map**.....\$200
- B. **Certain Research**.....\$25/hour
- C. **Copies of Surveys and Tax Maps**.....\$5
- D. **Whole Tax Map Section Sheet or filed map**.....\$5
- E. **Miscellaneous copies (deeds, record cards)**.....\$1/each
- F. **Assessment Roll**.....\$1,000

#### III. BUILDING DEPARTMENT

- A. **Departmental Searches** (No match to assessor's card)
  - 1. Search fee (includes up to one certificate of occupancy).....\$50
  - 2. Each additional certificate of occupancy.....\$25
- B. **New Construction** (Residential/Commercial)  
Additions or Alterations to Buildings or Accessory Buildings
  - 1. First 1,000 or fraction of cost.....\$200
  - 2. Each additional \$1000 or fraction of cost.....\$10
    - a. Renewal Fee.....\$200/yr
    - b. Certificate of Occupancy & Compliance  
Each \$1000 or fraction of cost (\$20 min).....\$1
    - c. Electrical Permits  
New Construction (Residential/Commercial).....\$100  
Change of Service – Additions/Alterations.....\$50  
Pool Bonding/Wiring.....\$50
    - d. Plumbing Permits  
New Construction (Residential/Commercial).....\$100  
Plus per fixture.....\$15  
Additions/Alterations-Accessory Building.....\$50  
Plus per fixture.....\$15



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e. HVAC

|                                                                            |       |
|----------------------------------------------------------------------------|-------|
| Abandonment/Removal of Oil Tank .....                                      | \$75  |
| Additions/Alterations/Replacement of Boiler/<br>Changeover - Heating ..... | \$50  |
| Air Conditioning .....                                                     | \$50  |
| Gasoline Pumps (each) .....                                                | \$60  |
| Geothermal .....                                                           | \$250 |
| Heat Pumps.....                                                            | \$100 |
| New Construction (Residential/Commercial)<br>Heating.....                  | \$100 |
| Oil Tank (each one), Gas Lines, & Radiant Heat .....                       | \$60  |
| Water Heater: Oil, Gas, Electric .....                                     | \$25  |

f. Blasting Permit..... \$250

g. Demolition Permit

|                                     |      |
|-------------------------------------|------|
| First \$1000 of cost.....           | \$50 |
| Each additional \$1000 of cost..... | \$10 |

h. Tennis Court Permit..... \$500

|                               |      |
|-------------------------------|------|
| Certificate of Occupancy..... | \$25 |
|-------------------------------|------|

i. Swimming Pool/Hot Tub Permit

|                                                  |       |
|--------------------------------------------------|-------|
| First \$1000 of cost.....                        | \$200 |
| Each additional \$1000 of cost.....              | \$10  |
| <u>Certificate of Compliance</u> .....           | \$20  |
| Each \$1000 or fraction of cost (\$20 min) ..... | \$1   |

**C. Additional Permit Fees/Charges**

|                                                            |          |
|------------------------------------------------------------|----------|
| 1. Copy of Certificate of Occupancy/existing predate ..... | \$5      |
| 2. Copy of Survey or plot plan.....                        | \$5      |
| 3. Dish Antenna Permit.....                                | \$50     |
| 4. Fence Permit .....                                      | \$25     |
| 5. Electric Fence .....                                    | \$100    |
| 6. House Moving Project.....                               | \$400    |
| 7. House Moving Performance Bond.....                      | \$10,000 |



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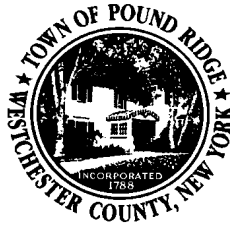
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8. Predate letter..... \$50
9. Tree Cutting Permit
  - a) Up to 5 trees ..... \$25
  - b) Over 5 trees ..... \$100
10. Excavation Fees.....to be determined by Town Board
11. Operating Permit ..... \$250
12. Tent Permit ..... \$50

#### **D. Building Department Penalty Fees**

1. Commencement of construction without required permit .....double the permit fee but not less than \$350
2. Commencement of plumbing work without required permit ..... \$350
3. Commencement of heating and/or air conditioning without required permit..... \$350
4. Commencement of electrical work without required permit ..... \$350
5. Performing work without required license ..... \$500
6. Blasting without a permit ..... \$2,500
7. Failure to call for required inspections (for each missed inspection) ..... \$350
8. Re-inspection when work incomplete/not ready..... \$50
9. Failure to call for special inspections called for by the building inspector ..... \$350
10. Failure to make improvements called for by the building inspector ..... \$350
11. Performing work outside legal hours of operation ..... \$350
12. Violation of a STOP WORK Order..... \$1,000/day
13. Tree cutting without permit ..... \$250/tree
14. Failure to comply with conditions or operating permit ..... \$350/day



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15. Operating a business without the required operating permit ..... \$350/day

#### IV. HIGHWAY DEPARTMENT

- A. Driveway Bond Fee**..... \$750  
**B. Processing Fee** ..... \$200  
**C. Cable Cut Permits** ..... \$200

#### V. POLICE

- Accident Reports**..... \$5

#### VI. TAX RECIEVER'S OFFICE

- A. Advertising fee**..... \$20  
**B. Memo bill fee**..... \$5

#### VII. TOWN CLERK'S FEES

- A. Carter's License (annual fee)**  
1. Trucks less than 10 cubic yards.....\$100/truck  
2. Trucks over 10 cubic yards.....\$200/truck  
**B. Certified Copies**.....\$10 each  
**C. Copies**..... \$0.25/page  
**D. Dog Licenses (annual fee)**  
1. Unspayed dog..... \$23  
2. Spayed dog ..... \$11  
**E. Dumpster Permits**  
1. Car..... \$20/load  
2. SUV, Station wagon, or mini-van.....\$35/load  
3. Pick-up truck..... \$75/load  
4. ¾ ton truck or larger.....\$100/load  
**F. Filming Permits**  
1. Application Fee (non-refundable) ..... \$150  
2. Still Photography



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|                                              |                       |
|----------------------------------------------|-----------------------|
| a. First day .....                           | \$500                 |
| b. Each additional day.....                  | \$250                 |
| 3. Motion Pictures                           |                       |
| a. First day .....                           | \$750                 |
| b. Each additional day.....                  | \$500                 |
| <b>G. Genealogical .....</b>                 | <b>\$11</b>           |
| <b>H. Land Subdivision Regulations.....</b>  | <b>\$20</b>           |
| <b>I. Local Laws .....</b>                   | <b>\$1</b>            |
| <b>J. Marriage License.....</b>              | <b>\$40</b>           |
| <b>K. Master Plan.....</b>                   | <b>\$20</b>           |
| <b>L. Mulch (delivery fee) .....</b>         | <b>\$30/truckload</b> |
| <b>M. Peddler's Permit (Annual Fee).....</b> | <b>\$50</b>           |
| <b>N. Wetlands Law .....</b>                 | <b>\$5</b>            |
| <b>O. Zoning Map .....</b>                   | <b>\$5</b>            |
| <b>P. Zoning Ordinance .....</b>             | <b>\$30</b>           |
| <b>Q. Town Code .....</b>                    | <b>\$225</b>          |

#### VIII. MISCELLANEOUS

|                                                                             |                          |
|-----------------------------------------------------------------------------|--------------------------|
| <b>A. Cemetery Plots</b>                                                    |                          |
| 1. One Gravesite .....                                                      | \$1,000                  |
| 2. Two Gravesites.....                                                      | \$2,000                  |
| <b>B. Conant Hall Rental for private parties &amp; non-profit</b>           |                          |
| use .....                                                                   | \$500 refundable deposit |
| 1. Resident Rental fee .....                                                | \$500                    |
| 2. Non-Resident Rental fee .....                                            | \$800                    |
| <b>C. Return of check for insufficient funds, lack of signature, closed</b> |                          |
| account, etc.....                                                           | \$20                     |



## **Town of Pound Ridge**

### **FEE SCHEDULE**

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The foregoing amends the fee schedule previously adopted, which authorized certain fees collected by various Town agencies; pro forma escrow bonds and deposits and other miscellaneous charges as from time to time may be required and are not established by State statute.

**Adopted by the Town Board, Town of Pound Ridge**

**Erin Trostle, Town Clerk**