

# Town of Pound Ridge

Office of the Town Clerk

**Town Clerk**  
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**Deputy Town Clerk**  
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## 2023 Bid Specifications Maintenance Services in Scotts Corners Parking District

Please indicate bid price for performing each of the following services in the Scotts Corners Parking District, including the Village Green at 77 Westchester Avenue.

SERVICE	DESCRIPTION	FREQUENCY	PRICE PER OCCURENCE	ESTIMATED TOTAL
1. Spring/fall cleanup	Perform seasonal cleanup of unpaved areas, including Village Green and islands along Westchester Avenue and in rear parking lots	Twice (spring and fall)	\$ <input style="width: 80px;" type="text"/> x 2 =	\$ <input style="width: 80px;" type="text"/>
2. Swales	Clean out swales (ditches) on both sides of parking district (includes weed whacking)	As needed (at least twice)	\$ <input style="width: 80px;" type="text"/> x 2 =	\$ <input style="width: 80px;" type="text"/>
3. Mowing	Mow grass behind swales on both sides of parking district and at Village Green, as well as all grass not maintained by property owners (includes edging with weed whacker)	Weekly May through mid-August; Every other week mid-August through October	\$ <input style="width: 80px;" type="text"/> x 20 =	\$ <input style="width: 80px;" type="text"/>
4. Leaf removal	Rake and blow leave in Parking District, including Village Green, and shoulders of Westchester Avenue in PBB zone	Every other week September through November; December as well if needed	\$ <input style="width: 80px;" type="text"/> x 6 =	\$ <input style="width: 80px;" type="text"/>

**GRAND TOTAL =** \$

**Bids are due no later than 12:00 noon on Thursday, April 6, 2023.** You may submit the completed bid form to the office of the Town Clerk by hand, via email to townclerk@townofpoundridge.com, or via regular mail to 179 Westchester Avenue, Pound Ridge, NY 10576.